



2026 TCIC/TLETS Full Access Operation Manual

**Texas Crime Information Center
Texas Law Enforcement Telecommunications System**

tcic.training@dps.texas.gov

512-424-2832

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TCIC/TLETS Training Unit • TCIC/TLETS Operation Manuals • TCIC/TLETS Training • TXGang Training • TCIC/TLETS Associate Trainer Resources	TCIC.Training@dps.texas.gov 512-424-2832 https://txletstraining.dps.texas.gov/Nextest Launch Pad>CJIS Training>AT Documents Sign in with TLETS username and password.
TLETS Operations • TLETS User Request Form (URF) • New Terminal Agency Memberships • Modify/Cancel Agency Terminals • OpenFox Terminal Product Keys • Update TAC/Agency Admin Contact • Request Terminal Connectivity Reports (TCR)	TLETS@dps.texas.gov Tlets.urf@dps.texas.gov 512-424-2256 option 3 512-424-7385 (URF questions/status) https://txletstraining.dps.texas.gov/Nextest Launch Pad>CJIS Training>TAC Information Sign in with TLETS username and password.
TCIC Operations • Entry Procedures • Hit Confirmation • Record Validations • Child Safety Check Alert Entry • Offline Searches • Password Resets • Requesting New ORIs & ORI Validations • LP Readers Program • TXGang Access	TCIC.Operations@dps.texas.gov TXGang@dps.texas.gov 512-424-2088 / 866-266-8242 512-424-2748 FAX (Available 24/7)
TCIC Audit • TCIC Audits • TCIC/TLETS User/Agency Agreements • Misuse & Abuse Sanctions	TCIC.Audit@dps.texas.gov 512-424-2809 https://texas.cjisapps.com/crim/launchpad/
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Non-Criminal Justice Unit (NCJU) Audit & Training • Conduct Triennial Audits on agencies using the DPS Secure Site for the retrieval of CHRI. • CCH/FACT Clearinghouse/CJ Rap Back Program • Resources/Training to CJ/ NCJ Agencies • Supports CJIS Online Security Awareness Training	CJIS.Audit@dps.texas.gov 512-424-2474 – option 3 https://texas.cjisapps.com/noncrim/launchpad/ https://securesite.dps.texas.gov/DpsWebsite/index.aspx https://www.cjisonline.com/
• Criminal History Reporting (CHR)Adult/Juvenile Criminal Data Reporting to CCH Database	CHR.training@dps.texas.gov 512-424-2478 https://cch.dps.texas.gov/les
Incident Based Reporting (IBR) • Training/Audit for IBR Programs • NDEx & Molly Jane’s Law/ViCAP Data Programs • Use of Force, UCR & Texas-Mandated Crime Statistics Reporting	NIBRS@dps.texas.gov 512-424-2091 TDEX@dps.texas.gov VICAP@dps.texas.gov UOF@dps.texas.gov
Fingerprint Services • FACT Clearinghouse Secure Site • FBI CJIS Rap Back • FAST Program Technical Issues	Fingerprint.Service@dps.texas.gov 512-424-2474, Option 6

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TCIC/TLETS Operation Manual - Part 1

TCIC/TLETS Training Mission

To protect and preserve the lives and property of the citizens of the state of Texas by providing accessible, accurate and quality training to ensure the proper use of the Texas Law Enforcement Telecommunications System (TLETS) in support of the Texas law enforcement and criminal justice community.

This manual contains instructions designed to guide users in using the National Crime Information Center (NCIC) system and is derived from the NCIC Operating Manual. No system can be expected to produce results unless it is properly used. The standards and procedures set forth should be strictly followed as every exception tends to degrade the system and the integrity of the data stored in the NCIC.

TCIC/TLETS Training Policy

Only personnel employed by law enforcement or criminal justice agency may attend TCIC/TLETS training. Non-sponsored students enrolled in a Basic Peace Officer Course (BPOC) may attend TCIC/TLETS Mobile Access training, Texas Commission on Law Enforcement (TCOLE) #4800. These students must pass a criminal background investigation before attending the training. Law enforcement or criminal justice agency employees with access to information through TCIC/TLETS must attend TCIC/TLETS training or receive training through an approved TCOLE academy.

All users accessing information from TCIC/TLETS are required to complete training within six months from the date of their assignment. All users must have a TLETS user ID before attending TCIC/TLETS training. Authorized agencies must have a designated Terminal Agency Coordinator (TAC) who shall request access for users via submission of the TLETS User Request Form (URF). The form is submitted to TLETS Operations at TLETS.URF@dps.texas.gov. The user's access to TCIC/TLETS will determine which course is required. There is no fee for training provided by the Texas Department of Public Safety, TCIC/TLETS Training.

Recertification Policy

Recertification testing is completed online through DPS TCIC/TLETS Training Nextest <https://txletstraining.dps.texas.gov/nextest/> with the user's TLETS username and password. The user may also re-attend the appropriate level of classroom training. Failure to complete the recertification test within one year from the date of expiration will require users to re-attend the appropriate classroom training.

All tests are open book. TCIC/TLETS Operation Manuals are available on Nextest Launch Pad CJIS Training with the user's TLETS Username and password. The user has eight hours to complete the test once initiated. The user has three attempts to complete the test with a minimum score of 75%. If the user scores less than 75%, the user must wait one hour before reattempting the test. Users who are unsuccessful after three attempts will be locked out of testing and may be required to re-attend classroom training.

TLETS Access Interruption

Personnel experiencing an interruption in TLETS access, greater than one-year, are required to attend classroom training. Military personnel deployed with the U.S. Armed Forces will be granted six months of access following their return to recertify online.

TCOLE Credit

Only personnel providing a valid Personal Identification Number (PID) on the accepted signature roster will receive TCOLE credit for classroom training.

CJIS Security Awareness Training

Training shall be taken prior to having unescorted access to CJI and annually thereafter. The training through CJIS Online is web based and self-paced. (CJIS Security Policy 5.9 – Section 5.2 Security Awareness and Training is federally mandated). The training is designed to equip those who are authorized to access CJI with basic tools to protect the data. *Ex: Agencies that receive hard copies of criminal histories or have direct access to inquire into the TLETS system will need CJIS training.*

TCIC/TLETS Training Course Descriptions

TCIC/TLETS Criminal Justice Practitioner and TCIC/TLETS Peace Officer will no longer be available. Assigning the appropriate role under the CJIS Security Awareness Training will ensure compliance for these users.

TCIC/TLETS Mobile Access (TCOLE #4800 - 8 hours):

This in-person course is designed for users who perform TCIC/NCIC functions. TLETS training covers databases such as driver license, vehicle registration, and Financial Responsibility Verification Program (FRVP). In conjunction with TLETS, the training provides law enforcement with the procedural knowledge to query records and access Criminal History Record Information (CHRI). This course requires the TCIC/TLETS Mobile Access Manual. Users must recertify every two years.

TCIC/TLETS Less Than Full Access (TCOLE #4801 - 16 hours):

This in-person course is designed for users who perform TCIC/NCIC functions. TLETS training covers databases such as driver license, vehicle registration, Financial Responsibility Verification Program (FRVP), International Justice and Public Safety Network (Nlets), Canadian Police Information Centre (CPIC), and Interpol. In conjunction with TLETS, the training provides law enforcement with the procedural knowledge to query records, access Criminal History Record Information (CHRI), confirm hits, and send and receive administrative messages. This course requires the TCIC/TLETS Less Than Full Access Manual. Users must recertify every two years.

TCIC/TLETS Full Access (TCOLE #4802 - 24 hours):

This in-person course is designed for users who perform all TCIC/NCIC functions. TLETS training covers databases such as driver license, vehicle registration, Financial Responsibility Verification Program (FRVP), International Justice and Public Safety Network (Nlets), Canadian Police Information Centre (CPIC), and Interpol. In conjunction with TLETS, the training provides

law enforcement with the procedural knowledge to query, enter, modify, clear, and cancel records, access Criminal History Record Information (CHRI), confirm hits, and send and receive administrative messages. This course requires the TCIC/TLETS Full Access Manual. Users must recertify every two years.

TCIC/TLETS Terminal Agency Coordinator (TAC) (TCOLE #3814 - 8 hours): This in-person course is designed for personnel designated to function as the Terminal Agency Coordinator (TAC) and anyone that may be assigned to assist the TAC. This course covers recently implemented database files, policy, and procedural compliance, audit, quality control, requesting user access to TCIC/NCIC, and training. It is recommended personnel attend this course within the first six months from the date of appointment or assignment. This course requires the TCIC/TLETS Terminal Agency Coordinator Manual. No recertification required.

TCIC/TLETS Associate Trainer (TCOLE #4804 - 32 hours): This in-person course is designed for personnel who are responsible for TCIC/TLETS classroom instruction (TCOLE 4800, 4801, or 4802). Personnel interested in becoming an Associate Trainer must meet the following requirements:

- A minimum of two years of experience with TCIC/TLETS
- Possess a current TCIC/TLETS Full Access certification (TCOLE #4802)
- Complete Associate Trainer Candidate Packet (located in Launchpad)
- Provide a Letter of Recommendation from the Agency Administrator on letterhead
- Provide a Candidate Letter of Interest

DPS TCIC/TLETS Training recommends all Associate Trainers attend the TCOLE Basic Instructor Certification Course (TCOLE #1014). Contact <https://www.tcole.texas.gov/>

Attending this course does not guarantee becoming a DPS Associate Trainer. Upon successful completion of the TCIC/TLETS Associate Trainer Course (TCOLE #4804), the Associate Trainer shall conduct a minimum of one class per year. This is a TCIC Training requirement to maintain certification as an Associate Trainer. The DPS Trainers will periodically observe an Associate Trainer during any classroom training, with notice. It is encouraged for the Associate Trainer to observe one course taught by a DPS Trainer.

This course requires the TCIC/TLETS Associate Trainer Manual and TCIC/TLETS Full Access Manual. Associate Trainers must recertify by attending the TCIC/TLETS Associate Trainer Recertification Course (TCOLE #4805 – 8 hours) every two years.

TCIC/TLETS Associate Trainer Recertification (TCOLE #4805 - 8 hours): This in-person course is designed for current Associate Trainers. Attendees review current TCIC/NCIC policy and procedures. This course will cover legislative updates, where applicable, and enhancements to new and existing files. This course requires the use of the TCIC/TLETS Associate Trainer Manual. All Associate Trainers must recertify every two years.

Continuity of Care Online: This online course is designed for personnel at agencies with a facility audited by the authority of the Texas Commission on Jail Standards. Agencies must have at least

one user with access to the Continuity of Care (CCQ). This online course includes examples of information provided and the dissemination/storage of the return. This course requires the TCIC/TLETS Continuity of Care Manual. Users must recertify every two years.

TXGang (No TCOLE Credit): TXGang serves the criminal justice community by providing access to a computerized index of records. The records contain criminal intelligence information on criminal street gang activity in Texas. The community served includes criminal justice personnel involved in the investigation, prosecution, or punishment for a criminal offense related to a gang. An authorized user who is involved in the submission, query, dissemination, or retention of information supporting a TXGang record must comply with the intelligence guidelines.

Texas Law Enforcement Telecommunication System (TLETS)

TLETS was created and operates under the authority of the Texas DPS, which acts as the state's Control Terminal Agency (CTA) and Control System Agency (CSA). This authority is granted to the DPS by virtue of formal agreements and its compliance with federal regulations. DPS is responsible for administering the system which allows member agencies to share information across the state. TLETS serves as a central hub between all Texas criminal justice agencies and the FBI's national databases, providing statewide service and ensuring local agencies using its network comply with policies and procedures for criminal justice information. TLETS is designed exclusively for use by criminal justice agencies in conducting their lawfully authorized duties within their respective jurisdictions and between agencies as required.

TLETS Network

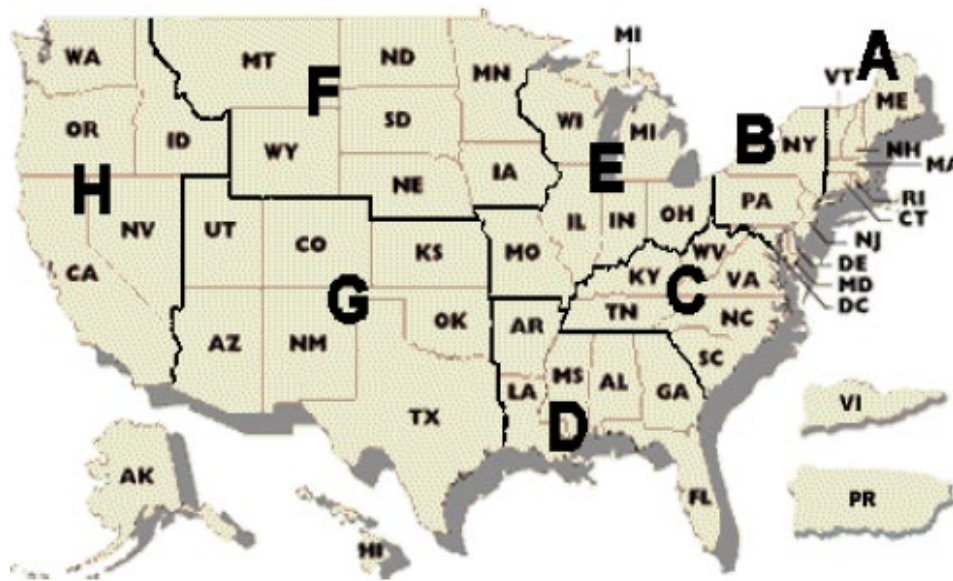
TLETS is a statewide telecommunications network that is composed of city, county, state, federal and military law enforcement and criminal justice agencies in Texas. Member agencies have the capability of exchanging administrative type messages and, when authorized, have access to various databases that enable them to retrieve and enter certain computerized data. Additionally, other law enforcement and criminal justice agencies, systems, files and services are available to TLETS members through the Nlets - International Justice and Public Safety Network.

TLETS Administration

The administration of TLETS involves a range of critical functions to ensure the secure, efficient, and compliant operation of the system for over 10,000 workstations and 50,000 interfaced devices across Texas. The TLETS Operations Office is responsible for the overall operation of TLETS and, in coordination with DPS's Information Technology Division, ensures 24/7/365 availability and interconnectivity between TLETS agencies. The Compliance and Training Bureau has the primary administrative duty of enforcing the strict federal and state laws, including the FBI's CJIS Security Policy, regarding access, dissemination, and physical security of criminal justice information (CJI).

Nlets Description

The [International Justice and Public Safety Network \(Nlets\)](#) is made up of representatives of law enforcement agencies from each of the 50 states, the District of Columbia, Puerto Rico, US Virgin Islands, Guam, Canadian Police Information Centre (CPIC), Interpol and federal law enforcement agencies. Nlets is incorporated under the laws of the state of Delaware and is a non-profit organization whose purpose is to provide interstate communications to law enforcement, criminal justice and other agencies involved in enforcement of laws. As a 501(c) (3) not for profit organization, Nlets is solely funded by membership fees.



Region A (A1)	Region B (B1)	Region C (C1)	Region D (D1)	Region E (E1)	Region F (F1)	Region G (G1)	Region H (H1)
Connecticut Maine New Hampshire Rhode Island Vermont Massachusetts	District of Columbia Delaware Maryland New Jersey New York Pennsylvania	Kentucky North Carolina South Carolina Tennessee Virginia West Virginia	Alabama Arkansas Florida Georgia Louisiana Mississippi Puerto Rico	Indiana Illinois Michigan Missouri Ohio Wisconsin	Iowa Minnesota Montana Nebraska North Dakota South Dakota Wyoming	Arizona Colorado Kansas New Mexico Oklahoma Texas Utah	Alaska California Hawaii Idaho Nevada Oregon Washington

Nlets Administration

Nlets is comprised of eight regions. Each region represents six or seven states and several federal agencies that are grouped together to represent a regional community of interest. The chief executive officer of each Nlets System Agency (NSA) for a state or other member agency will appoint an individual to provide representation in the Nlets organization. The state representative of each region elects a chairman and a vice chairman each year. The chairman represents the region on the Nlets Board of Directors.

Nlets is the premier provider of secure information services that enable a totally standardized and integrated system, allowing for the secure exchange of law enforcement, criminal justice, and public safety-related information nationally and internationally.

A log of all transactions is kept providing system statistical reports and management information. The Nlets system can receive, store and forward message traffic from and to all its user agencies.

Administrative message traffic on the system includes all types of free form criminal justice related data from one point to one or more points. In addition, Nlets supports Query into state motor vehicle, driver license, criminal history and other state, federal and international databases.

Each Nlets member must designate an agency as the Nlets System Agency (NSA). This designated agency is responsible for maintaining operational surveillance over the state end of the line and for providing distribution services in and out of the Nlets network. The NSA is normally addressed by using the two-character state code. The Department of Public Safety – Crime Records Division is the NSA for the state of Texas, using the Point of Entry (POE) code of TX.

Traffic is directed automatically to the destination ORI(s) on the state network. The NSA is responsible for the expeditious delivery of messages to the designated destination ORI. An exception to this rule is the distribution of statewide broadcast messages. Furthermore, no information delivered from Nlets is to be used for any purposes other than that for which it was originally requested. Exceptions to this rule allow:

- The review of message traffic for quality control.
- The usage of traffic for statistical analysis purposes.

National Crime Information Center

The National Crime Information Center (NCIC) <https://www.fbi.gov/services/cjis/ncic> is a nationwide computerized information system established as a service to all criminal justice agencies – local, state, and federal. The goal of NCIC is to help the criminal justice community perform its duties by providing and maintaining a computerized filing system of accurate and timely documented criminal justice information. For NCIC purposes, criminal justice information is defined as information collected by criminal justice agencies that are needed for the performance of their legally authorized and required functions.

This information includes wanted person information, missing person information, unidentified person information, stolen property information, criminal history information, information compiled during investigation of crimes that are known or believed on reasonable grounds to have occurred, including information on identifiable individuals compiled to anticipate, prevent, or monitor possible criminal activity. Criminal justice information can be electronic (paperless) or hard copy (paper).

The NCIC database can best be described as a computerized filing system of documented criminal justice information concerning crimes and criminals of nationwide interest and a locator file for stolen property, missing and unidentified persons.

NCIC Dissemination Policies

The data stored in the NCIC system, and the Interstate Identification Index (III) files are documented criminal justice information and must be protected to ensure correct, legal, and efficient dissemination and use. It is incumbent upon every agency operating an NCIC terminal to implement the necessary procedures to make that terminal secure from any unauthorized use. Departure from this responsibility warrants the removal of the offending terminal from further NCIC participation.

Information can be obtained from NCIC and the III files both directly and indirectly. Direct access is terminal access and dissemination within that terminal agency. Indirect access is non-terminal access outside of an agency with direct access. The individual receiving a request for criminal justice information must ensure the person requesting the information is authorized to receive the data. Unauthorized request or receipt of NCIC material could result in administrative or criminal proceedings brought against the agencies and/or the individuals involved.

Texas Crime Information Center

The Texas Crime Information Center (TCIC) was established in the early 1970's after the inception of the National Crime Information Center (NCIC) in 1967. In 1987, the TCIC Training and Audit sections were added in response to the NCIC's 1984 nationwide audit requiring each state's CJIS Systems Agency (CSA) to establish training and audit programs, located at the TXDPS headquarters in Austin, Texas. TCIC operates under the same policies and goals as NCIC.

In accordance with NCIC policy the Texas Department of Public Safety (TXDPS) has designated the Crime Records Division as the state's CSA and the Chief of the Crime Records Division as the state's CJIS Systems Officer (CSO). TCIC training has established policies that satisfy NCIC mandates and user needs.

TCIC Operations is available 24 hours a day, seven days a week at 1-866-266-TCIC (8242) to assist users with administrative matters and/or provide agency support.

CJIS Systems Agency Concept

NCIC operates under a shared management concept between the FBI and federal, state, local and tribal criminal justice users. The Criminal Justice Information Services (CJIS) Advisory Policy Board established a goal of having a single state agency assume responsibility as the CJIS Systems Agency (CSA) by which NCIC System users in that state would access the various systems managed by the FBI CJIS Division. The CSA is responsible for planning and providing necessary hardware, software, funding, quality assurance and training for complete access to all CJIS Division data services by all authorized agencies within the state.

The Texas Department of Public Safety (TXDPS) has signed a User's Agreement with the FBI setting out the specific responsibilities, in the same manner as each local agency signs a User's Agreement with DPS. Each local agency will resolve NCIC problems with the CSA and the CSA will resolve statewide problems with the FBI/NCIC.

Terminal Agency Coordinators (TAC)

Terminal agencies are required to designate an individual to function as their primary Terminal Agency Coordinator (TAC). The TAC serves as the point-of-contact at the local agency for matters relating to CJIS information access. The TAC administers CJIS systems programs within the local agency and oversees the agency's compliance with CJIS systems policies.

System Access Policies

TLETS/Nlets Security & Access Policy

Texas Law Enforcement Telecommunications System (TLETS) and the International Justice and Public Safety Network (Nlets) are designed exclusively for use by criminal justice agencies in conducting their lawfully authorized duties within their respective jurisdictions. Data obtained over these systems may only be disseminated to criminal justice agencies as defined by state statute and federal regulations. Each agency must ensure that TLETS terminals and/or terminals on local systems, which have access to TLETS, are secure from unauthorized use.

The terminal site and related infrastructures (including police vehicles if they house equipment which provides access to the CJIS network), must always have adequate physical security to protect against all unauthorized access of computer devices, access devices and printed and stored data. A physically secure location is a criminal justice facility, an area, a room, a group of rooms or a police vehicle that are subject to criminal justice agency management control and which contain hardware, software and/or firmware that provide access to the CJIS network.

Law enforcement and criminal justice sensitive facilities and restricted areas shall be prominently posted and separated from non-sensitive facilities and non-restricted areas by physical barriers that restrict unauthorized access. Every physical access point to sensitive facilities or restricted areas housing information systems that access, process, or display CJIS data shall be controlled during both working and non-working hours.

The agency shall control physical access by authenticating visitors before authorizing escorted access to the physically secure location (except for those areas designated as publicly accessible). The agency shall always escort visitors and monitor visitor activity.

No information delivered from Nlets is to be used for any purposes other than that for which it was originally requested, except to review message traffic for quality control or for statistical analysis purposes.

Criminal Justice Information Service

A criminal justice agency is defined as a court, a government agency or any subunit of a government agency which performs the administration of criminal justice pursuant to a statute or executive order and which allocates a substantial part of its annual budget to the administration of criminal justice. State and federal Inspectors General Offices are included. (CJIS Policy 3.2.4 &Tx. Govt Code 411.082)

The administration of criminal justice is defined as the detection, apprehension, detention, pretrial release, post-trial release, prosecution, adjudication, correctional supervision, or rehabilitation of accused persons or criminal offenders. The administration of criminal justice shall include criminal identification activities and the collection, storage, and dissemination of criminal history record information. (28 CFR Part 20 (b))

Access to criminal history record information (CHRI) is regulated by Title 28, Code of Federal Regulations, Section 20.33(a) (1), which allows dissemination of CHRI to criminal justice agencies for criminal justice purposes. Off-duty officers are not prohibited from accessing CHRI, but it becomes a question regarding whether the off-duty officer will be “switching hats” from off-duty officer/civilian to an active on-duty police officer. The fact they are a commissioned peace officer does not authorize an individual to make inquiries into the system. Access to the TCIC/TLETS is granted to law enforcement agencies for the purpose of performing the administration of criminal justice. Therefore, access will depend upon whether that individual is functioning, at the time of inquiry, in the capacity of a law enforcement officer, performing a criminal justice function.

Violations could result in the termination of access of a user or service to the agency. Individuals, businesses, organizations, government entities and criminal defense functions are not defined as criminal justice agencies, to include code enforcement (parking and animal control), tax, county, or municipal offices, and are not authorized to access under the above regulations. Non-criminal justice entities may obtain certain information and data directly from the agencies responsible for information such as vehicle and boat registration or driver license data.

Storage and Destruction of CHRI

When CHRI is stored, agencies shall establish appropriate administrative, technical, and physical safeguards to ensure the security and confidentiality of the information. These records shall be stored for extended periods only when they are key elements for the integrity and/or utility of case files and/or criminal record files for more information refer to CJIS Security Policy

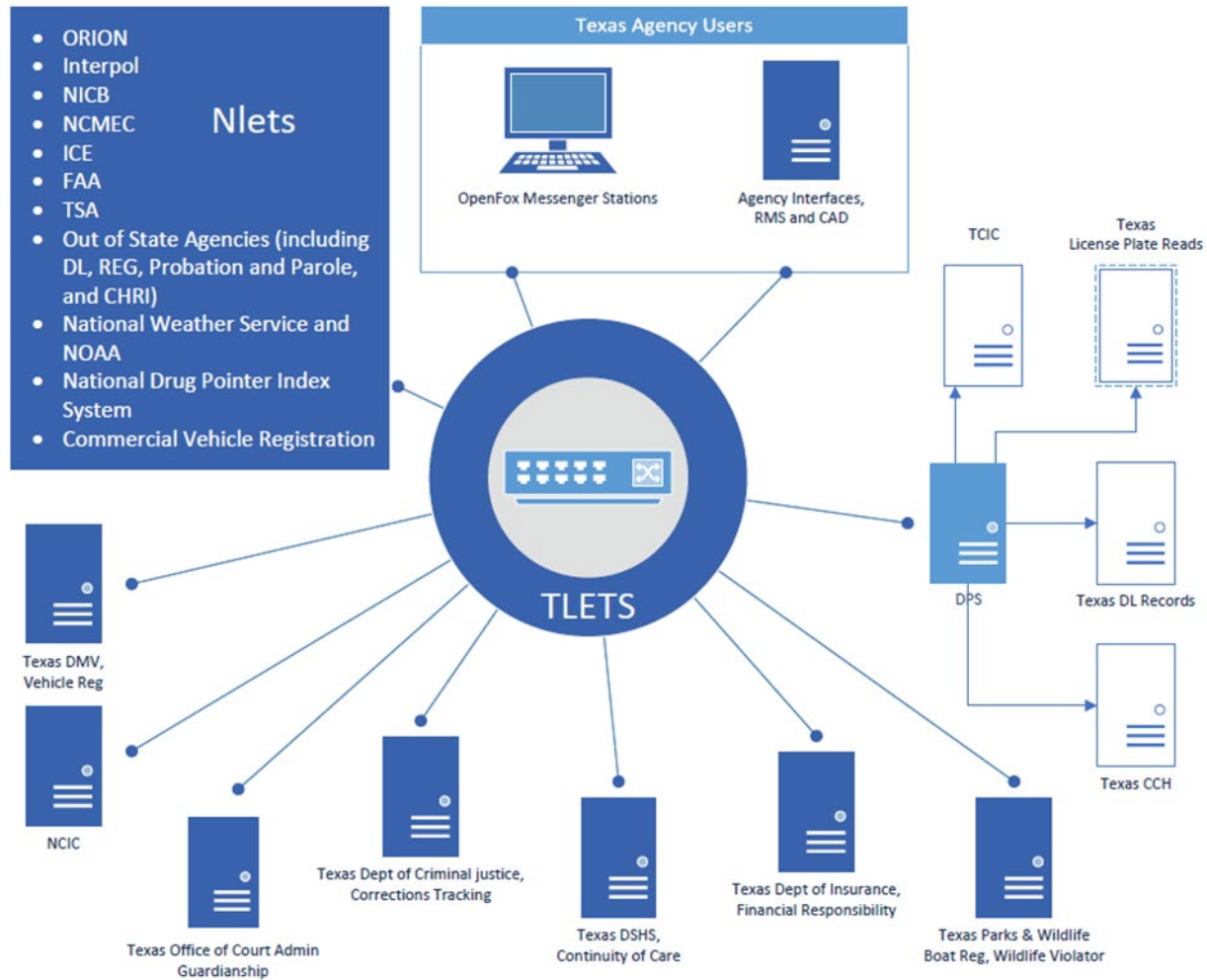
CHRI shall be securely disposed of when no longer required, using formal procedures. Formal procedures for the secure disposal or destruction of physical media shall minimize the risk of sensitive information compromise by unauthorized individuals. Physical media shall be destroyed by shredding or incineration. Agencies shall ensure the disposal or destruction is witnessed or carried out by authorized personnel for more information refer to CJIS Security Policy

Sanctions for System Misuse

The TLETS Agency/Equipment Agreement outlines the duties and responsibilities of the Department of Public Safety and your agency. This agreement is executed by the agency administrator (chief, sheriff, or agency administrator) and the director of TXDPS.

TCIC/TLETS violations must be reported to TCIC Audit. Violations of the TLETS rules, regulations, policies and procedures or any other misuse of the system will result in a formal notification to the agency administrator. The agency is responsible for determining disciplinary actions to include termination or criminal prosecution. The Department of Public Safety reserves the right to immediately suspend service to an agency when applicable policies are violated.

TLETS/Nlets System Diagram



Local Agency/Regional Computer Interfaces

Several Texas criminal justice agencies have internal computer systems interfaced into the TLETS Switcher and provide TLETS and Nlets telecommunications message switching capabilities to various terminals within that agency. These computer systems could also provide in-house Information Management to their agencies. Examples like CAD, Copysnc, Spillman, Versaterm.

Registration and Title System (RTS)

Texas Department of Motor Vehicles (DMV) provides registration information for vehicles titled in Texas from the Registration and Title System database (RTS).

Financial Responsibility Verification Program (FRVP)

The Texas Department of Insurance manages access to TexasSure. This program provides law enforcement officers with potential verification of valid liability insurance for a vehicle.

Texas Department of Parks and Wildlife (TPWD)

The Texas Parks and Wildlife provides boat registration information for boats registered in Texas.

Texas Department of Health and Human Services (HHS)

The Department of Health and Human Services provides for a data exchange to ensure continuity of care for individuals with mental illness who are involved with the criminal justice system and provide post-booking jail diversion opportunities to comply with Texas Commission of Jail Standards.

Texas Department of Criminal Justice (TDCJ)

Texas Department of Criminal Justice provides, Corrections Tracking System, which includes custody data on individuals who are currently or formerly supervised by TDCJ.

Texas Department of Family and Protective Services (DFPS)

The Department of Family and Protective Services provides the Foster Home Member Database.

Driver License System (DLS)

The Texas Department of Public Safety Driver License Division (DLD) is responsible for all driver license records and identification card information issued in Texas. DLS is the repository for driver information, status, and history.

Out-of-State Databases

These databases provide computerized record information on driver license, registration, stolen and wanted information and criminal history record information to authorized users on the TLETS.

- Driver License Information
- Vehicle Registration
- Boat Registration
- Criminal History Record Information
- Probation, Parole and Corrections Information

Canadian Police Information Centre (CPIC)

Nlets supports exchanging criminal justice and criminal justice related information with Canada. A variety of information is available through the Canadian Police Information Center.

International Criminal Police Organization (Interpol)

The International Criminal Police Organization is an inter-governmental organization helps police in member countries to work together to make the world a safer place. To do this, INTERPOL enables them to share and access data on crimes and criminals and offers a range of technical and operational support.

National Insurance Crime Bureau (NICB)

The National Insurance Crime Bureau is a crime prevention organization assisting law enforcement to lead a united effort of insurers, law enforcement agencies and representatives of

the public to prevent and combat insurance fraud and crime through data analytics, investigations, learning and development, government affairs and public affairs.

Law Enforcement Support Center (LESC)

The Law Enforcement Support Center is a national enforcement operations facility administered by U.S. Immigration and Customs Enforcement (ICE), the largest investigative agency in the Department of Homeland Security (DHS). The LESC is a national point of contact that provides timely immigration status, identity information and assistance to local, state, and federal law enforcement agencies on aliens suspected, arrested, or convicted of criminal activity. The center protects and defends the United States by sharing timely and relevant ICE information with our law enforcement partners around the world.

National Center for Missing and Exploited Children

The National Center for Missing & Exploited Children is a non-profit corporation whose mission is to help find missing children, reduce child sexual exploitation, and prevent child victimization. NCMEC works with families, victims, private industry, law enforcement and the public to assist with preventing child abductions, recovering missing children and providing services to deter and combat child sexual exploitation.

NCMEC provides a 24-hour, toll-free Hotline/Cyber Tip Line <https://report.cybertip.org/> accepting reports of missing children as well as lead information on missing and sexually exploited children. Assisting with photograph/poster preparation and distribution, age enhancement, facial reconstruction, imaging/identification services, educational materials, and publications. For additional information contact: National Center for Missing and Exploited Children 1-800-THE-LOST (800-843-5678) www.missingkids.org

FAA Aircraft Registration System

The Aircraft Registration System (ACRS) provides information to Nlets users about commercial and private aircraft registered with the Federal Aircraft Association (FAA).

Federal Agency Access

Nlets provides access to various federal agencies through administrative messages.

- US Postal Inspection Service
- US Department of State
- US Department of Interior
- National Park Service
- Bureau of Indian Affairs
- US Park Police
- Veterans Administration Police
- Federal Protection Service
- US Coast Guard
- Department of Army
- Naval Criminal Investigative Service
- Air Force Office of Special Investigations
- US Secret Service
- US Department of Justice
- US Marshals
- Drug Enforcement Administration
- US Court Administration
- US Department of Homeland Security ICE

Non-Law Enforcement Access to TXDMV

The [Texas Department of Motor Vehicles](#) allows individuals or companies to establish a motor vehicle Query account allowing access through a secure website for: City/county code enforcement, auto dealers, auto auction, wrecker services, salvage yards, insurance companies, bank, credit unions, title services and collection agencies, university, colleges and private investigators. Vehicle Registration information obtained through TLETS may not be released to private citizens for any reason.

To request personal information, citizens complete a Request for Texas Motor Vehicle Information (VTR-275) form and certify the information will be used for a lawful, permitted purpose. Information can be found on the DMV website - <http://www.txdmv.gov>

Non-Law Enforcement Access to Driver License Records

It is a TLETS violation for an agency to run a driver license record for non-law enforcement purposes, including insurance on those who operate city or county vehicles. A municipal or county tax office, code enforcement or other non-criminal justice agencies may obtain driver license information from DPS E-Commerce section at: E.Commerce@dps.texas.gov or 512-424-2032. TXDPS DLD will respond to eligible non-law enforcement requests for information stored in the driver license record database. TXDPS does not support requests for out-of-state Driver License information for non-law enforcement purposes.

For a step-by-step guide on requesting information, click on the Information box on the Contractor Driver Records URL Address:
www.texasonline.state.tx.us/NASApp/txdps/TXDPSContractorManager

Vehicle Registration

Registration information for vehicles titled in Texas is available through TLETS from the Texas Department of Motor Vehicles (TXDMV) Registration and Title System (RTS). Registration for vehicles registered in other states is available through Nlets. Vehicle registration information obtained from the TLETS and Nlets systems is to be used for criminal justice and law enforcement purposes only and shall not be disseminated to the public. It is not to be used in the collection of parking tickets or taxes. Dissemination policy Texas Transportation Code Section §730.004 and Driver Privacy Protection 18 U.S.C. Article §2721.

Texas Vehicle Registration

TLETS users are allowed a maximum of five (5) inquiries in a single transmission.

Query Vehicle Registration (REG)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

***Registration Type (RGT)**

Financial Responsibility Type
(FRT)

License Plate (LIC) – up to 5

License Year (LIY)

Vehicle ID Number (VIN) – up to 5

Placard (PLCD) – up to five

Samuel Allen Law

Effective September 1st, 2019, the Samuel Allen Law allows anyone diagnosed with a communication impediment the option for disclosure when registering their vehicle with the Texas Department of Motor Vehicles. Common diagnoses include autism, mild intellectual disability, deafness/hard of hearing, cerebral palsy, speech and language disorders, Down syndrome, brain injury and Parkinson's disease.

Texas REG transaction returns with a positive communication impediment indicator, COMM IMPED: Y, will display the following banner at the top of the TLETS return:

THE FOLLOWING RECORD INDICATES THE DRIVER OR OWNER OF THE VEHICLE
MAY HAVE A HEALTH CONDITION OR DISABILITY THAT IMPEDES EFFECTIVE
COMMUNICATION.

Texas Vehicle Registration Return Chart

	Basic by LIC	Basic by VIN	Enhanced by LIC or VIN	Complete by LIC or VIN	All Enhanced Complete by LIC or VIN
Current License Plate	X	X	X	X	X
Current Expiration Date	X	X	X	X	X
Previous License Plate	X		X		X
Previous Expiration Date					X
Estimated Weight of Vehicle		X		X	X
Gross Weight		X		X	X
Type of License Plate		X		X	X
Validation Sticker		X		X	X
Registration Class and Fee		X		X	X
County of Registration					X
Title Number		X		X	X
Issue Date		X		X	X
Mileage		X		X	X
Registration Date					X
Year	X	X	X	X	X
Make	X	X	X	X	X
Model					X
Body Style	X	X	X	X	X
VIN	X	X	X	X	X
Vehicle Type	X	X	X	X	X
Color	X	X	X	X	X
Communication Impediment	X	X	X	X	X
Sales Price					X
Previous Title Number				X	X
Issue Date				X	X
Previous Owner Name/Address		X		X	X
Current Owner Name/Address	X	X	X	X	X
Renewal Recipient and Address					X
Plate Age		X		X	X
Date and Description of Last Activity					X
Remarks	X	X	X	X	X

Texas Vehicle Registration Returns

Basic Query by Plate Return

R-JUN/26 LIC XXX1234,OLD # XXX1234
15, VOLK, 4D, 3VWD07AJ2FA123456,COLOR: GRY COMM IMPED: N
JOHN DOE,
123 ANY STREET, ANYTOWN,TX, 78700
ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.
PAPER TITLE.E-TITLE PRINT DATE:04/10/20XX.
MRI: 78849781 IN: MVDWS 48914 AT 01NOV20XX 10:25:41
OUT: M304 8 AT 01NOV20XX 10:25:41

Information on Return	Explanation
R-JUN/26 LIC XXX1234,OLD # XXX1234	Expiration Date, Current License Number, Previous License Number
15, VOLK, 4D, 3VWD07AJ2FA123456,COLOR: GRY COMM IMPED: N	Year, Make, Body Style, Vehicle Type, VIN, Color, Communication Impediment
JOHN DOE, 123 ANY STREET, ANYTOWN,TX, 78700	Current Owner Name, and Address
ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21. PAPER TITLE.E-TITLE PRINT DATE:04/10/20XX.	Remarks
MRI: 78849781 IN: MVDWS 48914 AT 01NOV20XX 10:25:41 OUT: M304 8 AT 01NOV20XX 10:25:41	MRI: Message Routing Identifier IN: Responding Database Mnemonic AT: Day\Month\Year Hour\Minute\Seconds OUT: Receiving Terminal Mnemonic AT: Day\Month\Year Hour\Minute\Seconds

Basic Query by VIN Return

LIC XXX1234 EXPIRES JUN/26 EWT 3200 GWT 3200
PASSENGER-TRUCK PLT, STKR REG CLASS 02 \$ 75.25
TITLE 28695343562123456 ISSUED 04/10/XX ODOMETER 9
15 VOLK 4D 3VWD07AJ2FA123456 PASS COLOR: GRY COMM IMPED: N
PREV TTL: JUR TX TTL # 2273454210123456 ISSUE 04/16/20XX
PREVIOUS OWNER JACK DOE, ANYTOWN, TX
OWNER JOHN DOE, 123 ANY STREET, ANYTOWN, TX, 78700
PLATE AGE: 5
REMARKS ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.E-REMINDER
& PAPER RENEWAL NOTICE.PAPER TITLE.E-TITLE PRINT
DATE:04/10/20XX.
MRI: 78846544 IN: MVDWS 48632 AT 01NOV20XX 10:24:00
OUT: M304 4 AT 01NOV20XX 10:24:00

Information on Return	Explanation
LIC XXX1234 EXPIRES JUN/26 EWT 3200 GWT 3200	Current License Number, Expiration Date, Estimated Weight of Vehicle, Gross Weight
PASSENGER-TRUCK PLT, STKR REG CLASS 02 \$ 75.25	Type of License Plate, Validation Sticker, Registration Class, and Fee
TITLE 28695343562123456 ISSUED 04/10/XX ODOMETER 9	Title Number, Issue Date, Mileage
15 VOLK 4D 3VWD07AJ2FA12345 PASS COLOR: GRY COMM IMPED: N	Year, Make, Body Style, VIN, Vehicle Type, Color, Communication Impediment
PREV TTL: JUR TX TTL # 2273454210123456 ISSUE 04/16/20XX	Previous Title Number, Jurisdiction State, Issue Date
PREVIOUS OWNER JACK DOE, ANYTOWN, TX OWNER JOHN DOE, 123 ANY STREET, ANYTOWN, TX, 78700	Previous Owner and Address Current Owner Name and Address
PLATE AGE: 5	Plate Age
REMARKS ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.E-REMINDER & PAPER RENEWAL NOTICE.PAPER TITLE.E-TITLE PRINT DATE:04/10/20XX.	Remarks
MRI: 78846544 IN: MVDWS 48632 AT 01NOV20XX 10:24:00 OUT: M304 4 AT 01NOV20XX 10:24:00	MRI: Message Routing Identifier IN: Responding Database Mnemonic AT: Day\Month\Year Hour\Minute\Seconds OUT: Receiving Terminal Mnemonic AT: Day\Month\Year Hour\Minute\Seconds

Enhanced by Plate Query Return

R-JUN/2026 LIC XXX1234, OLD # XXX1234
2015, VOLK, JET, 4D, 3VWD07AJ2FA123456, COLOR: GRY COMM IMPED: N
JOHN DOE, ID#=N/A
123 ANY STREET, ANYTOWN, TX, 78700
ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.E-REMINDER & PAPER
RENEWAL NOTICE.PAPER TITLE.E-TITLE PRINT DATE:04/10/20XX.
MRI: 78913415 IN: MVDWS 53916 AT 01NOV20XX 10:56:01
OUT: M304 14 AT 01NOV20XX 10:56:01

Information on Return	Explanation
R-JUN/2026 LIC XXX1234, OLD # XXX1234	Expiration Date, Current License Number, Previous License Number
2015, VOLK, JET, 4D, 3VWD07AJ2FA123456, COLOR: GRY COMM IMPED: N	Year, Make, Model, Body Style, Vehicle Type, VIN, Color, Communication Impediment
JOHN DOE, 123 ANY STREET, ANYTOWN, TX, 78700	Current Owner Name, and Address
ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.E-REMINDER & PAPER RENEWAL NOTICE.PAPER TITLE.E-TITLE PRINT DATE:04/10/20XX.	Remarks
MRI: 78913415 IN: MVDWS 53916 AT 01NOV20XX 10:56:01 OUT: M304 14 AT 01NOV20XX 10:56:01	MRI: Message Routing Identifier IN: Responding Database Mnemonic AT: Day\Month\Year Hour\Minute\Seconds OUT: Receiving Terminal Mnemonic AT: Day\Month\Year Hour\Minute\Seconds

Complete by Plate Query Return

LIC XXX1234 EXPIRES JUN/26 EWT 3200 GWT 3200
PASSENGER-TRUCK PLT, STKR REG CLASS 02 \$ 75.25
TITLE 28695343562123456 ISSUED 04/10/XX ODOMETER 9
15 VOLK 4D 3VWD07AJ2FA123456 PASS COLOR: GRY COMM IMPED: N
PREV TTL: JUR TX TTL # 22734542101123456 ISSUE 04/16/20XX
PREVIOUS OWNER JACK DOE, ANYTOWN, TX
OWNER JOHN DOE, ID#=N/A,
123 ANY STREET, AUSTIN, TX 78700
PLATE AGE: 5
REMARKS ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.E-REMINDER
& PAPER RENEWAL NOTICE.PAPER TITLE.E-TITLE PRINT
DATE:04/10/20XX.
MRI: 78982786 IN: MVDWS 59124 AT 01NOV20XX 11:29:00
OUT: M304 15 AT 01NOV20XX 11:29:00

Information on Return	Explanation
LIC XXX1234 EXPIRES JUN/26 EWT 3200 GWT 3200	Current License Number, Expiration Date, Estimated Weight of Vehicle, Gross Weight
PASSENGER-TRUCK PLT, STKR REG CLASS 02 \$ 75.25	Type of License Plate, Validation Sticker, Registration Class, and Fee
TITLE 28695343562123456 ISSUED 04/10/XX ODOMETER 9	Title Number, Issue Date, Mileage
15 VOLK 4D 3VWD07AJ2FA123456 PASS COLOR: GRY COMM IMPED: N	Year, Make, Body Style, VIN, Vehicle Type, Color, Communication Impediment
PREV TTL: JUR TX TTL # 22734542101123456 ISSUE 04/16/20XX	Previous Title Number, Issue Date
PREVIOUS OWNER JACK DOE, ANYTOWN, TX OWNER JOHN DOE, 123 ANY STREET, ANYTOWN, TX, 78700	Previous Owner and Address Current Owner Name and Address
PLATE AGE: 5	Plate Age
REMARKS ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.E-REMINDER & PAPER RENEWAL NOTICE.PAPER TITLE.E-TITLE PRINT DATE: 04/10/20XX.	Remarks
MRI: 78982786 IN: MVDWS 59124 AT 01NOV20XX 11:29:00 OUT: M304 15 AT 01NOV20XX 11:29:00	MRI: Message Routing Identifier IN: Responding Database Mnemonic AT: Day\Month\Year Hour\Minute\Seconds OUT: Receiving Terminal Mnemonic AT: Day\Month\Year Hour\Minute\Seconds

All Enhanced Query by Plate Return

LIC XXX123 JUN/2026 OLD # XXX1234 JUN/2023 EWT 3200 GWT 3200
PASSENGER-TRUCK PLT, STKR REG CLASS 02 \$ 75.25 ANY CNTY
TITLE 28695343562123456 ISSUED 04/10/20XX ODOMETER 9 REG DT
07/02/20XX
2015, VOLK, JET, 4D, 3VWD07AJ2FA123456, PASS, COLOR: GRY,
COMM IMPED: N PRICE \$ 2236
PREV TTL: JUR TX TTL # 2273454210123456 ISSUE 04/16/20XX
PREV OWN JACK DOE, ANYTOWN, TX
OWNER JOHN DOE, ID#=N/A,
123 ANY STREET, ANYTOWN, TX, 78700
LIEN 04/05/20XX, KIA FINANCE AMERICA, , PO BOX
30208, STATION, TX, 77842 RNWL RCP JOHN DOE, 123 ANY
STREET, ANYTOWN, TX, 78700
PLATE AGE: 5 LAST ACTIVITY 07/03/20XX IRENEW OFC: 227
REMARKS ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.E-REMINDER
& PAPER RENEWAL NOTICE.PAPER TITLE.E-TITLE PRINTDATE:04/10/20XX.

Information on Return:	Explanation:
LIC XXX1234 JUN/2026 OLD # XXX123 JUN/2023 EWT 3200 GWT 3200	Current License Number, Expiration Date, Previous License Plate, Expiration Date, Estimated Weight of Vehicle, Gross Weight
PASSENGER-TRUCK PLT, STKR REG CLASS 02 \$ 75.25 ANY CNTY	Type of License Plate, Validation Sticker, Registration Class and Fee, County of Registration
TITLE 28695343562123456 ISSUED 04/10/20XX ODOMETER 9 REG DT 07/02/2021	Title Number, Issue Date, Mileage, Registration Date
2015, VOLK, JET, 4D, 3VWD07AJ2FA123456, PASS, COLOR: GRY, COMM IMPED: N PRICE \$ 2036	Year, Make, Model, Body Style, VIN, Vehicle Type, Color, Communication Impediment, Sales Price
PREV TTL: JUR TX TTL # 22734542101123456 ISSUE 04/16/20XX	Previous Title Number, Issue Date
PREVIOUS OWNER JACK DOE, ANYTOWN, TX OWNER JOHN DOE, ID#=N/A, 123 ANY STREET, ANYTOWN, TX, 78700	Previous Owner and Address, Current Owner Name and Address
LIEN 04/05/20XX, KIA FINANCE AMERICA, PO BOX 30208, STATION, TX, 77842	Lien name and address
RNWL RCP DOE JOHN, 123 ANY STREET, ANYTOWN, TX, 78700	Renewal Recipient and Address
PLATE AGE: 5 LAST ACTIVITY 07/03/20XX IRENEW OFC: 227	Plate Age, Date and Description of Last Activity
REMARKS ACTUAL MILEAGE.DATE OF ASSIGNMENT: 20XX/03/21.E-REMINDER & PAPER RENEWAL NOTICE.PAPER TITLE. E- TITLE PRINTDATE:04/10/20XX.	Remarks

Texas Vehicle Registration Return Information

The Registration and Title System (RTS) responds with different information in the returns to include stolen verify TCIC by VIN, personalized license plates, plate with owner, dealer plates, temporary e-TAG, voided plate, and disabled person placard. RTS responses often include brief remarks with additional information about the vehicle registration.

STOLEN VERIFY TCIC BY VIN

In Texas registration returns, most comments pertain to titling and licensing, however TLETS users should pay special attention to the comment: **** STOLEN**** VERIFY TCIC BY VIN. The DMV database on vehicles entered as stolen in TCIC is not updated on a 24/7 basis. After a vehicle is recovered, it may take several days before the stolen vehicle remark is removed.

When receiving the comment **** STOLEN**** VERIFY TCIC BY VIN, operators should inquire into TCIC using the stolen vehicle Query (QV) to verify the status of the vehicle before acting. If the remark remains on the record for more than five days after the record has been cleared from the TCIC/NCIC, an AM should be sent to TCIC Operations at CRDP.

STOLEN VERIFY TCIC BY VIN Return

R-MAY/25 LIC HGT1234, OLD # HGT1234
95, CHEV,LL,1GN6C26F4SJ123456, COLOR: WHI COMM IMPED: N
JOE GUADALUPE DOE,1234 COUNTY RD 123, CHART,TX,79043
**** STOLEN **** VERIFY TCIC BY VIN.ACTUAL MILEAGE.DIESEL. PAPER
TITLE. PAPER RENEWAL NOTICE.

Special License Plates

Special license plates are issued to individuals, not vehicles. When the DMV does not have current vehicle information, the return defaults to the name and address of the individual. Registration information is maintained for 60 days past the plate expiration date.

Special Plate Basic Return

LIC OFFICER JUN/20XX OLD # OFFICER JUN/20XX EWT 4400 GWT 5400
TEXAS BLACK 1845 F, STKR REG CLASS 35 \$ 73.00 SOME CNTY
TITLE 15225245122250013 ISSUED 07/25/20XX ODOMETER 22106
REG DT 06/06/20XX
2020, TOYT,TAC,PK,5TFCZ0ANXLX000735,TRK<=1,COLOR: BLU,
COMM IMPED: N PRICE \$ 38000.00
PREV TTL: JUR TX TTL # 16000440070004200 ISSUE 02/28/20XX
PREV OWN JAMES BROWN AUTO,CITY,TX
OWNER KEVIN JONES, ID#=N/A, ,
1000 WOOD AVE,CITY,TX,79000
RNWL RCP KEVIN JONES,1000 WOOD AVE, ,CITY,TX,79000
LIEN 07/10/20XX,
ANDREWS FEDERAL CREDIT UNION, ,1000 ALLENTOWN RD, ,SUITLAND,MD,20746
PLATE AGE: 1 LAST ACTIVITY 07/05/20XX TRENEW OFC: 152
REMARKS ACTUAL MILEAGE.DATE OF ASSIGNMENT:2023/07/10.
SPECIAL PLATE.PAPER TITLE. ELECTRONIC RENEWAL NOTICE.FUEL TYPE: GAS.

License Plate with Owner

Vehicle dealers are required to remove license plates and registration stickers from passenger cars and trucks purchased or received in trade. By keeping the license plate assigned to an individual, law enforcement and homeland security can trace the authorized owner(s). In private sales, the seller has the option of removing the vehicle license plate from the vehicle being sold and a temporary tag can be placed on the vehicle. DMV encourages the seller to retain the plates of their vehicle and transfer them to another vehicle or destroy the license plates. In Texas registration returns, LICENSE PLATE STATUS: PLATE WITH OWNER indicates whether the plate has been reassigned to another vehicle or not successfully reassigned to another vehicle.

Plate with Owner Return

SELECTION REQUEST: VIN 1XXX11XX1XX11111
LICENSE PLATE: XXX111 VALID:2008/10/25 00:00:00--0/0/00:0:0
PREVIOUS VEHICLE INFORMATION:
YR:1996 MAK: PLYMOUTH MODL:NEO STYL:4D SEDAN
VIN: 1XXX11XX1XX11112 TITLE 12341234123412341
LICENSE PLATE STATUS: PLATE WITH OWNER
PLATE OWNER: DOE JOHN, 123 ANY STREET, ANYTOWN, TX, 70000
REMARKS: ADDITIONAL RTS REGISTRATION AVAILABLE

Second output: Previous RTS registration information.
LIC XXX111 EXPIRES NOV/08 EWT 2500 GWT 2500
PASSENGER PLT, STKR REG CLASS 25 \$ 52.55
TITLE 12341234123412341 ISSUED 05/13/08 ODOMETER N/A
96 PLYM 4D 1XXX11XX1XX11111 PASS
PREVIOUS OWNER DOE JOHN, ANYTOWN, TX
OWNER DOE JANE, ANYTOWN, TX, 70000
PLATE AGE: 1
REMARKS PLATE REMOVED FROM VEHICLE.RELEASE OF PERSONAL INFO
RESTRICTED.VEH TRANSFERRED:2008/10/25.

Dealer License Plates

Dealer tags are not associated with a particular vehicle/VIN. The response only contains the expiration date, dealer name, address, dealer number, plate status and vehicle, title, and registration VTR regional office/county code.

Dealer Plate Return

2027 06 DEALER 1BC1234
ISSUED TO
MUSTANG COUNTRY
1504 BELL LN STE C
SOUND SOCK TX 78681
MASTER DEALER NUMBER P108437
PLATE EXPIRES: 2027/06 PLATE STATUS: CURRENT
CODE AU 246

Temporary Tags

	General Issue License Plate	Issued by Texas dealers to buyers at the time of sale as a replacement for paper Buyer's Temporary Tags, general issue plates must be properly secured on the front and rear of the vehicle. Buyers must keep their Buyer's Receipt in the vehicle until registration is complete and the windshield sticker is received and affixed.
	Buyer Provisional Plate	For short-term use if dealers lack the required plate type for the vehicle in their inventory.
	Dealer Temporary Plate	For dealers' business-related uses, such as test drives, loaner vehicles, or transporting the vehicle. Personal use of vehicles with these plates is prohibited. Dealer temporary plates should not be used to deliver vehicles to buyers.
	Out-of-State Buyer Plate	For vehicles sold to out-of-state buyers.
	Temporary Registration Plate	For temporary registration, replacing one-trip and 30-day permits (issued by county tax offices and TxDMV regional service centers).

National Motor Vehicle Title Information System Returns

The National Motor Vehicle Title Information System (NMVTIS) provides previous vehicle title information from various state jurisdictions. Any registration, license plate or VIN, with a previous title number will have an additional line added in the return. The American Association of Motor Vehicle Administrators uses the remarks section to indicate the database has a related violation/discrepancy related to the vehicle title.

NMVTIS Return

```
LIC RST2266 NOV/2026 OLD # -NONE- N/A EWT 4500 GWT 5500
PASSENGER-TRUCK PLT, STKR REG CLASS 03 $ 85.50 BEXAR CNTY
TITLE 01542044691234567 ISSUED ODOMETER N/A REG DT 05/13/20XX
2005, FORD, F15, PK, 1FTPX14515FA12345, TRK<=1, COLOR: BLK,
COMM IMPED: N PRICE $ 2000
PREV TTL: JUR ND TTL # ND164123456 ISSUE 10/09/20XX
PREV OWN ANABELL DOVE, HAWK PASS, TX
OWNER JANE REYNOSO DOE, ID#=N/A, GEORGE DOE,
519 S SAN IVORY AVE, SAN ANTONIO, TX, 78237
PLATE AGE: 0 LAST ACTIVITY 10/16/20XX NMVHLD OFC: 286
REMARKS TITLE REJECTED 20XX/10/16. NMVTIS HOLD: 10/16/20XX. DATE
OF ASSIGNMENT: 20XX/10/13. PAPER TITLE.
```

Salvage License Plates

A query by license plate may result in a salvage or junk response indicating the license plate should not be displayed on a vehicle. This response occurs when a license plate has been returned to a DMV regional office indicating an invalid registration from a wrecking yard.

Salvage Plate Return

LIC DFY1234 EXPIRES MAR/17 EWT 3800 GWT 3800
PASSENGER-TRUCK PLT, STKR REG CLASS 02 \$ 74.50
TITLE 19731123456111229 ISSUED 08/31/16 ODOMETER 39725
14 CHEV LL 2GNALAEK9E6123456 PASS COLOR: BLU COMM IMPED: N
PREV TTL: JUR TX TTL # 186753421234123456 ISSUE 08/04/2016
PREVIOUS OWNER MISSY DOE LEANDER TX
OWNER GEICO, ID#=N/A,
2191 HWY 34 W, SMALL, TX 78616
PLATE AGE: 8
REMARKS REGISTRATION INVALID.ACTUAL MILEAGE.SALVAGE VEHICLE TITLE
ISSUED.TX TITLE SURRENDERED ON 20XX/08/29.PAPER TITLE.SALVAGE TITLE
DAMAGED.

No Record Response

A RESPONSE--NO RECORD IN RTS DATABASE will be returned when TXDMV has searched all possible data sources and there is no matching information for the search criteria used. The National Insurance Crime Bureau (NICB) database can be used to obtain additional information.
<https://www.nicb.org/>

Manual Vehicle Registration Check

Query registration using the Enhanced Complete registration type before requesting a manual check. Send an administrative message to 67X1, DPS AUSTIN Communications ATTN: DMV. Include the specific reason for the request. Information is available Monday-Friday 8am-5pm.

Disabled Person Placard

The TXDMV Disabled Person Identification Placard information is available through the Electronic Placard Database (EPD). The temporary disabled person placard is red, and the first character will be R followed by eight numbers and ending with P. Example: R12345678P. The permanent disabled person placard is blue, and the first character will be B followed by eight numbers and ending with a P. Disabled Person Placard information can be made by querying the REG transaction form using the Placard (PLCD) field or the RQ transactions using the License Plate (LIC) field. When using the LIC field, TXDMV will check RTS database and will perform a cross search into the Placard database for a possible match. The return will contain information on the person with the disability or an institution licensed to transport persons with disabilities defined under Texas Transportation Code Chapter 681.

Disabled Person Placard Return

SELECTION REQUEST: PLACARD B06345678P
PERMANENT DISABLED PLACARD B06345678P:
VALID:12/19/20XX--12/20XX
DISABLED PERSON NAME: MARY DOE
12345 WONDER WAY
AUSTIN, TX, 78753
COUNTY TX DL OF DISABLED PERSON#: 00212345

TexasSure - Financial Responsibility Verification Program (FRVP)

[TexasSure](#) is a database matching personal vehicle currently registered in Texas with personal insurance policies in Texas to verify financial responsibility. Vehicles with expired registration for over 18-months or vehicles registered in Texas but insured out-of-state will not be included in the TexasSure database. More information is available at: www.texassure.com or by contacting TexasSure@tdi.texas.gov.

Passenger vehicles insured under a commercial fleet or business vehicle policy may not be included in the database and may return an UNCONFIRMED response. Some commercial vehicle companies voluntarily report to TexasSure, but most policies do not have the information required for the match process.

This tool is available to law enforcement personnel, but it does not provide real-time verification of insurance. It is updated on a weekly basis; however, it may take one to three weeks for new information to be available in the database. It is designed to incorporate a grace period allowing insurance policy changes without penalizing the driver.

Policy changes can occur any time or at expiration, so two grace periods exist:

- Expired Policy – 21-day grace period to renew coverage. If the last matched policy is more than 21 days expired and a new policy has not matched to the vehicle, the response will change to Unconfirmed.
- Policy Change – 45-day grace period to change insurance companies. If a policy is no longer being reported and a new policy has not matched to the vehicle, the response will change to Unconfirmed on day 46.

The TexasSure database is only for vehicle registration class codes requiring financial responsibility. The following are excluded registration class codes:

- 5-Yr Rental Trailer
- 5-Yr Token Trailer
- Golf Cart
- ATV
- Disaster Relief (commercial class code)
- Driver's Education
- Farm Trailer
- Machinery (commercial class code)
- Oil Well Permit (commercial class code)
- Soil Conservation Trailer
- Token Trailer
- Trailer
- Travel Trailer
- Exempt
- Log Loader (commercial class code)
- 5-Yr Apportioned Trailer
- Foreign Organization
- 5-Yr Heavy Rental Trailer
- Disaster Relief Trailer
- Personalized Dealer
- Personalized Dealer Motorcycle
- Exempt Moped
- Annual Permit Trailer Plate
- Recreational Off-Road Vehicle
- Title Only
- Token Trailer Fleet
- Fleet Token Trailer (5-Yr)
- Fleet Trailer
- Antique Trailer

DPS does not consider the information provided to be adequate probable cause to stop a vehicle. Drivers are still required to carry proof of insurance. The database can only be used as a tool to verify insurance once a stop has taken place. Defined under Texas Transportation Code 601.053

While some local jurisdictions have ordinances allowing vehicles without insurance to be impounded, responses of Unconfirmed, Verify Manually or Multiple does not provide authority to impound the vehicle based on the Texas Transportation Code. Officers should verify insurance through existing methods before taking any action.

Financial Responsibility Verification Program Returns

Possible responses to a query submitted to the Financial Responsibility Verification Program:

- Confirmed
- Unconfirmed
- Verify Manually
- Multiple

Confirmed Responses

A Confirmed response indicates the registered vehicle was in the database and may indicate one of the following:

- Vehicle has valid insurance.
- The insurance expired less than 21 days ago.
- The policy was canceled, but it has been less than 45 days since the insurer stopped reporting the policy to TexasSure.
- The wrong policy is incorrectly matched to the vehicle.

Routine Return – Record is Confirmed

REGARDING INQUIRY ON: XXX1234
Insurance Status: Confirmed
Registered To: JOHN DOE
OLN: Not Available
Vehicle Registration (LIC): XXX123
Vehicle Id Number (VIN): 3VWD07AJ2FA123456
Vehicle Make: VOLK
Vehicle Model: JET
Vehicle Year: 2015

Extended Return – Record is Confirmed

REGARDING INQUIRY ON: XXX1234
Insurance Status: Confirmed
Registered To: JOHN DOE
OLN: Not Available
Vehicle Registration (LIC): XXX1234
Vehicle Id Number (VIN): 3VWD07AJ2FA123456
Vehicle Make: VOLK

Vehicle Model: JET
Vehicle Year: 2015
Excluded Driver: JAMES DOE DOB: 20090817 OLN:
Insurance Carrier: Progressive Mutual Insurance
Company
NAIC#: 12345
Policy ID #: 12345678
Policy Type: Personal
Policy Effective date: 20XX0601
Policy Expiration date: 20XX1201
Mileage Expiration: Not Available

Unconfirmed Responses

Unconfirmed response indicates the vehicle was in the database; however, insurance coverage was not confirmed. Additional Detail will be one of the following:

- Vehicle may not have a current insurance
- A new policy was purchased within the last three weeks, but information is not in TexasSure
- Vehicle is insured on a commercial fleet or business auto policy
- Vehicle is insured on an out-of-state policy
- Insurance company stopped reporting the policy more than 45 days ago, typically because the policy was canceled
- The last matched policy expired more than 21 days ago

Extended Return – Unconfirmed

REGARDING QUERY ON: 1234XXX
Insurance Status: Unconfirmed
Registered To: JOHN DOE
OLN: Not Available
Vehicle Registration (LIC): 1234XXX
Vehicle Id Number (VIN): 1J4GX48S81C511876
Vehicle Make: JEEP
Vehicle Model: GRAND CHEROKEE
Vehicle Year: 2024
Additional Detail: Vehicle Last Match not within 45 days
Insurance Carrier: Insurance Company
NAIC#: 12345
Policy ID #: 12341234
Policy Type: Personal
Policy Effective date: 20XX0120
Policy Expiration date: 20XX0720
Mileage Expiration: Not Available

Verify Manually Response

A Verify Manually response does not provide proof the vehicle is uninsured, but it indicates one of the following conditions exist:

- The VIN or license plate cannot be located in TexasSure.
- New car and the vehicle registration record is not in TexasSure.
- Vehicle is registered under an excluded registration class code not requiring financial responsibility.
- Vehicle registration expired more than 18 months ago.
- New license plates were issued and are not in TexasSure.

Routine and Extended Returns – Verify Manually

REGARDING QUERY ON: XXX1234

VERIFY MANUALLY

Multiple Response

A Multiple Response does not provide proof the vehicle is uninsured, but it indicates one of the following conditions exist:

- The license plate is associated with multiple vehicles within the last 18 months.
- VIN is associated with multiple vehicles within the last 18 months.

Extended Return – Multiple

REGARDING QUERY ON: XXX1234

Insurance Status: Multiple

Operator/Owner:

OLN: Not Available

Vehicle Registration (LIC): Not Available

Vehicle Id Number (VIN): Not Available

Vehicle Make: Not Available

Vehicle Model: Not Available

Vehicle Year: Not Available

Insurance Carrier: Not Available

NAIC#: Not Available

Policy ID #: Not Available

Policy Type: Not Available

Policy Effective date: Not Available

Policy Expiration date: Not Available

Mileage Expiration: Not Available

Texas License Plate Reader Query

License Plate Reader (LPR) or Automated License Plate Reader (ALPR) technology provides Texas law enforcement with automated detection of a vehicle's license plate as they pass the reader. The LPR system is programmed to check all vehicles in the same manner and is an objective non-discriminatory public safety tool. TXDPS has created a License Plate Reader (LPR) data-sharing program accessed via TLETS. The QLP file remains in TCIC for three years from the date of collection.

Query Texas License Plate Reader File (QLP)

*** Indicates Mandatory Field**

Header Information

Originating Agency Identifier (ORI)

Control Field (CTL)

By LIC

***License Plate (LIC)**

License State (LIS)

Exact Match on LIS

Begin Date for search (BEG)

End Date for Search (END)

By PIC

***LPR Record Number (PIC)**

Texas License Plate Reader Return

TXLPR RESPONSE FOR QLP.TX0000059.LIC/TEST123 1 RECORDS RETURNED

LIC: TEST123 LIS: TX PIC: ZSOLM4CBIRMMTWQJ8Q8U

LATITUDE: 28D1M19.31S LONGITUDE: -97D52M46.96S

DATE/TIME: 03/30/20XX 17:49:07

RECORD HOLDER: TX1250400 361 460-1008

PHONE: 361 460-1008

URL: HTTPS://LPRUAT.DPS.TEXAS.GOV/LES/LPR

TXDPS PROVIDES THE INFORMATION CONTAINED HEREIN SOLELY AS AN INVESTIGATORY AID. SINCE THESE RECORDS ARE NOT VALIDATED, TXDPS DOES NOT GUARANTEE OR WARRANT THEIR LEGITIMACY. PLEASE USE SECONDARY VERIFICATION BEFORE YOU TAKE ANY ENFORCEMENT ACTION.

Nlets Vehicle Registration Transactions

Vehicle registration information is available through Nlets for all 50 states, as well as the Diplomatic, General Service Administration and Mexican Carrier and Authorization License Plate files. In addition, inquiries can be made into the NICB Border Crossing and National Vehicles Services License Plate Reader files. A single inquiry may be made with up to five destinations.

To access information, use destination code:

US	Diplomatic Vehicles
GS	General Service Administration (GSA) Vehicles
MX	Mexican Commercial Vehicles
NA	NCIC Border Crossing
VS	National Vehicle Service
LP	License Plate Readers

Query Registration by LIC or VIN Number (RQ)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

***Nlets Destination Code (DRI) – up to five**

Control Field (CTL)

By LIC

***License Plate (LIC)**

***License Year (LIY)**

***License Type (LIT)**

By VIN

***Vehicle ID Number (VIN)**

Vehicle Make (VMA)

Vehicle Year (VYR)

Texas Only

Financial Responsibility Type (FRT)

Out-of-State Vehicle Registration

Vehicle registration information is available from all 50 states by using the State or Region Code in the Destination field. Selecting a Region Code will submit the inquiry to each of the states within that region. Vehicle registration inquiries to Missouri (MO) by VIN require the vehicle make and year.

Responses are not standardized and will vary substantially in format from state to state. Typical abbreviations used in responses are:

Abbreviations	Description
LIC	License Plate Number
LIT	License Plate Type
LIY	License Plate Year
VIN	Vehicle Identification Number
VYR	Vehicle Year
VMA	Vehicle Make
VMO	Vehicle Model
VST	Vehicle Style
VCO	Vehicle Color

Out-of-State Vehicle Registration Returns - Louisiana

B1. TX0000000. .06GA007WLS. R.
VYR/2017 VMA/LINC VMO/MKX VST/LL VCO/BLU
VIN/2LMPJ8LP3HBL48887 LIC/765EKG EXP/0120XX
SAM TOM DOE OLN/ 7912345
123 UNDERBROOK DR
LAKE CHARLES 70517

Out-of-State Vehicle Registration Returns - Virginia

LIC/ XXX111. LIY/2024/05. ISS/20XX/06/27.
NAM/DOE, JOHN
CUST ADDR: 123 ANY STREET, ANYTOWN, VA 80000
VIN/ 1XXX11XX1XX11111. VYR/2011. VMA/FORD.
VST/4D. SSN/123456789 X123456789.
*EXP/20XX/05/31. WGT/3975. REG STATUS/INACTIVE. PLT
STATUS/RENEWAL. LIEN..
VEH USE/PRIVATE. VEH DISP/MOVED.CUR VCO/BLU.ORI VCO/BLU. DP/.
INTERLOCK/. VOA/.VOAT/.
** NOTICE ** INFORMATION OBTAINED FROM VCIN MAY BE USED FOR
CRIMINAL JUSTICE PURPOSES ONLY.

Tribal License Plates

Many Indian Nations issue license plates. Each transaction will return two responses: one from the state and one from the Indian Nation. Contact the Indian Nation for vehicle registration if No Record response is returned.

Tribal Institute (links to Tribal Police): www.tribal-institute.org/lists/enforcement.htm

Bureau of Indian Affairs: www.bia.gov

Diplomatic License Plate File

The U.S. Department of State, Office of Foreign Missions maintains vehicle registration information on diplomatic license plates issued to diplomats, counsels, and staff of foreign missions. Inquiries into the Diplomatic License Plate file can be made using the destination code of US.

Government License Plate File

The General Services Administration (GSA) maintains government license plate records. Inquiries on government license plates can be made using the destination code of GS. When inquiring into a government agency plate, the License Plate (LIC) must begin with the appropriate agency code.

Agency	Code	Agency	Code
Action (Federal Domestic Volunteer)	ACT	Interior Department	I
Agriculture Department	A	Interstate Commerce Commission	IC
Air Force	AF	Judicial Branch of Government	JB
Army	W	Department of Justice	J
Commerce Department	C	Department of Labor	L
Consumer Product Safety Commission	CPSC	Legislative Branch	LB
Corps of Engineers, Civil Works	CE	Marine Corps	MC
Defense Commissary Agency	DECA	National Aeronautics and Space Admin	NA
Defense Contract Audit Agency	DA	National Capital Housing Authority	NH
Defense Department	D	National Capital Planning Commission	NP
Defense Logistics Agency	DLA	National Guard Bureau	NG
Education Department	ED	National Labor Board Relations	NL
Energy Department	E	National Science Foundation	NS
Environmental Protection Agency	EPA	Navy Department	N
Executive Office of the President Council of Economic Advisers National Security Council Office of Management and Budget	EO	Nuclear Regulatory Commission	NRC
		Office of Personnel Management	OPM
		Panama Canal Commission	PC
Export-Import Bank of the United States	EB	Railroad Retirement Board	RR
Federal Communications Commission	FC	Renegotiations Board	RB
Federal Deposit Insurance Corporation	FD	Securities and Exchange Commission	SE
Federal Emergency Management Agency	FE	Selective Service System	SS
Federal Home Loan Bank Board	FB	Small Business Administration	SB
Federal Mediation and Conciliation Services	FM	Smithsonian Institute	SI
Federal Reserve System	FR	National Gallery of Art	SI
Federal Trade Commission	FT	Soldiers and Airmen's Home, US	SH
General Accounting Office	GA	State Department	S
General Services Administration	GS	Tennessee Valley Authority	TV
Government Printing Office	GP	Transportation Department	DOT
Health and Human Services Department	HHS	Treasury Department	T
Homeland Security	DHS	United States Information Agency	IA
Housing and Urban Development	H	United States Postal Service	P
Interagency Motor Pool System	G	Veterans Affairs Department	VA

Mexico Commercial License Plate File

Inquiries to the destination code of MX will cause a query into the Mexico Commercial License Plate File. The Mexico Commercial License Plate File is housed in Mexico City and is provided to Nlets through the Federal Motor Carriers Safety Administration. All commercial vehicles in Mexico that cross Mexican state boundaries and into the United States are required to be federally registered and included in this file. If the vehicle is commercial and you receive a "not on file", it is not registered and is in violation of US-DOT operating authority. Queries can be run by license plate only.

More information may be obtained by emailing FMCSASupport@TechAnax.com

Mexican Carrier and Authorization Return

LIC/111XX1
TRANSPORTES JUAN GARCIA, S.A. DE C.V.
AV. HECTOR MARTINEZ, FRACC. ALAMEDA, CD. JUAREZ, CHIH 32000.
VIN/1XXXXXXX1XXX11111.VYR/20XX.ENGINE_NO/11111111
LIT/TRACTOR - 3 AXLES.VMA/MEXICO
LIC_STATUS/ASSIGNED.LIC_ISSUED/010120XX
REGISTRANT_RFC/AAA1111111A1.REGISTRANT_STATUS/REGISTERED
LIC_CLASS/FREIGHT MOTOR.VST/TRACTOR
LIC_SERVICE/GENERAL

NOTE: THIS IS A RESPONSE FROM MX AUTHORIZATIONS INFORMATION SYSTEM

Possible License Plate Status Codes:

ASSIGNED (ONLY POSITIVE STATUS)
AVAILABLE
CANCELLED
STOLEN OR LOST
WITHDRAWAL PER RULE
DAMAGED
WITHDRAWAL NOTICE
WITHDRAWAL IMPOUNDED

NOT RECEIVED
WITHDRAWAL EXCHANGED
WITHOUT DECAL
PREVENTIVE SEIZURE
MISSING
WITHDRAWAL NEW NAME
UNDER INSPECTION

Possible Registrant Status Codes:

REGISTERED
WITHDRAWN
SUSPENDED

BANKRUPT
WITHDRAWN/MERGER
UNDER INVESTIGATION

National License Plate Reader Sharing Program

Inquiries in the License Plate Recognition and Reader (LPR) Systems can be accessed with the following destination codes:

NA	US Customs and Border Protection/National Insurance Crime Bureau Database
VS	National Vehicle Service Database
LP	Both the USCBP/NICB and the NVS Databases

US Customs and Border Protection

License Plate Readers were initially installed by the United States Custom and Border Protection (CBP) to develop and track movement of vehicles as they crossed through the ports of entry along the southwest border between the United States and Mexico and the northern border between the United States and Canada. One of the benefits of the LPR is their effectiveness relating to vehicle theft initiatives regarding stolen vehicles entering and exiting the United States. Because of their benefits of providing investigative information regarding stolen vehicles, CBP agreed to provide NICB the raw LPR data as a tool in its efforts to prevent and investigate vehicle theft and insurance fraud. The NICB in cooperation with the US CBP and Nlets, allows an RQ transaction sent to destination NA to initiate query to NICB LPR file.

The CBP/NICB response includes the direction of the crossing (inbound or outbound), the location of the border crossing camera, the crossing date and time, the license plate number, the state, and country of the crossing. The CBP/NICB response could return multiple messages when a vehicle has multiple trips across the border. Typically, a message will contain up to seven crossings arranged in chronological order.

USCBP LPR Return

NICB RESPONSE FOR LIC/WLY1234 MSG 002 OF 002

CROSSING LOCATION: OUTBOUND
ADDRESS: USCS-1ST AND PAN AMERICAN AVE
CITY: DOUGLAS STATE: AZ ZIP: 85607
CROSSING DT/TIME: 02/24/2025 22:27:13
LIC PLATE: WLY1234 STATE: MM COUNTRY: M

CROSSING LOCATION: OUTBOUND
ADDRESS: USCS-160 GARRISON ST RM 200
CITY: EAGLE PASS STATE: TX ZIP: 78852
CROSSING DT/TIME: 12/21/2024 23:04:55
LIC PLATE: WLY1234 STATE: TX COUNTRY: U

**** NOTICE ****

THE NICB PROVIDES THE INFORMATION CONTAINED HEREIN SOLELY AS AN INVESTIGATORY AID. SINCE THESE RECORDS ARE NOT VALIDATED, THE NICB DOES NOT GUARANTEE OR WARRANT THEIR LEGITIMACY. PLEASE USE SECONDARY VERIFICATION BEFORE YOUTAKE ANY ENFORCEMENT ACTION.

National Vehicle Service

The National Vehicle Service (NVS) is a not-for-profit corporation that is the only worldwide organization providing unique vehicle related theft/fraud and vehicle related data and technological assistance free to the law enforcement community. They also provide assistance to vehicle finance, insurance, and rental car companies for a reasonable fee. NVS has a repository of license plate reader data gathered from towing, repossession companies, parking lots, garages, and toll way systems available to the law enforcement through Nlets. This repository is primarily for use in investigations where the NVS proactively searched the database against the stolen vehicle file provided by the FBI.

To retrieve possible vehicle location information from the NVS data repository, use RQ transaction with the destination code of VS. If there is a positive match, the return may or may not contain the location. If the location is not included, this may indicate the vehicle was parked on private property and not at an intersection. After registering their ORI, agencies can then access the NVS website at www.nvslens.org to obtain full details on the vehicle, including a map of the location and a photo of the vehicle.

NVS LPR Return

Vehicle license plate number 619WCX was captured by mobile license plate recognition on March 21, 2024 at 123 W Forest Brook Dr Casselberry, FL.

**** CAVEAT ****

This is lead information ONLY to assist with your investigation and should NOT be used for non-law enforcement purposes. Should you require additional assistance with this RESPONSE, please contact National Vehicle Service at 866-687-1102.

Nlets Vehicle Registration by Owner Name

Some states provide vehicle registration by owner and date of birth or age.

Query Vehicle Registration by Name (RNQ)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

***Nlets Destination Code (DRI)**

Control Field (CTL)

Required Information

***Name (NAM)**

Date of Birth (DOB)

Age (AGE)

Positive Nlets Vehicle Registration by owner name could contain the following registration information:

- Client Name
- License Number/Plate Number
- License Type
- Vehicle Make
- Vehicle Year
- City, State, Zip

Vehicle Registration by Owner Name Return

CLIENT NAME	PLATE#	TYP	MAKE	YEAR	CITY-ST-ZIP
DOE*LAURA S	2-10123	TL	FTWD	2004	CHEYENNE WY 82009
DOE*LAURA SUE	2-7678A	PC	HOND	2013	CHEYENNE WY 82009
DOE*MARY	2-98900	PC	HOND	1992	CHEYENNE WY 82009
DOE*MARTHA	2-80123	PC	CHEV	2002	CHEYENNE WY 82009
DOE*MARTHA J	2-4567C	PC	CHEV	2008	CHEYENNE WY 82009
DOE*, MARTHA J	2-69123	PC	CHEV	2008	CHEYENNE WY 82009
DOE*RICHARD & MARTY	2-31234	PC	KIA	2002	CHEYENNE WY 82001
DOE*SARAH W	5-27890	PC	MERC	2000	LARAMIE WY 82070
DOEBELO*DUDE	10-36789	PC	MERC	2002	LANDER WY 82520
DOEBELO*MICHAEL	10-27890	PC	PONT	2004	RIVERTON WY 82501

Other possible responses to a query include:

- NOT ON FILE
- FILE NOT AVAILABLE
- TEMPORARILY UNAVAILABLE

Nlets Boat Registration

Boat registration information is managed by the [Texas Parks and Wildlife Department \(TPWD\)](#) for boats registered in Texas. Out-of-state boat registration information is managed by each state. Boat registration information is available through a Nlets Boat Registration query (BQ) to each state by boat registration (or document) number, boat hull number or owner name and date of birth. Each boat registration query can be sent to up to five state codes and/or regions. A destination code of Z1 will result in the query being directed to all states.

The United States Coast Guard Vehicle Identification System (VIS) consists of registration and ownership data from participating VIS states as well as those registered only through the USCG National Vessel Documentation Center and can be accessed with the destination code of CG.

Query Boat Registration (BQ)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

***Nlets Destination Code (DST) – up to five**

By REG

***Registration Number (REG)**

By BHN

*** Boat Hull Number (BHN)**

By NAM/DOB

*** Name (NAM)**

*** Date of Birth (DOB)**

Positive Return

REGARDING YOUR INQUIRY ON: TXNUMBER/ 7890HR
HULL#: ZZN26203A123 REGISTRATION#: TX7890HR
OWNER: GROVER, GUY
ADDR: 2102 29TH ST
LOCKLAND, TX 79400
MAKE: BOMBARDIER
YEAR:
EXPIRE: 04/30/20XX
LENGTH: 7 feet, 2 inches
PROPUL: INBOARD
FUEL: GASOLINE
MATERIAL: FIBERGLASS
BOAT TYPE: PWC/JET SKI
USE: PLEASURE

Driver License

Driver license information is available through TLETS from the Texas Department of Public Safety (TXDPS) Driver License Division (DLD) through Driver License System (DLS) and from other states using the Nlets network. Dissemination policy Driver Privacy Protection 18 U.S.C. Article §2721 and Texas Transportation Code Section §521.060.

Texas Driver License

There are two types of Texas driver license inquiries: Routine Driver License Check (RDL) and Complete Driver License Check (CPL). Texas Identification Card information is included.

The Routine Driver License Check (RDL) provides basic information regarding the subject: name, physical description, date of birth, most recent address, mailing address, record status, operator license number, card type, license class, expiration date, restrictions, endorsements, and administrative status. Other fields will be displayed when applicable: organ donor, VISA expiration date and the hazardous materials endorsement assessment.

The Complete Driver License Check (CPL) provides basic driver information, plus other fields will be displayed when applicable: sex offender, communication impediment and driver history, including enforcement actions, convictions, crash/accidents, and medical information (CDL only).

Query Texas Driver License (DL)

*** Indicates Mandatory Field**

Header Information

***Message Key (RDL/CPL)**

Originating Agency Code (ORI)

Control Field (CTL)

By NAM

***Name (NAM)**

Date of Birth (DOB)

By OLN

Commercial Driver License (CDL)

Operators License Number (OLN)

Optional Fields

Image Request (IMQ)

Reason (RSN)

Email Address (EML)

Texas Driver License Search Criteria

- The name must match the exact spelling and separated by a comma in the form LASTNAME, FIRSTNAME.
- Records with no FIRSTNAME must be run by OLN.
- The query may include a MIDDLENAME, but it will not narrow the search.
- Names containing a hyphen (-) maybe run as LAST-LAST, FIRST or LAST LAST, FIRST or LASTLAST,FIRST.
- Name search alone will return a list of up to 50 possible matches including the full name, the date of birth (DOB), the card number and the city of residence.
- Names containing more than 30 characters is not supported by TLETS. Contact DPS Communications or the Texas Fusion Center at 512-424-7981 for assistance.
- A search using Date of Birth (DOB) matches the exact DOB in the driver license record.
- A search into the DLS will yield results for both driver licenses and identification cards.

Lawful Presence Requirement

Applicants who are not United States citizens or permanent residents of the US must present proof of lawful presence before being issued an original, renewal or duplicate Texas driver license or ID card. Once acceptable identification has been obtained, the individual will be issued a temporary visitor designation and status date on the face of the card.

Communication Impediment

Complete Texas DL transaction returns with a positive communication impediment indicator, COMM IMPED: Y, will display the following banner at the top of the TLETS return:

THE FOLLOWING RECORD INDICATES THE DRIVER OR OWNER OF THE VEHICLE
MAY HAVE A HEALTH CONDITION OR DISABILITY THAT IMPEDES EFFECTIVE
COMMUNICATION.

This will only affect the return message key KR for complete driver license returns from the CPL (complete DL history) and KQ (Nlets Query Driver History) transactions. This banner will not display for any DR returns from RDL (regular DL query) and DQ (Nlets Query Driver License) transactions as they do not return COMM IMPED indicators.

Texas Driver License Return

Texas Driver License Return

NAME: DELL, JAY, COOL
DESCRIPTION: WHITE-HISPANIC\MALE\01011900\5-09\275\BLACK\BROWN
SEX OFF: N COMM IMPED: N ORGAN DONOR: N VISA EXP:
PHYSICAL ADD: 3000 YORKVIEW
CI/CO/ST/ZIP: SAN,COUNTY,TEXAS,78000-0000, UNITED STATES
MAILING ADD: 3000 YORKVIEW
CI/ST/ZIP: SAN,COUNTY,TEXAS,78000-0000, UNITED STATES
REC STATUS: NOT ELIGIBLE
ADMIN STATUS:
CARD STATUS:
HME THR ASMT: EXP:
CARD TYPE:DL#:13700000 CLASS:A TYPE:CDL EXPIR DATE: 10132032
CARD TYPE: OCCUPATIONAL OCC#:33000000 CLASS: TYPE:
EXPIR DATE: 09152026
RESTRICTIONS: A WITH CORRECTIVE LENSES
ENDORSEMENTS:

ENFORC ACTN: ALR NON CMV DISQUALIFICATION REFUSAL
STATUS:ACTIVE DATE BEGIN DT: 09272025 END DT: 09262026 LIFT DT:
STATE: TX

ENFORC ACTN: CANCELLED INTERLOCK REQUIRED
STATUS:ACTIVE DATE BEGIN DT: 08242025 END DT: 12319999 LIFT DT:
STATE: TX

ENFORC ACTN: ALR SUSPENSION - REFUSAL
STATUS:EXPIRED DATE BEGIN DT: 08202025 END DT: 02152026 LIFT DT:
STATE: TX

ENFORC ACTN: SUSPENDED - DEFAULT INSTALLMENT AGREEMENT
INTOXICATION
STATUS:LIFTED DATE BEGIN DT: 09032013 END DT: 12319999 LIFT DT:
09052013 STATE: TX

CONVICTION: ALR REFUSAL
OFF DT: 06212025 CONV DT: 08202025
OFFENSE LOC: TX,COUNTY CMV: N HAZMAT: N

CONVICTION: ALR CDL DISQ REFUSAL ADM
OFF DT: 06212025 CONV DT: 08272025
OFFENSE LOC: TX,COUNTY CMV: N HAZMAT: N

CRASH DT: 03292007 CRASH LOC: 7099816

CRASH#: 4

SEVERITY: NON-INJURY CRASH

CMV: N HAZMAT: N

EMERGENCY CONTACT INFORMATION

FIRST NAME: DAWN

LAST NAME: DOE

PHONE: 832-265-2345 EXT

ALT PHONE: EXT

FIRST NAME: BILL

LAST NAME: BUCK

PHONE: 713-299-1234 EXT

ALT PHONE: EXT

CDL MEDICAL CERTIFICATE INFORMATION

SELF CERT: NON-EXCEPTED INTERSTATE

CERT STATUS: NOT CERTIFIED

EXAMINER NAME:

MED EXAM LIC #:

MED LICENSING JURISDICTION CODE:

SPECIALTY:

PHONE #:

REGISTRY #:

CERT ISSUE DATE:

EXP DATE:

RESTRICTIONS: DRIVER WAIVER/EXEMPT EFF DATE: EXP DATE:

DRIVER SKL PERF EVAL EFF DATE:

EXP DATE:

**** DRIVER RECORD INFORMATION IS PERSONAL INFORMATION PROTECTED
UNDER THE FEDERAL DRIVER PRIVACY ACT OF 1994 (18 USC 2721, ET
SEQ.) AS AMENDED AND THE MOTOR VEHICLE RECORDS DISCLOSURE ACT,
TEXAS TRANSPORTATION CODE 730 *****

Information on Return	Explanation
NAME: DELL, JAY, COOL	Last, First, Middle name of record holder
DESCRIPTION: WHITE-HISPANIC\MALE\01011900\509\275\BLACK\BROWN	Personal descriptors of record holder: Race-Ethnicity\Sex\DOB\Height\Weight\Hair Color\Eye Color
SEX OFF:N COMM IMPED: N ORGAN DONOR: N VISA EXP:	SEX OFF: this information is only returned on a <u>Complete</u> Return COMM IMPED: this information is only returned on a <u>Complete</u> Return ORGAN DONOR: indicates whether the subject has designated their desire to be an organ donor. This field will contain Y if Yes and N when No and will be blank if unknown. VISA EXP: If the record holder has a visa, the expiration date will be included. If the date is 12319999, the record holder has obtained US citizenship.
PHYSICAL ADD: 3000 YORKVIEW CI/CO/ST/ZIP: SAN, COUNTY, TEXAS, 78000-0000, UNITED STATES MAILING ADD: 3000 YORKVIEW CI/ST/ZIP: SAN, COUNTY, TEXAS, 78000-0000, UNITED STATES	PHYSICAL ADDRESS and MAILING ADDRESS for record holder
REC STATUS: NOT ELIGIBLE	Indicates a person's eligibility to renew their DL. ELIGIBLE – The subject is eligible to renew, there are no active enforcement actions. This record status does not indicate the subject has a valid Driver License, only if they are eligible. ELIGIBLE NON CDL – NOT ELIGIBLE CDL – The subject is eligible to renew non-commercial vehicles but currently is disqualified to have a Commercial Driver License. NOT ELIGIBLE – The subject is not eligible to renew and has an active enforcement action.
ADMIN STATUS:	ADMINISTRATIVE STATUS indicates information about the driver but does not indicate the person's eligibility to drive.

	Examples of Administrative Status: - Prove Identity, Possible Fraud - Licensed in Another State/Jurisdiction - Reported Deceased - Occupational License Cancelled
CARD STATUS :	CARD STATUS indicates information about the Driver License, ID card, Occupational License, and an additional explanation of a driver's eligibility to drive. Examples of Card Status: - Verify Issue Former State - Revoked Sex Offender - Voluntary Surrender - Voluntary Surrender CSO - Returned by Post Office - Waiver Needed - Denied Waiver - Required Downgrade
HME THR ASMT: EXP:	Hazmat Threat Assessment (HME THR ASMT) indicates the subject's assessment when they carry the Hazardous materials endorsement. If approved, the expiration date will be included.
CARD TYPE:DL#:13700000 CLASS:A TYPE:CDL EXPIR DATE: 10132032 CARD TYPE:OCCUPATIONAL OCC#:33000000 CLASS: TYPE: EXPIR DATE: 09152026	CARD TYPE: - DL Driver License - ID Identification Card - OCC Occupational Driver License - CDL Commercial Driver License Commercial Learners Permit (CLP) Information - Permit Number - Class - Expiration - Endorsements - Restrictions EXPIR DATE is the date of expiration for the card. If no EXPIR listed, it is not a valid license.
RESTRICTIONS: A WITH CORRECTIVE LENSES	Lists the RESTRICTIONS the record holder must follow.
ENDORSEMENTS :	Lists the ENDORSEMENTS the record holder has: - H - Hazardous materials - T - Double or triple trailer: CDL only - P - Passenger: CDL only

	S - School Bus: CDL only N - Tank Vehicle X - Combination N and H
ENFORC ACTN: ALR NON CMV DISQUALIFICATION REFUSAL STATUS:ACTIVE DATE BEGIN DT: 09272025 END DT: 09262026 LIFT DT: STATE: TX ENFORC ACTN: CANCELLED INTERLOCK REQUIRED STATUS:ACTIVE DATE BEGIN DT: 08242025 END DT: 12319999 LIFT DT: STATE: TX ENFORC ACTN: ALR SUSPENSION - REFUSAL STATUS:EXPIRED DATE BEGIN DT: 08202025 END DT: 02152026 LIFT DT: STATE: TX ENFORC ACTN: SUSPENDED - DEFAULT INSTALLMENT AGREEMENT INTOXICATION STATUS:LIFTED DATE BEGIN DT: 09032013 END DT: 12319999 LIFT DT: 09052013 STATE: TX	ENFORC ACTN: indicates an enforcement action, such as a driver license suspension, has been imposed on the subject. • STATUS: indicate whether a particular action is probate*, negated*, pending, active, lifted or expired. • BEGIN DT: indicates the date the enforcement action begins. Certain driver license suspensions and other disqualification actions may be entered with pending beginning dates. For example, the police action for DRIVING WHILE LICENSE IS SUSPENDED should not be taken prior to the effective date of the suspension. • END DT: indicates the date the enforcement action ends. If the ending date is 12319999, it indicates the enforcement action is indefinite or until lifted. • LIFT DT: Once the subject meets required compliances, the ENFORC ACTN status will be updated and will be set to LIFTED and the lift date will be populated. • STATE: indicates the state in which the enforcement action was imposed. *Probate - driver won't serve time for the first offense but required to serve probation if granted. *Negated - the judge agreed in their favor in which the suspension or revocation is dismissed
CONVICTION: ALR REFUSAL OFF DT: 06212025 CONV DT: 08202025 OFFENSE LOC: TX,COUNTY CMV: N HAZMAT: N CONVICTION: ALR CDL DISQ REFUSAL ADM OFF DT: 06212025 CONV DT: 08272025 OFFENSE LOC: TX,COUNTY CMV: N HAZMAT: N	CONVICTION: indicates the record holder's driving convictions including the offense date (OFF DT), conviction date (CONV DT) and location (OFFENSE LOC). • CMV: indicates whether the conviction occurred in a commercial vehicle. • HAZMAT: indicates if the conviction occurred while transporting hazardous materials.
CRASH DT: 03292007 CRASH LOC: 7099816 CRASH#: 4 SEVERITY: NON-INJURY CRASH CMV: N HAZMAT: N	CRASH: indicates the record holder's accidents. Included are crash date (CRASH DT), crash location (CRASH LOC), crash number (CRASH#) and Severity

	(SEVERITY). This information is automatically uploaded from TX DOT. • CMV: indicates whether the conviction occurred in a commercial vehicle. • HAZMAT: indicates if the conviction occurred while transporting hazardous materials.
EMERGENCY CONTACT INFORMATION FIRST NAME: DAWN LAST NAME: DOE PHONE: 832-265-2345 EXT ALT PHONE: EXT FIRST NAME: BILL LAST NAME: BUCK PHONE: 713-299-1234 EXT ALT PHONE: EXT	EMERGENCY CONTACT INFORMATION identified by the holder of a DL/ID to be contacted if they are injured or die in or as the result of a vehicular accident or another emergency. The information is confidential and may only be disseminated to a Peace Officer in this or another state. Texas Transportation Code Section §521.060
SELF CERT: NON-EXCEPTED INTERSTATE CERT STATUS: NOT CERTIFIED EXAMINER NAME: MED EXAM LIC #: MED LICENSING JURISDICTION CODE: SPECIALTY: PHONE #: REGISTRY #: CERT ISSUE DATE: EXP DATE: RESTRICTIONS: DRIVER WAIVER/EXEMPT EFF DATE: EXP DATE: DRIVER SKL PERF EVAL EFF DATE: EXP DATE:	The Federal Motor Carrier Safety Administration categories: Non-Excepted Interstate • Interstate Commercial Driver License • Must Submit Medical Certification to DPS & Included in DL Return • Possible V Restrict (Medical Variance), Must have FMCSA Waiver • Possible P22 (Intra-City Zone Driver Interstate) Excepted Interstate • Interstate Commercial Driver License • Medical Certification Documentation Required, but NOT Required to Submit to DPS • P16-P24 Restriction Required (Restricting to Specific CMV) Non-Excepted Intrastate • Texas Only Commercial Driver License • Must Submit Medical Certification to DPS & Included in DL Return • K Restriction (Intrastate Only) Required Excepted Intrastate • Texas Only Commercial Driver License • Medical Certification Documentation Required, but NOT Required to Submit to DPS • K Restriction (Intrastate Only) Required • P16-P24 Restriction Required (Restricting to Specific CMV)

Driver License Restriction Codes

Code	DLS Restrictions	Code	DLS Restrictions
A	With Corrective Lenses	P8	With Telescopic Lens
B	LOFS 21 or Over	P9	LOFS 21 or Over Bus Only
C	Daytime Driving Only	P10	LOFS 21 or Over School Bus Only
D	Speed Not to Exceed 45 MPH	P11	Bus Not to Exceed 26,000 GVWR
E	No Manual Transmission Equipped CMV	P12	Passenger CMVS Restricted to Class C Only
F	Must Hold Valid Learner License to MMDDYY	P13	LOFS 21 or Over in Vehicle Equip w/Airbrake
G	TRC 545.424 Applies Until MMDDYY	P14	Operation Class B Exempt Vehicle Authorized
H	Vehicle Not to Exceed 26,000 lbs. GVWR	P15	Operation Class A Exempt Vehicle Authorized
I	MC not to Exceed 250 cc	P16	If CMV, School Buses Interstate
J	Licensed MC Operator 21 or Over in Sight	P17	If CMV, Government Vehicles Interstate
K	Intrastate Only	P18	If CMV, Trans Personal Prop Interstate
L	No Air Brake Equipped CMV	P19	If CMV, Trans Corpse/Sick/Injure Inter
M	No Class A Passenger Vehicle	P20	If CMV, Privately Trans Passengers Inter
N	No Class A and B Passenger Vehicle	P21	If CMV, Fire/Rescue Interstate
O	No Tractor-Trailer CMV	P22	If CMV, Intra-City Zone Drivers Inter
P	Stated on License	P23	If CMV, Custom Harvesting Interstate
Q	LOFS 21 or Over Vehicle Above Class B	P24	If CMV, Transporting Bees/Hives Interstate
R	LOFS 21 or Over Vehicle Above Class C	P25	If CMV, Use in Oil/Water Well Service/Drill
S	Outside mirror or Hearing Aid	P26	If CMV, For Operation of Mobile Crane
T	Automatic Transmission	P27	HME Expiration Date MMDDYY
U	Applicable Prosthetic Devices	P28	FRSI* CDL Valid MMDDYY To MMDDYY
V	Medical Variance	P29	FRSI* CDL MMDDYY - MMDDYY or Exempt B
W	Power Steering	P30	FRSI* CDL MMDDYY - MMDDYY or Exempt A
X	No Cargo in CMV Tank Vehicle	P31	Class C Only, No Taxi/Bus/Emergency Vehicle
Y	Valid Texas Vision or Limb Waiver Required	P32	Other
Z	No Full Air Brake Equipped CMV	P33	No Passengers in CMV Bus
P1	For Class M TRC545.424 Until MMDDYY	P34	No Express or Highway Driving
P2	To/From Work/School	P35	Restricted to Operation of Three-Wheeled MC
P3	To/From Work	P36	Moped
P4	To/From School	P37	Occ/Essent Need DL-No CMV-See Court Order
P5	To/From Work/School or LOFS 21 or Over	P38	Applicable Vehicle Devices
P6	To/From Work or LOFS 21 or Over	P39	Ignition Interlock Required
P7	To/From School or LOFS 21 or Over	P40	Vehicle Not to Exceed Class C

*FRSI = Farm Related Service Industries

Driver License Photos

Driver license photos are not available by name only. The minimum information needed to obtain the driver photo is NAM and DOB or OLN along with the image request (IMQ), a reason code (RSN) and the email (EML) address of the Requestor. Law enforcement agencies have the capability to obtain Texas driver license photos. This includes agencies in Texas as well as agencies out-of-state requesting DL photos through Nlets.

Driver license photos are considered personal information and protected by both state and federal laws (Texas Transportation Code Section §730.004 and Driver Privacy Protection 18 U.S.C. Act §2721). Photos may be used for criminal justice purposes and only be disseminated to authorized personnel according to CJIS policy. Driver License inquiries requesting photos must contain Image Request (IMG), Reason (RSN) and Email (EML) of the Requestor. The email (EML) field is used as an identifier for the requestor and should be completed with their law enforcement email address. The DL photo will be received as part of the TLETS return.

The Reason (RSN) field is used for indicating the purpose of requesting the photo.

- Criminal Justice (C)
- Criminal Justice Employment (J)
- Domestic Violence and Stalking (D)
- Firearm Sales and Returns (F)

There are additional reasons included in the dropdown menu that have restricted use.

Manual Driver License Requests

Manual driver license requests are available when online information is unavailable, not clear or contains errors. Requests are available Monday through Friday from 8:00 am to 5:00 pm. Routine manual search requests are usually processed within two hours. To request a manual driver license check, send an administrative message to mnemonic LIVI addressed to DPS Austin Attention: DLD. DLD Alternate Service I Manual Services assists with misdemeanor investigations by providing driver license photos and other documentation such as original DL applications. Contact 512-424-2234 for additional information. Fax requests to 512-424-5982. Indicate on agency letterhead the following information:

- Reason for Request
- Agency Letter Head
- Agency Name and ORI
- Requestor's Name, Title, ID, or Badge Number
- Subject's Name, DOB, OLN, SOC
- Classification: Misdemeanor, Felony, Identification Only
- Method of Returning Results: Mail, Email, FAX

The TXDPS Fusion Center provides information to law enforcement agencies via email or phone. They can assist with both misdemeanor and felony investigations by providing photos and other documentation. Requests should be sent to TXFC@dps.texas.gov or 512-424-7981 with the following information:

- Requestor Name, Agency, Title, Badge Number
- Type of investigation
- Case Number
- Subject's Name, DOB, OLN, SOC

Nlets Driver License Inquiries

Nlets Driver License query (DQ) allows access to:

- Out-Of-State Driver Licenses
- Diplomatic Driver Licenses (US)
- Mexican Federal Driver Licenses (MX)

Query Driver License (DQ)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

By NAM/DOB

***Name (NAM)**

***Date of Birth (DOB)**

***Sex (SEX)**

By OLN

***License Number (OLN)**

Optional Information

Commercial License (CDL)

Image Request (IMQ)

Reason (RSN)

Email Address (EML)

Out-of-State Driver License Returns

Out-of-state driver license returns may include the subject's name, address, physical description, license number, license type, restrictions and status by a state destination or region code. The following abbreviations may assist in reading responses:

Prefix	Definition	Prefix	Definition
NAM	Name	SOC	Social Security Number
RAC	Race	OLN	Driver License Number
SEX	Sex	OLT	Type of License
HGT	Height	EXP	Expiration Date
WGT	Weight	REST	Restrictions on License
HAI	Hair Color	STATUS	Current Status of License
EYE	Eye Color		

Out of State Driver License Return - Oklahoma

NAME: CAROL FAY DOE
RESIDENCE ADDRESS: 11678 ORANGE AVENUE; MIDEAST CITY, 73130-0000
COUNTRY: USA COUNTY: OKLAHOMA LOCATION COUNTY: OKLAHOMA
PRIMARY CONTACT ADDRESS: 11678 ORANGE AVENUE; MIDEAST CITY, OK
73130-0000
COUNTRY: USA COUNTY: OKLAHOMA LOCATION COUNTY: OKLAHOMA
DATE OF BIRTH: 1961-02-24 SSN: 2789 HEIGHT: 504
WEIGHT: 145 EYE COLOR: GREEN GENDER: FEMALE RACE: WHITE

***** DRIVER LICENSE DETAILS *****

DRIVER AUTHORIZATION ID: F081123456
ISSUE DATE: 20XX-03-01 EXPIRATION DATE: 20XX-02-28
DRIVING RESTRICTION DESCRIPTION: CORRECTIVE LENSES
DRIVING RESTRICTION CODE: B
DRIVER LICENSE PERMIT QUANTITY: 0
DRIVER LICENSE NON-COMMERCIAL CLASS: D
LICENSED COMMERCIAL DRIVER: NO
DRIVER LICENSE COMMERCIAL STATUS: INVALID
LICENSED NON-COMMERCIAL DRIVER: YES
DRIVER LICENSE NON-COMMERCIAL STATUS: VALID
DRIVER ORGAN DONOR: TRUE

***** ADDITIONAL INFORMATION *****

FIELD NAME: MEDICAL CERTIFICATE STATUS CODE
FIELD VALUE: N

Out of State Driver License Return - Wyoming

NAME: ROMAN, A
ADDR: PO BOX 400
CITY: RAWLINS ST: WY ZIP: 82301
PHYS ADDR: 2900 S HIGHLEY BLVD
SEX: M DOB: 1988/01/01 HEIGHT: 6'01 WEIGHT: 240 HAIR: BLK EYE:
BRO
SSN: 123-45-6789 D/L: 110886-207
D/L CLASS: C - C ISS/DT: 20XX/01/24 EXP/DT: 20XX/11/13
NON-CMV STATUS: LICENSED CMV STATUS: NOT ELG
REMARKS: REINSTATEMENT FEE PAID - REINSTATED 2016/12/29
NEXT-OF-KIN: SISTER BROOKE BEAR
NEXT-OF-KIN: 811 500-1500
NEXT-OF-KIN: 2 SOUTHERN AVE SAGINAWN TX
RESTRICTIONS: B - CORRECTIVE LENS

Nlets Driver History Transaction

The Nlets Driver History Transaction (KQ) provides optional fields of ATN and PUR to document the Requestor and the reason for the query.

Query Driver History (KQ)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

***Nlets Destination Code**

Control Field (CTL)

By NAM/DOB

***Name (NAM)**

***Date of Birth (DOB)**

***Sex (SEX)**

By OLN

***License Number (OLN)**

Optional Information

Purpose Code (PUR)

Attention (ATN)

Image Indicator (IMQ)

Reason (RSN)

Email Address (EML)

Mexican Commercial Driver License

The Licencia Federal Information System (eLicencia) responds to Nlets driver license query (DQ). Users can inquire in the eLicencia to obtain license and status information about federally issued Mexican commercial driver licenses, just as such driver license query (DQ) can be made to U.S. state driver license files for any U.S. issued license.

- A license status query to the eLicencia is made by addressing a driver license query message to the destination address of MX.
- All inquiries and responses are in a fixed format.
- The eLicencia only supports requests using the operator license number (OLN).

Mexican Federal Driver License Return

NAME: JUAN GARCIA-MARTINEZ

PRIMARY CONTACT ADDRESS: USUMACINTAS, AZTECA, JUAREZ, CHIHUAHUA
31111, MEXICO.

COUNTRY: 1

COUNTY: HUMBERTO VALDEZ RICHAUD

TCIC/TLETS Operation Manual – Current as of 01/01/2026

LOCATION COUNTY: HUMBERTO VALDEZ RICHAUD
DATE OF BIRTH: 1980-01-01
GENDER: Male

*** DRIVER LICENSE DETAILS ***
DRIVER AUTHORIZATION ID: AAAA111111
JURISDICTION AUTHORITY CODE: MX
ISSUE DATE: 20XX-01-01
EXPIRATION DATE: 20XX-01-01
DRIVER ENDORSEMENT: Doubles/Triples
DRIVER ENDORSEMENT: Tank
DRIVER LICENSE COMMERCIAL CLASS CODE: A
LICENSED COMMERCIAL DRIVER: YES
DRIVER LICENSE COMMERCIAL STATUS: Valid
DRIVER HISTORY CONVICTION QUANTITY: 0
DRIVER HISTORY WITHDRAWAL QUANTITY: 0

Diplomatic Driver License

Diplomatic driver license returns include information on members of the Foreign Mission Community, who are required to obtain a driver license from the U. S. Department of State's Office of Foreign Missions (OFM). Foreign mission members who obtain or maintain a driver license from one of the 50 states, the District of Columbia or any territory governed by the United States must prove their ability to operate a motor vehicle.

OFM maintains the driving records of all individuals who are licensed by the Department and this information is available through a Nlets Driver query transaction with the Destination Code US. Individual driving records contain the following information:

- The Individual's Name
- DOS License Number
- Class of License and Restrictions if any
- Status of The License
- Previous U.S. License, if any
- Previous Foreign License if any
- A list of moving violations, if any, to include violations recorded against a previous license issued by one of the 50 states or the District of Columbia
- Accident involvement, if any, to include accident involvement recorded against a previous license issued by one of the 50 states or the District of Columbia

The driving record of any individual licensed by OFM's Diplomatic Motor Vehicle Office will be provided to concerned insurance carriers or missions. Requests for driving records must be submitted electronically via an official e-mail address to OFMDMVMVR@state.gov.

Nlets Driver License by Name

Nlets agencies may search other state driver license databases with a name only query (DNQ). DNQ is not supported by all states.

Query Driver License by Name (DNQ)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

***Nlets Destination Code**

Control Field (CTL)

Required Information

***Name (NAM)**

Optional Information

Age (AGE)

Sex (SEX)

City Name (CTY)

County (COU)

Next Page (NXT)

NCIC Vehicle File

For NCIC purposes, a vehicle is any motor-driven conveyance (except a boat) designed to carry its operator. In addition to conveyances meeting this definition, aircraft and trailers are also to be entered in the Vehicle File.

The **Vehicle File** contains records for stolen vehicles, vehicles used in the commission of a felony, or vehicles seized based on a federally issued court order. Records for felony vehicles and vehicles subject to seizure remain active for 90 days from the date of entry. Records for stolen vehicles remain active for the balance of the year of entry plus four years.

The **License Plate File** contains records for stolen passenger automobile plates and special plates such as antique, bus, commercial, farm vehicle, motorcycle, trailer, truck, and U.S. Government vehicles. License plate records remain active for the balance of the year of entry plus four years.

The **Vehicle/Boat Part File** contains records for any serially numbered component from a vehicle or boat and ownership documentation for a vehicle or boat. Part records remain active for the balance of the year of entry plus four years.

The **Stored/Abandoned Vehicle File** contains records for vehicles stored on police property or in a licensed storage facility. Stored/Abandoned vehicle records remain in TCIC for one year from the date of entry.

Query Vehicle Requirements

Inquiries can be made using the NIC only or LIC, VIN and OAN either separately or in combinations, such as VIN and OAN or LIC and VIN, etc. A query of this type will search the VIN, SER and OAN Fields of all Vehicle and Vehicle/Boat Part File records, as well as the VIN Field of all person records. The LIS and VMA are not required for a vehicle query but should be included.

When inquiring by LIC, including the LIS will limit the search to records on file containing matching LIS information and prevent unnecessary \$. H. administrative messages from being generated. NCIC does not limit the search of felony vehicle records by LIS information but runs by using LIC only.

Files Cross-Searched in a Vehicle Inquiry

A vehicle query (QV) may result in one or more of the following responses:

- NCIC/TCIC Stolen Vehicle
- NCIC/TCIC Felony Vehicle
- TCIC Stored/Abandoned Vehicle
- NCIC/TCIC Vehicle/Boat Parts
- NCIC/TCIC Boat File
- NCIC/TCIC Located Vehicle
- NCIC/TCIC License Plate
- NCIC/TCIC Wanted Person
- NCIC Foreign Fugitive
- NCIC Immigration Violator
- NCIC Threat Screening Center
- NCIC/TCIC Missing Persons
- NCIC Gang Member
- NCIC/TCIC Protective Order

- TCIC Condition of Bond
- NCIC Extreme Risk Protection Order
- NCIC Registered Sexual Offender
- NCIC Supervised Release
- TCIC Threat Against Peace Officer Alert
- NCIC Protective Interest
- Nlets Interpol
- TCIC Child Safety Check Alert List
- NCIC/TCIC Violent Person

Query Vehicle Transaction (QV)

*** Indicates Mandatory Field**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

By LIC/VIN

License Information

License Number (LIC)

License State (LIS)

Vehicle Information

1st VIN/OAN/Serial # (VIN)

2nd VIN/OAN/Serial # (VIN)

3rd VIN/OAN/Serial # (VIN)

Vehicle Make (VMA)

By NIC

Query by NIC

***NCIC Number (NIC)**

Optional Information

Image Indicator (IND)

Related Search Hit (RSH)

Regional Database Information

Regional Database (RDB1)

Regional Database (RDB2)

Query by LIC

If a LIC is more than eight characters, the NCIC LIC search method uses the leftmost eight characters of the LIC. Complete LICs should be used for query whenever available. A caveat will appear to warn agencies which receive a positive vehicle response that any match(s) is not exact

as to all LIC characters. The following will appear at the beginning of the message immediately before the message key translation:

RECORD NIC/V123456789 IS BASED ON A PARTIAL LIC SEARCH - VERIFY ALL DATA BEFORE TAKING ACTION BASED ON THIS RESPONSE

Query by VIN

If a VIN is more than eight characters, the NCIC VIN search method uses the rightmost eight characters of the VIN. Complete VINs should be used for query whenever available. A caveat will appear to warn agencies which receive a positive vehicle response that any match(s) is not exact as to all VIN characters. The following will appear at the beginning of the record immediately before the message key translation:

RECORD NIC/V123456789 IS BASED ON PARTIAL VIN SEARCH - VERIFY ALL DATA BEFORE TAKING FURTHER ACTION BASED ON THIS RECORD

Related Search Hit

Inquiries may also contain an RSH Field. If the RSH is Y, secondary hit responses will be returned for all linked records. The NCIC System links records when: 1) ORI/OCA (Agency Identifier/Case Number) matches the primary hit response and the dates of entry for those records are within 30 days of each other and 2) the LKI/LKA (Linkage Agency/Linkage Agency Case Number) are the same as ORI/OCA contained in the primary hit response.

Regional Database Information

TLETS hosts four regional databases for the entry of local records not meeting NCIC criteria. For regional database contact information, email TCIC.operations@dps.texas.gov

- AMR (Amarillo Regional System) DTJ (City of Dallas)
- SET (Harris County/JIMS)
- TCS (Travis County)

Positive Stolen Vehicle Return

MKE/STOLEN VEHICLE
ORI/TX1012600 LIC/XXX1234 LIS/TX LIY/2025 LIT/PC
VIN/3VWD07AJ2FA123456 VYR/2024
VMA/VOLK VMO/JET VST/SW VCO/GRY DOT/20XX0921
OCA/2325
MIS/DENT IN REAR LEFT FENDER
OAN/1234567891234S
OPT/IN AS OF 20XX1121
NIC/V000032699 DTE/20XX0922 1432 EDT DLU/20XX0101 1600 EST
ORI IS ANY CITY PD TX 512 555-1234 IMMED CONFIRM RECORD WITH ORI

Positive Stolen License Plate Return

MKE/STOLEN LICENSE PLATE
ORI/MD1012600 LIC/ABC132 LIS/MD LIY/2024 LIT/PC DOT/20XX1101
OCA/CS1234
VLD/20XX1101 NOA/Y
MIS/ONE PLATE TAKEN FROM CAR ON THE DRIVEWAY
NIC/P000002154 DTE/20XX1101 0000 EST DLU/20XX1101 0000 EST
ORI IS ANY CITY PD MD 301 555-1234 IMMED CONFIRM RECORD WITH ORI

Positive Stolen Vehicle/Boat Part Return

MKE/STOLEN PART ORI/MD1012600 SER/1563229C BRA/FORD CAT/EC
DOT/20240922 OCA/9999-1234 MIS/REC/MUSTANG TITLE/VIN-7F02Y00997
NIC/V111115317 DTE/20XX0922 1340 EDT DLU/20XX1215 1600 EST ORI
IS ANY CITY PD MD 301 555-1234 IMMED CONFIRM RECORD WITH ORI

Positive Stored/Abandoned Vehicle Return

MKE/STORED/ABANDONED VEHICLE
ORI/TX2270000 LIC/NOP1234 LIS/TX LIY/2024 LIT/PC
VIN/JN1CV6AP5CA123456 VYR/2012
VMA/INFI VMO/G37 VST/4D VCO/BLK DOR/20240808
OCA/2222-12345
PND/FLIPSIDE
MIS/220655976VSF VEHICLE ABANDONED AFTER COLLISION FLIPSIDE
STORAGE 1111 OLD HIGHLAND HWY 512-441-0000
TIC/TV2623123456 DTE/20XX0808 1145 DLU/20XX0808 1145
ORI IS BRAVIS CO SO AUSTON 512 854-0000
IMMED CONFIRM RECORD WITH ORI

NCIC Image File

The NCIC Image file is associated with existing NCIC records to assist in identifying a person or property in the record. The types of images that can be stored for a person are mugshot, signature and identifying images. Identifying images can also be stored to help identify property. Articles, guns, parts, boats, and vehicles can be associated with an identifying image. Images stored as references are referred to as generic images. Securities File does not have image capability.

When a query for an image is received, information from the linked person or property record is returned as is the image record. Image Indicator must be set to Y for the image data (IMG) is returned. When the Image Indicator set to N, the image data is not returned.

In the case of the query specifying the NIC of a base record, all images associated with the base record would be returned in the same hit response.

File	IMT	Description	Maximum
Person (12 per file)	M	Mugshot	1
	S	Signature	1
	I	Identifying	10
Property (1 per file)	I	Identifying	1
	B	Boat – Generic	1
	V	Vehicle – Generic	1

Query Image (QII)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

By Vehicle

***Vehicle Make (MAK)**

***Vehicle Style (VST)**

***Vehicle Model (VMO)**

***Vehicle Year (LIS)**

By Boat

***Boat Make (BMA)**

***Boat Type (BTY)**

***Boat Length (BLE)**

***Boat Year (BYR)**

By NIC

***NCIC Number (NIC)**

By IMN

***Image Number (IMN)**

Optional Information

Image Indicator (IND)

Nlets LoJack Transaction

LoJack is a Stolen Vehicle Recovery System currently operational in 26 states. The LoJack system components include computer systems interfaced to Law Enforcement agencies in such a way that the entry of a stolen vehicle report by law enforcement will result in the activation of a LoJack Unit in the stolen vehicle so the police can quickly find and recover the stolen vehicle.

When the stolen vehicle is activated, police vehicles equipped with LoJack tracking devices receive signal strength, direction and a five-character Reply Code from the stolen vehicle. When the five-character reply code is queried, the law enforcement system returns the stolen vehicle report so they can identify and recover the stolen vehicle. When the stolen vehicle report is canceled or cleared, the stolen vehicle signal is automatically de-activated.

Information on law enforcement access to LoJack can be found at <https://lojack.com/for-law-enforcement/>.

Query Stolen Vehicle Recovery Network (LQ)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Fields (CTL)

LoJack Fields

***LoJack Code**

***Reply Code (LRC)**

Nlets Hazardous Material File

The purpose of this file is to provide Nlets users with online information on hazardous materials. The query will be made on a four digit internationally recognized code called a UN Number. This number is normally found on a placard on the vehicle and will relate directly to the hazardous material.

Query Hazardous Material (MQ)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Operator Information

***United Nations Number (UNN)**

The response will indicate a variety of information including:

- Chemical name
- Personal safety precautions
- General handling procedures
- Disposal methods
- Degree of hazard to public health
- Availability of countermeasure materials
- Administering first aid

The base file and updates are provided to Nlets by the Department of Transportation (DOT) and, with a few minor exceptions, will mirror the Department of Transportation's Emergency Response Guide.

The National Response Center is staffed 24/7/365 by qualified people who can assist you with hazardous materials. Each guide delivered by Nlets will refer to the National Response Center which can be reached by calling 800-424-8802.

NCIC Boat File

For NCIC purposes, a boat is defined as a vessel for transport by water, constructed to provide buoyancy by excluding water and shaped to give stability and permit propulsion.

Stolen boat records which contain a BHN, CGD or an OAN are retained in file for the balance of the year entered plus four years. If a record remains on file 90 days and it does not contain a BHN, CGD or OAN, the record is retired. The Abandoned/Stored Boat file contains records for boats stored on police property or in a licensed storage facility.

The **Stored/Abandoned Boat File** contains records for boats stored on police property or in a licensed storage facility. Stored/Abandoned boat records remain in TCIC for one year from the date of entry.

Query Boat Requirements

Inquiries can be made by using the REG and/or BHN. The complete registration number should be used although if it exceeds eight characters, NCIC will only search using the first eight characters. The state of registration cannot be used in a query. The complete boat hull number should be used if it does not exceed 20 characters. If the boat hull number exceeds 20 characters, the first 20 should be used.

Query Boat Transaction (QB)

*** Indicates Mandatory Field**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

By REG/BHN

At Least One of the Following

Registration/Coast Guard Document Number (REG)

Boat Hull Number (BHN)

By NIC

Query by NIC

***NCIC Number (NIC)**

Optional Information

Image Indicator (IND)

Related Search Hit (RSH)

Positive Return

WARNING - THE FOLLOWING RECORD CONTAINS EXPIRED REGISTRATION DATA. USE CAUTION, CONTACT ENTERING AGENCY TO CONFIRM STATUS MKE/STOLEN BOAT

ORI/TX1520000 REG/TX7890HR RES/TX REY/2024
BHN/ZZN26203A123 BYR/2010 PRO/IN BMA/ZZN BTY/JSK BLE/7
BCO/WHI/BGE DOT/20XX0825
OCA/2023-12345A
MIS/7FT 2IN LENGTH /STOLEN WITH NIC/V320123456
NIC/B030123456 TIC/TB262123456 DTE/20XX0903 0149
DLU/20XX0909 1805
ORI IS LOCKLAND CO SO LOCKLAND 806 775-1234
IMMED CONFIRM RECORD WITH ORI

Positive Stored/Abandoned Boat Return

WARNING - THE FOLLOWING RECORD CONTAINS EXPIRED REGISTRATION DATA. USE CAUTION, CONTACT ENTERING AGENCY TO CONFIRM STATUS MKE/RECOVERED BOAT

ORI/TX0200000 REG/TX1234WC RES/TX REY/2019 HUL/OT
BHN/720123 BYR/2001 PRO/OB BMA/MISCDELMAGIC BLE/17
BCO/TAN/WHI DOR/20XX0827
OCA/22081234
PND/LUBE AND TUBE
MIS/0501234VSF LUBE AND TUBE WRECKER 1234 N VELCRO STRAITON TX
MIS/PH 979 848 1234 17 FT DEL-MAGIC FIBERGLASS BOAT NO MOTOR ON
MIS/RUSTED TONGUE PULL TRAILER INTERIOR STRIPPED
TIC/TB2627123456 DTE/20XX0827 1338 DLU/20XX0827 1338
ORI IS BRATON CO SO STRAITON 979 864-1234
IMMED CONFIRM RECORD WITH ORI

A boat query (QB) using the BHN may result in one of the following responses:

- NCIC/TCIC Stolen Boat
- NCIC/TCIC Located Boat
- TCIC Abandoned/Stored Boat
- No Record

NCIC Gun File

For NCIC purposes, a gun is defined as any weapon, including a starter gun, which is designed to or may be readily converted to expel a projectile by air, carbon dioxide or the action of an explosive. Included in this definition are antique guns, cannons, machine guns, pistols, rifles, shotguns, the frame, or receiver of any such weapon, any firearm muffler or firearm silencer, destructive devices such as grenades, mines, missiles and rockets and disguised guns such as knife guns, pen guns, belt buckles and cane guns. BB guns are excluded and should be entered in the Article File because the manufacturers of BB guns are not bound by the same statutes as are the manufacturers of the above-mentioned weapons.

A recovered gun is defined as an abandoned, seized or found weapon for which no stolen or lost report is on file. A record for a lost or missing gun might be traceable to a crime and may assist in the identification of a recovered gun. A record may be entered for a weapon believed to have been used in the commission of a felony if documented in the case file and the location of the weapon is unknown. Records for stolen, lost or felony guns remain on file indefinitely. Recovered gun records remain active for the balance of the year of entry plus two years.

Query Gun Requirements

Inquiries into the NCIC Gun File can be made by using SER, MAK and CAL, SER and MAK, SER and CAL or SER only. Query by SER and MAK is preferred as this type of query may limit the search and minimize the number of false positive responses. Inquiries may include the MOD Field but will not limit the response. It is essential that all identifying data in a positive response be compared with the weapon in question before further action is taken.

Query Gun Transaction (QG)

*** Indicates Mandatory Field**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

By SER

Query by Serial # or OAN

***Serial Number (SER)**

OR by Serial # or OAN and one of the additional fields

Caliber (CAL)

Make (MAK)

Model (MOD)

By NIC

Query by NIC

***NCIC Number (NIC)**

Optional Information

Image Indicator (IND)

Related Search Hit (RSH)

Serial Number

If more than one number appears on a weapon, the number on the frame should be inquired on first. If the response is negative, the agency should query the remaining numbers. If the serial number exceeds 20 characters, the rightmost 20 characters should be inquired upon first. If the response is negative, the leftmost characters should be queried.

Alphabetic characters appearing between numeric characters (embedded alphabetic characters) in a serial number are not considered for matching purposes since some agencies formerly placed records on file after deleting the embedded alphabetic characters. Thus, a search of serial number 369J257 would retrieve records with serial numbers 369257, 369M257 and 369J257. Letters appearing as a prefix or suffix to the numeric in a serial number are considered in the matching process and, therefore, are not affected by the rule applicable to embedded alphabetic characters.

If a gun SER is more than 20 characters, the NCIC gun SER search method uses the rightmost 11 characters of the gun SER. Complete gun SERs should be used for query whenever available. A caveat will appear to warn agencies that receive a positive gun response that any match(s) is not exact as to all SER characters. The following will appear at the beginning of the record immediately before the message key translation:

RECORD NIC/G123456789 IS BASED ON PARTIAL SER SEARCH - VERIFY
ALL DATA BEFORE TAKING FURTHER ACTION BASED ON THIS RESPONSE

Make

A query that contains serial number only or serial number and caliber will retrieve any record on file with a matching serial number. A query that contains make, serial number and CAL/45 will retrieve any record on file with a matching serial number regardless of the MAK field code or CAL code.

A query that contains serial number, a make other than CLT, REM, SW, or WIN, with a caliber other than 45 or without caliber, will retrieve any record on file with a make other than CLT, REM, SW or WIN and a matching serial number.

Any query that contains serial number, with caliber other than 45 or without caliber and MAK/CLT, REM, SW or WIN will retrieve any record on file with a matching serial number and the same make (CLT, REM, SW, or WIN) or MAK/US or USA. If the make code is not listed in Gun Data Codes, the *NCIC Code Manual*, the code ZZZ must be placed in the MAK Field for inquiry.

Positive Return

MKE/STOLEN GUN
ORI/TNAPD0000 SER/369257 MAK/SW CAL/32
TYP/PR DOT/20XX1012
OCA/1123456
MIS/BBL4 BLU 6SH
NIC/G634123456 DTE/20XX1018 0000 EDT DLU/20XX0213 1131 EDT
ORI IS ANYLAND POLICE DEPARTMENT 901 543-1234
IMMED CONFIRM RECORD WITH ORI

MKE/STOLEN GUN
ORI/AL0123456 SER/369257 MAK/LCN CAL/380
TYP/PR DOT/19XX1015
OCA/97-123-A
MIS/BLK/BLU/SEMI-AUTO
NIC/G745234567 DTE/19XX1015 0000 EDT DLU/20XX1015 0000 EDT
ORI IS LOCAL PD 205 652-9525
IMMED CONFIRM RECORD WITH ORI

A gun query (QG) may result in one of the following responses:

- NCIC Stolen Gun
- NCIC Lost Gun
- NCIC Recovered Gun
- NCIC Felony Gun
- No Record

NCIC Securities File

For NCIC purposes, securities are identified as currency, e.g., Federal Reserve Notes, Silver Certificates, U. S. Notes, Canadian Notes and other foreign currency, etc., those documents or certificates that are generally considered to be evidence of debt (Treasury-issued bills, bonds and notes, municipal and corporate bonds, debentures, other non-personal notes, etc.) or ownership of property (common or preferred stock), excluding vehicle and boat ownership documents, documents which represent subscription rights (stock warrants, stock rights), other types traded in securities exchanges in the United States, except for commodities futures, postal and other types of money orders, traveler's checks, warehouse receipts, savings certificates and interest coupons on stocks and bonds.

Items which do not meet the definition for entry in any NCIC file are personal notes, bank drafts, cashier's checks, bank officer's checks, certified checks, personal checks, company checks, U.S. Treasury checks and other types of government checks (state and local), lost or stolen credit cards, gold or silver coins, gift certificates and savings and checking account passbooks. Serialized food coupons (stamps and books), ingots, lottery tickets and medals do not qualify as securities for NCIC purposes but may be entered in the NCIC Article File.

Serially numbered identifiable securities that have been stolen, embezzled, used for ransom, or counterfeited may be entered into the file if a theft report has been made. Records for ransom securities have unlimited retention. Stolen, embezzled, or counterfeited securities records, except traveler's checks and money orders, are retained in the NCIC Securities File for the balance of the year entered plus an additional 4 years. Traveler's checks and money orders are retained in file for the balance of the year entered plus 2 years.

Query Securities Requirements

A query of the Securities File should include TYP, SER and DEN. ISS should be included for securities other than U.S. Treasury issues and currency. A query may also be made by OWN, OWN and TYP, OWN and OCA, OWN and SOC or SOC only. Inquiries may be made using the NIC only, if available.

Query Securities Transaction (QS)

*** Indicates Mandatory Field**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

By TYP

Required Information

***Type (TYP)**

***Serial Number (SER)**

***Denomination (DEN)**

Issuer (ISS)

By OWN

Required Information

***Owner (OWN)**

OR Optionally One of the Following

Type (TYP)

Originating Agency Case Number (OCA)

Social Security Number (SOC)

By SOC

Query by Social Security Number

***Social Security Number (SOC)**

By NIC

Query by NIC

***NCIC Number (NIC)**

Optional Information

Security Date (SDT)

Related Search Hit (RSH)

Denomination

A query containing BLANK in the DEN will pull only records that are entered with the word BLANK in the DEN. A query containing a face value (e.g., 50 or 28-75) in the DEN could pull records that have a matching DEN or DEN/BLANK.

Type

A query containing TYP data will limit the search to those security entries having a matching type of code or a type of code of AO (All other). Use of AO pulls any record having a matching SER and DEN regardless of the TYP code in the record. Furthermore, if the TYP is MO or PM, an NCIC search will return hits of both TYP/MO and TYP/PM records.

If TYP is PM (Postal Money Order), the SER Field must be ten characters. (Using the first ten digits of the serial number).

Positive Return

```
MKE/STOLEN SECURITY ORI/MD1012600 TYP/BD SER/D30232 DEN/1000
ISS/CON EDISON OWN/POWELL, JOSEPH SDT/M19971004 DOT/20XX1205
OCA/12343432 NIC/S178628175 DTE/20XX1205 0000 EST DLU/20XX1210
0000 EDT ORI IS ANY CITY PD MD 301 555-1212 IMMED CONFIRM RECORD
WITH ORI
```

A security query (QS) may result in one of the following responses:

- NCIC Stolen Security
- NCIC Located Security
- NCIC/TCIC Wanted Person
- NCIC/TCIC Missing Person
- No Record

NCIC Article File

An article is defined as any item with a theft report if one of the following criteria is met:

- A record for any item in the theft report which is valued at \$500 or more and has a unique manufacturer-assigned serial number and/or an owner-applied number may be entered. Office equipment, television sets and bicycles may be entered regardless of value.
- If the aggregate value of property taken in one theft exceeds \$5,000, a record for any item in the theft report, regardless of value, having a unique manufacturer-assigned serial number and/or an owner-applied number may be entered.
- A record for any item in the theft report, regardless of value, having a unique manufacturer-assigned serial number and/or an owner-applied number may be entered if:
 - The circumstances of the theft indicate that there is a probability of interstate movement.
 - The seriousness of the crime dictates that an entry should be made for investigative purposes.

Stolen or lost credit cards, bank drafts, Automated Teller Machine (ATM) cards and checks, including cashier, certified, company, government (local, state, and federal), bank officer, personal and U. S. Treasury, are not to be entered in the NCIC Article File or any other NCIC file.

A record for a lost Public Safety, Homeland Security or Critical Infrastructure item of identification (category Q) or equipment (category Z) may be entered in NCIC if the entering agency has supporting documentation. Category code of T is available for the entry of stolen toxic, hazardous article records. Category code Z is used for the entry of stolen or lost Public Safety, Homeland Security, or Critical Infrastructure equipment or toxic or hazardous article records. Category code of Q is used for the entry of stolen or lost non-Public Safety, Homeland Security, or Critical Infrastructure equipment or toxic or hazardous article records.

Query Article Requirements

A query of the NCIC Article File must include type of article (TYP) plus Serial Number (SER) and/or Owner Applied Number (OAN). The numbers inquired upon will be searched as both a SER and an OAN. A query can be made using the NIC only.

Query Article Transaction (QA)

*** Indicates Mandatory Field**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

By TYP/SER

Query by Type, Serial #

***Type (TYP)**

***Serial Number (SER) or Owner Applied Number (OAN)**

By NIC

Query by NIC

***NCIC Number (NIC)**

Optional Information

Image Indicator (IND)

Related Search Hit (RSH)

Type

A query containing TYP/RTELEVI and SER/1234 could retrieve a record which contains TYP/RRADIO and OAN/1234, TYP/RRADIO and SER/1234 or TYP/YTHING and SER/1234. When a query is made with Type Field category codes of I or Q, both categories will be searched. When a query is made with Type Field category code Y or Z, any record on file with an identical SER or OAN will be returned regardless of the Type Field category code in the record.

Positive Return

```
MKE/STOLEN ARTICLE
ORI/TX0000000 TYP/ZCELLPH SER/DNPXX2123456 BRA/APPLE
MOD/IPHONE 16 PRO OAN/05721234 DOT/20XX1208
OCA/ABC1234
NOA/N
MIS/CRACKED SCREEN, BLACK PHONE, GRN AND BLK CASE
OPT/OUT
NIC/A050026379 DTE/20XX1208 1106 EST DLU/20XX1208 1120 EST
ORI IS DEPT OF PUBLIC SAFETY TCIC NCIC CONTROL CSA 512 424-2088
```

An article query (QA) may result in one of the following responses:

- NCIC Stolen Article
- NCIC Located Article
- No Record

NCIC Wanted Person File

NCIC defines a wanted person as an individual (including a juvenile who will be tried as an adult) with an outstanding warrant on file meeting the following criteria: federal warrant, felony, or serious misdemeanor warrant class B or above or a probation or parole violator for a federal, felony or serious misdemeanor crime. Wanted person records can be entered for lower offenses if the entering agency is willing to extradite or transport within the state.

Juveniles may be entered if they meet the following criteria: charged with the commission of a delinquent act considered a crime if committed by an adult and who has fled from the state where the act was committed or adjudged delinquent and has escaped from an institution or agency with the legal custody or supervision of such juvenile or who has absconded while on probation or parole. Juvenile status is determined by the laws of the state of residence of the parent, guardian or agency entitled to legal custody of such juvenile.

Wanted person records have an indefinite retention period.

Temporary Felony Want

A temporary felony want record, may be entered to establish a "want" entry when a law enforcement agency needs to take prompt action to apprehend a person (including a juvenile) who has committed, or the officer has reasonable grounds to believe has committed, a felony. This individual may seek refuge by fleeing across jurisdictional boundaries while circumstances prevent the immediate acquisition of a warrant.

A temporary felony want record must be specifically identified as such. The warrant for the arrest of the individual must be obtained as soon as possible and thereafter, the temporary felony want record must be either canceled and a permanent wanted person record must be entered, or the record must be modified to the permanent wanted person record. A temporary felony want record will be retired at the end of 48 hours, and a \$. P. administrative message will be sent to the originating agency.

Files Cross-Searched in a Wanted Persons Query

The NCIC and TCIC systems cross-search the following files in response to a Person query.

NCIC/TCIC Wanted Person	NCIC Protective Interest
NCIC/TCIC Temporary Felony Want	NCIC Gang
NCIC/TCIC Identity Theft	NCIC Registered Sexual Offender
NCIC/TCIC Violent Person	TCIC Handgun License
TCIC Threat Against Peace Officer Alert	NICS Denied Transaction
NCIC/TCIC Protection Order	NCIC Immigration Violator
NCIC Extreme Risk Protection Order	NCIC Foreign Fugitive
TCIC Conditions of Bond	NCIC Threat Screening Center
TCIC Child Safety Check Alert List	NCIC Article of Identification
NCIC/TCIC Missing Person	NCIC Securities
NCIC Supervised Release	

Wanted Person File inquiries will also cause an automatic cross-search of the Foreign Fugitive, Extreme Risk Protection Order, Missing Person, Gang, Threat Screening Center, Violent Person, National Sex Offender Registry, Supervised Release, Immigration Violator, Protection Order, Identity Theft, Protective Interest File, and NICS Denied Transaction Files. If vehicle identifiers are included in the inquiry, the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files will also be searched. If MNU, SOC, or OLN is included in the inquiry, the Article File personal identifier records will also be searched.

If vehicle identifiers are included in the query, the Article, Boat, License Plate, Vehicle and Vehicle/Boat Part Files will be searched as well.

Query Wanted Requirements

The MKEs QW, QWA, QWE, QWF, QWS and ZW are used for Wanted Person File inquiries. Record responses will be filtered based on each individual MKE used at the time of query.

MKE	Description of Return Limitations
QW	Limits responses to possible extraditable misdemeanor records and felony records regardless of extradition (Excludes all non-extraditable misdemeanors records)
QWA	Returns all felony and misdemeanor records regardless of extradition
QWE	Limits responses to felony and misdemeanor records that are possibly extraditable from the inquiring agency's location
QWF	Limits responses to only felony records regardless of extradition
QWS	Serves states that use NCIC in lieu of a state warrant database
QW-X	Returns on the Exact Name and Date of Birth

Query Wanted Person (QW/QWA/QWE/QWF/QWS/QW-X)

*** Indicates Mandatory Field**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

By NAM

Query by Name

***Name (NAM)**

And Other

Name AND At Least One of the Following

Date of Birth (DOB)

FBI/UCN (FBI)

Miscellaneous Number (MNU)

Social Security Number (SOC)

Operator License Number (OLN)

And OCA

Name AND OCA

***Originating Agency Case Number (OCA)**

Optional Identifying Information

Sex (SEX)

Race (RAC)

By LIC/VIN

License Information

License Number (LIC)

License State (LIS)

Vehicle Information

Vehicle Identification Number (VIN)

Vehicle Make (VMA)

By NIC

Query by NIC

***NCIC Number (NIC)**

Optional Fields

Image Indicator (IND)
Related Search Hit (RSH)
Expanded Name Search (ENS)
Expanded Birth Date Search (EBS)

Regional Database Information

Regional Database (RDB1)
Regional Database (RDB2)

Name Matching

An algorithm used to match the name in a query with the name in a record on file in NCIC uses a code. This applies in the Name (NAM), Alias (AKA), Person with Information Alias (PAK), Person with Information Name (PIN) and Protected Person Name (PPN) Fields of the person files and the Owner (OWN) Field of the Securities File where the owner is an individual. When the query includes both NAM and DOB, primary hits are determined by using a phonetic encoding of the last name and a match on the month, day, and year of birth.

- If the input last name corresponds to a name within a list of common surnames, the primary hit is further qualified by comparing the first character of the input given name to the first character of a given name on a person's record.
- If the input given name corresponds to a list of NCIC nicknames, it is replaced by a corresponding proper name specified in the nickname for search purposes. For example, Bill is replaced with William and Betty is replaced with Elizabeth.
- If the input last name contains a hyphen (-), primary hits are determined by using each hyphenated name part as a last name as well as all combinations of the hyphenated name parts. For example, a surname of Saenz-Parada-Lopez will be searched as Saenz-Parada-Lopez, Saenz-Lopez-Parada, Lopez-Parada-Saenz, Lopez-Saenz-Parada, Parada-Lopez-Saenz, Parada-Saenz-Lopez, Saenz, Parada and Lopez.

Expanded Name Search

If the input value of ENS is the character Y and NAM and DOB are specified, primary hits are determined using each input name part as a last name, interchanging the remaining name parts as given names. For example, Bryan, Morgan Lee Bryan, Lee Morgan or Morgan, Lee Bryan or Morgan, Bryan Lee or Lee, Morgan Bryan or and Lee, Bryan Morgan.

Date of Birth

A query containing a DOB will search on the exact date of birth, therefore, additional inquiries may be made varying the year.

Expanded Date of Birth Search

If the input value of the EBS Field is the numeric 1, primary hits are determined by NCIC searching the exact month and day and a range of plus or minus one year of the input date of birth. If the input value of the EBS Field is the numeric 2, primary hits are determined by an NCIC search of records with the exact year and month and day of the input date of birth transposed.

If the input value of the EBS Field is the numeric 3, primary hits are determined by an NCIC search of records with the exact month and day, plus or minus one year and records with the month and day of the input date of birth transposed. If the EBS Field is not included or is blank, primary hits are determined by an NCIC search of records with the exact date of birth.

Sex and Race

Sex and race should be included to minimize multiple hits by limiting the scope of the name search. Including sex will cause NCIC to search only those records containing the same SEX code as the SEX code in the query. Also, the inclusion of race in a query can limit the search made by NCIC. Race codes will be searched when each is included in a query.

Race Code in Query		Race Codes Searched
A	Asian or Pacific Islander	All
I	American Indian or Alaskan Native	All
B	Black	All except White
W	White	All except Black
U	Unknown	All

Image Indicator (IND)

If the IND is Y, image data related to a primary hit response would be a mugshot, if available.

Positive Wanted Person Return

MKE/WANTED PERSON

EXL/4 - NO EXTRADITION - INSTATE PICK-

UP ONLY. SEE MIS FIELD FOR LIMITS

ORI/TX0000000 NAM/BEAR,ARTHUR SEX/M RAC/B ETN/N POB/LA

DOB/19990814 HGT/509 WGT/150 EYE/BR0 HAI/BLK FBI/111090FB3 CTZ/US

SKN/DRK

MNU/PI-7102201 SOC/123456789

OLN/1020000 OLS/LA OLY/20XX

OFF/BAIL - SECURED BOND

OOC/RESISTING OFFICER

DOW/20XX0407 OCA/2024-0335 SID/TX123456789

MIS/N0EX TEXAS TRANSPORT ONLY/EVADING ARREST DETENTION

LIC/ABC123 LIS/MD LIY/20XX LIT/PC

VIN/2Y27H5LI00009 VYR/1975

VMA/PONT VMO/VEN VST/2D VCO/BLU

DNA/N

ORI IS TEXAS COUNTY SHERIFF'S OFFICE LONGVIEW 900 123-4500

IMN/I435461801 IMT/M

ADD/01 - RESIDENCE (LAST KNOWN) DDA/19991201

SNU/11 SNA/MAIN STREET

CTY/ANY STA/MD ZIP/00000

COU/ANY

DOB/19990714

AKA/BEAR,BIG

AKA/BB,X

AKA/RAY,X

SMT/CAUL L EAR

SMT/TAT R ARM

SID/LA11111111

LIC/ABC654 MD 20XX PC

LIC/DFE987 MD 20XX PC

VIN/3J57K5D012345 1975 OLDS CUT 2T BLU

NIC/W123412345 DTE/20XX0410 1759 EDT DLU/20XX1023 0847 EDT

IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

Positive Temporary Felon Return

MKE/WANTED PERSON - TEMPORARY FELONY/CAUTION
CMC/00 - ARMED AND DANGEROUS
ADO/N
EXL/6 - PENDING EXTRADITION DETERMINATION
ORI/TX0000000 NAM/FELON, FRANK F SEX/M RAC/W ETN/N POB/AL
DOB/19890503 HGT/601 WGT/250 EYE/GRN HAI/RED
SKN/FAR SMT/TAT R F00T
OLN/01234445 OLS/TX OLY/20XX
OFF/AGGRAV ASSLT - FAMILY-GUN
DOW/20XX1011 OCA/12345678
NOA/N
MIS/SUBJECT ASSAULTED BROTHER AND FLED - WARRANT PENDING -
LIC/XYZ9876 LIS/TX LIY/20XX LIT/PC
VIN/19UUA65665A801386 VYR/2005
VMA/ACUR VMO/ATL VST/4D VCO/GRY
DNA/N
ADD/01 - RESIDENCE (LAST KNOWN) DDA/20XX1011
SNU/1106 SNA/ROYAL CROWN DRIVE
CTY/SHASTON STA/TX ZIP/78735
COU/MAVIS
ORI IS DEPT OF PUBLIC SAFETY TCIC NCIC CONTROL CSA 512 424-2088
NIC/W960002029 DTE/20XX1011 1643 EDT DLU/20XX1011 1643 EDT

NCIC Identity Theft File

The Identity Theft File will serve as a means for law enforcement to flag stolen identities and identify the imposter when encountered by law enforcement. In accordance with Texas Government Code §411.0421, a procedure has been established to assist law enforcement agencies in verifying an individual's identification has been used by another person.

This file is automatically cross searched with a Wanted Person query and can also be queried directly. The officer will receive a response listing the victim profile, including the password, thereby providing the officer with the information necessary to verify that the person encountered is the victim or that the person may be using a false identity.

Query Identity Theft (QID)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

By NAM

Query by Name

***Name (NAM)**

At Least One of the Following

Originating Agency Case Number (OCA)

Date of Birth (DOB)

Social Security Number (SOC)

Miscellaneous Number (MNU)

FBI/UCN (FBI)

Operator License Number (OLN)

Optional fields with Name

Sex (SEX)

Race (RAC)

By NIC

Query by NIC

***NCIC Number (NIC)**

Optional Information

Image Indicator (IND)

Related Search Hit (RSH)

Expanded Name Search (ENS)

Expanded Birth Date Search (EBS)

Positive Return – Does Not Require Hit Confirmation

MKE/IDENTITY THEFT PERSON
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19751012 HGT/601 WGT/202 EYE/BRO HAI/BRO CTZ/US
SKN/ALB SMT/SC R HND
DOP/20XX1206 FPC/23171819172418191917 MNU/AS-326141811
SOC/212665660
OLN/M46063494C OLS/MD OLY/20XX
OCA/123456 SID/MD99999999
MIS/IDENTITY HAS BEEN USED IN CREDIT CARD FRAUD
PWD/TOPGUN IDT/CFRD DOT/20XX1201
ORI IS ANY CITY PD 410 555-5555
NIC/J123456789 DTE/20XX1206 1400 EDT DLU/20XX1230 1600 EDT
*****WARNING - STANDING ALONE, NCIC IDENTITY THEFT FILE
INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE
OF ANY INDIVIDUAL, VEHICLE, OR DWELLING. *****
IMMED CONFIRM IF THIS PERSON IS THE VICTIM OR PERPETRATOR

If a hit response includes a mug shot image, the following caveat will be included after the initial warning caveat:

ATTENTION - THE FOLLOWING MUG SHOT IS ASSOCIATED WITH A VICTIM
OF AN IDENTITY THEFT RECORD. PLEASE BE AWARE THAT THE MUGSHOT
SPECIFIES THE VICTIM AND NOT THE OFFENDER.

Positive Return - Deceased Person

WARNING - THE SUBJECT OF THIS RECORD IS REPORTED AS DECEASED.
THE IDENTITY OF THE SUBJECT IDENTIFIED IN THIS RECORD HAS BEEN
REPORTED STOLEN. REVIEW THE SUBJECT'S PROFILE AND USE CAUTION
IN VERIFYING THE IDENTITY OF THE ENCOUNTERED PERSON.
MKE/IDENTITY THEFT PERSON
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19771012 HGT/601 WGT/202 EYE/BRO HAI/BRO CTZ/US
SKN/ALB SMT/SC R HND
DOP/20XX1115 FPC/23171819172418191917 MNU/AS-326141811
SOC/212665660
OCA/123456 SID/MD99999999
MIS/IDENTITY HAS BEEN USED IN CREDIT CARD FRAUD
PWD/DECEASED IDT/CFRD DOT/20XX1015
ORI IS ANY CITY PD 410 555-5555
NIC/J123456789 DTE/20XX1115 1400 EDT DLU/20XX1130 1600 EDT
*****WARNING - STANDING ALONE, NCIC IDENTITY THEFT FILE
INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF
ANY INDIVIDUAL, VEHICLE OR DWELLING. *****
IMMED CONFIRM IF THIS PERSON IS THE VICTIM OR PERPETRATOR

NCIC Violent Person File

The Violent Person File (VPF) was designed to alert law enforcement officers that an individual they are encountering may have a tendency for violence against law enforcement, with at least one of the following criteria has been met:

1. Offender has been convicted for assault or murder/homicide of a law enforcement officer, fleeing, resisting arrest or any such statute which involves violence against law enforcement.
2. Offender has been convicted of a violent offense against a person to include homicide and attempted homicide.
3. Offender has been convicted of a violent offense against a person where a firearm or weapon was used.
4. A law enforcement agency, based on its official investigatory duties, reasonably believes the individual has seriously expressed his or her intent to commit an act of unlawful violence against a member of the law enforcement or criminal justice community.

This file is automatically cross searched with a Wanted Person query.

Positive Return - Does Not Require Hit Confirmation

WARNING-THE SUBJECT IN THIS RECORD HAS BEEN IDENTIFIED AS A VIOLENT OFFENDER. THE SUBJECT HAS A CRIMINAL HISTORY OF ASSAULTING LAW ENFORCEMENT OFFICERS. USE CAUTION IN APPROACHING THIS INDIVIDUAL. DO NOT ARREST OR DETAIN BASED SOLELY ON THIS INFORMATION.

MKE/VIOLENT PERSON - CAUTION

CMC/00 - ARMED AND DANGEROUS

VPC/1 - ASSAULT ON LAW ENFORCEMENT

ORI/TX0000000

NAM/JONES, JOHN JAMES SEX/M RAC/W POB/NY

DOB/19820521 HGT/602 WGT/185 EYE/HAZ HAI/BRO FBI/551555CA9

CTZ/US

SKN/DRK SMT/SC R HND

FPC/23171819172418191917 MNU/OA-TX07567890 SOC/565565665

OLN/-77447727 OLS/TX OLY/20XX

VLD/20XX1204 VLN/JONES, DAVID E NOA/N

OCA/15-26605 SID/VA99999999

MIS/SUBJECT IS KNOWN TO CARRY PISTOL IN VEHICLE / KNOWN TO

MIS/THREATEN POLICE OFFICERS AND FLEE FROM MIS/OFFICERS

MIS/STAR SHAPED SCAR ON BACK OF HAND

MIS/HITCHELL AT 515 855-1234 FOR FURTHER DETAILS

LIC/BHT7414 LIS/TX LIY/20XX LIT/PC

VIN/5J6YH28388A123456 VYR/2008

VMA/HOND VMO/ELE VST/4D VCO/BLK

ORI IS NAVIS CO SO ANYWHERE 515 855-0000

NIC/L146203706 DTE/20XX1204 DLU/20XX1204

TCIC Threat Against Peace Officer and Detention Officer Alert File

This file was created under Texas Government Code §411.048 (b) to establish, collect, and disseminate information relating to an individual's expression of intent to inflict serious bodily injury or death on a peace officer or Detention Officer and alert a peace officer of an expression of intent to inflict serious bodily injury or death on the officer.

This file is automatically cross searched with a Wanted Person query and can also be queried directly.

Query TCIC Threat to Peace/Detention Officer (QOT)

*** Indicates Mandatory Field**

Header Information

***Originating Agency Code (ORI)**

Control Field (CTL)

By NAM

Query by Name

***Name (NAM)**

Sex (SEX)

Race (RAC)

Date of Birth (DOB)

Social Security Number (SOC)

FBI/UCN (FBI)

Miscellaneous Number (MNU)

Operator License Number (OLN)

Originating Agency Case Number

(OCA)

By LIC

License Information

***License Number (LIC)**

License State (LIS)

By LIC/VIN

Vehicle Information

***Vehicle Identification Number (VIN)**

Vehicle Make (VMA)

Positive Return – Does Not Require Hit Confirmation

**** CAUTION - SUBJECT KNOWN TO *****
**** HAVE THREATENED PEACE OFFICERS *****
DO NOT SEARCH, DETAIN OR ARREST BASED SOLELY ON THIS RECORD

WARNING - THE FOLLOWING RECORD CONTAINS EXPIRED LICENSE PLATE
DATA. USE CAUTION, CONTACT ENTERING AGENCY TO CONFIRM STATUS

MKE/THREAT AGAINST PEACE OR DETENTION OFFICER - CAUTION
CMC/00 - ARMED AND DANGEROUS
ORI/TX0000000 NAM/JONES, JOHN JAMES SEX/M RAC/W POB/NY
DOB/19820521 HGT/602 WGT/185 EYE/HAZ HAI/BRO FBI/551555CA9
CTZ/US
FPC/23171819172418191917 MNU/OA-TX07567890 SOC/565565665
OLN/77447727 OLS/TX OLY/20XX
SKN/DRK SMT/SC R HND
DTM/20XX0921 THR/DISAGREES WITH POLICE AUTHORITY
THT/VERBAL THREAT MADE IN PERSON
OCA/15-26605
MIS/SUBJECT IS KNOWN TO CARRY PISTOL IN VEHICLE / KNOWN TO
MIS/THREATEN POLICE OFFICERS AND FLEE FROM OFFICERS
MIS/STAR SHAPED SCAR ON BACK OF HAND
MIS/HITCHELL AT 515 855-1234 FOR FURTHER DETAILS
LIC/BHT7414 LIS/TX LIY/20XX LIT/PC
VIN/5J6YH28388A123456 VYR/2008
VMA/HOND VMO/ELE VST/4D VCO/BLK
DNA/N
AKA/JOHN, JONES
AKA/JONES, JAMES
HOM/CURRENT ADDRESS
HOM/ADD - 9999 SOUTH LOMAR RD
ANYWHERE, TX 78700
TIC/TT2076123456 DTE/20XX1002 1307 DLU/20XX1012 1420
ORI IS NAVIS CO SO ANYWHERE 515 855-0000

NCIC Protection Order File

The Protection Order File (POF) contains court orders issued to prevent acts of domestic violence against a person or to prevent a person from stalking, intimidating, or harassing another person, as outlined in Texas Family Code Chapter 85. Orders are issued by both civil and criminal state courts. The types of protection orders issued, and the information contained in them vary from state to state.

Protection orders include any injunction, restraining order or any other order issued by a civil or criminal court for the purpose of preventing violent or threatening acts or harassment against, sexual violence or contact or communication with or physical proximity to another person including any temporary and final orders issued by civil or criminal courts whether obtained by filing an independent action or as a *pendente lite* order in another proceeding so long as any civil order was issued in response to a complaint, petition or motion filed by or on behalf of a person seeking protection and any support, child custody or visitation provisions, orders, remedies or relief issued as part of a protection order, restraining order or stay away injunction pursuant to local, state, tribal or territorial law authorizing the issuance of protection orders, restraining orders or injunctions for the protection of victims of domestic violence, dating violence, sexual assault or stalking.

Pendente Lite--During the proceeding or litigation, in a manner contingent on the outcome of litigation. (Black's Law Dictionary, 8th ed. 2004)

Additionally, reasonable notice and opportunity to be heard must be given to the person against whom the order is sought or, in the case of *ex parte* orders, notice and opportunity to be heard must be provided within the time required by state laws and in any event within reasonable time after the order is issued, sufficient to protect the respondent's due process rights.

Ex Parte--Done or made at the instance and for the benefit of one party only and without notice to or argument by, any person adversely interested, of or relating to court action taken by one party without notice to the other, usu. for temporary or emergency relief. (Black's Law Dictionary, 8th ed. 2004) *Ex Parte* orders would be entered as **temporary** protection order records.

Brady Record Indicator

Protection orders meeting certain criteria disqualify an individual from possessing, purchasing, or receiving a firearm per Federal Law 18, USC §922. An order that restrains an individual from harassing, stalking, threatening, or engaging in other conduct that would place an intimate partner in reasonable fear of bodily injury to the partner or a child of the partner disqualifies that individual from possessing, purchasing, or receiving a firearm.

If the criteria are met and the subject is considered Brady disqualified, Y would be returned in the BRD Field. This will cause a caveat to be generated as part of a response to an NCIC inquiry. Emergency or temporary orders issued *ex parte* do not meet the criteria specified by law, and, therefore, N would be returned in the field.

Military Protection Order

A Military Protective Order (MPO) that serves the same general purpose of a court-issued protection order issued in a civilian court qualifies for entry. An MPO is issued by a commissioned officer as a lawful order under Title 10, United States Code (U.S.C.), Article 90, Assaulting or willfully disobeying superior commissioned officer, of the Uniform Code of Military Justice (UCMJ 10 [U.S.C. Chapter 47]).

When an agency enters a POF record with a Military Protective Order, PCO of 08 will be used with the following mandatory caveat in the MIS Field: THIS IS A MILITARY PROTECTIVE ORDER AND MAY NOT BE ENFORCEABLE BY NON-MILITARY AUTHORITIES. IF SUBJECT IS IN POSSIBLE VIOLATION OF THE ORDER, ADVISE THE ENTERING AGENCY (MILITARY LAW ENFORCEMENT).

For military protection orders, hit confirmation would not be required, as NCIC policy only requires hit confirmation when taking official action based on the order. However, local, state, federal and tribal authorities would be aware of the military protective order which would enhance officer safety and could then notify the entering agency (military law enforcement) that would take appropriate action.

This file is automatically cross searched with a Wanted Person query and will respond with active records only. It can also be queried directly and will respond with active, as well as expired records for up to five years beyond their expiration date.

Query Protection Order (QPO)

*** Indicates Mandatory Field**

Header Information

Message Key (MKE)
Originating Agency Code (ORI)
Control Field (CTL)

By NAM

Query by Name

***Name (NAM)**

At Least One of the Following

Date of Birth (DOB)	Vehicle License Plate (LIC)
FBI/UCN# (FBI)	Vehicle License State (LIS)
Miscellaneous Number (MNU)	Vehicle Identification Number (VIN)
Social Security Number (SOC)	Vehicle Make (MAK)
Operator License Number (OLN)	

Additional Search Fields

Race (RAC)
Sex (SEX)

By NIC

Query by NIC

***NCIC Number (NIC)**

By OCA/PNO

Required Information

***Name (NAM)**

Exactly One of the Following

Originating Agency Case Number (OCA)
Protection Order Number (PNO)

By TIC (for ZPO only)

Query by TIC

TCIC Number (TIC)

Optional Information

Image Indicator (IND)
Expanded Name Search (ENS)
Expanded Birth Date Search (EBS)
Related Search Hit (RSH)

Positive Return- Temporary Protection Order

*****WARNING - THE FOLLOWING IS A TCIC PROTECTION ORDER RECORD.
DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD.
CONTACT ENTERING AGENCY TO CONFIRM STATUS AND TERMS OF
PROTECTION ORDER*****

MKE/TEMPORARY PROTECTION ORDER
ORI/TX2270000 NAM/PUBLIC, PATRICK PAUL SEX/M RAC/B POB/TX
DOB/19951229 HGT/508 WGT/177 EYE/BLK HAI/BRO FBI/1TK23E4KN
CTZ/US
MNU/PI-34567890 SOC/678901234
OLN/45678901 OLS/TX OLY/20XX
SVC/1 - SERVED SVD/20XX0101
PNO/D1DC22123456 BRD/N ISD/20XX0101 EXP/20XX0401
CTI/TX227011J CTD/ANYWHERE MUNICIPAL COURT
PCO/08 - SEE THE MISCELLANEOUS FIELD FOR COMMENTS REGARDING THE
PCO/TERMS AND CONDITIONS OF THE ORDER.
OCA/22123456 SID/TX12345678
MIS/RELATIONSHIP-BROTHER/200 YARD STAY AWAY FROM PROTECTED
PERSON ADDRESS OR MEMBER OF PROTECTED PERSONS FAMILY RESIDENCE
CANNOT HARM INTERFERE WITH CARE CUSTODY OF PET OR SERVICE ANIMAL
DNA/N
PCO/01 - THE SUBJECT IS RESTRAINED FROM ASSAULTING, THREATENING,
PCO/ABUSING, HARRASSING, FOLLOWING, INTERFERING, OR STALKING THE
PCO/PROTECTED PERSON AND/OR THE CHILD OF THE PROTECTED PERSON.
PCO/02 - THE SUBJECT MAY NOT THREATEN A MEMBER OF THE PROTECTED
PCO/PERSON'S FAMILY OR HOUSEHOLD.
PCO/04 - THE SUBJECT IS REQUIRED TO STAY AWAY FROM THE
PCO/RESIDENCE, PROPERTY, SCHOOL, OR PLACE OF EMPLOYMENT OF THE
PCO/PROTECTED PERSON OR OTHER FAMILY OR HOUSEHOLD MEMBER.
PCO/05 - THE SUBJECT IS RESTRAINED FROM MAKING ANY COMMUNICATION
PCO/WITH THE PROTECTED PERSON INCLUDING BUT NOT LIMITED TO,
PCO/PERSONAL, WRITTEN OR TELEPHONE CONTACT, OR THEIR EMPLOYERS,
PCO/EMPLOYEES OR FELLOW WORKERS, OR OTHERS WITH WHOM THE
PCO/COMMUNICATION WOULD BE LIKELY TO CAUSE ANNOYANCE OR ALARM
PCO/THE VICTIM.
PCO/07 - THE SUBJECT IS PROHIBITED FROM POSSESSING AND/OR
PCO/PURCHASING A FIREARM OR OTHER WEAPON AS IDENTIFIED IN THE
PCO/MISCELLANEOUS FIELD.
AKA/PUBLIC, PAUL PATRICK
SOC/678901342
HOM/ADD - 1234 E SOMEWHERE STREET
ANYWHERE, TX 78700
COUNTY - TRAVIS
RPP/SIBLING
PROTECTED PERSON INFORMATION FOLLOWS
PPN/PUBLIC, PAULINE PSX/F PPR/B
PPB/19920525

HOM/ADD - 3210 EVERYWHERE DRIVE #1234
ANYWHERE, TX 78700
COUNTY - TRAVIS
WRK/COMMERCIAL BUSINESS INC
WRK/ADD - 23456 LONESOME LANE
PFVILLE, TX 78600
NIC/H987654321 TIC/TO262123456 DTE/20XX0101 1952 DLU/20XX0115
2002 ORI IS TRAVEL CO SO AUSTIN 512 854-1234

**THIS MESSAGE IS FROM THE TCIC 2000 SYSTEM. **

Positive Return- Protection Order

*****WARNING - THE FOLLOWING IS AN NCIC PROTECTION ORDER RECORD.
DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD.
CONTACT ENTERING AGENCY TO CONFIRM STATUS AND TERMS OF
PROTECTION ORDER*****

*****THE SUBJECT OF THIS RECORD IS PROHIBITED FROM RECEIVING OR
POSSESSING A FIREARM UNDER FEDERAL LAW (TITLE 18, U.S.C.,
SECTION 922) *****

MKE/PROTECTION ORDER
ORI/TX2270000 NAM/SMITH, TOM SEX/M RAC/W ETN/N POB/MQ
DOB/19790223 HGT/506 WGT/190 EYE/BR0 HAI/BR0 FBI/123443JE8
CTZ/US
MNU/PI-13556789 SOC/634567829
OLN/22067892 OLS/TX OLY/20XX
SVC/1 - SERVED SVD/20XX0601
PNO/D1ABC22002042 BRD/Y ISD/20XX0601 EXP/20XX0601 CTI/TX227015D
PPN/SMITH, SARA PSX/F PPR/W PPB/19780408
PCO/08 - SEE THE MISCELLANEOUS FIELD FOR COMMENTS REGARDING THE
PCO/TERMS AND CONDITIONS OF THE ORDER.
OCA/220008989 SID/TX12342093
MIS/RELATIONSHIP:EX HUSBAND;PROHIBITED FROM GOING WITHIN 200 YDS
MIS/OF PROTECTED PERSON AND HER CHILDREN,SCHOOLS,CHILD CARE
MIS/FACILITY;RESIDENCE,PLACE OF EMPLOYMENT EXCEPT FOR COURT
MIS/PROCEEDINGS OR TO CARRY OUT VISITATION;FOR THE DURATION OF
MIS/THE ORDER RES SHALL HAVE SUPERVISED VISITATION WITH CHILDREN
MIS/WITH PLANET SAFE OR TRAVIS CO KIDS EXCHANGE NETWORK ON
MIS/WEDNESDAY OF EACH WEEK FOR PERIOD NOT EXCEED 2 HOURS;RES IS
MIS/A TAXI DRIVER HE IS PERMITTED TO BE W/IN 200 YDS OF THE
MIS/AIRPORT DURING WORK HOURS
DNA/N
ORI IS RICHARD COUNTY SHERIFF'S OFFICE AUSTIN 512 424-0000
PPN/SMITH, HARRY PSX/M PPR/W PPB/20140911
PPN/SMITH, MARY PSX/F PPR/W PPB/20080917
PPN/SMITH, WILLIAM PSX/F PPR/W PPB/20110623

PCO/01 - THE SUBJECT IS RESTRAINED FROM ASSAULTING, THREATENING, PCO/ABUSING, HARASSING, FOLLOWING, INTERFERING, OR STALKING THE PCO/PROTECTED PERSON AND/OR THE CHILD OF THE PROTECTED PERSON.
PCO/02 - THE SUBJECT MAY NOT THREATEN A MEMBER OF THE PROTECTED PCO/PERSON'S FAMILY OR HOUSEHOLD.
PCO/04 - THE SUBJECT IS REQUIRED TO STAY AWAY FROM THE PCO/RESIDENCE, PROPERTY, SCHOOL, OR PLACE OF EMPLOYMENT OF THE PCO/PROTECTED PERSON OR OTHER FAMILY OR HOUSEHOLD MEMBER.
PCO/05 - THE SUBJECT IS RESTRAINED FROM MAKING ANY COMMUNICATION PCO/WITH THE PROTECTED PERSON INCLUDING BUT NOT LIMITED TO, PCO/PERSONAL, WRITTEN, OR TELEPHONE CONTACT, OR THEIR EMPLOYERS, PCO/EMPLOYEES OR FELLOW WORKERS, OR OTHERS WITH WHOM THE COMMUNICATION WOULD BE LIKELY TO CAUSE ANNOYANCE OR ALARM THE PCO/VICTIM.
PCO/06 - THE SUBJECT HAS VISITATION OR CUSTODY RIGHTS OF THE PCO/CHILD(REN)NAMED.
PCO/07 - THE SUBJECT IS PROHIBITED FROM POSSESSING AND/OR PCO/PURCHASING A FIREARM OR OTHER WEAPONS AS IDENTIFIED IN THE PCO/MISCELLANEOUS FIELD.
MNU/FN-1058770614
NIC/H737299406 DTE/20XX0601 1737 EDT DLU/20XX0611 1753 EDT

NCIC Extreme Risk Protection Order

The Extreme Risk Protection Order (ERPO) File contains orders issued by a criminal or civil court for temporarily restricting an individual from purchasing or possessing a firearm, ammunition, or other related items, based on a finding that they may pose a significant danger of personal injury to themselves or otherer's. ERPO's are designed to be a proactive measure for situational awareness for law enforcement. This file is automatically cross searched with a Wanted Person query.

Positive Return

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

****WARNING - THE FOLLOWING IS AN NCIC EXTREME RISK PROTECTION ORDER RECORD. APPROACH WITH CAUTION. DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD. CONTACT ENTERING AGENCY TO CONFIRM STATUS AND TERMS OF ORDER****

****THE SUBJECT OF THIS RECORD IS PROHIBITED FROM RECEIVING OR POSSESSING A FIREARM. REFER TO THE MIS FIELD FOR ANY OTHER ADDITIONAL COURT ORDERED PROHIBITIONS****

MKE/EXTREME RISK PROTECTION ORDER

ORI/CO1000000 NAM/MORRIS, MARK M SEX/M RAC/W ETN/H POB/CO

DOB/19800808 HGT/511 WGT/185 EYE/BRO HAI/BRO FBI/411449J4 CTZ/US

SKN/FAR SMT/SC L ARM

FPC/23171819172418191917 MNU/AS-123456789 SOC/123456789

OLN/N222333444 OLS/CO OLY/20XX

SVC/1 - SERVED SVD/20XX0110

ORN/EO12345 ISD/20XX0101 EXP/20XX0101 CTI/CO043043J

PET/COLORADO BUREAU OF INVESTIGATION

OCA/15-124365 SID/CO99999999

LKI/CO1240000 LKA/CO-3366

MIS/RESTRICTED FROM POSSESSING FIREARMS AND ANY OTHER DEADLY MIS/WEAPONS

LIC/ABC123 LIS/CO LIY/20XX LIT/PC

VIN/ABC123DEF45678901 VYR/2018

VMA/FORD VMO/EXPL VST/4D VCO/WHI

ORI IS COLORADO BUREAU OF INVESTIGATION CO 303 555-5555

NIC/Q123456780 DTE/20XX0101 0000 EDT DLU/20XX0115 1600 EDT

TCIC Conditions of Bond

Bond conditions are court-imposed requirements that a defendant (adult or juvenile) on pre-trial release must follow until their case is resolved. A judge signs an order setting conditions of bond for release. Additional records may be entered into Condition of Bond file for the same offender if there are separate case numbers for each record entered.

This file is automatically cross searched with a Wanted Person query and can also be queried directly.

Bond Condition Examples:

1. Ignition Interlock Device
2. GPS Monitor
3. Alcohol Monitor
4. Curfew (See Bond Condition Remarks)
5. Home Confinement
6. No Communication with Protected Person
7. Prohibited from Protected Person/Child Residence, School, Day-Care Facility (See Bond Condition Remarks)
8. Supervised Access to Victim (See Bond Condition Remarks)
9. No Family Violence or Assault
10. No Direct or Indirect Threatening or Harassment of Protected Person, Family or Pets
11. No Contact Except through Attorney or Court-Appointed Person
12. No Firearm Possession
13. Stay Away (See Bond Condition Remarks)
14. Other (See Bond Condition Remarks)
15. Appear in Court as Required
16. No Law Violations
17. Submit to Drug Testing by Authorized Agency Personnel
18. Submit to Alcohol Testing by Authorized Agency Personnel
19. Submit to Drug and Alcohol Testing by Authorized Agency Personnel
20. Pay Drug and/or Alcohol Test Cost
21. No Marijuana, Controlled Substance or Dangerous Drug
22. No Alcohol
23. Electronic Monitoring
24. Pay Monitoring Costs
25. Pay Personal Bond Fee
26. No Driving without Court's Permission
27. Surrender Passport
28. Travel Restriction within the State
29. Travel Restriction within the County and Contiguous Counties

Query Conditions of Bond (QBN)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

By NAM

***Name (NAM)**

At Least One of the Following

Date of Birth (DOB)

FBI/UCN# (FBI)

Miscellaneous Number (MNU)

Social Security Number (SOC)

Operator License Number (OLN)

Vehicle License Plate (LIC)

***Vehicle License State (LIS)**

(LIS mandatory only with LIC)

Vehicle Identification Number (VIN)

Additional Search Fields

Race (RAC)

Sex (SEX)

By OCA

Required Information

***Name (NAM)**

***Originating Agency Case Number (OCA)**

By TIC

Query by TIC

***TCIC Number (TIC)**

Optional Information

Image Indicator (IND)

Expanded Name Search (ENS)

Expanded Birth Date Search (EBS)

Related Search Hit (RSH)

Positive Return

*****WARNING - THE FOLLOWING IS A TCIC CONDITIONS OF BOND RECORD.
DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS
RECORD.CONTACT ENTERING AGENCY TO CONFIRM STATUS AND TERMS OF BOND
CONDITION*****

MKE/CONDITIONS OF BOND

ORI/TX0000000 NAM/GREAT, MICKEY PAL SEX/M RAC/B ETN/N POB/CA
DOB/19000401 HGT/509 WGT/160 EYE/BRO HAI/BLK FBI/9876543TX0
CTZ/US SKN/MED
SMT/TAT L ARM
SOC/123456789

OLN/987654321 OLS/NV OLY/20XX TOB/SURETY BOND AOB/250000
COB/06 NO COMMUNICATION WITH VICTIM
COB/07 PROHIBITED FROM VICTIM/CHILD RESIDENCE, SCHOOL,
EMPLOYMENT, BUSINESS, DAY CARE FACILITY (SEE CONDITIONS)
ISD/20XX0907 EXP/NONEXP CTI/TX000000J CTD/TX000000J OCA/JP1-
1234-00-00 SID/TX12345678

MIS/DEFENDANT MUST APPEAR AS REQUIRED RELATIONSHIP TO PP
AQUAINTANCE

DNA/N

SMT/TAT R ARM

HOM/ADD - 500 MILLION WALL STREET TEXAS, TX 70000

COUNTY - TEXAS RPP/ (EXPLAIN IN MIS FIELD)

PROTECTED PERSON INFORMATION FOLLOWS

PPN/RIVER, CLEAR PSX/M PPR/W PPE/N PPB/19001113 PSN/123456789

HOM/ADD - 800 N MILLION TEXAS, TX 70000 COUNTY - TEXAS

PPN/MCKNIGHT, MICHEAL PSX/M PPR/B PPE/N PPB/20000918

PSN/123456789 HOM/ADD - 300 W BILLION ST, TEXAS, TX 79079 COUNTY
- TEXAS

PPN/DIAMOND, JEWEL SHINY 111 PSX/M PPR/B PPB/19001215

PSN/123456789

HOM/ADD - 200 N BILLION TEXAS, TX 79079 COUNTY - TEXAS

TIC/TC1234567891DTE/20XX0909 1122 DLU/20XX0917 0839 ORI IS TEXAS
CO SO TEXAS 800 123-4567

TCIC Child Safety Check Alert List

The Child Safety Check Alert List was created to help the Department of Family and Protective Services (DFPS) locate a family for purposes of investigating a report of child abuse or neglect in accordance with Texas Family Code §261.3022 and CCP §2A.056. If DFPS is unable to locate the family and has exhausted all means available for locating the family, DFPS may seek assistance from law enforcement. At the request of DFPS, TXDPS shall place the alleged offender and victim into the TCIC Child Safety Check Alert List.

This file is automatically cross searched with a Wanted Person query and can also be queried directly.

Query TCIC Child Safety Alert List (QSL)

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Agency Case Number

Originating Case Number (OCA)

Personal Data

Name (NAM)	Expanded Name Search (ENS)
Sex (SEX)	Race (RAC)
Date of Birth (DOB)	Social Security Number (SOC)
Operator License Number (OLN)	Miscellaneous Number (MNU)
FBI/UCN# (FBI)	Offender FBI Number/ UCN (OFB)

License Information

Vehicle License Plate (LIC)
Vehicle License State (LIS)

Vehicle Information

Vehicle Identification Number (VIN)
Vehicle Make (MAK)

Positive Return - Child Safety Check Alert List

**WARNING - THE FOLLOWING IS A CHILD SAFETY CHECK ALERT RECORD.
DO NOT SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD. **
*****THE PERSON(S) WITHIN THE RECORD(S) MAY BE SOUGHT BY CHILD
PROTECTIVE SERVICES TO VERIFY THE SAFETY/WELL BEING OF A CHILD.
IN ACCORDANCE WITH ARTICLES 261.3022, 261.3023 AND 261.3024 OF
THE TEXAS FAMILY CODE, WHERE THERE IS A MATCH ON EITHER THE
CHILD OR THE ALLEGED OFFENDER, THE OFFICER SHALL REQUEST
INFORMATION FROM THE PERSON OR THE CHILD REGARDING THE CHILD'S
WELL-BEING AND CURRENT RESIDENCE. LAW ENFORCEMENT AGENCIES MUST
REPORT THOSE DETAILS TO THE TEXAS DEPARTMENT OF FAMILY AND
PROTECTIVE SERVICES AT 1-800-877-5300. *****

MKE/CHILD SAFETY CHECK ALERT
ORI/TX00000000 ISD/20XX1026
OCA/49309141
FAMILY'S LAST KNOWN ADDRESS/1567 E 12TH ST
OTTOMAN, TX 79700
COUNTY - HECTOR
**PRIMARY CHILD VICTIM INFORMATION FOLLOWS: **
NAM/DOE, MAXX MARTIN SEX/M RAC/W ETN/H
DOB/20200801
TYPE OF ABUSE/05 - NEGLECTFUL SUPERVISION
SOC/786822697

**PRIMARY ALLEGED OFFENDER INFORMATION FOLLOWS: **
NAM/DOE, SHARON SHARLENE SEX/F RAC/W ETN/N
DOB/19910706 HGT/506 WGT/140 EYE/GRN HAI/BRO FBI/1234547
SMT/TAT ABDOM
MNU/PI-29112345 SOC/634212345
OLN/34312345 OLS/TX OLY/20XX
LIC/PPS1234 LIS/TX LIY/20XX LIT/PC
VIN/SALVV2BG6EA123456 VYR/2014
VMA/LNDR VMO/RRV VST/LL VCO/BLK
SUPPLEMENTAL INFORMATION ON PRIMARY OFFENDER:
SMT/TAT L ARM
SMT/TAT R ARM
MNU/OA-TX50612345

**ADDITIONAL ALLEGED OFFENDER INFORMATION FOLLOWS: **
NAM/DOE, JOHN NICHOLAS SEX/M RAC/W ETN/H
DOB/19900216 HGT/508 WGT/130 EYE/BRO HAI/BLK FBI/7890126
MNU/PI-27412345 SOC/632112345
OLN/28612345 OLS/TX OLY/20XX
SUPPLEMENTAL INFORMATION ON OFFENDER:
MNU/OA-TX50112345
MIS/DFPS HAS NOT SEEN CHILDREN DURING THE CURRENT NEW INTAKE
TIC/TY2641112345 DTE/20XX1026 1138 DLU/20XX1101 1251
ORI IS DEPT OF PUBLIC SAFETY TCIC NCIC CONTROL CSA 512 424-2088

NCIC Missing Person File

The NCIC Missing Person File is retained indefinitely, until the individual is located, or the record is canceled by the entering agency. The Missing Person File contains records for individuals reported missing who have been entered as:

- Disabled
- Endangered
- Involuntary
- Juvenile
- Catastrophe Victim
- Other

Query Missing Person Requirements

The Missing Person file provides an approximate age for the individual searched. This value will appear as one or two numeric digits, reflecting the age in year. The age must fall within a range of 0 to 99. The age in the query, plus or minus 1 year, will be searched. If the age is 100 years or older, an offline search should be requested. Approximate height in the query, plus or minus 3 inches, will be searched. Approximate weight in the query, plus or minus 10 pounds, will be searched.

High Risk Factor is outlined under Texas Code of Criminal Procedure 63.0091

This file is automatically cross searched with a Wanted Person query and can also be queried directly.

Query Missing Person (QM)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Personal Information

***Age (AGE)**

***Sex (SEX)**

***Race (RAC)**

Ethnicity (ETN)

***Eye Color (EYE)**

***Hair Color (HAI)**

***Height (HGT)**

***Weight (WGT)**

Optional Information

Name (NAM)

Expanded Name Search (ENS)

Area (ARE)

Positive Return – Missing Person

MKE/MISSING PERSON OTHER - CAUTION
CMC/65 - EPILEPSY
ORI/TX0000000 NAM/ DOE, JANE T SEX/F RAC/W POB/TX
DOB/19890503 HGT/601 WGT/235 EYE/GRN HAI/RED CTZ/US
SKN/FAR SMT/TAT NECK
VRX/OD-1X11X-X11X11 OS-1XXXX-X11X11
OLN/12341111 OLS/TX OLY/20XX
MNP/MP DLC/20XX1007 OCA/ABC1234
NOA/N
MIS/LAST SEEN WEARING NAVY NURSE SCRUBS AND BLACK NIKE SNEAKERS,
MIS/NECK TATTOO IS SHAPE OF TEXAS, FOOT TATTOO IS BLUE HEART,
MIS/SUBJECT NEEDS 2X DAILY MEDICATION DEPAKOTE 375MG FOR
MIS/EPILEPSY
CMC/80 - REQUIRES MEDICATION
LIC/ABC1234 LIS/TX LIY/20XX LIT/PC
VIN/1XXX11XX1XX111111 VYR/2015
VMA/VOLK VMO/JET VST/4D VCO/GRY
JWT/NE, WA
JWL/APPLE WATCH WITH WHITE BAND, SILVER NECKLACE W/OWL PENDANT
DNA/N
ORI IS BIG CO SO, ANYTOWN 555-555-2088
AKA/DOE, JAN
AKA/DOE, JANET
SMT/GLASSES (PRESCRIPTION)
SMT/TAT R FOOT
NIC/M111111111 DTE/20XX1008 1221 EST DLU/20XX1027 1238 EST

Positive Return – High Risk Factor

MKE/MISSING PERSON JUVENILE
ORI/TX2201234 NAM/DOE, KEVIN RAY JR SEX/M RAC/B ETN/N
DOB/20XX0707 DOE/20XX0707 HGT/506 WGT/115 EYE/BRO HAI/BLK
SKN/MED SMT/MC BEHAVIO
SOC/612345670
MNP/MP DLC/20XX1108 OCA/220088315
MIS/HIGH RISK FOSTER CARE/MED BUILD/SHORT HAIR/LSW PINK T-
MIS/SHIRT, BLK PANTS, FLIP FLOPS/TAKES DIVALPROEX AND QUETIAPINE
MIS/FOR MOOD DISORDER, MEDS FOR ADHD, USES EPIPEN FOR
MIS/ALLERGIES/CONF ABCZ TX2201234
MPC/RUNAWAY
HRF/HIGH RISK FOSTER CARE
DNA/N
SMT/MC ADD
SMT/MC ALLERGY
NIC/M107123456 TIC/TM2644123456 DTE/20XX1108 1824 DLU/20XX1127
1828

NCIC Person with Information

The PWI capability may only be used when the following rules and conditions have been fully and strictly met, particularly in cases where the PWI is a parent, custodian, or legal guardian. Person with Information (PWI) data may be appended to a Missing Person File (MPF) record entered using MKE/EME (Endangered) or EMI (Involuntary).

- The missing person was last seen under circumstances that pose a risk to the safety of that person.
- There is a substantial likelihood that the PWI has relevant information that could result in the recovery of the missing person.
- Entering identifying information concerning the PWI into the MPF record could assist the appropriate law enforcement agency to identify and interview the PWI and that the resulting information could assist in the recovery of the missing person.

This file is automatically cross searched with a Wanted Person query.

Positive Response (with supplemental PWI records):

```
*****PERSON WITH INFORMATION ASSOCIATED WITH NIC/M000069216*****
*****DO NOT ARREST OR DETAIN BASED ON PERSON WITH INFORMATION
HIT*****
MKE/MISSING PERSON INVOLUNTARY
ORI/MD1012600 NAM/JONES, SARAH SEX/F RAC/W ETN/H POB/MD
DOB/20XX1012 DOE/20XX1012 HGT/503 WGT/120 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND
SOC/123456789
MNP/CA DLC/20XX0810 OCA/EXAMPLE1 SID/MD99999999
MIS/LAST SEEN WEARING PINK SHIRT AND BLUE PANTS
MPC/ABDUCTED BY A NON-CUSTODIAL PARENT
LIC/555W555 LIS/VA LIY/20XX LIT/PC
VIN/1Q87H2N100001 VYR/2001
VMA/FORD VMO/TAU VST/4D VCO/BLK
BLT/OPOS FPA/N
BXR/P
DNA/N
ORI IS ANY CITY PD MD 301 555-1212
PIN/ADAMS, RANDY PIX/M PIR/W PIE/H PIB/19840630 PHG/511
PWG/195 PEY/BRO PHA/BRO PSK/LGT PSM/SLVR TOOTH PSS/123456789
PMI/PERSON WITH INFORMATION IS NON-CUSTODIAL PARENT OF MISSING
CHILD, CHILD MAY BE USING A BLUE GRACO CAR SEAT, PLEASE CONTACT
DET FRIDAY AT THE ORANGE CO PD 555-555-5555 WHEN PERSON WITH
INFORMATION IS ENCOUNTERED
PIB/19850630
PIB/19850531
PAK/MARKS, RANDY
PSM/SC L ANKL
PSM/TAT L WRS
PSS/333333333
```

PSS/222222222
PIN/HARDY, MARY PIX/F PIR/W PIE/H PIB/19900410 PHG/502
PWG/115 PEY/BRO PHA/BRO PSK/LGT PSM/MOLE FHD PSS/777777777
PMI/PERSON WITH INFORMATION IS GIRLFRIEND OF NON-CUSTODIAL
PARENT OF MISSING CHILD, PLEASE CONTACT DET FRIDAY AT THE ORANGE
CO PD 555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED
PIB/19910503
PAK/ADAMS, MARY
PSM/TAT LW LIP
PSM/TAT L ANKL
PSS/888888888
NIC/M000069216 DTE/20XX0810 1600 EDT DLU/20XX0811 0425 EDT
***REPEAT - DO NOT ARREST OR DETAIN BASED ON PERSON WITH
INFORMATION HIT***

State Conservatorship

Conservatorship is when a judge grants the Department of Family and Protective Services (DFPS) temporary custody of a child. This court order is valid from the time the judge signs it, regardless of whether the parents/custodians have been served. When DFPS gets conservatorship of a child and they are unable to locate the child, they will contact the local law enforcement agency who has jurisdiction and request the child or children be entered as missing persons. The parents may be added as persons with information.

The agency should request a copy of the court order for the entry's supporting documentation and the missing person and person with information entries should be treated like any other missing person entry.

Positive Return – State Conservatorship

```
**RECORD NIC/M220023975 IS BASED ON PERSON WITH INFORMATION MATCH**
**DO NOT ARREST OR DETAIN BASED ON PERSON WITH INFORMATION HIT**
MKE/MISSING PERSON ENDANGERED
ORI/TX00000000 NAM/JONES, SARAH SEX/F RAC/W ETN/N POB/TX
DOB/20XX0503 HGT/307 WGT/045 EYE/GRN HAI/RED
SKN/FAR SMT/GLASSES
MNP/CA DLC/20XX0426 OCA/123456
NOA/N
MIS/STATE CONSERVATORSHIP / CHILD MAY BE IN CUSTODY OF PARENTS
MIS/BUT DFPS HAS CONSERVATORSHIP
MPC/ABDUCTED BY A NON-CUSTODIAL PARENT
DNA/N
ORI IS DEPT OF PUBLIC SAFETY TCIC NCIC CONTROL CSA 512 424-2088
PIN/JONES, STEVE PIX/M PIR/W PIE/N PIB/19890503 PHG/602
PWG/185 PEY/GRN PHA/RED PSK/FAR PSM/GLASSES PSS/123456789
PMI/BIOLOGICAL PARENT / DFPS HAS CONSERVATORSHIP
PIN/JONES, SUSAN PIX/F PIR/W PIE/N PIB/19851106 PHG/507
PWG/250 PEY/BLU PHA/PLE PSK/MED PSM/PRCD EARS PSS/234567890
PMI/BIOLOGICAL PARENT / DFPS HAS CONSERVATORSHIP
NIC/M220023975 DTE/20XX0501 1109 EDT DLU/20XX0503 1208 EDT
**REPEAT - DO NOT ARREST OR DETAIN BASED ON PERSON WITH
INFORMATION HIT**
```

NCIC Supervised Release File

Local, state, and federal supervision officers may enter records in NCIC for subjects who are put under specific restrictions during their probation, parole, supervised release sentence, or pre-trial sentencing. The court shall order as an explicit condition of a sentence of probation or supervised release "that the defendant not commit another local, state, or federal crime during the term of supervision" (Title 28, U.S.C., Sections 3563 and 3583).

Supervised Release File records are removed once records meet the date in the Date of Probation/Parole Expiration (DPE) Field. NONEXP may be entered in the DPE Field for subjects with non-expiring dates of supervision. This file is automatically cross searched with a Wanted Person query.

Positive Return – Does Not Require Hit Confirmation

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING - DO NOT ARREST BASED ON THIS INFORMATION

MKE/PROBATION OR SUPERVISED RELEASE STATUS

ORI/VA013123G NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX

DOB/19811012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456A CTZ/US

SKN/DRK SMT/SC R HD

FPC/23171819172418191917 MNU/AS-123456789 SOC/123456789

OLN/98765432 OLS/MD OLY/20XX

OCA/611112131 SID/VA99999999

OOC/ROBBERY

LKI/MD1240000 LKA/MD-2255

MIS/SUBJECT ON PAROLE MAY NOT LEAVE THE COUNTY OF RESIDENCE OR

ENTER ESTABLISHMENTS THAT SELL ALCOHOL

LIC/ABC123 LIS/VA LIY/20XX LIT/PC

VIN/2F37Z7P051519 VYR/1977

VMA/PONT VMO/LEM VST/2D VCO/WHI

DPE/20XX1009 SCI/VA123456J LOC/ANY COUNTY VA PAROLE OFFICE

DSS/20XX0509 SON/FITZPATRICK, JOHN SOT/703 555-3013

ARI/VA1012600 INC/VA STATE PENITENTIARY DOA/20160615

ORI IS ANY CITY PAROLE OFFICE VA 703 555-1234

IMN/I435461801 IMT/M

NIC/C146203706 DTE/20XX1020 0001 EDT DLU/20XX1215 0001 EST

REPEAT - PROBATION OR SUPERVISED RELEASE STATUS RECORD - DO NOT ARREST BASED ON THIS INFORMATION - PLEASE CONTACT SUPERVISING AGENCY VIA NLETS, TELEPHONE OR EMAIL TO ADVISE OF CONTACT WITH SUPERVISED INDIVIDUAL. PLEASE BE ADVISED THAT SUPERVISING AGENCY MAY NOT BE OPERATIONAL 24/7.

NCIC Protective Interest File

The Protective Interest File has been designed to aid law enforcement agencies in their protective mission. Only law enforcement agencies with a protective mission as specified within municipal, state, or federal statutes, regulations or other appropriate legal authority may enter and update records. Record returns will assist agencies in determining the threatener's location and may provide the record owner with information related to the threatener's criminal activity.

This file is automatically cross searched with a Wanted Person query.

Positive Return – Does Not Require Hit Confirmation

WARNING - DO NO ARREST OR DETAIN BASED SOLELY UPON THIS
INFORMATION. OBTAIN IDENTIFYING INFORMATION. SUBJECT IDENTIFIED
AS A CREDIBLE THREATENER AND POTENTIAL DANGER TO U.S. MARSHALS
SERVICE PROTECTEE. IMMEDIATELY CONTACT USMS COMMUNICATIONS
CENTER AT 202-307-9100 FOR FURTHER INFORMATION.
MKE/POTENTIALLY DANGEROUS TO USMS PROTECTEE
CMC/05 - VIOLENT TENDENCIES
ORI/MDUSM0123 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19911012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/1234567 CTZ/US
SKN/DRK SMT/SC R HND
FPC/23171819172418191917 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/20XX
DTT/20XX0803 OCA/123456273 SID/MD99999999
MIS/KNOWN TO THREATEN FEDERAL COURT JUDGE
LIC/ABC123 LIS/MD LIY/20XX LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS US MARSHALS SERVICE BALTIMORE FIELD OFFICE 301-307-6100
NIC/K146203706 DTE/20XX0804 DLU/20XX0812
***** CONTACT USMS COMMUNICATIONS CENTER AT 202-307-9100 WHICH
HAS BEEN NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR
CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.

NCIC Gang File

The National Crime Information Center (NCIC) Gang File has been designed to provide identifying information about violent criminal gangs and members of those gangs to law enforcement personnel. This information serves to warn law enforcement officers of the potential danger posed by violent individuals and to promote the exchange of information about gangs and members to facilitate criminal investigations.

Because the Gang File information is based, in part, on investigative information not previously subject to independent judicial review, strict adherence to policy on the security, use and dissemination of Gang File information is necessary.

Security

Gang File information is exclusively for the use of criminal justice agencies for criminal justice purposes. In no case should Gang File information be disseminated to any noncriminal justice agency. The security measures to be accorded criminal history record information as set out in the *CJIS Security Policy* should be followed with respect to the Gang File and the information contained therein.

Group Member Capability

The Group Member Capability provides information in a format like Wanted Person File records about individual members of gangs. This file is automatically cross searched with a Wanted Person query and can also be queried directly. This form only provides returns from outside the state of Texas.

Query Group Member Capability File QGM

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

By NAM

Query by Name

***Name (NAM)**

And Other

Name AND At Least One of the Following

Date of Birth (DOB)

Sex (SEX)

Race (RAC)

Social Security Number (SOC)

Miscellaneous Number (MNU)

Operator License Number (OLN)

Agency Case Number (OCA)

FBI/UCN Number (FBI)

By LIC/VIN**License Information**

License Number (LIC)

License State (LIS)

Vehicle Information

Vehicle Identification Number (VIN)

Vehicle Make (VMA)

Identifying Information

NCIC Number (NIC)

Optional Fields

Image Indicator (IND)

Related Search Hit(RSH)

Expanded Name Search (ENS)

Expanded Birth Date Search (EBS)

Positive Return – Does Not Require Hit Confirmation

WARNING - STANDING ALONE, NCIC GANG GROUP AND MEMBER FILE
INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH OR SEIZURE
OF ANY INDIVIDUAL, VEHICLE OR DWELLING
MKE/CRIMINAL GANG MEMBER - CAUTION
CMC/05 - VIOLENT TENDENCIES
ORI/MD1230000 NAM/SMITH, STEVE SEX/M RAC/W ETN/H POB/MD
DOB/19930531 HGT/601 WGT/209 EYE/BLU HAI/BRO FBI/1234567 CTZ/US
SKN/ALB SMT/SC R HND
FPC/23171819172418191917 MNU/MD-32614 SOC/123456789
OLN/98765432 OLS/MD OLY/20XX
GNG/CRIPS*WADC SGP/ROLLIN 50S*WADC
ECR/BD DOP/20XX0914 OCA/92312663 SID/MD99999999
LKI/MD1240000 LKA/MD-2255
MIS/KNOWN TO CARRY TEC 9, TTO IS TEARDROP
LIC/ABC123 LIS/MD LIY/20XX LIT/PC
VIN/2627HL525210 VYR/1988
VMA/CHEV VMO/CEL VST/4D VCO/BLU
ORI IS HARPERS FERRY PD MD 301 555-1212
DOB/19950515
AKA/BEBETO, X
AKA/JONES, JOHN
AKA/LEON, JOSE
NIC/T123698222 DTE/20XX0914 1400 EST DLU/20XX1010 0100 EST

Entry Criteria (ECR)

The defining NCIC criteria used to enter the gang member ranges from self-confession or judicial finding, to tattoos and dress.

Code	Description
A	Self-admitted gang membership at time of arrest or incarceration
B	Identified as a gang member by a reliable informant or individual
C	Corroborated identification as a gang member by an informant or individual of unknown reliability
D	Frequents a documented gang's area, associates with known group members, and/or affects group dress, hand signals, tattoos, or symbols
E	Has been arrested with known gang members for offenses consistent with gang activity
F	Self-admitted gang membership (at any time other than arrest or incarceration)
I	Has been identified as a gang member by an authorized penal organization

Group Reference Capability

Inquiries may be made using Group Name (GNG) only, Subgroup Name (SGP) only. When inquiring using GNG and/or SGP, NCIC will return records based on exact character match.

The response can contain supplemental data on identifying tattoos, dress, hand signals, graffiti, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Image data will be sorted by IMN.

Query NCIC Gang Reference Capability QGG

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

Group Name (GNG)
Subgroup Name (SGP)

Positive Return – Does Not Require Hit Confirmation

MKE/CRIMINAL GANG

GNG/CRIPS*WADC SGP/ROLLIN 50S*WADC

CONTACT AGENCIES:

CA1012705 SGT JACOBS, GANG UNIT 814 555-2355

CAFBILA00 SA L PEREZ - 814 555-2122

MD1012600 GANG UNIT - 301 555-0017

DTE/20230107 1300 EST DLU/20230223 1400 EST

TTO/TAT L CHK TEARDROP

TTO/TAT R CHK DAGGER

DRS/BLACK CHISOX CAP

DRS/BLUE BANDANNA

DRS/BRITISH KNIGHTS SNEAKERS

HND/CIR THUMB AND RING FNGR

GTI/BK

GTI/50S

MIS/PROFESS TO ATTACK POLICE ON ANY CONTACT

CONTACT AGENCIES LISTED FOR FURTHER INFORMATION ON THIS GANG

TXGang Intelligence Database

TXGang operates in accordance with the provisions of the Texas Code of Criminal Procedure Chapter 67 which requires criminal justice agencies to compile information into an intelligence database for the purpose of investigating or prosecuting the criminal activities of street gangs.

TXGang member records who meet the NCIC Gang file criteria are automatically uploaded to the NCIC Gang File. Only a portion of the TXGang entries are uploaded. A positive return is not probable cause to arrest, search or detain. Agencies needing further information about the return may access TXGang or contact the entering agency directly with information provided in the NCIC return.

Each agency with access to the TXGang database must submit an agency agreement with each user submitting an individual application. Any questions or concerns about the database or requests for access should be directed to: txgang@dps.texas.gov.

Positive Return – Does Not Require Hit Confirmation

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING - STANDING ALONE, NCIC GANG GROUP AND MEMBER FILE INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH OR SEIZURE OF ANY INDIVIDUAL, VEHICLE, OR DWELLING.

MKE/CRIMINAL GANG MEMBER - CAUTION

ORI/TX0150000 NAM/DOUGH, JOE SEX/M RAC/U

DOB/19760719 FBI/123456FB3

SOC/12345686

OLN/2061234 OLS/TX OLY/20XX

GNG/TXGANG*SWTX SGP/SEE MIS FIELD*SWTX

ECR/CF DOP/NONEXP OCA/63123

MIS/TANGO 0REJ0N (SAN ANT0) TX0150000 PIXAR C0 S0 SAN ANTHONY
210 123-6000

DNA/N

ORI IS PIXAR COUNTY SHERIFF'S OFFICE SAN ANTHONY 210 123-6000

NIC/T421123456 DTE/20XX0326 1515 EDT DLU/20XX1217 1654 EDT

Gang Name (GNG)

Due to NCIC Gang file rules, all will be listed as TXGANG*SWTX (Statewide Texas) with the actual gang's name listed in the MIS field.

Subgroup (SGP)

Some gangs are subgroups of others, although due to NCIC Gang file structure this will always be listed as SEE MIS FIELD*SWTX

NCIC National Sex Offender Registry File

The National Sex Offender Registry records are based on documented criminal history information and can only be disseminated in accordance with Title 28, USC, Section 534, or other federal statutes. Information in the NSOR should not be disclosed to the public. Publicly available information is accessible on the jurisdictions' websites or by searching the Dru Sjodin National Sex Offender Public Website at www.nsopw.gov.

Texas Code of Criminal Procedure §62.005 requires TXDPS to maintain a computerized central database of sex offender registration information. Persons convicted of a reportable offense occurring on or after September 1, 1970, are required to register as a sex offender. Texas agencies requesting access to the secure Sex Offender Registry website should contact the Sex Offender Registration unit at <https://securesite.dps.texas.gov/SexOffenderRegistry> or 512-424-2800. Public information is available at <https://publicsite.dps.texas.gov/SexOffenderRegistry>

This file is automatically cross searched with a Wanted Person query and will respond with active records only. It can also be queried directly and will respond with active, as well as inactive and expired records.

Query Sex Offender (QXS)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

By NAM

Query by Name

***Name (NAM)**

At Least One of the Following

Date of Birth (DOB)	Vehicle License State (LIS)
Sex (SEX)	Vehicle Identification Number (VIN)
Race (RAC)	Vehicle Make (MAK)
FBI/UCN# (FBI)	Boat Registration (REG)
Miscellaneous Number (MNU)	Boat Hull Number (BHN)
Social Security Number (SOC)	Originating Agency Case Number (OCA)
Operator License Number (OLN)	
Vehicle License Plate (LIC)	

Search Information

Related Search Hit (RSH)
Expanded Name Search (ENS)
Expanded Birth Date Search (EBS)

By Zip**Query by Zip Code*****Zip Code (ZIP)**

Sex Offender Status (SOS)

Optional Information

Image Indicator (IND)

NCIC Positive Return

*** SEX OFFENDER REGISTRY INFORMATION ***
THE SUBJECT IDENTIFIED IN THE FOLLOWING RECORD WITH
NIC/X000056789
IS REGISTERED AS A SEX OFFENDER. DO NOT SEARCH, DETAIN, OR
ARREST BASED SOLELY ON THIS RECORD. ADDITIONAL INFORMATION
REGARDING SUBJECT MAY BE AVAILABLE FROM THE INTERSTATE
IDENTIFICATION INDEX.
MKE/SEXUAL OFFENDER
ORI/IL1230000 NAM/MILES, FRANK SEX/M RAC/W ETN/H POB/IL
DOB/19891012 HGT/505 WGT/149 EYE/BLU HAI/BRO FBI/7856567
SKN/LGT SOC/123456789
ORD/20XX1231 ERD/20XX1231 SXP/N CRR/PROCURE FOR PROSTITUTE
CON/20XX1231 TIR/2 JUV/N PLC/MD
AOV/30 SOV/F ROV/AQ - VICTIM WAS ACQUAINTANCE
OCA/92312665 SID/IL001122
MIS/MULTIPLE CONVICTIONS
DNA/Y DLO/MARYLAND STATE LAB 301 555-1212, DNA SAMPLE TAKEN BY
PD
DLO/NOT YET TYPED
ADD/01 - RESIDENCE (LAST KNOWN)
SNU/112 SNA/LAKESHORE DRIVE
CTY/CHICAGO STA/IL ZIP/00312
COU/COOK
TNO/312 555-5555 TNT/H - HOME
ORI IS CHICAGO PD IL 312 555-1234
NIC/X000056789 DTE/20XX1110 1001 EST DLU/20XX1125 1600 EST
**** END OF SEXUAL OFFENDER REGISTRY INFORMATION ****

TCIC Handgun License File

The TCIC Handgun License File returns records regarding the individuals licensed gun permit in accordance with Texas Government Code §411.172. For further information regarding the Texas Handgun Program, contact the Handgun Section at 512-424-7293 or from the TXDPS website at <http://www.dps.texas.gov/rsd/ltc/index.htm#>.

This file is automatically cross searched with a Wanted Person query and can also be queried directly.

Query Handgun License (QGL)

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Gun Data

At Least One of the Following:

Gun License Number (GLN)

Operator License Number/TID (OLN)

Social Security Number (SOC)

Person Data

OR Query by NAM and Other Person Data

Name (NAM)

Race (RAC)

Sex (SEX)

Date of Birth (DOB)

Positive Return – Does Not Require Hit Confirmation

*** WARNING - THE FOLLOWING IS A TCIC LICENSE TO CARRY A
HANDGUN. THE EXISTENCE OF THIS RECORD IS AN INDICATOR THAT THE
SUBJECT HAS BEEN LICENSED TO CARRY A HANDGUN UNDER TEXAS LAW.
PLEASE REVIEW THE RECORD FOR THE CURRENT STATUS OF THIS LICENSE.

MKE/LICENSE TO CARRY HANDGUN
ORI/TX1234567 NAM/DOE, JOHN T SEX/M RAC/W
DOB/19900831 HGT/603 WGT/218 EYE/BRO HAI/BRO
OLN/14671234 OLS/TX
STS/LICENSED-ACTIVE EXP/20XX0831 ACT/N
GLN/45812345
HOM/ADD - 123 ANY STREET ANYTOWN, TX, 70000
TIC/TL2051234567 DTE/20XX0510 0431 DLU/20XX0412 0435
ORI IS AGENCY, ANYTOWN 111 222-2208

Information on Return	Explanation
MKE/LICENSE TO CARRY HANDGUN ORI/TX1234567	Message Key Enter Agency ORI
NAM/ DOE, JOHN T SEX/M RAC/W DOB/19900831 HGT/603 WGT/218 EYE/BRO HAI/BRO OLN/14671234 OLS/TX	Name, Sex, Race, Date of Birth, Height, Weight, Eye Color, Hair Color Operator License Number, Operator License State
STS/LICENSED-ACTIVE EXP/20XX0831 ACT/N GLN/45812345	Status 2 - Lost License Replaced 3 - Stolen License Replaced D - Deceased E - Expired L - Licensed N - Inactive S - Suspended V - Revoked X - Voluntarily Surrendered Action S - Surrendered N – Not Surrendered Gun Permit Number
HOM/ADD - 123 ANY STREET ANYTOWN, TX, 70000	Home Address
TIC/ TL2051234567 DTE/20XX0510 0431 DLU/20XX0412 0435 ORI IS AGENCY, ANYTOWN 111 222-2208	TCIC Record Number Date of Entry Date Last Updated ORI Contact Information

NICS Denied Transaction File

The NICS Denied Transaction File (NDTF) in NCIC is designed to share information regarding individuals who, having been determined to be prohibited persons according to the Brady Handgun Violence Prevention Act of 1993 (Brady Act), have been denied because of a National Instant Criminal Background Check System (NICS) background check. The data in the NDTF will enhance officer and public safety and provide investigative assistance.

Denial notifications will be delivered to the appropriate law enforcement agency based on the city, state, county and zip code combination of the federal firearms licensee location and the city, state, county, and zip code combination of the attempted transferee's home address when different. Denial notifications will be delivered via an NCIC \$. H.NDN unsolicited message.

If the status of a NICS denied transaction is subsequently changed, such as the result of a successful appeal, then the corresponding NDTF record will be removed from NCIC. To ensure that NICS deny transactions which have subsequently incurred a status change are not stored in NCIC, in accordance with the purge requirements of the Brady Act as defined by the United States Congress and federal regulation, NDTF information will not be maintained on the NCIC system logs.

This file is automatically cross searched with a Wanted Person query and will return all NDTF records where the date of NICS denial is less than 180 days. It can also be queried directly and is not restricted by the date of denial.

Query NICS Denied Transaction (QND)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

By NAM

Query by Name

***Name (NAM)**

At Least One of the Following

Date of Birth (DOB)

Sex (SEX)

Race (RAC)

Miscellaneous Number (MNU)

Social Security Number (SOC)

By NAM/NTN

Query by Name and NICS Transaction Number

***Name (NAM)**

***Transaction Number (NTN)**

By NAM/STN

Query by Name and State Transaction Number

***Name (NAM)**

***State Transaction Number (STN)**

By NIC

Query by NIC

***NCIC Number (NIC)**

Positive Return – Does Not Require Hit Confirmation

***** NOTICE: DO NOT DETAIN OR ARREST BASED ON THIS HIT. THE DATE OF NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIAL (DND) PROVIDED IN THIS RECORD IS THE DATE THE SUBJECT WAS DENIED BY THE NICS FROM THE RECEIPT AND/OR THE POSSESSION OF A FIREARM OR THE ISSUANCE OF A FIREARM OR EXPLOSIVES PERMIT PURSUANT TO STATE AND/OR FEDERAL LAW. HOWEVER, IT IS POSSIBLE THIS SUBJECT MAY NO LONGER BE A PROHIBITED PERSON. DISSEMINATION OF SUPPLEMENTARY INFORMATION BY THE DENYING AGENCY MAY BE LIMITED UNDER STATE OR FEDERAL LAW.

MKE/NICS DENIED TRANSACTION FILE

ORI/WVNICS000 NAM/SMITH, JOHN J SEX/M RAC/W POB/RI

DOB/19811012 HGT/511 WGT/230 CTZ/US

SOC/123456789

SOP/NV SOR/NV DND/20XX0101

NTN/ABC1234567 STN/123ABC4567

NIC/E123456789 DTE/20XX0101 23150401 EDT DLU/20XX0101 23150404

EDT

*** THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE MATCH TO THE INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME AND DESCRIPTIVE DATA ONLY. NO LAW ENFORCEMENT ACTION SHOULD BE INITIATED BASED SOLELY ON THIS INFORMATION.

NO NCIC NICS DENIED TRANSACTION FILE RECORD SOC/123456789

NCIC Immigration Violator File

The Immigration Violator File contains records on criminal aliens who have been deported for drug trafficking, firearms trafficking or serious violent crimes and on foreign-born individuals who have violated some section of the Immigration and Nationality Act. Criminal aliens who have been deported and reenter the United States without permission or remain in the United States after being ordered removed or excluded are in violation of Title 8, USC, Section §1326.

The U.S. Department of Homeland Security's Bureau of Immigration and Customs Enforcement (ICE) is the only agency authorized to enter and maintain records in the Immigration Violator File. Documentation (electronic or hard copy) must be on file to support an immigration violator entry. The ICE's Law Enforcement Support Center will enter data regarding immigration violators into one of three categories: Deported Felon Category, Absconder Category or National Security Entry-Exit Registration System (NSEERS) Category.

This file is automatically cross searched with a Wanted Person query.

Deported Felon Category:

The Deported Felon Category contains records of previously deported felons who have been convicted and deported for drug trafficking, firearms trafficking or serious violent crimes.

Positive Return - Deported Felon Category

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 IS A PREVIOUSLY DEPORTED FELON.

CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

MKE/IMMIGRATION VIOLATION - DEPORTED FELON
ORI/VTINS1000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/FN
DOB/19810101 HGT/510 WGT/180 EYE/BRO HAI/BRO CTZ/FN
SKN/DRK SMT/SC LF ARM
SOC/777010000
OFF/SUBJECT IS A DEPORTED CRIMINAL/AGGRAVATED FELON
OCA/ASD1234-T SID/MD99999999
MIS/KNOWN AS JOHNNY BOY
ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW ENFORCEMENT SUPPORT CENTER (877) 999-5372
NIC/N307770847 DTE/20XX0605 0000 EDT DLU/20XX0101 0000 EST
***** THIS RECORD MAY ONLY BE USED BY CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.
***** END OF IMMIGRATION VIOLATOR FILE RESPONSE. *****

Absconder Category:

The Absconder Category contains records of individuals with an outstanding administrative warrant of removal from the United States who have unlawfully remained in the United States.

Positive Return - Absconder Category

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 HAS AN OUTSTANDING ADMINISTRATIVE WARRANT OF REMOVAL FROM THE UNITED STATES.

CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

MKE/IMMIGRATION VIOLATION - FAILURE TO APPEAR FOR REMOVAL
ORI/VTINS1000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/FN
DOB/19810101 HGT/510 WGT/180 EYE/BRO HAI/BRO CTZ/FN
SKN/DRK SMT/SC LF ARM
SOC/777010000
OFF/ALIEN UNLAWFULLY PRESENT DUE TO ORDER OF REMOVAL OR
EXCLUSION FROM THE USA
OCA/ASD1234-T SID/MD99999999
MIS/KNOWN AS JOHNNY BOY
ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW
ENFORCEMENT SUPPORT CENTER (877) 999-5372
NIC/N307770847 DTE/20XX0605 0000 EDT DLU/20XX0101 0600 EST
***** THIS RECORD MAY ONLY BE USED BY CRIMINAL JUSTICE AGENCIES
FOR CRIMINAL JUSTICE PURPOSES.
***** END OF IMMIGRATION VIOLATOR FILE RESPONSE. *****

NSEERS Category:

The NSEERS Category contains records of individuals with an outstanding administrative warrant for failure to comply with the national security registration requirements.

Positive Return - NSEERS Category

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 HAS AN OUTSTANDING ADMINISTRATIVE WARRANT OF ARREST FOR IMMIGRATION VIOLATIONS FOR FAILURE TO COMPLY WITH NATIONAL SECURITY REGISTRATION.

CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

MKE/IMMIGRATION VIOLATION - NATIONAL SECURITY REGISTRATION
ORI/VTINS1000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/FN
DOB/19810101 HGT/510 WGT/180 EYE/BRO HAI/BRO CTZ/FN
SKN/DRK SMT/SC LF ARM
SOC/777010000

OFF/SOUGHT FOR VIOLATION OF NATIONAL SECURITY REGISTRATION
OCA/ASD1234-T SID/MD99999999

MIS/KNOWN AS JOHNNY BOY
ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW ENFORCEMENT SUPPORT CENTER (877) 999-5372
NIC/N307770847 DTE/20XX0605 0000 0830 EDT DLU/20XX0101 0600 EST

*****THIS RECORD MAY ONLY BE USED BY CRIMINAL JUSTICE AGENCIES FOR CRIMINAL JUSTICE PURPOSES.

***** END OF IMMIGRATION VIOLATOR FILE RESPONSE *****

Procedures for Handling a Hit

If the query is made on an individual (i.e., traffic stop) and the encountering agency has no other reason for detaining the subject, appropriate procedures will depend upon whether state or local laws permit detainment and/or arrest.

When an agency receives a record in response to an NCIC query and 1) the whereabouts of the person inquired upon is known and 2) the person inquired upon appears to be identical with the subject of an ICE record, the agency must confirm the alien's status with the ICE at (877) 999-5372. After confirmation, the ICE will provide direction regarding the arrest/detention of the subject. When an agency receives a record in response to an NCIC query and the whereabouts of the person inquired upon is not known, confirmation is not required by the ICE.

When an agency receives a record response to an NCIC query containing investigative interest information, the inquiring agency is not required to notify the investigative interest agency(s).

NCIC Foreign Fugitive File

The Foreign Fugitive File, established July 1, 1987, contains information on persons wanted in connection with offenses committed outside the United States.

INTERPOL records contain information entered for foreign countries by the United States National Central Bureau (USNCB) of INTERPOL, which is housed in the U.S. Department of Justice. The National Central Bureau of any country may issue a wanted flyer, known as a Red Notice, for a fugitive wanted within its respective country. The Red Notice requests the arrest of the fugitive with the intention that extradition will occur. In addition to the fugitive's physical description, the Red Notice contains details of the charge(s), warrant information and prior criminal history information. Red Notices are distributed to the National Central Bureaus in all INTERPOL member countries. Upon receipt of a Red Notice, the USNCB reviews the information and enters an NCIC Foreign Fugitive File record if the entry criteria are met.

This file is automatically cross searched with a Wanted Person query.

Positive Return

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***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS
REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING
POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S
LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT
LIMITATIONS.
WARNING - DO NOT ARREST BASED UPON THIS FOREIGN FUGITIVE RECORD.
MKE/FUGITIVE FROM A FOREIGN COUNTRY
ORI/DCINTER00 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/CR
DOB/19850123 HGT/510 WGT/175 EYE/BRO HAI/BRO SKN/DRK
OFF/KIDNAP ADULT FOR RANSOM
DOW/20XX1001 OCA/RN-1234 SID/MD999999999
MIS/WARRANT ISSUED BY COSTA RICA
ORI IS INTERPOL U.S. DOJ WASHINGTON DC 555 555-5555
NIC/W123456789 DTE 20XX1002 0000 EDT DLU/20XX1215 0000 EST
REPEAT - DO NOT ARREST BASED UPON NCIC RECORD WITH
NIC/W123456789.
FUGITIVE FROM A FOREIGN COUNTRY - IMMEDIATELY CONTACT INTERPOL,
U.S. DOJ, NLETS ORI/DCINTER00, OR TEL NO. (555) 555-5555.
ALSO, IF THE SUBJECT IS NOT A U.S. CITIZEN, CONTACT THE
NEAREST OFFICE OF THE U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
NO NCIC WANT SOC/211004444
```

Any agency making an inquiry on a foreign fugitive will be advised that the fugitive cannot be arrested solely upon the NCIC Foreign Fugitive File record and to contact the USNCB/INTERPOL. The USNCB is responsible for confirming that the foreign arrest warrant is still outstanding, determining whether the foreign country will proceed with extradition and notifying other U.S. Department of Justice officials to have a U.S. arrest warrant issued.

NCIC Threat Screening Center File

Based upon Homeland Security Presidential Directive-6 signed in September 2003, the Threat Screening Center (TSC) was established to consolidate the Federal Government's approach to terrorism screening and to provide for the appropriate and lawful use of terrorist information in the overall screening process. The TSC is the only agency authorized to enter and maintain records for an individual who is a known or suspected terrorist subject.

When a positive TSC File response is received, the inquiring agency must NOT advise the individual that they may be on a terrorist watch list. The unauthorized disclosure of terrorist watch list information is prohibited. Information that an individual may be on a terrorist watch list is the property of the TSC and is a federal record provided to the inquiring agency that may not be disclosed, disseminated, or used in any proceeding without the advance authorization of the TSC.

There are five different Handling Codes utilized by the TSC File records. Based upon the Handling Code in the hit response, the receiving agency should adhere to the information and direction within the caveat. The following caveat examples do not include the correct telephone number for the TSC. The correct telephone number will be in the caveat and the hit response.

This file is automatically cross searched with a Wanted Person query.

Positive Return - Handling Code 1 Record

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***LAW ENFORCEMENT SENSITIVE INFORMATION***
***WARNING - APPROACH WITH CAUTION***
**DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE**
***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST
WATCHLIST***
MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE THREAT SCREENING CENTER XXX-XXX-XXXX
ORI/DCTSC0800 NAM/SMITH, JOHN SEX/M RAC/W
DOB/19960213
GNG/DMST XTMST*DFBI SGP/HANDLING CODE 1*DFBI
ECR/A DOP/20XX0725 OCA/17US001
NOA/N
DNA/N
ORI IS FBI THREAT SCREENING CENTER - TSC XXX-XXX-XXXX
NIC/T000000104 DTE/20XX0725 1244 EDT DLU/20XX0725 1244 EDT
IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT
XXX-XXX-XXXX.
THIS INDIVIDUAL IS ASSOCIATED WITH TERRORISM AND IS THE SUBJECT
OF AN ARREST WARRANT, ALTHOUGH THE WARRANT MAY NOT BE
RETRIEVABLE VIA THE SEARCHED IDENTIFIERS. IF AN ARREST WARRANT
FOR THE INDIVIDUAL IS RETURNED IN YOUR SEARCH OF NCIC, DETAIN
THE INDIVIDUAL PURSUANT TO YOUR DEPARTMENT'S PROCEDURES FOR
HANDLING AN OUTSTANDING WARRANT, AND IMMEDIATELY CONTACT THE
FBI'S TSC AT XXX-XXX-XXXX FOR ADDITIONAL DIRECTION. IF AN ARREST
WARRANT FOR THE INDIVIDUAL IS NOT RETURNED, USE CAUTION AND
IMMEDIATELY CONTACT THE TSC AT XXX-XXX-XXXX FOR ADDITIONAL
```

DIRECTION WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER.

***LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION. ***

Positive Return - Handling Code 2 Record

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST

MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION

CONTACT THE THREAT SCREENING CENTER XXX-XXX-XXXX

ORI/DCTSC0300 NAM/SMITH, JOHN SEX/M RAC/W

DOB/19960213

GNG/DMST XTMST*DFBI SGP/HANDLING CODE 2*DFBI

ECR/A DOP/20XX0725 OCA/17US002

DNA/N

ORI IS FBI THREAT SCREENING CENTER - TSC XXX-XXX-XXXX

NIC/T000000308 DTE/20XX0725 1244 EDT DLU/20XX0725 1244 EDT

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

THIS INDIVIDUAL IS OF INVESTIGATIVE INTEREST TO LAW ENFORCEMENT REGARDING ASSOCIATION WITH TERRORISM AND THERE MAY BE A DETAINER AVAILABLE FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THIS INDIVIDUAL.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST WATCHLIST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

***LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL PROCEEDING. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION. ***

Positive Return - Handling Code 3 Record

LAW ENFORCEMENT SENSITIVE INFORMATION
WARNING - APPROACH WITH CAUTION
DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE
***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST
WATCHLIST***
MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE THREAT SCREENING CENTER XXX-XXX-XXXX
ORI/DCTSC1000 NAM/SMITH, JOHN SEX/M RAC/W
DOB/19960213
GNG/DMST XTMST*DFBI SGP/HANDLING CODE 3*DFBI
ECR/A DOP/20XX0725 OCA/17US003
NOA/N
DNA/N
ORI IS FBI THREAT SCREENING CENTER - TSC XXX-XXX-XXXX
NIC/T000000512 DTE/20XX0725 1244 EDT DLU/20XX0725 1244 EDT
IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT
XXX-XXX-XXXX.
CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO
ASSIST IN DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST
WATCHLIST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL
AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE
ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.
***LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE
INFORMATION IN THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO
YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE AND LEAD PURPOSES
ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR
TO USING THIS INFORMATION OR INFORMATION DERIVED THEREFROM, IN
ANY LEGAL PROCEEDING. CONTACT THE TSC TO OBTAIN SUCH
AUTHORIZATION. ***

Positive Return - Handling Code 4 Record

LAW ENFORCEMENT SENSITIVE INFORMATION
DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE
***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE A PERSON OF
INTEREST***
MKE/POSSIBLE PERSON OF INTEREST - CAUTION
CONTACT THE FBI XXX-XXX-XXXX
ORI/DCTSC0300 NAM/SMITH, JOHN SEX/M RAC/W
DOB/19960213
GNG/POS PER INT*DFBI SGP/HANDLING CODE 4*DFBI
ECR/A DOP/20XX0725 OCA/17US004
DNA/N
ORI IS FBI THREAT SCREENING CENTER - TSC XXX-XXX-XXXX
NIC/T000000920 DTE/20XX0725 1244 EDT DLU/20XX0725 1244 EDT
IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT
XXX-XXX-XXXX.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL IS A PERSON OF INTEREST AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE FBI IMMEDIATELY THEREAFTER.

***LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE FBI AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL PROCEEDING. CONTACT THE FBI TO OBTAIN SUCH AUTHORIZATION. ***

Positive Return - Handling Code 5 Record

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE OF INTEREST FOR TIES TO TRANSNATIONAL ORGANIZED CRIME (TOC)

MKE/POSSIBLE NATIONAL SECURITY THREAT - CAUTION

ORI/DCTSC5000 NAM/SMITH, JOHN SEX/M RAC/W

DOB/19960213

GNG/NAT SEC THREAT*T0C SGP/HANDLING CODE 5*FBI

ECR/A DOP/20XX0725 OCA/17US005

NOA/N

DNA/N

ORI IS FBI THREAT SCREENING CENTER - TSC XXX-XXX-XXXX

NIC/T000001107 DTE/20XX0725 1244 EDT DLU/20XX0725 1244 EDT

IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT XXX-XXX-XXXX.

CONTACT THE FBI'S TSC AT XXX-XXX-XXXX DURING THIS ENCOUNTER TO ASSIST IN DETERMINING IF THIS INDIVIDUAL HAS TIES TO TRANSNATIONAL ORGANIZED CRIME AND WITH GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.

***LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN THIS NOTICE BELONGS TO THE FBI AND IS PROVIDED TO YOUR AGENCY FOR OFFICER SAFETY, INTELLIGENCE AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION OR INFORMATION DERIVED THEREFROM, IN ANY LEGAL PROCEEDING. CONTACT THE FBI TO OBTAIN SUCH AUTHORIZATION. ***

TCIC Guardianship Subject File

The Guardianship Subject File is for determining whether an adult has a guardian and for obtaining a guardian's contact information. The scope of a guardian's authority is determined by court order, and a guardian should not be presumed to have the authority to act for or on behalf of a ward until the extent of the guardian's authority is verified by the court with jurisdiction over the guardianship. A law enforcement agency that receives the information must maintain the confidentiality of the information and may not disclose the information. This file is outlined under Texas Code of Criminal Procedure Article 14.005

Query Guardianship Subject (GDQ)

*** Indicates Mandatory Field**

Header information

Originating Agency Code (ORI)

Control Field (CTL)

Query by Name

***Name (NAM)**

***Date of Birth (DOB)**

Sex (SEX)

Positive Return

OCA GUARDIANSHIP REGISTRY DATA IS AVAILABLE TO LAW ENFORCEMENT
FOR COMPLIANCE WITH CH 155 GC SUBCHAPTER D

WARD NAME: MATH, MISTER

DOB: 01/01/2000

GENDER: M

COURT NAME: STATUTORY COUNTY PROBATE COURT 1

COUNTY: GALVESTON

GUARDIAN NAME: MATH, MOTHER

ADDRESS: BAYOU VISTA, TEXAS, 77563

PHONE: 900-400-9000

INFORMATION OBTAINED FROM THE REGISTRY IS FOR LAW ENFORCEMENT PURPOSES ONLY. THE SCOPE OF A GUARDIAN'S AUTHORITY IS DETERMINED BY COURT ORDER, AND A GUARDIAN SHOULD NOT BE PRESUMED TO HAVE THE AUTHORITY TO ACT FOR OR ON BEHALF OF A WARD UNTIL THE EXTENT OF THE GUARDIAN'S AUTHORITY IS VERIFIED BY THE COURT WITH JURISDICTION OVER THE GUARDIANSHIP.

NCIC Unidentified Person File

Unidentified Person File records will remain on file indefinitely or until action is taken by the originating agency to clear or cancel the record. An agency which recovers a partial unidentified body should transmit a query and in the Body Part Status (BPS) Field and identify all body parts which have and have not been recovered. A query using BPS requires that at least one body part be missing, but that not all are missing. The Unidentified Person File contains records in the following categories:

- Deceased
- Living
- Catastrophe

Query Unidentified Person (QU)

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

By NIC

***NCIC Number (NIC)**

By OCA

***Agency Case Number (OCA)**

By BPS

Body Part Status Information

Cranium	Mandible	Torso
Right Upper Arm	Right Lower Arm	Right Hand
Left Upper Arm	Left Lower Arm	Left Hand
Right Upper Leg	Right Lower Leg	Right Foot
Left Upper Leg	Left Lower Leg	Left Foot

Optional Information

Sex	Ethnicity
Race	Area

Non-Unique

*Age	*Eye Color	*Weight
*Sex	*Hair Color	Ethnicity
*Race	*Height	

Option Information

Image Indicator
Related Search Hit

Positive Return

NCIC HAS 4 POSSIBLE MATCHES FOR YOUR INQUIRY. THE TWO HIGHEST SCORING RECORDS ARE LISTED FOLLOWED BY THE NIC NUMBERS OF UP TO 20 OF THE HIGH SCORE RECORDS. CONTACT NCIC FOR OFF-LINE SEARCH FOR ALL RECORDS.

MKE/UNIDENTIFIED PERSON DECEASED
ORI/MD1201600 BPS/DDDDDDDDDDDDDDDDDD SEX/M RAC/W ETN/H EYB/1964-1966 EDD/19970908
DBF/19970910 HGT/508-511 WGT/160-170 EYE/BRO HAI/BRO SMT/SC UR ARM
FPC/23171819172418191917
MIS/THE VICTIM WAS WEARING A BLUE DRESS SHIRT, WHITE V-NECK MIS/TSHIRT, BLUE AND WHITE PLAID DRESS SLACKS, BLUE BOXER MIS/SHORTS, A BLACK BELT, BLACK NYLON DRESS SOCKS, AND BROWN MIS/SLIP-ON SHOES, SIZE 9, VICTIM WAS LEFT-HANDED, HAD A DARK MIS/SUNTAN, AND SMOKED SALEMS
BLT/BPOS CRC/C FPA/Y
BXR/F VRX/OD-2D50E-D25X90 OS-2DOOE-D25X95 CDA/H VICTIM WAS STABBED WITH A KNIFE
JWT/ER
JWL/DIAMOND STUD LEFT EAR
MAN/BALTIMORE MED EXAM OCA/ABC32456
MAL/BALTIMORE MD MAT/301 555-1234
ORI IS ANY CITY PD MD 310 555-7896
SMT/SC UL ARM
DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/VICTIM HAS NUMEROUS TOOTH CARIES
NIC/U000003016 DTE/20XX0920 0000 EDT DLU/20XX0115 1600 EDT

MKE/UNIDENTIFIED PERSON DECEASED
ORI/DCFBIWA00 BPS/DDDDDDDDDDDDDDDDDD SEX/M RAC/W ETN/H EYB/1963-1966 EDD/19981113
DBF/19981113 HGT/509-511 WGT/160-170 EYE/BRO HAI/BRO
FPC/23171819172418191917 OCA/ABC32456
MIS/THE VICTIM WAS WEARING BLUEJEANS AND TSHIRT, NO SHOES OR MIS/socks, VICTIM WAS RIGHT-HANDED, AND HAD A DARK COMPLEXION
BLT/APOS CRC/N FPA/Y
BXR/F VRX/OD-2D50E-D25X90 OS-2DOOE-D25X95 CDA/H VICTIM WAS STABBED WITH A KNIFE
JWT/WA
JWL/ROLEX
MAN/DC MED EXAM CASE 34-927AF
MAL/WASH DC MAT/202 555-1234
ORI IS FBI HEADQUARTERS WASHINGTON DC 202 555-0000
NIC/U002113224 DTE/20XX1113 0000 EST DLU/20XX0115 1600 EST

Texas Foster Home Member Database

Texas fosters home member database was created as a tool to identify foster homes for law enforcement reporting any incident of disturbance or family violence to DFPS. When encountering these incidents at these locations please refer to Texas CCP 5.04 and 5.05 for guidance about regarding reporting and obligations.

Query Foster Home Address (QFA)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Foster Home Address Data

Building/House Number (SNU)

***ZIP Code (ZIP)**

Positive Return

THE ADDRESS(ES) SHOWN BELOW MAY BE THE LOCATION OF A FOSTER HOME IN TEXAS. REVIEW THE RESULTS BELOW TO VERIFY THE ADDRESS. WHERE THERE IS A MATCH ON THE ADDRESS, LAW ENFORCEMENT AGENCIES MUST REPORT THE DETAILS OF ANY INVESTIGATION OF FAMILY VIOLENCE OR ANY RESPONSE TO A DISTURBANCE CALL THAT INVOLVED FAMILY VIOLENCE THAT OCCURRED AT THIS ADDRESS OR THAT INVOLVED A PERSON WHO RESIDES AT THIS ADDRESS TO THE TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES. IN ACCORDANCE WITH ARTICLES 5.04, CODE OF CRIMINAL PROCEDURE, AND CHAPTER 42 HUMAN RESOURCES CODE, THIS REPORT MUST BE MADE WITHIN 24 HOURS OF THE BEGINNING OF THE INVESTIGATION OR RECEIPT OF THE DISTURBANCE CALL. REPORT VIA TELEPHONE AT 1-800-877-5300 OR WWW.TXABUSEHOTLINE.ORG.

ADDRESS/12345 LOVINGTON TRL
CITY/AUSTIN STATE/TX ZIP/78727-7038
AGENCY HOME NUMBER/1711234-8
CAPS ID/26221234 CPA#/251234-8
CPA NAME/ Handy Helping Home for Children

ADDRESS/1234 WYNNVILLE TRL
CITY/AUSTIN STATE/TX ZIP/78727-3429
AGENCY HOME NUMBER/1711234-2574
CAPS ID/26211234 CPA#/861234-2574
CPA NAME/Heartangel Inc

***** DO NOT ARREST BASED SOLELY UPON THIS INFORMATION *****

Concealed Weapons Permit Information

Concealed Weapons Permit Information query (CWQ) provides a standardized, secure, and efficient method for states that have automated concealed weapon permit systems to respond automatically to requests from other states over Nlets. Those states without automated systems should respond manually or notify Nlets of their inability to participate. In these cases, Nlets will return a standard not available response.

An agency may request out-of-state concealed information by submitting a query to the state of record. A response will be returned with the notification that a permit does or does not exist, its status and a physical description of the owner.

Query Nlets Weapon Permit (CWQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

One of the following

Name (NAM)

Date of Birth (DOB)

Social Security Number (SOC)

Permit Number (PER)

Positive Return

-FCIC HIT RESPONSE-

CONCEALED WEAPON PERMIT

NAME: DOE, JOHN LICENSE NBR: X1111111

SSN: 123456789 STATUS: ISSUED

DOB: 01/01/1980 EXPIRATION DATE: 01/01/20XX

ADDRESS: 1234 ANY STREET

CITY: PHOENIX

STATE: ARIZONA

ZIP: 85000

SEX: MALE

RACE: BLACK

HAIR: BLACK

EYES: BROWN

Criminal History Record Information

Criminal history record information (CHRI) includes information from:

- Texas Computerized Criminal History files (CCH)
- FBI Interstate Identification Index files (NCIC III)
- Nlets Individual State Repositories

Authorized personnel may not conduct III record inquiries without a specific purpose. It is prohibited to conduct III record inquiries on family, friends, or oneself. Such misuse is subject to sanctions against the State, as well as civil and/or criminal penalties to the person misusing the system. (III Manual 1.1.4)

Texas Computerized Criminal History

Texas Computerized Criminal History (CCH) files are records of Texas arrests stored at Crime Record Division (CRD) of TXDPS. CCH records are compiled from arrest fingerprint cards, prosecution and disposition information from courts, probation and parole reports and Texas Department of Criminal Justice (TDCJ) receiving reports. Texas CCH records remain active until the subject reaches 125 years of age.

- All Texas CCH records are based on information submitted to CRD by Texas agencies.
- Updates are performed 24 hours a day seven days a week by CRD.

The criminal history records are dependent upon the accuracy, timeliness, and completeness of its contributors. Errors found on CCH records must be reported to the Error Resolution Unit at (512) 424-7256 or email error.resolution@dps.texas.gov. Questions concerning the Texas CCH records can be referred to TCIC Operations at the mnemonic address of CRDP or 512-424-2088 or 866-266-TCIC (8242).

Criminal history inquiries on juveniles can be made using the same query formats as used for adult record inquiries (QH or QR). Juvenile records are available through the Juvenile Justice Information System (JJIS), a statewide database comprised of custody, pre-adjudication, and post-adjudication events. The policy governing dissemination of JJIS records is the same as adult records.

NCIC Interstate Identification Index

The Interstate Identification Index (III) Program provides for the interstate exchange of Identity History Summary (IdHS) records and functions as part of the FBI Criminal Justice Information Services (CJIS) Division's Next Generation Identification (NGI) System. Currently, all 50 states and the District of Columbia participate in the III Program.

The III provides a means of conducting national record searches for criminal justice and other purposes as specified by existing local, state and/or federal laws. Any authorized criminal or noncriminal justice agency may access the III. The III processes name check query transactions to determine if a matching record, indexed by a unique FBI Universal Control Number (UCN), is on file. If a match is found, an agency may request the subject's record by transmitting an additional query using an FBI UCN or state identification (SID Number) assigned to the subject's record.

Generally, records are provided to requestors within seconds over the FBI telecommunications network to the III.

Each IdHS record is supported by a fingerprint submission and is assigned a unique FBI UCN. In the 54 sole source participating states/territories, the arresting agency submits fingerprint images to the State Identification Bureau (SIB) for processing and assignment of a SID Number. The SIB updates its state file and sends the arrest information to the FBI. If no prior FBI record is on file, the FBI establishes a new record in the III, assigns an FBI UCN and creates an index of the subject's descriptors. A message is sent back to the state containing this FBI UCN. The state repository must then enter the FBI UCN into the state system at the central repository to ensure an accurate and complete III response for future record requests.

When the FBI receives an online request for a record supported by an III participating state, the III automatically sends a message through the NCIC System to the participating state's computer system. The state responds directly to the requesting agency over the International Justice and Public Safety Information Sharing Network (Nlets). The FBI's CJIS Division responds to requests for records of federal and foreign offenders, for persons arrested in non-III states, the District of Columbia, and U.S. Territories, and for criminal arrests III states are unable to support.

The Privacy Act of 1974 requires the FBI's CJIS Division to maintain an audit trail of the purpose for each disclosure of a criminal history record and the recipient of each record. Therefore, all III query and record request messages must include the purpose for which the subject's record information is to be used. In addition to the purpose code requirement for each III transaction, all users are required to provide the reason for all III transactions upon request by the NCIC System managers/representatives, CSA representatives and local agency administrators. While the purpose code provides some lead information, it only provides a minimal audit trail. Requiring the reason for all III inquiries will assist in ensuring that III transactions are run for authorized purposes and that purpose codes are correctly used, and all policies outlined under Texas Government Code 411.

Secondary Dissemination of CHRI

Secondary dissemination is the release of CJI from an agency to an authorized recipient agency that has not been previously identified in a formal information exchange agreement. If CHRI is released to another authorized agency, that is not part of the agency's primary information exchange agreement(s), the releasing agency must log such dissemination for more information refer to CJIS Security Policy

A secondary dissemination log shall be maintained for a minimum of one year on all CHRI transactions. The log shall clearly identify the operator, the authorized receiving agency, and the secondary recipient.

III Query Transaction - QH

The NCIC Criminal History (QH) searches the III using an individual's personal identifiers, (NAM, SEX, RAC, and DOB), assigned SID Number or assigned FBI UCN. The QH query is used to determine if a criminal history record is indexed in the III.

Query QH (III) (QH)

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Fields

***Purpose Code (PUR)**

Attention (ATN)

***Requestor (REQ)**

***Operator (OPR)**

***Reason for Query (RFI)**

By NAM/DOB

Required Information

***Subject Name (NAM)**

***Date of Birth (DOB)**

***Sex (SEX)**

***Race (RAC)**

Or Optionally One of the Following

Social Security Number (SOC)

Miscellaneous Number (MNU)

By SOC/MNU

Required Information

***Name (NAM)**

One of the Following

Social Security Number (SOC)

Miscellaneous Number (MNU)

By FBI/SID

One of the Following

FBI/UCN Number (FBI)

State Identification Number (SID)

Optional Information

Name (NAM)

ORI Field

The ORI field defaults to the user's station ORI. If the Requestor is from a different agency (and their ORI is not available in the drop-down menu), then the agency's name and Requestor information should be added to the REQ field.

CHRI Purpose Codes

Purpose Code C

Authorized staff must use Purpose Code C when an III message is for official duties in connection with the administration of criminal justice. Title 28, *Code of Federal Regulations* (CFR), Section 20.3(b) defines the term administration of criminal justice as:

Administration of criminal justice means performance of any of the following activities: detection, apprehension, detention, pretrial release, post-trial release, prosecution, adjudication, correctional supervision, or rehabilitation of accused persons or criminal offenders. The administration of criminal justice shall include criminal identification activities and the collection, storage, and dissemination of criminal history record information.

The following examples provide clarification of authorized uses of Purpose Code C in situations that are not part of a criminal justice investigation but are duties of the agency where a record check is necessary to accomplish the agency's mission. However, these examples are not all-encompassing. Some of the authorized uses of Purpose Code C in relation to the security of the criminal justice facility include:

- Vendors or contractors at the criminal justice agency who are not involved with the actual administration of criminal justice at the criminal justice agency, e.g., carpet cleaners, individuals responsible for maintaining vending machines, janitors, cooks, etc.
- Volunteers at criminal justice agencies who are not involved with the actual administration of criminal justice at the criminal justice agency, e.g., participants in community ride-along programs, volunteers at a confinement facility who are providing social or community services rather than rehabilitative services, etc.
- Confinement facility visitors
- Inmates of a confinement facility
- Inmate mail - a prisoner's list of names and addresses of those wishing to correspond with the prisoner. Criminal history may be used when there is a reason to believe that criminal activity is occurring or has occurred.
- Jury members in a criminal court who have received a jury summons.

In limited situations, the CJIS Advisory Policy Board (APB) has determined that site security is an administration of criminal justice function as defined under Title 28, *Code of Federal Regulations*, and Section 20.3(b). In addition to the site security for a criminal justice agency, the CJIS APB recommended, and the FBI Director approved, using the III for:

- Site security for federal facilities, limited to contractor personnel (requires a follow-up fingerprint submission)
- Off-site protection of very important persons
- Visitors to federal or state military facilities
- Firearms training events sponsored by law enforcement

In addition to these situations, a law enforcement agency may conduct an III criminal history record check when investigating a criminal incident or when an agency/officer has a reasonable suspicion a person is acting in a suspicious manner while taking pictures or loitering at a critical infrastructure facility. Terminal operators should use Purpose Code C to conduct III inquiries for site security purposes. The result of the III query cannot be disseminated for other purposes.

Courts should use Purpose Code C for jury pool members in criminal court cases. Purpose Code C can also be used in a domestic violence investigation conducted by a law enforcement agency.

Governmental social service agencies with child protection responsibilities and the National Center for Missing and Exploited Children must use Purpose Code C to access national crime information databases (as defined in Section 534 of Title 28, U.S.C.) under Section 151 of the Adam Walsh Child Protection and Safety Act of 2006 (Public Law 109-248). An NCIC Originating Agency Identifier (ORI) ending in the alpha character F has been established for Section 151 access.

Purpose Code J

Authorized staff must use Purpose Code J when the III message involves employment with a criminal justice agency or the screening of employees of other agencies over which the criminal justice agency is required to have management control. Such screening may include the use of III on friends, relatives and associates of the employee or applicant, unless restricted or prohibited by state statute, state common law or local ordinance. Criminal justice employment (Purpose Code J) has been separated from other criminal justice purposes (Purpose Code C) due to the varying requirements of some state agencies participating in the III.

Purpose Code J may also be used to initiate background checks on:

- Vendors or contractors at the criminal justice agency who are involved with the actual administration of criminal justice at the criminal justice agency, e.g., personnel involved with maintenance of computer systems, upgrading records systems, data entry clerks, etc.
- Volunteers at the criminal justice agency who are involved with the actual administration of criminal justice at the criminal justice agency, e.g., volunteer dispatchers, volunteer data entry clerks, volunteers at a confinement facility who are providing inmate rehabilitation, etc.

Purpose Code D

Authorized officials of civil or criminal courts must use Purpose Code D when the III message is accessed by officials of civil or criminal courts in domestic violence or stalking cases. At the discretion of the appropriate state CJIS Systems Officer (CSO) and the FBI's CJIS Division, civil courts may be issued ORIs containing a D in the ninth position of the ORI. Those ORIs ending in D are limited to QH query and QR record request messages for Purpose Code D.

Purpose Code D is used by:

- Civil or criminal courts involved in domestic violence or stalking cases (civil courts are issued D ORIs.)
- Law enforcement agencies providing an III record to a criminal or civil court for a domestic violence hearing. This III query is in reference to court use only. Purpose Code C above provides information on inquiries by law enforcement agencies.

Purpose Code F

Criminal justice agencies must use Purpose Code F to (a) issue firearms-related permits and explosives permits pursuant to state law, regulation, or local ordinance, (b) return firearms to their lawful owners, and (c) enforce federal and state laws prohibiting certain persons with criminal records from possessing firearms in circumstances in which firearms have been pawned.

There are additional purpose codes included in the dropdown menu that have restricted use.

Attention, Requestor and Operator Fields

Attention, Requestor, and Operator fields must be unique for the named person and specific to the person for one year. The agency must be able to easily determine the transaction, its purpose, and the requestor. If the operator is requesting CHRI to pack the record, then the operator must identify themselves in the Requestor/Attention fields, as well as the Operator field.

The Requestor/Attention/Operator field should indicate the title, first and last name of the person. If the name is common or not unique within the agency, additional information would be appropriate, such as, a badge, radio, or employee number.

Examples:

REQ: TAC JANE DOE

ATN: TAC JANE DOE

REQ: Deputy JOHN DOE #11111

ATN: Deputy JOHN DOE #11111

REQ: Trooper Jim DOE, THP

ATN: Trooper Jim DOE, THP

Reason for Inquiry

The Reason for Inquiry (RFI) field is mandatory for Texas users. The RFI allows 75 free text characters to describe the purpose for the query. Best practice would include details plus a numerical reference.

Examples of CHRI reason(s) for query:

- Booking Classification
- Burglary Investigation
- DL Fraud Investigation
- Homicide Investigation
- Warrant Arrest, Entry or Validation
- Traffic Stop (indicate investigation details, DUI, Narcotics, etc.)
- Job Title or Number (when running purpose code J)
- Missing Person Investigation, Entry or Validation
- Protective Orders Entry or Validation
- TLETS Security Review

Additionally, a numerical reference should be included to support and validate the CHRI query.

Examples include:

- Arrest Number
- Case Number
- Protective Order Number
- Call-for-Service Number
- CAD (Computer Aided Dispatch) Sequence Number

CHRI Person Data

The NCIC query QH searches the III and Texas CCH using an individual's personal identifiers (NAM, SEX, RAC, and DOB) and assigned SOC, MNU, SID and FBI. The QH is used to determine if an index record for a person's criminal history record is in the III or Texas CCH. When running a Criminal History query 'QH' the following criteria apply:

	NCIC SEARCH	TEXAS SEARCH
NAME	Complete name	Complete name
DOB	Date of birth (+/- 3 years)	Searches year of birth
SEX	Searches same sex only	Searches same sex only
RACE	Searches all races (A, B, I, W, U)	White searches all except Black Black searches all except White

Subject Name Field

QH query messages should contain a last name, a first name and a middle name or initial. If a query contains only a last name and a first initial or only a last name and a first and middle initial, insufficient comparisons may prevent the selection of matching records if the name is common. The requestor should use the first initial only if the person does not have a given first name. For matching purposes, the III compares the name included in a QH query message with the master names and aliases contained in the III. In the event an individual has a single name as his/her entire name, the requesting agency must enter the name in the query with the single name as the last name, comma and XX as the first name/initial.

The III name search uses a surname and a combination of a first name and middle initial. The III identifies nicknames and converts them to their true name before the search process begins, e.g., Bill equals William, Betty equals Elizabeth, etc. The III compares names in the III database using a computer-coded phonetic technique that treats vowels (A, E, I, O and U) equally and eliminates double consonants to provide hits on records with names that are not spelled exactly alike. Names are grouped according to the resulting phonetic code beginning with the first character of the coded name. A common surname will result in a wider search based on a combination of the first name and a generic middle initial.

Date of Birth

When a complete date of birth is used in a QH query message, the search will provide records that score sufficiently high based on matching name, sex, race and one of the following:

- Exact date of birth (for example, 19731230 is the subject's true date of birth).
- Same month and day of birth and plus or minus three years on the year of birth (for example, 19701230, 19711230, 19721230, 19741230, 19751230 or 19761230).

The III will reject a QH query message with an incomplete date of birth (e.g., 19600000, 19200006, 19601200 or 19600030).

Sex

A match on this value enhances the possibility of finding the correct candidate. This is more crucial in cases where the NAM and DOB are not exact matches. The valid sex codes are:

Code	Sex
M	Male
F	Female
X	Unknown

Race

A match on this value enhances the possibility of finding the correct candidate. This is more crucial in cases where the NAM and DOB are not exact matches. Records for Hispanics should be entered with the race code most closely representing the individual. The valid race codes are:

Code Race	Description
A	Asian or Pacific Islander - a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.
B	Black - a person having origins in any of the black racial groups of Africa.
I	American Indian or Alaskan Native - a person having origins in any of the original peoples of the Americas and who maintains cultural identification through tribal affiliations or community recognition.
U	Unknown.
W	White - a person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Texas Response to QH

THE FOLLOWING RECORD PERTAINS TO DPS NUMBER/TX 123456789
ADDITIONAL INFORMATION EXISTS IN THE TCIC WANTED PERSONS FILE TH
AT MAYPERTAIN TO THIS INDIVIDUAL. TO VIEW THAT INFORMATION QUERY
THE WANTED PERSONS FILE AND VERIFY IDENTITY WITH THE WANTING
AGENCY

NAME (S)
RABBIT, JESSICA LOU

FBI NUMBER DPS NUMBER
987654XY7 TX 123456789

SOCIAL SECURITY DRIVERS LICENSE ID NUMBER
123456789 D2468975 CA
987654321

SEX RACE SKIN TONE
FEMALE WHITE LIGHT

HEIGHT 505	WEIGHT 123	DATE OF BIRTH 08-01-1900
HAIR COLOR Brown	EYE COLOR BLUE	FINGERPRINT PATTERN
AFIS FINGERPRINT RRSWRLLSWS	RIDGE COUNT	PRIMARY CLASS
PLACE OF BIRTH US	CITIZEN US	III COD MULTI-STATE

DNA
N

DATE OF REPORT 11-03-2025	ORIGINATION DATE 03-06-2018	DATE OF LAST UPDATE 06-03-2020
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TOTAL ARRESTS 1

MOST RECENT OCCURRENCE	OFFENSE SUMMARY
01-06-2018	1 DEL MARIJ <=2,000LBS > 50LBS
01-06-2018	2 MAN/DEL CS PG 1 >= 4G < 200G
01-06-2018	1 PROH SUBSTANCE/ITEM IN CORR/CIV COM FAC ILITY
LAST ARRESTING AGENCY	TX1530000 - LYNN CO SO TAHOKA

COURT SUMMARY (CONVICTIONS/ADJUDICATIONS)

LAST CUSTODY SUMMARY

THIS IS SUMMARY DATA ONLY. USE (QR) TO REQUEST A FULL RAP.
 UNAUTHORIZED USE OR DISCLOSURE OF THE INFORMATION CONTAINED IN T
 HIS RECORD MAY RESULT IN SEVERE CRIMINAL PENALTIES.
 SEE TEXAS GOVERNMENT CODE SECTION 411.085.
 END OF REPORT

Record Return - NCIC

NAME	FBI NO.	INQUIRY DATE
DOE, JOHN C	1111111	2023/03/03

SEX	RACE	BIRTHDATE	HEIGHT	WEIGHT	EYES	HAIR	PHOTO
M	W	1956/05/24	509	153	HAZ	BLN	N

BIRTHPLACE
FLORIDA

FINGERPRINT CLASS	PATTERN CLASS
CI PO 12 17 13	
16 11 12 13 14	

ALIAS NAMES
DOE, JOHNNY
DOE, JON
DOE, J

OTHER	SCARS-MARKS-	
BIRTH DATES	TATTOOS	SOCIAL SECURITY
1946/05/25	ART R ARM	999-99-9999
1956/05/25	ART L EYE	333-33-3333
	SC R ARM	111-11-1111
	TAT CHEST	
	TAT LF ARM	

IDENTIFICATION DATA UPDATED 2021/02/11
THE CRIMINAL HISTORY RECORD IS MAINTAINED AND AVAILABLE FROM THE
FOLLOWING:

FLORIDA	- STATE ID/FL11111111
IDAHO	- STATE ID/ID11111111
NEW YORK	- STATE ID/NY1111111X

THE RECORD(S) CAN BE OBTAINED THROUGH THE INTERSTATE IDENTIFICAT
ION INDEX BY USING THE APPROPRIATE NCIC TRANSACTION END

Record Return – NCIC Multiple Matching

3L01HEADERXXXX01234

VAVSP0000

THIS NCIC INTERSTATE IDENTIFICATION INDEX MULTIPLE RESPONSE IS
THE RESULT OF YOUR QUERY ON NAM/DOE,JOHN SEX/M RAC/W
DOB/19571225 PUR/C

NAME	FBI NO.	QUERY DATE
DOE,JOHN PATRICK	1111111	1990/12/01
SEX RACE BIRTH DATE HEIGHT WEIGHT EYES HAIR BIRTHPLACE PHOTO		
M W 1957/12/25 601 189 BLU BRO ANYTOWN N		

FINGERPRINT CLASS	PATTERN CLASS
PO PM 14 CO 09	RS LS WU WU LS RS WU WU RS WU
01 12 XX 17 62	LS WU WU WU LS RS RS WU WU WU

ALIAS NAMES
DOE,JON

OTHER	SCARS-MARKS-
BIRTH DATES	TATTOOS SOCIAL SECURITY MISC NUMBERS
1957/11/25	TAT R ARM 123-45-6789 AS-111111111
1957/10/25	TAT CHEST 123-45-6789 AS-11111

MISC COMMENTS-PERSON IS DIABETIC-THIS IS AN FBI TEST RECORD
IDENTIFICATION DATA UPDATED 1984/04/23
THE CRIMINAL HISTORY RECORD IS MAINTAINED AND AVAILABLE FROM THE
FOLLOWING:
FLORIDA - STATE ID/FL11111111
FBI - FBI/1111111
END - 1ST NCIC III RECORD FOR MULTIPLE RESPONSE

NAME	FBI NO.	QUERY DATE
DOE,JAMES	222222	1990/12/01
SEX RACE BIRTH DATE HEIGHT WEIGHT EYES HAIR BIRTHPLACE PHOTO		
M W 1958/12/25 511 155 BRO RED ANYCITY N		

FINGERPRINT CLASS	PATTERN CLASS
AA TT 21 PM 22	RS LS WU WU LS RS WU WU RS WU
10 51 13 25 02	RS LS WU WU LS RS WU WU RS WU

MISC COMMENTS-THIS IS AN FBI TEST RECORD
IDENTIFICATION DATA UPDATED 1984/04/24
THE CRIMINAL HISTORY RECORD IS MAINTAINED AND AVAILABLE FROM THE
FOLLOWING:
MICHIGAN - STATE ID/MI222222
FBI - FBI/222222
END - LAST NCIC III RECORD FOR MULTIPLE RESPONSE

NCIC Responses to QH

The III uses an interface with the NCIC Wanted Person file to provide wanted person data. When this is present, the operator should use transaction QWA to obtain the complete wanted person record. Records can be deleted either permanently (record established in error or subject reached 110 years of age) or temporarily (internal corrections needed, and record will be reentered). These records will indicate RECORD NO LONGER ON FILE. Contact the FBI III Help Line at 304-625-3652.

No Record Response

The III “no record” response does not mean that there is no criminal history record on the individual. The FBI maintains criminal fingerprints of individuals with an FBI record and certain fugitives and repeat offenders. In addition, there may be records at the local or state level for which arrest fingerprint submissions are not on file with the FBI.

Record Return – No Record Found

NL01HEADERXXXX01234

VAVSP0000

NO IDENTIFIABLE RECORD IN THE NCIC INTERSTATE IDENTIFICATION
INDEX (III) FOR NAM/DOE, JOHN.SEX/M.RAC/W.DOB/19760125.PUR/C.

III Query Transaction - QR

To obtain a specific record via the III, a requestor must use a criminal history record request (QR) message containing either the subject's FBI UCN or SID Number. The FBI UCN or SID Number used in the record request may be obtained from a QH query message, matching fingerprints or from other sources available to the inquiring agency (e.g., local investigative file).

Upon receipt of a QR record request message, the III responds to the requesting agency with either a positive response (indicating that a record is available via the III) or a negative response (indicating that a record may exist but is not indexed in the III). The positive response advises the requestor which database(s) will respond with the criminal history record.

The III automatically notifies each state's database with enough information to enable the state to respond to the requestor. A record maintained by the FBI's CJIS Division and/or one or more III states will be provided immediately via the Nlets. For state-maintained records, which are not provided immediately, an acknowledgement will be sent via Nlets advising when the record will be provided. A requestor will receive multiple record responses when the record is maintained by more than one database.

Query Record Request (QR)

*** Indicates Mandatory Field**

Header Information

Message key (MKE)
Originating Agency Code (ORI)
Control Field (CTL)

Required Fields

***Purpose Code (PUR)**
***Attention (ATN)**
***Reason for Query (RFI)**

One of the Following

FBI/UCN Number (FBI)
State Identification Number (SID)

Detailed Return

This record is based only on the FBI number in your request-9039000. Because additions or deletions may be made at any time, a new copy should be requested when needed for subsequent use. (US; 2004-03-30) All arrest entries contained in this FBI record are based on finger- print comparisons and pertain to the same individual. (US;2004-03-30) The use of this record is regulated by law. It is provided for official use only and may be used only for the purpose requested. (US;2004-03-30)

***** IDENTIFICATION *****

Subject Name(s)

DOE, JOHN

DOE, JON (AKA)

Subject Description

FBI Number	State Id Number	DOC Number
1111111	111111	

Social Security Number	Driver's License Number
234567890	

Miscellaneous Numbers

1111	Alien Registration	Unknown
1111	Marine Corps Serial	Unknown

Sex	Race	Skin Tone
Female	Black	Bro

Height	Weight	Date of Birth
5'05"	140 Pounds	1968-08-22

Hair Color	Eye Color	Fingerprint Pattern
Brown (19970714)	Brown (19970714)	111111111111XX111111
		LS LS WU RS WU RS WU RS

Scars, Marks and Tattoos

Code	Description,	Comments, and Images
NCIC	SC L KNEE;	SCAR ON LEFT KNEE (WVFBINF00)
NCIC	SC HEAD;	SCAR ON HEAD (WVFBINF00)

Blood Type	Medical Condition
------------	-------------------

Place of Birth	Citizenship	Ethnicity
TX US		

Marital Status	Religion
----------------	----------

Employment

JOB

Residence

Fingerprint Images

Palmprint Images

Photo Images Type Other Arresting agency has photo associated
with arrest date of 1997/07/11 (DCFBIXXX)

DNA Data

Caution Information

Caution WANTED - CONFIRM WANT IS STILL OUTSTANDING. AGENCY-FBI
ANYCITY(OHFBIXX11) WANTED-NCIC #W111111111DOE ,JIM X CONSPIRACY
TO OBSTRUCT CASE#X234789XX DATE OF WARRANT 01/05/1998 NOTIFY
OHFBICX11 FBI ANYCITY OHIO (FBI;1998-01-05)

***** CRIMINAL HISTORY *****

===== Cycle 001 =====

Tracking Number	000000000
Earliest Event Date	1997-07-11
Arrest Date	1997-07-11
Arrest Case Number	A00000000
Arresting Agency	DCFBIXXX
Subject's Name	DOE, JOHN
Offender Id Number	
Arrest Type	ADULT
Charge	
Charge Number	1
Charge Sequence	1
Charge Tracking Number	000000000
Charge Case Number	
Agency	DCFBIXXX
Offense Date	1997-07-11
Charge Description	BANK ROBBERY
Statute	XXXX
NCIC Offense Code	
State Offense Code	XXXXX
Counts	1
Severity	Unknown
Inchoate	Charge
Enhancing	Factor
Reducing Factor	
Disposition	Unknown

QWI- Person Query- Combined III and QW

In addition to the QH and QR inquiry messages, the National Crime Information Center (NCIC) provides a QWI (Query Wanted Person) inquiry message that accesses the NCIC and the III simultaneously. NCIC and III will return positive and/or negative responses independently. The NCIC treats a QWI inquiry message as a QWA, which produces an inquiry of all person files in the NCIC except the Unidentified Person File.

NCIC Query QWI

*** Indicates Mandatory Field**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Fields

***Subject Name (NAM)**

***Operator (OPR)**

***Reason for Inquiry (RFI)**

***Purpose Code (PUR)**

***Attention (ATN)**

By SEX, RACE & DOB

Required Information

***Sex (SEX)**

***Race (RAC)**

***Date of Birth (DOB)**

Expanded Birth Date Search (EBS)

Or Optionally One of the Following

Miscellaneous Number (MNU)

Social Security Number (SOC)

By SOC

*** Social Security Number (SOC)**

By MNU

*** Miscellaneous Number (MNU)**

Optional Fields

Image Indicator (IND)

Related Search Hit (RSH)

Expanded Name Search (ENS)

Negative QWA Return

***MESSAGE KEY QWI SEARCHES ALL NCIC PERSONS FILES WITHOUT
LIMITATIONS
NO NCIC WANT NAM/GREEN, BENJAMIN C DOB/19620621 RAC/W SEX/M
NO NCIC WANT SOC/123456789
NO NCIC WANT MNU/AF-123456789

Positive III Return

THIS INTERSTATE IDENTIFICATION INDEX RESPONSE IS THE RESULT OF
YOUR

INQUIRY ON NAM/GREEN, BENJAMIN C SEX/M RAC/W DOB/19620621 PUR/C
NAME FBI UCN INQUIRY DATE
GREEN, BENJAMIN C. 9015174 19940626

SEX	RACE	BIRTH DATE	HEIGHT	WEIGHT	EYES	HAIR	SKIN	BIRTH PLACE
M	W	19620621	601	189	BLU	BRO	MED	MICHIGAN

FINGERPRINT CLASS

PO	PM	14	CO	09
01	13	XX	17	62

ALIAS NAMES

GREEN, JOHN

MISC NUMBERS

AS-444332222

IDENTIFICATION DATA UPDATED 19940505

THE CRIMINAL HISTORY RECORD IS MAINTAINED AND AVAILABLE FROM
THE FOLLOWING:

FLORIDA - STATE ID/FL00000123

FBI - FBI/9015174

THE RECORD(S) CAN BE OBTAINED THROUGH THE INTERSTATE
IDENTIFICATION INDEX BY USING THE APPROPRIATE NCIC TRANSACTION.

Nlets Individual State Repositories

Each state maintains a criminal history repository. Nlets CHRI inquiries are used to retrieve criminal history records that are not presently available on NCIC's III system. The IQ and FQ inquiries should never be used as a substitute for the III system, but rather as a secondary query after the user has:

- Inquired on the III system and received a no record.
- Received a record but feels that there may be additional data on the state file.

CHRI Identity Query

NLETS Query Identity (IQ), provides criminal history record identification information on a subject. Response(s) will be returned, and the requester will select the desired record and submit a Full Record Query (FQ) with the State Identification Number (SID).

NLETS Query Identity (IQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

Required Information

***Purpose (PUR)**

***Reason for Inquiry (RFI)**

***Attention (ATN)**

***Name (NAM)**

By DOB/SEX

Required Information

***Date of Birth (DOB)**

***Sex (SEX)**

Race (RAC)

Social Security Number (SOC)

Miscellaneous Number (MNU)

By SOC

***Social Security Number (SOC)**

By MNU

Required Information

***Miscellaneous Number (MNU)**

Optional Information

Request Additional Records (RAR)

Image Indicator (IMQ)

CHRI Identity Query Return

THIS RESPONSE IS THE RESULT OF YOUR QUERY ON:
PUR/C.ATN/DEPUTY MARK MATTHEWS
NAM/DOE, JOHN.DOB/19500101.SEX/M.RAC/U

* * * MATCHED RECORD * * *
SID/123456 FBI/234567890
NAME/DOE, JOHN DOB/19500101 SEX/M RACE/W
ADR/1234 ANY STREET PHOENIX AZ 85000
EYE/BRO HAIR/BRO WGT/220 HGT/510 POB/OH SOC/123456789

CHRI Full Record Query

NLETS Full Query (FQ), provides a full record/RAP sheet from a state's criminal history repository. Normally, this message will be used after an IQ has been returned with a State Identification Number (SID).

NLETS Full Query (FQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

Required Information

*** Purpose (PUR)**

*** Attention (ATN)**

*** Reason for Inquiry (RFI)**

*** State Identification Number (SID)**

Mailing Address Data

Department Postal Address (DPT)

Building Postal Address (BLD)

Address (ADR)

City and State Postal Address (CIS)

Zip Code (ZIP)

CHRI Full Record Return

PUR/C.ATN/DEPUTY MARK MATTHEWS.SID/AZ11111111 SID: AZ11111111

PAGE 1 OF 1

REQUESTED BY: STATE OF ARIZONA

FOR USE BY AUTHORIZED CRIMINAL JUSTICE AGENCIES ONLY

(FINGERPRINTS ARE NECESSARY FOR A POSITIVE ID)

INVESTIGATIVE REPORT CONFIDENTIAL RECORDS

CRIMINAL RECORD OF: DOE, JOHN FBI: 0123456789
STATE ID: 11111111 BIRTH DATE: 01/01/1950 PLACE: AZ DOC:
RACE: W HEIGHT: 5'8" HAIR: BRO DNA ON FILE:NO
SEX: M WEIGHT: 160 EYES: BRO
SSN: 123456789 OLS/OLN: III: SSO
STATUS:

ALIASES SSN OLS/OLN ID THEFT
DOE, JOHNNY 123456789

SUMMARY

DATE AGENCY TEXT
10/10/2000 SOMEWHERE, AZ PD ARRESTED, ATN: 000000000001

ARREST DATE: 10/10/2011 LID: 00000001
AGENCY: SOMEWHERE, AZ PD (AZ00000001) AFIS ATN: 000000000001
NAME: DOE, JOHN

CHARGE 1 SOMEWHERE, AZ PD COUNTS 2
R.S. 14:63 CRIMINAL TRESPASS
CHARGE 2 SOMEWHERE, AZ PD COUNTS 2
R.S. 14:62.3 UNAUTHORIZED ENTRY OF AN INHABITED DWELLING
CHARGE 3 SOMEWHERE, AZ PD COUNTS 2
R.S. 14:67 (FELONY) THEFT
CHARGE 4 SOMEWHERE, AZ PD COUNTS 2
R.S. 14:26 CRIMINAL CONSPIRACY

THE RESPONSE TO YOUR REQUEST FOR CRIMINAL HISTORY RECORD CHECK
IS BASED ON A REVIEW OF THE STATE OF ARIZONA'S CRIMINAL HISTORY
RECORDS DATABASE ONLY. THIS DOES NOT PRECLUDE THE EXISTENCE OF A
RECORD IN A LOCAL AGENCY, ANOTHER STATE, OR THE FBI CJIS
DIVISION.

** END OF RAPSHEET **

CHRI Additional Information Request

NLETS Additional Information Request (AQ), is used to request supplemental or other information not available through the normal IQ or FQ queries. This includes requests for mailed records, photos, fingerprint cards, dispositions, when only a partial DOB is known. This message may also be used to request information from a local agency.

NLETS Additional Information Request (AQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

Required Information

***Purpose (PUR)**

***Attention (ATN)**

***Reason for Inquiry (RFI)**

Person Data

Name (NAM)

Sex (SEX)

Race (RAC)

Date of Birth (DOB)

Social Security Number (SOC)

State Identification Number (SID)

Text Field (TXT)

Response to Manual CCH Request

Nlets Response to a Manual CCH Request (AR), is used to respond to all AQs. AR messages must include the purpose code and requester (ATN data) received in the AQ.

Nlets Response to a Manual CCH Request (AR)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Required Information

***Purpose (PUR)**

***Attention (ATN)**

***Text Field (TXT)**

Hit Confirmation

When a query is made into TCIC/NCIC, and a potential match is made to indicate that identifiers used on the query form match a record on file, this is called a hit. This could be in response to a query about a missing person, a wanted person, or a piece of property.

Hit confirmation procedures have been established to provide uniformity and an understanding of documentation for all agencies utilizing NCIC. These procedures ensure the integrity of the process should it be called into question later. An NCIC hit alone is not probable cause to arrest, but indicates that a stolen property report, missing person report, or warrant, may have been filed. A hit is only one element contributing to sufficient legal grounds for probable cause in:

- Arresting a Wanted Person
- Detaining a Missing Person
- Seizing Stolen Property

TLETS Transaction Log Searches (Offline Search)

All messages sent and/or received through TLETS are archived in the TLETS archive database. Archived messages are kept for five years. These messages can be searched by request to TCIC Operations. This capability provides law enforcement agencies with a tool for criminal investigations and investigations into misuse or official misconduct.

TLETS transaction logs include the following message details: message key, details for the station that sent and the station that received the message including station name and time, the TLETS username associated with the transaction, and a copy of the transaction itself.

Requests to search TLETS transaction logs will only be processed when the request:

- a. is submitted in writing to TCIC Operations,
- b. is submitted by a criminal justice agency official authorized to access CJI, and
- c. concerns an ongoing investigation.

Requests for TLETS transaction log searches must include:

1. specific time frame and,
2. specific search parameters

All requests should be submitted to TCIC.Operations@dps.texas.gov unless it's for system Misuse then TCIC.Audit@dps.texas.gov should be contacted first.

Appendix

Common Driver License Return Abbreviations

Abbreviation	Definition
AAMV	Aggravated Assault with Motor Vehicle
AAMVA	American Association of Motor Vehicle Administrators
ABC	Texas Alcoholic Beverage Code
ACL	Agency Charge Listing
ACL	Access Control List
ACR	Automated Conviction Reporting
ADLTS	Automated Driver License Testing System
ADM	Administrative Enforcement Action applies
AFF	Affirmative Enforcement Action applies
AFFPROB	Affirmative Enforcement Action with Probation
ALR	Administrative License Revocation
AMIE	AAMVA Message Interchange Envelope
AMS	Automated Mailing System
ANA	Affirmative No Action
B/BTR	Blood/Breath DOE Refusal
BAC	Blood Alcohol Concentration
BEST	Blindness Education Fund
CAO	Committed Automatic Offense (Administrative DWLI)
CBT	Computer Based Training
CCP	Texas Code of Criminal Procedure
CCR	Central Cash Receiving
CDAD	Card Design Agreement Document
CDL	Commercial Driver License
CDLIS	Commercial Driver's License Information System
CLIPS	Combined Licensing in Private Security
CMV	Commercial Motor Vehicle
CMVSA	Commercial Motor Vehicle Safety Act
CNF	Correction No Fee
COM	Communication Impediment
CORF	Change Order Request Form
CRIS	Crash Record Information System
CSO	Classified Sex Offender
CSOR	Change State of Record
CSR	Customer Service Representative
CSTIMS	Commercial Skills Test Information Management System

CSTIMS	Commercial Skills Test Information Management System
DACH	Drug and Alcohol Clearinghouse
DBITS	Delivery based IT Services
DEAR	Donor Education Awareness Registry
DEF	Default Finding (No Show) Enforcement Action applies
DHS	Department of Human Services
DIAE	Digital Image Access and Exchange
DIC	Driver Improvement and Compliance (now ECS)
DIS	Dismissal Finding
DL	Driver License
DLD	Driver License Division
DLDV	Driver's License Data Verification
DLDV	DLD verification
DLIRS	Driver License Image Retrieval System
DLR	Driver License Reengineering
DLS	Driver License System
DMV	Department of Motor Vehicles
DOB	Date of Birth
DPS	Department of Public Safety
DRB	Driver Records Bureau
DRP	Driver Responsibility Program
DUI	Driving under the Influence
DUID	Driving Under Influence of Drugs
DV	Disabled Veteran
DWI	Driving while Intoxicated
DWLD	Driving while License Disqualified
DWLI	Driving while License Invalid
DWLI	Driving while License Invalid
DWLS	Driving while license Suspended
EA	Enforcement Action
EARS	Enforcement Action Record Status
ECS	Enforcement and Compliance Service
FCEP	Fail to Complete Education Program
FDMS	First Data management Services (OTC payment vendor)
FIU	Fraud Investigative Unit
FRSI	Farm Related Service Industry
FRVP	Financial Responsibility Verification Program
FSRA	Fail to Stay and Render Aid
FTA	Fail to Appear
FTA	Failure to Appear

FTP	Fail to Pay
FTP	Failure to Pay
FTY	Failure to Yield
FVA	Fund for Veteran Assistance
GDL	Graduated Driver License
GVW	Gross Vehicle Weight
HAB	Habitual
HAVV	Help America Vote Verification
HB	Homebound
HEAT	Help End Auto Theft
HME	Hazardous Materials Endorsement
HQ	Headquarters
HRC	Texas Human Resources Code
HSC	Texas Health and Safety Code
HV	Habitual Violator
ID	Identification Card
IID	Ignition Interlock Device
IMS	Information Management Service
IVR	Interactive Voice Response
IVS	Image Verification System
LE	Law Enforcement
LIB	License Issuance Bureau (now LRS)
LIDR	Driver Records Bureau
LOFS	Licensed Operator in Front Seat
LOFS	Licensed Operator Front Seat
LPS	License and permit specialist
LRS	License Record Service
M/C	Motorcycle
MAB	Medical Advisory Board
MIL	Military
MIP	Minor in Possession
MPH	Miles Per Hour
MRDL	Minor Restricted Driver License
MSB	Municipal Services Bureau
MVA	Motor Vehicle Agency
MWMV	Murder with Motor Vehicle
NCB	Network Control Block
NCIC	National Crime Information Center
NCS	AAMVA net Network Control Software
NDLS	New Driver License System
NDR	National Driver Record
NEG	Negative Finding
NFN	No First Name

NICB	National Insurance Crime Bureau Theft File
NIF	Not in File
NMVTIS	National Motor Vehicle Title Information System
NR	National Registry
NR II	National Registry II
NRCME	National Registry of Certified Medical Examiners
NRVC	Non-Resident Violator Compact
NSOR	New State of Record
OCC	Occupational License
OIDC	Offender ID card
OOS	Out of State
OOSO	Out of service order
OTC	Over the Counter (Payment System)
PDPS	Problem Driver Pointer System
POTS	Plain Old Telephone Systems
PTDE	Parent Taught Driver Education
PV	Provisional Violator
QA	Quality Assurance
QC	Quality Control
ROOSTR	Report Out of State Test Results
RPM	Replacement Possible Misuse
RRV	Railroad Violation
S2S	State-to-State Verification Service
S2S	AAMVA State-to-State
SAVE	Systematic Alien Verification for Entitlements
SDLA	State Driver License Agency
SOAH	State Office of Administrative Hearings
SOC	State of Conviction
SOR	State of Record
SPE	Skill Performance Evaluations
SR	Safety Responsibility
SR-22	Insurance Certificate
SSA	Social Security Administration
SSN	Social Security Number
SSOLV	Social Security Online Verification
SSR	Selective Service Registration
STV	Serious Traffic Violations
TCCO	Texas Civil Commitment Office
TCIC	Texas Crime Information Center
TDLR	PTDE outsourced to them
TFC	Texas Family Code
THP	Texas Highway Patrol
TLETS	Texas Law Enforcement Telecommunications Systems

TOAS	Texas Online Application System
TOL	Texas Online
TOPS	Texas Online Private Security
TPA	Third Party Administrators
TPC	Texas Penal Code
TRC	Texas Transportation Code
TRIP	Texas Re-Entry ID Program
TSA	Transportation Security Administration
TVC	Texas Veteran Commission
TxDPS	Texas Department of Public Safety
UNI	Unified Network Interface
UNL	Unlicensed Record
USPVS	United States Passport Verification Service
VIN	Vehicle Identification Number
VLE	Violate License Endorsement
VLP	Violate Provisional
VLR	Violate License Restriction
VLS	Verification of Lawful Status
VOE	Verification of Enrollment
WAMS	Wait Anywhere Management System (part of Nemo-Q)

Possible Dealer Tag Code Values

Code	Service Center	County Tax Offices
AB	Abilene Service Center	Brown; Callahan; Coke; Coleman; Comanche; Concho; Eastland; Fisher; Jones; Kimble; Menard; Nolan; Runnels; Schleicher; Shackelford; Stephens; Sutton; Taylor; Tom Green
AM	Amarillo Service Center	Armstrong; Briscoe; Carson; Castro; Collingsworth; Dallam; Deaf Smith; Donley; Gray; Hall; Hansford; Hartley; Hemphill; Hutchinson; Lipscomb; Moore; Ochiltree; Oldham; Parmer; Potter; Randall; Roberts; Sherman; Swisher; Wheeler
AU	Austin Service Center	Bastrop; Blanco; Burnet; Caldwell; Colorado; Comal; DeWitt; Fayette; Gillespie; Gonzales; Guadalupe; Hays; Lampasas; Lavaca; Lee; Llano; Mason; McCulloch; Mills; San Saba; Travis; Williamson
BT	Beaumont Service Center	Chambers; Hardin; Houston; Jasper; Jefferson; Liberty; Montgomery; Newton; Orange; Polk; Sabine; San Jacinto; Trinity; Tyler; Walker
CC	Corpus Christi Service Center	Aransas; Bee; Calhoun; Duval; Goliad; Jackson; Jim Wells; Karnes; Kleberg; Live Oak; Matagorda; McMullen; Nueces; Refugio; San Patricio; Victoria; Wharton
DL	Dallas Service Center	Collin; Dallas; Fannin; Grayson; Hunt; Kaufman; Rockwall
EP	El Paso Service Center	Brewster; Culberson; El Paso; Hudspeth; Jeff Davis; Presidio
FW	Fort Worth Service Center	Denton; Hood; Johnson; Palo Pinto; Parker; Tarrant; Wise
HO	Houston Service Center	Austin; Brazoria; Fort Bend; Galveston; Grimes; Harris; Waller
LB	Lubbock Service Center	Bailey; Borden; Cochran; Crosby; Dawson; Dickens; Floyd; Gaines; Garza; Hale; Hockley; Kent; Lamb; Lubbock; Lynn; Motley; Scurry; Terry; Yoakum
LV	Longview Service Center	Angelina; Bowie; Camp; Cass; Cherokee; Delta; Franklin; Gregg; Harrison; Henderson; Hopkins; Lamar; Marion; Morris; Nacogdoches; Panola; Rains; Red River; Rusk; San Augustine; Shelby; Smith; Titus; Upshur; Van Zandt; Wood
MO	Midland - Odessa Service Center	Andrews; Crane; Crockett; Ector; Glasscock; Howard; Irion; Loving; Martin; Midland; Mitchell; Pecos; Reagan; Reeves; Sterling; Terrell; Upton; Ward; Winkler
PH	Pharr Service Center	Brooks; Cameron; Hidalgo; Jim Hogg; Kenedy; Starr; Webb; Willacy; Zapata
SA	San Antonio Service Center	Atascosa; Bandera; Bexar; Dimmit; Edwards; Frio; Kendall; Kerr; Kinney; La Salle; Maverick; Medina; Real; Uvalde; Val Verde; Wilson; Zavala
WA	Waco Service Center	Anderson; Bell; Bosque; Brazos; Burleson; Coryell; Ellis; Erath; Falls; Freestone; Hamilton; Hill; Leon; Limestone; Madison; McLennan; Milam; Navarro; Robertson; Somervell; Washington
WF	Wichita Falls Service Center	Archer; Baylor; Childress; Clay; Cooke; Cottle; Foard; Hardeman; Haskell; Jack; King; Knox; Montague; Stonewall; Throckmorton; Wichita; Wilbarger; Young

Possible Dealer Plate Status

Remark	Description
APA-Active	The license plate is valid and current. Per Texas Government Code 2001.054, if a license holder files a timely and sufficient application for renewal of a license, the license remains active and valid until the renewal application is finally determined by the agency. An APA-Active plate's expiration date may have passed, but the license plate remains active under TX statute until the TxDMV grants or denies the pending renewal application.
Cancelled	The dealer requested the TxDMV cancel the plate. The plate should not be in use.
Closed	The license plate is no longer valid. It has either expired, or the dealer has voluntarily closed the associated license.
Current	The license plate is valid and has not expired. It is currently an active plate associated with a current dealer license.
Damaged	The plate was reported to the TXDMV as damaged by the dealer and therefore unusable. The plate should not be in use.
Inactive	The license plate expired. The dealer has an expired dealer license and could be in the process of renewal.
Inactive-Expired	Inactive-Expired - The license plate is no longer valid. It has expired.
Lost	The license plate has been reported to the TxDMV as lost. The plate should not be in use.
Returned	Returned – The plate issued was returned to the TxDMV. The plate should not be in use.
Stolen	The license plate has been reported to the TxDMV as stolen by the dealer.

RTS Remarks

The RTS return often includes brief remarks, sometimes including a date the remark became applicable. The following table is not comprehensive and is being provided as a reference. It should be noted some remarks have special relevance to law enforcement.

Remark	Description
ABANDONED MOTOR VEHICLE	The vehicle has been deemed abandoned in accordance with Chapter 683 of the Transaction Code. This vehicle cannot be transferred.
ACTUAL MILEAGE	The mileage indicated on the vehicle's odometer at the time of title transfer or application filing was the actual distance in miles the vehicle had been driven.
ADDITIONAL LIEN RECORDED	More than one lien is listed on the motor vehicle record.

Remark	Description
ADDITIONAL RTS REGISTRATION AVAILABLE	More information can be obtained on the vehicle by inquiring by VIN.
BONDED TITLE	Title secured by the posting of a certificate of title surety bond.
BONDED TITLE SUSPENDED	The bonded title transaction has been suspended.
BONDED TITLE WAITING FOR REMOVAL	Three-year bond period has ended.
CCO ISSUED (DATE)	A certified copy of the original title was issued in the specified month and year.
COA ISSUED (DATE)	A certificate of Authority to Demolish a Motor Vehicle has been issued.
COUNTY SCOFF LAW	This remark indicates the vehicle owner owes the county a fine, fee or tax
CREDIT VOUCHER ISSUED	The vehicle was destroyed in a wreck, fire or by some other means; and a registration refund could not be authorized since the vehicle had been operated on the highway.
DATE OF ASSIGNMENT	The date the title was signed by the seller transferring ownership to the buyer and is used by the VTR to calculate late title transfer fees, if applicable.
DIESEL	The vehicle is powered by a diesel motor. It also ensures an additional 11 % of registration fee is included in the fee calculations on all subsequent renewal notices on applicable vehicles.
DMV RECORD NOT UPDATED	License receipt has not been received from county tax office for updating.
DMVS STANDARDS PROOF REQUIRED	Indicates proof of compliance with US Department of Motor Vehicles (DMV) safety regulations is required before title can be issued. In the case of an RPO record, the registration cannot be renewed.
DPS-EMISSIONS PRGM NON-COMPLIANCE	The vehicle was detected on Dallas, Tarrant, Harris, or El Paso County roadways as a potential gross polluter and has not complied by passing an emissions DOE.

Remark	Description
DPS SAFETY SUSPENSION	The Department of Public Safety has placed a suspension on the motor vehicle record for the owner's failure to maintain financial responsibility. The vehicle registration has been suspended by DPS. Contact the DPS Driver Improvement and Compliance Bureau at SRBZ before taking any action. A person shall give proof of ability to respond to damages for liability on account of accidents. This remark is placed at the request of the Texas Department of Public Safety (DPS) against a vehicle which was involved in an accident. Statutory Authority: Texas Transportation Code Chapter 601.152 and 601.376.
EVIDENCE SURRENDERED BY OWNER	The department has received the title or some other valid evidence of ownership on this vehicle from the owner of the vehicle. The title record has been canceled.
EVIDENCE SURRENDERED BY SALVAGE YARD	The department has received the title or some other valid evidence of ownership on this vehicle from a salvage vehicle dealer or salvage yard. The title record is updated to also include Junked.
EXEMPT	The vehicle is owned by or loaned to an agency of the state, city, county, or federal government, and displays license plates embossed with the legend EXEMPT along with six numbers.
FIXED WEIGHT	A commercial vehicle has been registered for the actual weight of the empty vehicle plus the weight of the permanently mounted machinery or equipment which must cover at least two-thirds (2/3) of the bed.
FLOOD DAMAGE	The vehicle has been damaged by flood and rendered a total loss by insurance company.
HEAVY VEHICLE USE TAX VERIFIED	Indicates the clerk verified proof of payment of the Federal Heavy Vehicle Use Tax or the vehicle is exempt from payment.
HOT CHECK (ETC.)	A check in payment of title or registration related fees was not honored by the bank on which it was drawn, and such check was returned to the payee unpaid.

Remark	Description
JUNKED	The vehicle described on the motor vehicle record is salvage, scrapped, destroyed, or dismantled in such a manner it loses its character as a motor vehicle and TXDMV has been advised the vehicle is junked.
JUNK.0196INV 1840060FA	In January 1996, an auto salvage yard (identified by the salvage yard number assigned by the VTR Regional office 1840060fa) Surrendered with its inventory list the Texas Certificate of Title and the unexpired license plates, if applicable on the vehicle to the department for cancellation.
JUNK.02/96 INV 1840060FA LIEN NOT RELEASED	In February 1996, the salvage yard (Indicated by the salvage yard inventory number assigned by the Fort Worth/Arlington Regional office 1840060FA), surrendered with its inventory list the Texas Certificate of Title and the unexpired license plates, if applicable, on the vehicle to the department for cancellation. However, upon examination of the surrendered Texas Certificate of Title, it was found not released.
JUNK.1195CERT OF AUTHORITY TO DEMOLISH 0196INV 1700024BT	The automobile salvage dealer, indicated by the salvage yard inventory number assigned by the Beaumont Regional office (1700024BT), obtained a Certificate of Authority to dispose of a motor vehicle to a demolisher for demolition, wrecking or dismantling only, Form 71-3, issued by the department in November 1995. In January 1996, the salvage yard surrendered with its inventory list the Certificate of Authority to demolish such vehicle to the department for cancellation.
JUNK.AUCTION SALES RECPT INV 1020521HO	The vehicle described in the Motor Vehicle record has been determined a junked vehicle, because the Auction Sales Receipt was surrendered to the department by the salvage yard.
JUNK.REG PURPOSES ONLY.0196 LA TITLES INV 1020521HO	In January 1996 the salvage yard (indicated by the salvage yard inventory number assigned by the Houston Regional office-1020521HO) surrendered with its inventory list the Louisiana Certificate of Title and the unexpired Texas license plates, if applicable, on the vehicle to the department for cancellation.
LEGAL RESTRAINT CONTACT TXDMV	This remark includes a file number used to reference documentation associated with an owner-retained vehicle, restraining order, or other administrative stops.
LIEN NOT RELEASED FIRST	The first lien was not released.

Remark	Description
LIEN NOT RELEASED SECOND	The second lien was not released.
LIEN NOT RELEASED THIRD	The third lien was not released.
MAIL RETURNED	The registration renewal mailed to the vehicle owner or registered owners original or duplicate title (if issued prior to 9-01-01) was returned by the post office to the VTR as being undeliverable. This remark prevents next year's renewal notice from being printed and mailed to the incorrect address.
MAJOR COLOR	The primary color covers most, if not all, of the vehicle.
MILAGE EXCEEDS MECHANICAL LIMITS	The odometer reading has exceeded the mechanical limits of the odometer. For example, if the mechanical limitations of an odometer are a 5-digit reading, it cannot record more than 99,999 miles.
MINOR COLOR	The secondary color, if present, covers less of the vehicle (e.g., standard two-toned vehicles, custom paint job, camouflaged, etc.).
NO REG/TTL GC	No registration or title can be issued because this is a golf cart. Beginning September 1, 2009, golf carts are no longer titled or registered.
NONREPAIABLE CERTIFICATE OF TITLE ISSUED	Indicates a Non-repairable Certificate of Title (NRCOT) was issued on the motor vehicle because the estimated cost of repair was 95% or more of the vehicle's pre-damaged actual cash value.
NOT ACTUAL MILAGE	The mileage indicated on the vehicle's odometer at the time of title transfer or application filing was not the actual distance in miles the vehicle had been driven.
OFF-HIGHWAY USE ONLY	Non street legal motorcycles including 3- and 4-wheel all-terrain vehicles are required to be titled but cannot pass the State Safety Inspection requirements unless modified and cannot, therefore, be registered.
ON LOAN TO EXEMPT AGENCY	The vehicle is not owned by the user, such as a Driver Education vehicle and is registered by the user with Exempt License Plates not required to be titled.

Remark	Description
OPT-OUT-COMMERCIAL REQUEST	This remark restricts the release of information on the motor vehicle record for commercial (bulk) record requests. (NOTE: On 12-1-00 this remark was replaced with the RELEASE OF PERSONAL INFORMATION RESTRICTED remark).
OPT-OUT INDIVIDUAL REQUEST	This remark restricts the release of information on the noted record without the owner's release authority to the individual requesting the information. (NOTE: On 12-1-00, this remark was replaced with the RELEASE OF PERSONAL INFORMATION RESTRICTED remark).
OPT-OUT-INDIVIDUAL & COMMERCIAL REQ	This remark restricts the release of information on the noted record for both Individual and commercial requests. (NOTE: On 12-1-00, this remark was replaced with the RELEASE OF PERSONAL INFORMATION RESTRICTED remark).
OWNED BY US GOVERNMENT	The vehicle is leased from the U.S. Government and shall be registered with regular registration and an RPO receipt shall be issued in the name of the lessee.
PERMIT REQUIRED TO MOVE	The vehicle information selected on the Class/Plate/Sticker screen qualifies this vehicle as a Park Model Trailer.
PLATE AGE	Reflects the number of years the license plates have been assigned for display on the vehicle for which the plates were originally issued. This will vary from the word ANNUAL to a numeric character.
PLATE SEIZED	Law enforcement has removed the license plates.
PRIOR CCO ISSUED	A Certified Copy of An Original Texas Certificate of Title (CCO) was used to file for a corrected title with no change of ownership. This remark will show on the vehicle record, but it will not print on the title document.
REBUILT SALVAGE-LOSS UNKNOWN	The title transaction was support by a Texas Salvage Certificate.
REBUILT SALVAGE - DAMAGE	The title transaction was supported by a Texas Salvage Certificate of Title or was carried forward from the previous Texas motor vehicle record.
REBUILT SALVAGE 95% PLUS LOSS	The title transaction was supported by a Texas Non-repairable Certificate of Title or was carried forward from previous Texas motor vehicle record.

Remark	Description
REBUILT SALVAGE ISSUED BY (STATE NAME ABBREVIATION)	This remark includes the 2-letter abbreviation for the other state or county which issued a salvage certificate/certificate of title and supported the title transaction or was carried forward from the previous Texas motor vehicle record.
RECONDITIONED	The vehicle was damaged by collision, fire, hail, or other types of damage (other than by flood) and rendered a total loss by an insurance company. If the vehicle is later placed in an operable condition, the salvage document would be surrendered when an application for title was filed. A valid Texas title would be issued, and the remark Reconditioned reflected on the new title and carried forward on all Texas titles issued thereafter. (NOTE: This remark was replaced with a REBUILT SALVAGE remark for Texas title issued on and after 8-1-97. On and after this date, the remark will carry forward as Rebuilt Salvage- Loss Unknown.)
RECONSTRUCTED	The vehicle has been converted in such a manner it no longer resembles the vehicle as originally manufactured.
REFUND PENDING	A refund has been authorized Regional Office but has not been claimed by the owner of record. (The vehicle cannot be transferred unless the vehicle is re-registered, or the refund is voided).
REGISTERED BY	This remark is used for the name of an individual or business other than the owner, who is registering the vehicle.
REGISTRATION INVALID	The registration is not valid. Example: After a refund is processed, registration is invalid.
REGISTRATION PURPOSES ONLY	Texas issued registration only. The negotiable title for this vehicle was issued by another state and remains the negotiable evidence of ownership. Implemented on 9-1-01.
RELEASE OF PERSONAL INFO RESTRICTED	A remark on the Query screen advises all-personal information (names and addresses) in the motor vehicle record is restricted under the federal Drivers Privacy Protection Act. Except for certain exceptions. Implemented on 12-1-00.
REPLICA	An established make of a previous year model vehicle has been assembled as a new vehicle or built by a motor vehicle manufacturer.

Remark	Description
SALVAGE CERTIFICATE ISSUED	Indicates a salvage certificate was issued on the motor vehicle.
SALVAGE CERTIFICATE OF TITLE ISSUED	Indicates a Salvage Certificate of Title (SCOT) was issued on the motor vehicle because the estimated cost of repair was 75% or more of the vehicle pre-damaged actual cash value.
SB829 (CITY) OR OUTSTANDING TRAFFIC WARRANT	SB829, referred to as the Scoff Law Bill, provides cities with a population of 380,000 or more may contract with their local county and this department to refuse to register a vehicle owned by a person for whom an arrest warrant is outstanding for failure to pay a fine for a traffic violation.
SOLID TIRES	The vehicle is equipped with solid, rubber tires.
STICKER SEIZED	The county was notified by law enforcement the plates and sticker have been seized.
STOLEN	The department of Public Safety has notified VTR the vehicle has been reported stolen.
SURVIVORSHIP RIGHTS	A survivorship agreement signed by two or more eligible persons indicating the vehicle is held jointly was filed with the title transaction.
TNRCC-EMISSION PRGM NON- COMPLIANCE	The vehicle is registered in Dallas, Tarrant, Harris, or El Paso County, is gasoline powered, 2 through 24 years old and subject to vehicle emissions testing and in the previous 12 months, the vehicle did not pass an emission test.
TITLE APPLICATION AWAITING RELEASE	A title transaction is in process.
TITLE HELD AWAITING DPS OK	A title transaction is awaiting confirmation from the department of public safety the vehicle is not a stolen vehicle.
TITLE IN PROCESS	This remark indicates a Texas titled vehicle has been sold and an application for a new title by the new owner has been received by the VTR and is in the process of being issued.
TITLE REVOKED	The title document number shown on the motor vehicle record has been revoked because of fraudulent evidence, false information, a stolen or converted vehicle, failure to provide proper evidence or ownership and documentation, revoked ownership and documentation or revoked registration.

Remark	Description
TITLE SUPERSEDED	A title transaction is in process on this motor vehicle record and is no longer a valid record and a new transaction (record) has taken the place of the previous record.
TITLE SUSPENDED	The certificate of title number shown on the motor vehicle record has been suspended.
TITLE SURRENDERED TO (STATE NAME ABBREVIATED)	A Texas-titled vehicle has been taken to another state and its ex-Texas owner (or a new owner) applied for a title in the new state. The new state returned the Texas title to the Texas VTR with a surrendered notice.
TITLE WAITING TO PRINT	A title transaction is in process.
TITLE WAITING TO PRINT (REPRINT)	A title transaction is in process.
TNRCC-EMISSION PROGRAM NON-COMPLIANCE	The vehicle is registered in Dallas, Tarrant, Harris, or El Paso County, is gasoline powered 2 through 24 years old and subject to vehicle emissions testing and in the previous 12 months, the vehicle did not pass emissions test.
TOLL SCOFFLAW	A maximum of three toll violations in ascending chronological date (oldest to newest).
TRAFFIC WARRANT	Registration renewal may be denied because of an outstanding traffic warrant.
VEHICLE TRANSFERRED	The record owner notified TXDMV on a specific month and year the vehicle was sold or traded.

Remark	Description
****STOLEN**** VERIFY TCIC BY VIN	This remark means check with reporting police agency who placed the remark in the NCIC-TCIC (National Crime Information Center-Texas Crime Information Center) files to see if this vehicle is still stolen or if a recovery notice was received within the past few days. The placing and removal of stolen remarks in the VTR database is done weekly by the Texas Department of Public Safety. Because the update occurs weekly, a VTR record may indicate a vehicle is stolen when it is not. TLETS operators should inquire into TCIC/NCIC to determine stolen status and follow standard hit confirmation procedures before police action is taken. If the VTR record contains this remark for 5 days following the removal of a TCIC stolen record, notification should be sent by administrative message to mnemonic address CRDP. Use the language: The stolen remark continues to be reflected on the VTR database response after the TCIC record was removed on <date>. Also, state whether the notifying agency is the entering agency or not.
VIN CERTIFICATION WAIVED	The vehicle identification number certification was waived. This remark is used to caution the tax collectors to require VIN certification form in the event an application for negotiable Texas title is filed in the future. Also applies to Title Only transaction supported by out-of-state evidence of ownership.
VIN IN ERROR	The vehicle identification number (VIN) is in error, or the year model is 1980 or older and the VIN is not a 17-digit VIN.

TCIC/TLETS Operation Manual – Part 2

Hit Confirmation

Any agency, which receives a record in response to an NCIC inquiry, where a potential match is made must confirm the hit with the entering agency prior to taking any official actions such as:

- arresting the wanted person
- detaining the missing person
- seizing the stolen property
- charging the subject with violating a protection order
- denying the subject, the purchase of a firearm
- denying the subject access to explosives as regulated under the Safe Explosives Act.

An exception occurs when the agency finding the wanted person is outside the geographic area of extradition or pick up indicated in the NCIC wanted person record. These records need not be confirmed, and the record **should not be located**.

Additionally, an agency detaining an individual on local charges where the individual appears identical to the subject of the wanted person record and is within the geographical area of extradition must confirm the hit.

Confirming a hit requires that the entering agency be contacted to:

- ensure that the person or property inquired upon is identical to the person or property identified in the record.
- ensure that the warrant, missing person report, protection order, or theft report is still outstanding; and
- obtain a decision regarding:
 - the extradition of a wanted person when applicable
 - information regarding the return of the missing person to the appropriate authorities
 - information regarding the return of stolen property to its rightful owner
 - information regarding the terms, conditions, and service of a protection order.
- determine if the entering agency wants the record to be located when the missing person was identified by partial body parts.



Hit Confirmation Request

When an agency receives a response from NCIC indicating a possible match of identifiers, the inquiring agency must send a request to the entering agency for confirmation using the YQ form. All records must be entered using the agency's primary ORI.

Nlets Hit Confirmation Request (YQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Destination (DST)

Device Mnemonic (MNE)

Control Field (CTL)

Request Information

***Request Number (RNO)**

***Priority (PRI)**

***Originating Agency Case
Number (OCA)**

NCIC Number (NIC)

Hit Information

***Request Type (RTY)**

Requester Information

***Requester Name (RNA)**

***Requesting Agency (RAQ)**

Phone Number (PHO)

Extension (EXT)

Fax Number (FAX)

Remarks Section (REM)

Priority Level

Hit confirmation procedure are based on two levels of priority: Urgent and Routine.

Priority 1: Urgent

The hit must be confirmed within 10 minutes. In the instance a hit is the only basis for detaining a suspect or the nature of a case requires urgent confirmation of a hit, priority 1 should be specified.

Priority 2: Routine

The hit must be confirmed within 1 hour. Generally, this priority will be used when the person is being held on local charges, property has been located under circumstances where immediate action is not necessary, or an urgent confirmation is not required.

Request Number

Upon receipt of a hit confirmation request, the entering agency must furnish a substantive response within the designated timeframe, i.e., a positive or negative confirmation or notice of the specific amount of time necessary to confirm or reject.

If the requesting agency does not receive a substantive (reasonable) response within the designated timeframe, the agency should generate a second request with a copy to its CSA (TCIC Operations for Texas) and to the CSA of the entering agency. The CSA of the entering agency will initiate appropriate action to ensure proper response to a hit confirmation request and to comply with system standards.

The requesting agency still fails to receive a response, the agency should then notify the NCIC Quality Control staff by a third message with a copy to the CSAs involved.

NCIC Number

The NCIC Number (NIC) must be included on any out-of-state hit confirmation requests or responses.

Remarks Section

The Remarks section of the transaction form is for communicating between agencies during the hit process, such as:

- Some agencies must transport to the county jail which takes some time, and the inquiring agency will not place a locate on the record until the person is booked into jail.
- To indicate where the person is being transported, some agencies are close enough to transport to the entering agency's jail facility and eliminates the decision of pick up, or the person could be transported to the hospital first before booking.
- To include the location of the vehicle storage facility and contact information for the owner.
- To indicate the location of the missing juvenile and who is allowed to claim them.

It is recommended that agencies utilizing administrative messages during the hit confirmation process should retain those messages for documentation purposes.

Phone Confirmation

NLETS is the recommended network for hit confirmation. Even if the initial confirmation is handled via phone, NLETS must be used for documentation. Nlets has created an inquiry (YQ) and a response (YR) format for hit confirmation. However, if the entering agency confirms via the phone, a second request may not be sent. Responsibilities for the hit confirmation process are shared between the inquiring agency and the agency that entered the record.

Hit Confirmation Response

The entering agency is responsible for sending a YR response for a hit confirmation.

Invalid Hit Requests (Disregard AM)

There are many reasons for which a hit request is determined to be invalid. When a 2nd or 3rd request for a hit confirmation is invalid, the requesting agency will send an AM message stating to disregard the invalid request to TCIC Operations (CRDP) and to the entering agency.

Common reasons a hit request is determined to be invalid:

- The requesting agency did not send the requests in sequential order.
- The requesting agency sent a follow up request before the time limit for the previous request had passed.
- The requesting agency sent a follow up request after already receiving a confirmation from the entering agency.
- The requesting agency sent a Priority 1: Urgent hit request when the hit was not the only basis for the detaining of a suspect, or the subject is being held on local charges.
- The request was sent to the incorrect ORI.

This is not an exhaustive list and not all hits will be the same.



Nlets Hit Confirmation Response (YR)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Device Mnemonic

Control Field (CTL)

Hit Information

***Hit Type (RTY)**

Response Information

***Confirmation Status (CON)**

Confirmation Hours (HRS)

***Originating Agency Case Number (OCA)**

NCIC Number (NIC)

Confirmer Information

***Confirmer Name (CAN)**

***Confirming Agency (CAG)**

Phone Number (PHO)

Extension (EXT)

Fax Number (FAX)

Remarks Section (REM)

Confirmation Status

Code	Confirmation Status Fields
Y	Yes
N	No
P	In Process of Being Confirmed
E	Valid but Awaiting a Decision on Extradition

Every agency upon taking a person into custody, identifying a missing person, or acquiring property, after confirming the hit, must place a locate on the corresponding NCIC record(s). *Exception:* If the missing person has been positively identified by body parts, the locating agency to be located. The record may remain in NCIC for future positive identification in the event additional body parts are recovered.

Agencies are encouraged to maintain copies (electronic or hard copy) of hit confirmation information, to include YQ and YR messages, to assist if the agency needs to validate the actions it has taken pertaining to a hit confirmation.

Retention of Terminal-Produced Printout

When an operational inquiry on an individual or property yields a valid positive response (hit), the terminal-produced printout showing the inquiry message transmitted and the record(s) on file in NCIC must be retained for use in documenting probable cause. This document must be retained for the detention of the missing person, arrest of the wanted person, or seizure of the property. The printout may also prove valuable in a civil suit alleging a false arrest, a false imprisonment, a civil rights violation, or an illegal seizure of property. If two-part paper is used, either the original or the legible copy is admissible in federal court. Whether a state court will accept the legible copy or whether only the original will suffice depends on the state's rules of evidence.

When an NCIC inquiry yields a hit, the terminal employee making the inquiry should note on the terminal-produced printout precisely how, when, and to whom the information was given, initial and date this notation, and forward the printout to the inquiring officer or agency for retention in the case file. This procedure establishes the chain of evidence for the communication should the arresting officer need to substantiate actions in a judicial proceeding.

The printout must be retained for as long as there remains any possibility that the defendant will challenge the arrest, search, or other law enforcement action taken because of the information contained on the printout. The printout must be retained until all possible levels of appeal are exhausted or the possibility of a civil suit is no longer anticipated.



Locate Message and Procedure

The purpose of a locate transaction is to indicate the subject of the record (person or property) has been apprehended or located. The locate message must be sent when an agency other than the entering agency:

- finds the missing person.
- apprehends the wanted person.
- recovers the property on file in NCIC.

The only exceptions to placing a locate message occur when the hit contains a no extradition indication or an extradition limitation indication and the agency finding the person is outside the geographical area of extradition. In such a case, the record should not be located.

If the locating agency intends to hold the wanted person on local charges, the locate transaction must indicate detention by placing DETN in the Extradition Field. All records on file for the found missing person, apprehended wanted person, or recovered property must be located to ensure they are in the correct status.

A locate message cannot be used by the agency entering the record in NCIC unless the locating agency incorrectly places a locate or fails to place a locate on a wanted person record. In that case, the entering agency may place a locate on its own record with the requirement that a detainer is placed on the record.

NCIC Locate Wanted Person (LW)

***Indicates mandatory fields**

Header Information

Message Key (MKE)
Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

Name (NAM)
NCIC Number (NIC)
Originating Agency Case Number (OCA)

Required Information

***Date of Recovery (DOR)**
***Extradition (EXT)**

Benefits and Effectiveness

Recovering Agency Case Number (RCA)
Reason for Removal (RPP)
Persons Armed (PAR)
Hit Results (HIT)
Persons Apprehended (NPA)
Missing Persons Found (NPF)
Value of Recovered Property (VNP)
Value of Other Property Recovered (VOR)
Value of Recovered Contraband (VRC)

Extradition

EXTR indicates that the subject will be returned to the wanting agency and must be included in the locate message when:

- the agency that entered the record advises that the apprehended/located person will be extradited or picked up intrastate.
- the person is wanted by a federal agency and has been apprehended/located by federal or local authorities.

NOEX indicates that the subject will not be returned to the wanting agency and must be included in the locate message when:

- the agency that entered the record advises that the apprehended/located person will not be extradited or picked up intrastate based on circumstances at the time of apprehension/location.
- the apprehending/locating agency has received no information concerning an extradition decision after making a concerted effort to obtain such information.

When a record has been previously located with NOEX and a second locate with NOEX is placed against the record, the complete wanted person record, including all supplemental data, is automatically retired. The locate acknowledgment will indicate that the record is being retired.

For example:

1L01HEADER

DCFBIWA00

2ND LOCATE NAM/DILBERT, ROBERT OCA/213233 RECORD BEING CANCELED

DETN indicates that the subject is being detained by the locating agency, will be returned to entering agency upon release and must be included in the locate message when:

- the locating agency intends to hold the subject on local charges.
- the wanted person has been found in a government holding facility, such as in prison.

\$.L. Locate Notification

A \$.L. administrative message is transmitted to the agency that entered an NCIC record when a locate is placed by any agency, including the ORI of record, to indicate that an item(s) of stolen or lost property was recovered or that an individual was apprehended or located.

The following is an example of a \$.L. administrative message:

\$.L.

MD1012600

LOCATE NOTIFICATION AT 1632 EDT 20XX0711

LW.TX1012600.NAM/SMITH, JOHN J.NIC/W146203714.19990710.97-2389

LOCATING ORI IS TINY TOWN PD TX

MKE/LOCATED WANTED PERSON

EXL/B - LIMITED EXTRADITION SEE MIS FIELD

ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX

DOB/19821012 HGT/510 WGT/175 EYE/BRO HAI/BRO

SKN/DRK SMT/SC R HND

MNU/AS-123456789 SOC/123456789

OFF/RAPE - GUN

DOW/20XX0111 OCA/465978124 SID/MD99999999

MIS/EXTR EAST OF MISSISSIPPI ONLY

ORI IS ANY CITY PD MD 301 555-1212

LOCATED/20XX0710

NIC/W146203714 DTE/20XX0114 1400 EST DLU/20XX0315 1600 EST

IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI



Detained Wanted Person

Detainer information may be appended only to the NCIC Wanted Person record in located status. When an inquiring agency receives a positive response, confirms that the subject is identical, the warrant is outstanding and extradition is authorized, the inquiring agency must place the record in located status. If the locating agency intends to hold the individual on local charges, the locate transaction should indicate detention by placing DETN in the Extradition field. The entering agency should append any detainer information to the record within 5 days of the locate transaction. A detainer will allow the record to remain in NCIC until extradition can occur.

NCIC Enter Detainer (DW)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

Name (NAM)
NCIC Number (NIC)
Originating Agency Case Number (OCA)

Required Information

***Date of Detainer**
***Detainer Case #**
***Incarceration Agency**

Optional Information

Incarceration Start Date
Sentence Expiration Date
Place of Incarceration

Notification of Detainer (\$.O)

Upon entry of detainer information, an unsolicited message, \$.O, Incarcerating Agency Notification, is sent to the incarcerating agency. In addition, upon modification of detainer information, an unsolicited message, \$.O.MDW, Modify Detainer Notification is sent to the incarcerating agency.

Sentence Expiration Notification (\$.P)

Five days prior to the date of sentence expiration (date shown in the DSE), the ORI of record will receive a \$.P message. This unsolicited message from NCIC is a reminder to the agency of the subject's pending release and the need to contact the incarcerating agency to arrange extradition.

An inquiry should be made prior to the release of a person who is in custody or has been incarcerated.

Positive Return - Containing Detainer Information

WARNING- A DETAINER HAS BEEN FILED FOR THE SUBJECT OF THIS
RECORD. PLEASE CONTACT ORI TO OBTAIN ADDITIONAL INFORMATION.
MKE/DETAINED WANTED PERSON - CAUTION
CMC/70 - SUICIDAL
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W POB/OH
DOB/19901010 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4
SKN/FAR SMT/SC L EAR
FPC/121011CO141159TTC113 MNU/AS-375145249 SOC/375145249
OLN/N222333444 OLS/MD OLY/20XX
OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
DOW/20XX0827 OCA/99-4889 SID/MD99999999
ORI IS ANY CITY CORRECTIONS AGENCY 301 555-1234
LOCATED/20XX0710 TX1012600 97-2389 DETN
DOD/20XX0711 DNO/01-1234567890 IRI/PA202330C DIS/20XX0711
DSE/20XX0415
INC/PENNSYLVANIA STATE PEN
NIC/W123456789 DTE/20XX0830 EST DLU/20XX0115 1600 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI



When To Use a Clear Message

Clearance of a record is restricted to the agency that entered the record. A clear message is transmitted when:

- the agency apprehending the wanted person is the agency that entered the record, or
- the agency that entered the record is officially advised that the wanted person is in custody of another agency unless the individual is being detained.

The use of a clear transaction results in the immediate removal of the subject record and all associated identifiers.

Clear Procedure If Wanted Person Apprehended by Agency That Entered Record

- If the agency that entered the record apprehends the wanted person, only the date of clear must be entered following the two record identifiers.

Clear Procedures If Wanted Person Apprehended by An Agency Other Than ORI

- If an agency other than the ORI of the record apprehends the wanted person, use of the following procedures will ensure that the cleared record contains complete apprehension data (date of clear, recovering agency identifier, and recovering agency case number).
- If the record being cleared is in a located status, only the date of clear must be entered following the two record identifiers.
- If the record being cleared is in an active status, the date of clear followed by the recovering agency identifier and the recovering agency case number, in that order, without message field codes, must be entered after the two record identifiers. The recovering agency must provide this information to the originating agency for it to be included in the clear message.
- Even though the record may be cleared without this data, inclusion of the recovering agency identifier and recovering agency case number makes an historical record complete.

When the NCIC Wanted Person record contains code 5 or E (EXTRADITION ARRANGEMENTS PENDING SEE MIS FIELD) in the EXL Field, the Wanted Person record should be cleared by the entering agency once the subject has been extradited.

Files That Do Not Require a Hit Confirmation

NCIC allows for the entry of certain file categories that do not require a confirmation. The purpose of these files is to give officers as much information as possible when encountering a person and to protect the lives of officers and members of the community, therefore do not arrest based on these returns.

- | | |
|---|--------------------------------------|
| • NCIC/TCIC Identity Theft | • NCIC/TCIC Violent Person |
| • TCIC Threat Against Peace Officer Alert | • NCIC Supervised Release |
| • NCIC Protective Interest | • NCIC Gang |
| • NCIC Registered Sexual Offender | • TCIC Child Safety Check Alert List |
| • TCIC Handgun License | • NICS Denied Transaction |
| • TCIC Condition of Bond | • TCIC Guardianship |

TLETS Transaction Log Searches (Offline Search)

All messages and database transactions sent through TLETS are archived. These archives can be searched by request to TCIC Operations. There are four (3) different archive and log searches available to agencies: TLETS transaction log searches, CCH transaction log searches, and TCIC record requests and log searches.

TLETS Transaction Log Searches

All messages sent and/or received through TLETS are archived in the TLETS archive database. Archived messages are kept for five years. These messages can be searched by request to TCIC Operations. This capability provides law enforcement agencies with a tool for criminal investigations and investigations into misuse or official misconduct.

TLETS transaction logs include the following message details: message key, details for the station that sent and the station that received the message including station name and time, the TLETS username associated with the transaction, and a copy of the transaction itself.

Requests to search TLETS transaction logs will only be processed when the request:

- d. is submitted in writing to TCIC Operations,
- e. is submitted by a criminal justice agency official authorized to access CJI, and
- f. concerns an ongoing investigation.

Requests for TLETS transaction log searches must include:

3. specific time frame and,
4. specific search parameters

TLETS averages more than 4 million transactions per day. To provide agencies with the most relevant information, requestors are asked narrow down search criteria as much as possible.

CCH Transaction Log Searches

To assist agencies with internal audits, terminal agency coordinators (TAC) can request CCH transaction logs for their agency. CCH transaction logs include message key, date and time of transaction, the TLETS station that submitted the transaction, the ORI of the transaction, and a copy of the transaction. Requests for CCH log searches are limited to the agency to which the transactions belong and the time frame for each search will be limited to no more than one month.

Requests for CCH Transaction Logs will only be processed when the request:

- a. is submitted in writing to TCIC Operations,
- b. is submitted by a TAC.

Requests for CCH Transaction Logs must include:

1. specific time frame, not to exceed one calendar month and
2. the ORI to be searched (must be same agency as requestor)

TCIC Record Requests and Log Searches

To assist agencies with internal audits, TACs can request active TCIC records for their agency. Due to the number of records in TCIC, record requests must be limited by agency, TCIC file, and a date of entry range that does not exceed one calendar month.

TCIC record will only be provided to the agency who owns the record.

All requests should be submitted to TCIC.Operations@dps.texas.gov unless it's for system misuse then TCIC.Audit@dps.texas.gov should be contacted first.

Control Field

The Control Field is an optional field, up to ten characters in length. In this field, information can be placed as reference for identification purposes of the requestor.

Nlets recommends using alphabetic and numeric characters. Additionally, special characters such as: & \$, /, + are allowed. When inquiries are sent to Canada, the control field follows the above rules but may not contain special characters such as: \, &, \$ or CQCU as the first four characters.

Delayed Query Notification

A \$.H, Delayed Query Hit Notification, which is another administrative message that is sent to both the ORI entering agency or modifying a record and the ORI modifying agency of a query transaction which resulted in a hit response made within the last 5 days.

\$.H. Delayed Query Hit Notification

```
$.H. MD1234567 YOUR RECORD WITH NIC/V123456789 OCA/56789 IS A  
POSSIBLE DELAYED QUERY MATCH PLEASE ASSURE YOUR ENTRY IS A  
REASONABLE MATCH WITH QUERY ON 1230 EST 20XX0801 CONTAINING:  
LIC/ABC123 LIS/MD LIY/20XX INQUIRING ORI/FL0130000 ATR/ANY CITY  
PD FL 407 555-1313
```

\$.H. Delayed Query Hit Response Notification

```
$.H.1L01HEADER TX1234567 DELAYED QUERY HIT NOTIFICATION AT 1600  
EST 20XX0830 PLEASE ASSURE YOUR QUERY IS A REASONABLE MATCH  
PRIOR TO CONTACTING ENTERING AGENCY YOUR QUERY ON 20XX0906 2200  
EDT CONTAINING: VIN/9876543212100 HIT ON THE FOLLOWING RECORD  
MKE/STOLEN VEHICLE ORI/FL1234567 LIC/ABC123 LIS/MD LIY/20XX  
LIT/PC VIN/9876543212100 VYR/1972 VMA/PONT VMO/BON VST/SW  
VCO/RED DOT/20XX0803 OCA/56789 OAN/12345678 NIC/V123456789  
DTE/20XX0904 1200 EDT DLU/20XX0908 1115 EDT
```

Nlets Query Help Files (AM-HELP)

A HELP file is available for each participating state, Canadian province, and Federal member agency via a reserved area on the Nlets system.

AM-HELP NLETS Query Help File

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

By State

By Federal

By Canadian

By Nlets

Combination Forms

Combination forms allow Texas users to enter data into a single form. The data will be automatically re-formatted to the specific forms required for the desired stolen/wanted and/or registration/driver license check.

Registration/Stolen/Driver License/Wanted Check (RSDW)

Registration/Stolen/Driver License with Wanted Check (RSDW) form allows users to run vehicle registration and stolen checks and/or driver license and wanted person (QWA) checks by name (NAM) both in-state and/or out-of-state in a single transaction. This form cannot be used for states with unique query requirements, like the KQ needing ATN and PUR fields to request driving history.

RSDW Query

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destinations (DST)**

Regional Database

Control Field (CTL)

Vehicle Registration/Stolen Vehicle Query Data

License Plate (LIC)

Year (LIY)

Type (LIT)

Vehicle ID Number (VIN)

Year (VYR)

Make (VMA)

Registration Type (RGT)

Financial Responsibility Type (FRT)

Driver License/Wanted Person Query Data

Name (NAM)

Expanded Name Search (ENS)

Sex (SEX)

Race (RAC)

Date of Birth (DOB)

Extended Date of Birth Search (EBS)

Commercial DL (CDL)

Enter X for Complete DL History

Photo (IMQ)

Reason (RSN)

Email Address (EML)

Registration/Stolen/Driver License/Wanted Check (RSDWW)

Registration/Stolen/Driver License with Wanted Check (RSDWW) transaction form allows users to run vehicle registration and stolen checks and/or driver license and wanted person (QW) checks by driver license number (OLN) both in-state and/or out-of-state in a single transaction. This form cannot be used for out-of-state warrants, warrants require a name and date of birth for out-of-state queries.

RSDWW Query

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destinations (DST)**

Regional Database

Control Field (CTL)

Vehicle Registration/Stolen Vehicle Query Data

License # (LIC)

Type (LIT)

Year (LIY)

Vehicle ID Number (VIN)

Year (VYR)

Make (VMA)

Financial Responsibility Type (FRT)

Registration Type (RGT)

Driver License/Wanted Person Query Data

Operator's License # (OLN)

Commercial DL (CDL)

Enter X for Complete DL History

Photo (IMQ)

Reason (RSN)

Email Address (EML)

Master Query

The Master Query (QUERY) transaction form allows users to run vehicle registration and stolen checks and/or driver license and wanted person checks both in state and/or out-of-state in a single transaction. It also allows users to access stolen article, stolen gun, stolen boat, and boat registration information. This form cannot be used for states with unique query requirements.

QUERY – Master Query

Header Data

Originating Agency Code (ORI)
Destinations (DST)
Regional Database
Control Field (CTL)

Vehicle Registration/Stolen Vehicle Query Data

License # (LIC)	Vehicle ID Number (VIN)
State (LIS)	Year (VYR)
Year (LIT)	Make (VMA)
Type (LIT)	Financial Responsibility Type (FRT)

Driver License/Wanted Person Data

Name (NAM)	Operator's License #(OLN)
Expanded Name Search (ENS)	Commercial DL (CDL)
Sex (SEX)	Enter X for Complete DL History
Race (RAC)	Image Request (IMQ)
Date of Birth (DOB)	Reason (RSN)
Extended Date of Birth Search (EBS)	Email Address (EML)

Gun Data

Serial Number (SER)
Make (MAK)

Article Data

Serial Number (SER)
Type (TYP)

Boat Registration/Stolen Boat Query

Boat Hull Number (BHN)
Registration Number (REG)

Batch Queries

Batch queries allow users to enter data into a single form, on multiple items, and using multiple identifiers. The batch queries are used for Article, Boat, Gun, Security, Vehicle, and Wanted person.

- Article (QAB)
- Boat (QBB)
- Gun (QGB)
- Security (QSB)
- Vehicle (QVB)
- Wanted (QWB)

Query TIC and NIC

Each record entry message that is accepted for storage in the NCIC System is assigned a unique NCIC Number (NIC) for record identification purposes. Each record entry message that is accepted for storage in the TCIC System is assigned a unique TCIC Number (TIC) for record identification purposes. The QNIC is used to query a record by NIC or TIC number. This is helpful when performing quality control or administrative checks by agency.

Query TLETS TIC and or NIC (QNIC)

Header Information

- Originating Agency Code (ORI)
- Control Field (CTL)

- TCIC Number (TIC)
- NCIC Number (NIC)

Nlets ORION Directory

The Nlets ORION directory allows TLETS member agencies to obtain agency contact information from all Nlets users, including Canadian agencies. There are three types of inquiries that one may use to access the ORION file.

Query	Response
Retrieve specific records by ORI.	The response will provide the complete text of all records on file for the ORI unless there are more than three. If there are more than three, summary records will be returned.
A file search by location, limited if desired to an agency type.	The response to a query by location will usually comprise summaries of all matching records. However, if there are three or fewer matches, complete records for the matches are returned.
A file search by Federal agency ID, limited if desired, to a location	The response to a query by Federal agency ID will usually comprise summaries of all matching records. However, if there are three or fewer matches, complete records for the matches are returned.

Query Nlets ORION File (TQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Nlets State Code (POE)**

Control Field (CTL)

By ORI

***Query Code (ORI)**

Location (LOC)

By LOC

***Location (LOC)**

Type (TYP)

By FED

***Federal Department (FED)**

Return – ORION File

INQ: ORI/TX00000000

ORI/TX00000000

LOC/AUSTIN

TEXAS DEPT PUBLIC SAFETY-CRIME RECORDS

5805 N LAMAR BLVD

AUSTIN, 78752

TYPE - SA

PHN # (512)424-2088

ALT PHN # (512)424-2524

24 HR SERVICE W/TERMINAL

ANY AGENCY EMPLOYED BY A STATE WITH STATEWIDE JURISDICTION.

USER IS AUTHORIZED TO SEND/RECEIVE ADMINISTRATIVE MESSAGES.

USER IS AUTHORIZED TO SEND/RECEIVE CHRI.

USER IS AUTHORIZED TO RECEIVE DMV DATA.

USER IS AUTHORIZED TO OTHER NLETS MESSAGES.

ORI IS ACTIVE

BASELINE PRIORITY IS - 0

AUTHORIZED TO ADD/CANCEL ORIS

AUTHORIZED TO PERFORM CONTROL TERMINAL FUNCTIONS

OWNER: TX CREATED: 1986-08-12 UPDATED: 2024-08-04 CERTIFIED:
2024-10-01

REMARKS:

Modify Nlets ORION File

A modification transaction is used to add, delete, or change data in a NLETS ORI record.

Modify Nlets ORION File (TU)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Record Identifier

***Originating Agency Code (ORI)**

***Location (LOC)**

Agency Data to Modify

Agency Name (AGY)

Address (ADR)

City (CIT)

Zip Code (ZIP)

Telephone Number (PHN) – (XXX) XXX-XXXX

Alternate Phone (PH2)

Fax Number (FXS)

Alternate Fax (FX2)

Hours of Service HOS)

Remarks Section (REM)

NCIC ORI File

Inquiries into the ORI File are used to find an agency's address and/or phone number or to show the translation of a nine-character ORI.

NCIC Query ORI (QO)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

***Originating Agency Identifier (ORI)**

Return – ORI File

TX0000000
ORI/TX0000000 ATR/DEPT OF PUBLIC SAFETY TCIC NCIC CONTROL CSA
COU/TRAVIS TYP/1 CT1/512 424-2088
CT2/512 424-2524 CT3/000 000-0000
AN1/TEXAS DEPARTMENT OF AN2/PUBLIC SAFETY HEADQUARTERS
AN3/TCIC/NCIC CONTROL SECTION SNU/5805
SNA/N LAMAR BLVD CTY/AUSTIN STA/TX
ZIP/78752
FOC/TXSA
EML/TCIC (DOT) OPERATIONS@DPS (DOT) TEXAS (DOT) GOV
NLC/0001
DTE/19990217 0000 EST DLU/20240804 1606 EDT
VLD/20240804 VLN/OFFICAL WEBSITE

NCIC ORI Data Modify Transaction

A modification transaction is used to add, delete, or change data in an NCIC ORI record.

Modify NCIC ORI File (MO)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Validator Information

Name of Validator (VLN)

Required Information

***ORI to be Modified (ORI)**

Modifiable Fields

Country (CRY)

Street Number (SNU)

Street Name (SNA)

City (CTY)

Zip Code (ZIP)

Foreign Postal Code (FPP)

Telephone Number – Primary (CT1) – XXX XXX-XXXX (included in record returns)

Telephone Number – Secondary (CT2)

Telephone Number – Tertiary (CT3)

Email Address (EML) – XXX(DOT)XX@XXX(DOT)XXXXX(DOT)XX

ORI Validation

ORIs are validated on a biennial basis. The Texas Department of Public Safety TCIC Operations is responsible for making sure agencies are verifying the accuracy of their ORI. The validation process includes verifying an agency's status and authority, as well as the other information listed in the ORI record: telephone number, street address and ZIP code.

ORI Update (UORI)

***Indicates mandatory fields**

This combination transaction form will update both the NCIC ORI file and Nlets Orion file.

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Agency Data

***ORI to be Modified (ORI1)**

Agency Name (AGY)

***City Location (LOC)**

***Name of Validator (VLN)**

NCIC Modifiable Fields

Street Number (SNU)

Street Name (SNA)

City (CTY)

Phone Number (PHN) – XXX XXX-XXXX (included in record returns)

Alternate Phone (PH2)

FAX Number (FXS)

Email Address (EML) – XXX(DOT)XX@XXX(DOT)XXXXX(DOT)XXX

ORION Modifiable Fields

Agency Name (AGY)

Street Name (SNA)

City (CTY)

Phone Number (PHN) – (XXX) XXX-XXXX

Alternate Phone (PH2)

FAX Number (FXS)

Hours of Service (HOS)

NCIC/ORION Modifiable Fields

Zip Code (ZIP)

ORION Remarks (REM)

National Insurance Crime Bureau

The National Insurance Crime Bureau (NICB) is a crime prevention organization assisting law enforcement in the prevention, detection, and prosecution of the financial crimes of theft, fraud and arson relating to personal property. <https://www.nicb.org/>

NICB resources include a staff of strategically located special agents available to assist law enforcement in matters related to theft, fraud, and arson. Each special agent is always on call to aid law enforcement in the identification of vehicles under investigation. Special agents are highly qualified investigators and experts in identifying vehicles on which identifying numbers have been removed, changed, altered, or obliterated. Special agents participate in training programs for law enforcement officers charged with the responsibility of theft, fraud, and arson investigations.

Niambi Tillman, Southwest Region Director of Operations
1560 East Southlake Blvd., Suite 100
Southlake, TX 76092
ntillman@nicb.org
817-659-3397
847-544-7212 FAX

NICB maintains a rapidly expanding national and international index of more than 250 million records related to vehicles including manufacturer's shipping and assembly, vehicles imported and exported, thefts, impounds, salvage, auction, pre-inspection, vehicle claim, rental, theft, theft (recovery) and NCIC/CPIC canceled records. The database is designed to include vehicle liability, physical damage, and related homeowner claims, to track a motor vehicle's complete life cycle from birth to death. NICB files include data on passenger vehicles, multipurpose vehicles, trucks, trailers, motorcycles, snowmobiles, construction and farm equipment, boats, and uniquely identifiable parts.

Impound/Export File Query (NIQ)

Impound responses indicate that the vehicle has been impounded but does not tell whether the vehicle was claimed or remains on the lot. Impound records will only be returned on an NIQ if the date of impound is less than 60 days from the date of the query. An Export File response indicates that a vehicle has been exported out of the country, but it does not indicate if the vehicle has been returned to the country. Access to these files is for investigative purposes only.

All Files Query (NAQ)

This transaction interrogates all available NICB files by full vin with one exception, if only a partial VIN is available, the user may submit the last eight characters of the VIN. To identify the VIN as partial to NICB the user MUST preface the partial VIN by the word PARTIAL. For example, a partial VIN with the year 1990 would look like this: VIN/PARTIAL24657490. Note that there is no space or separator between the word PARTIAL and the eight-character VIN. When a partial VIN search is requested only the Manufacturers Shipping File will be searched.

Query NICB Files (NAQ/NIQ)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

***Vehicle ID Number (VIN) or Boat Hull Number (BHN)**

NICB provides automated access to the following files:

- Impound File
- Export File
- Manufacturer's Shipping File
- Salvage File
- International Index File
- Auction File
- Pre-Inspection File
- Vehicle Claim File
- Rental File
- Theft File
- Theft (Recovery) File
- NCIC/CPIC Canceled File
- NICB Lien File
- NICB Key Code File

NICB and NCIC Stolen Vehicle Entries

NICB has a mirror image of NCIC's stolen vehicle file. Every stolen vehicle entered on NCIC will be passed to NICB by NCIC. NICB will enter this record on their file and interrogate Impound (last 60 days entries), Export, Auction, and International Index Files.

Manufacturer's Shipping File

Shipping responses indicate to whom, when and where a vehicle has been shipped.

Salvage File

Salvage responses indicate that the vehicle has been damaged (cause of loss) and what the cash value is of the vehicle prior to the loss, the received value, and the appraised value.

International Index Salvage

NICB maintains records of stolen or salvaged vehicles for Canada, Germany, France, and Sweden. NAQ queries will check this index and return any hits. Users should contact NICB if a hit is obtained on these records.

Auction File

Auction responses include those records that are processed through auction houses prior to the sale and sent to NICB.

Pre-Inspection File

Pre-inspection responses occur when vehicles are run through an authorized inspection center in several states and pictures are taken of the vehicle including the VIN plate. The photos are then sent to a specific company for examination and then run through the NICB's VINASSIST program. If they do not pass this edit, these records are put into the NICB system.

Vehicle Claims File

Vehicle claim responses contain information on physical damage to a vehicle. After the insurance adjuster or appraiser files his/her report, he/she sends a copy to a vendor used specifically for physical damage estimates. The adjuster or appraiser will process the claim and forward it to NICB. By doing this, it will raise a red flag to the appraiser if a claim has been duplicated.

Rental File

Several rental car agencies provide and maintain a complete inventory on the NICB system. When impounds or exports are processed, they are automatically checked against this file. To qualify for entry on the NICB file, the vehicle must be added to a fleet, missing, never returned, located, or taken out of a fleet.

NICB Theft Record/Recovery

NICB receives approximately 400,000 theft records from its member companies. While NCIC and CPIC active theft records are not available to law enforcement through NICB, member company thefts, both active and inactive, are displayed when querying NICB by VIN. This allows an agency to deal directly with the member company when appropriate.

NICB Lien Record

The NICB Lien record indicates that a finance company that is an associate member of NICB has an interest in a VIN. The Lien record will return a match containing the name of the lienholder that has an active lien on record with NICB.

NICB Key Code File

The NICB Key Code record will return a match in which a key code and/or an immobilizer reset has been requested of the vehicle manufacturer, by a registered locksmith or dealer service center. The NICB Key Code Record match will contain the date of occurrence, original equipment manufacturer type and a transaction type. The three transaction types are: Key Code Request, Immobilizer Reset Request, or Key Code and Immobilizer Reset Request. Non-original equipment manufacturer transactions will also contain a Transaction ID number and a Locksmith ID number.

NCIC/CPIC Canceled Record

NICB maintains NCIC canceled records online dating back to 1972. NICB provides an immediate response, unlike NCIC where an offline search is required to search historical data. Canadian Police Information Centre (CPIC) canceled records search back to 1996.

Positive Return – 1 of 2

** NOTICE **

THE NICB PROVIDES THE INFORMATION CONTAINED HEREIN SOLELY AS AN INVESTIGATORY AID. SINCE THESE RECORDS ARE NOT VALIDATED, THE NICB DOES NOT GUARANTEE OR WARRANT THEIR LEGITIMACY. PLEASE USE SECONDARY VERIFICATION BEFORE YOU TAKE ANY ENFORCEMENT ACTION.
NICB RESPONSE FOR VIN/2ABCDEFG901234567 MSG 01 OF 02

SHIPPING

DA TE/ 10/04/07
DEALER CODE/ 24050

VEHICLE CLAIMS

NICB FILE#/ H020672XXXX
MEMBER COMPANY/***** INSURANCE COMPANY INC
CLAIM NO/ 8002219XXXX-X1 INS PHONE/ 00000000000
IMPACT POINT/ NOT SUPPLIED MILEAGE/ 000000000

THEFT RECOVERY

NICB FILE#/ T0425101178
DATE OF THEFT/ 09/02/04 ORI/TX1010200 OCA/ 040902014
PLACE OF RECOVERY/TX0790500

IMPOUND

NICB FILE#/ 11614300508
ORI OF IMPOUNDING AGENCY/ MOSPD0000 CASE #/16024353
DATE OF IMPOUND/ 05/21/16 POUND/ ST LOUIS CITY TOW
VMA/ KIA VMO/ RIO VYR/ 16 VST/ 4D
LIC/ DKF8973 LIS/ MI LIT/ PC LIY/16
MISC/ FRONTEND DMG

NCIC INACTIVE VEHICLE

NICB FILE#/ N0052292799
847-544-7002
VYR/16 VMA/KIA VST/4D VCO/YEL
NCIC#/V438368181 NCIC MESSAGE KEY/ LV
DATE OF THEFT/ 04/01/16 ORI/ ILCPD00N9 OCA/VI6D4117
DATE OF RECOVERY/ 05/21/16 PLACE OF RECOVERY/ MOSPD0006
RECOVERING AGENCY CASE#/16-024353

RENTAL

NICB FILE#/ F0041748643
RENTAL COMP/ XXXX CAR RENTAL LLC
RENTAL REFERENCE#/ 044755185

SALVAGE

NICB FILE#/ 1B002760223
WR/ 07 VM/JEEP DATE OF SALVAGE/ 05/27/10
CAUSE OF CLAIM (LOSS)/ Collision
INSURANCE COMPANY/ UNITED SERVICES AUTOMOBILE ASSOC (USAA GRP)
INSURANCE COMPANY LOCATION/SAN ANTONIO,TX
CLAIM#/ 071788041004 ACTUAL CASH VALUE/ 000000
RECEIVED VALUE/ 003237 APPRAISED VALUE/ 000000

LIEN RECORD INDICATOR

LIEN HOLDER/XXXX FINANCIAL, INC
FOR ANY QUESTIONS PLEASE CONTACT NICB 847-544-7002

VEHICLE KEY CODE REQUEST

DATE/ 07/04/2078 NON-OEM/KEY CODE AND IMMOBILIZER RESET REQUEST
TRANSID/GM-18003003707 LSID/43Y22RNZ
FOR ANY QUESTIONS PLEASE CONTACT NICB 847-544-7002

Commercial Vehicle Information

The Performance and Registration Information Systems Management file (PRISM) provides access to safety information on motor carriers and the vehicles that are assigned to those motor carriers. The Safety and Fitness Electronic Records (SAFER) System provides the capability to query licensing and insurance data. The Federal Motor Carrier Safety Administration of the U.S. Department of Transportation has developed the SAFER and PRISM Systems. These files contain information on all motor carriers who have been assigned a US Department of Transportation Number (DOT Number). For more information: <https://ai.fmcsa.dot.gov/PRISM>

Nlets users can access the PRISM Target File and SAFER system through a Nlets Carrier Status Query (ACQ) or a Nlets Vehicle Status Query (AVQ). For more information: <https://safer.fmcsa.dot.gov/CompanySnapshot.aspx>

FMCSA's Performance and Registration Information Systems Management (PRISM) is a Federal partnership with FMCSA, State commercial motor vehicle (CMV) registration offices and law enforcement that improve highway safety by identifying and immobilizing interstate commercial motor carriers that are prohibited from operating due to a Federal Out-of-Service (OOS) order.

PRISM processes alert State systems when a CMV carrier with a Federal OOS order attempts to register or renew a vehicle registration. The State registration office can then deny, suspend, or revoke the CMV registration. State law enforcement may also use PRISM tools to identify and immobilize OOS vehicles at roadside. PRISM's goal is to immobilize and prohibit carriers with serious safety deficiencies from driving on our roads and potentially prevent crashes, injuries, or fatalities.

Nlets Query Carrier Status (ACQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Required Information

***US DOT Number (DOT)**

Nlets Query Vehicle Status (AVQ)

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Vehicle Information

Vehicle ID Number (VIN)

License Information

License Plate (LIC)

License State (LIS)

The response will include information on the following:

- Name of Carrier
- Doing Business As
- Address
- Carrier File Date
- Carrier Target Date
- Date of Target/History Indicator
- MCSIP Step/MCSIP Date
- SAFESTAT Score and Date
- Taxpayer ID Type
- Taxpayer ID Number
- Date of Last MCMIS Update
- User ID of Last MCMIS Update

Positive Return – Carrier Status Response

Carrier ID: 3491234

Carrier Name: SMALL FISH LLC

Doing Business As:

Address: 9803 HIGHWAY 123 STE 246 MONROE, TX 77333

MCSIP Level: CARRIER IS UNDER FEDERAL OOSO – NEW ENTRANT REVOKED
FOR FAILURE OF SAFETY AUDIT (MCMIS), 20XX-06-28

Updated:

RESPONSE DATA OBTAINED VIA REAL TIME QUERY OF THE PRISM WEB
SERVICE

Positive Return – Vehicle Status Response

CARRIER IS TARGETED FOR INSPECTION.

DOT/0111111.

NAM/TRUCKING INC.

DBA/ .

ADR/1234 ANY STREET.

CITY/PHOENIX.ST/AZ.ZIP/85000

CAR TARG-IND/T.MCSIP STEP/11.MCSIP DATE/20XX0101.

VMA/ KEN.VYR/1990.VIN/1XXXX1X1XX111111.

LIC/AAA1111.LIS/AZ.REG EFF DATE/20XX0101.REG EXP DATE/20XX0101.

VEH TARG-HIST IND/T.

PAGE/01 OF/01

International Fuel Tax Association

The purpose of the International Fuel Tax Association (IFTA) transaction is to identify companies severely delinquent in paying their fuel taxes. The query will search the IFTA database and return exact matches based upon the Federal Identification Number. This application allows Nlets users who are responsible for roadside enforcement of fuel tax laws to identify those companies that are severely negligent in paying their fuel taxes. <https://www.iftach.org/>

International Fuel Tax Association Query (FQC)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Company Information

***Federal ID Number (FEI)**

Use transaction FQC to inquire the International Fuel Tax Index. This resource provides the roadside enforcement officer with access to information regarding the status of carrier fuel tax payments based on the IFTA Federal Employer Identification Number.

Agencies can request information from the IFTA File by the Federal Employer Identification Number. IFTA will search its index. Multiple responses could occur if more than one state or province has entered a company in the file. When a hit is made, the system will access the contact information for the state or province that entered the record and provide the following information:

- Company Name
- Federal ID Number
- DOT Number
- Date of Entry
- Contact Name
- Contact Phone Number
- Alternate Phone Number
- FAX Number
- Text Message Advice

Positive Return

IFTA NUMBER: AZ22590687501
ORGANIZATION NAME: JOHN SMITH
DOING BUSINESS AS NAME: JOHN TRUCKING
JURISDICTION: AZ
CONTACT NUMBER: (602) 555-1234
STATUS: REVOKED AS OF 20XX0101

Aircraft Registration

The Aircraft Registration Query is an inquiry capability that provides information to Nlets users about commercial and private aircraft registered with Federal Aviation Administration (FAA). Nlets hosts a local version of the FAA Releasable Aircraft Database that it will use to run the query. The database will be updated once every 24 hours (excluding weekends and holidays).

Query Aircraft Registration (GQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

***Attention of Recipient (ATN)**

By REG

***Registration Number (REG)**

By SER

***Serial Number (SER)**

By Nam

***Owner (NAM)**

Positive Aircraft Registration Responses (GR) may contain the following registration information:

- | | |
|--------------------------------|------------------------------|
| • Aircraft Registration Number | • Class |
| • Serial Number | • Engine Type |
| • Year | • Name of Registrant |
| • Make | • Address of Registrant |
| • Model | • Registration Date of Issue |
| • Aircraft Type | • Registration Validation |
| • Manufacturer | |

Aircraft Registration Returns

Queries may generate hit lists of up to 10 matches. Names are queried using Last, First, and Middle Initial, while business names are queried with spaces between each name. All name queries are Soundex with the exact matches being at the top of the hit list on multiple hits.

Aircraft Return

AIRCRAFT

N-NUMBER: XLETS
SERIAL NUMBER: 18-709
MANUFACTURER: PIPER
MODEL: PA-18-125
AIRCRAFT TYPE: Fixed wing single engine
YEAR MANUFACTURED: 1951
NUMBER ENGINES: 01
NUMBER SEATS: 002

REGISTRANT

TYPE: Co-Owned
NAME: SMITH JOHN E
ADDRESS: 123 MAIN ST
CITY: ANYWHERE
STATE: AZ
ZIP: 898202304
COUNTRY: US
FRACT-OWNER: NO

REGISTRATION

LAST ACTION DATE: 20XX-02-12
CERTIFICATION ISSUE DATE: 20XX-08-19
EXPIRATION DATE: 20XX-06-30
AIRWORTHINESS DATE: 20XX-06-20
AIRWORTHINESS TYPE: Multiple
CERTIFICATION CODES:
STANDARD
RESTRICTED
AGRICULTURE AND PEST CONTROL
STATUS CODE: Valid Registration

Snowmobile Registration Query

The Snowmobile Registration query (SQ) provides accesses to out-of-state snowmobile registration information through Nlets. Texas does not require snowmobile registration.

Query Snowmobile Registration (SQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Nlets Destination Code (DRI)**

Control Field (CTL)

By REG

***Registration Number (REG)**

By VIN

***Vehicle ID Number (VIN)**

By NAM/DOB

***Name (NAM)**

***Date of Birth (DOB)**

Snowmobile Registration Returns

- | | |
|----------------------------------|-----------------------|
| • Snowmobile Registration Number | • Owner Date of Birth |
| • Expiration Date | • Color |
| • VIN | • Year Built |
| • Owner Name | • Power (Engine Size) |

Snowmobile Registration Return

WISCONSIN DNR 02-22-20XX 13.20.20
SNOW REGISTRATION -----DESCRIPTION
REGISTRATION NO SN1111AA MAKE NAME POLARIS
RECEIVED DATE 01/23/20XX MODEL YEAR 1999
STATUS ACTIVE SERIAL NUMBER 0001111
LE STATUS N/A HORSEPOWER
DECALS ----- ENGINE DISP(CC)
PUBLIC DECAL PURCHASE DATE 12/01/20XX
PRIVATE DECAL COUNTY KEPT COUNTRY
ANTIQUE DECAL SERIAL NO VERIFIED
MUNICIPAL DECAL
OWNER ----- ADDITIONAL OWNERS -----
DOB 01/01/1950
NAME JOHN SMITH
STREET 123 ANY DR
CITY PLANO
STATE IL
ZIP 60000
COUNTY

Road Weather Transactions

Agencies can request out-of-state road and weather information by using transaction HQ through Nlets to a participating state. A road/weather information file will be maintained by each participating state. Inquiries and responses are exchanged via Nlets like the way motor vehicle inquiries and responses are exchanged. The NOAA weather wire services (NWS) are now transmitted to the states via the Nlets network. This allows states to select between various weather data options that affect their state.

Query NLETS Road/Weather (HQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

Operator Information

***Text Field (TXT)**

Road Weather Return

CURRENT WEATHER INFORMATION:

WEATHER REPORT FOR STATE OF OKLAHOMA

WEATHER UPDATES ARE NO LONGER RECEIVED BY OLETS

1015 CDT 01/06/XX

CURRENT ROAD INFORMATION:

OKLAHOMA DRIVING CONDITIONS

NO REPORTS OF HAZARDOUS ROAD CONDITIONS AT THIS TIME

"HAVE A GREAT DAY FROM THE SOONER STATE"

1015 CDT 01/06/XX

Wildlife Violation File

Wildlife Violation File query (WLQ) provides a standardized, secure, and efficient method for Nlets users to exchange wildlife violator and license holder information primarily between conservation officers and, secondarily between state, local and federal law enforcement, and criminal justice agencies. To send a Wildlife Violation Query transaction using the Multi-State Query, the query should be sent in its typical format to the destination NL. Nlets will take this query and send it to ALL states that support the WLQ message key. To send a Wildlife Violation Query to just Texas, the query should be sent to destination of TX.

Nlets Query Wildlife Violation (WLQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

Required Information

***Purpose (PUR)**

***Attention (ATN)**

Additional Identifiers

Name (NAM)

Date of Birth (DOB)

Social Security Number (SOC)

Wildlife Violation Return

PUR/C.ATN/NLETS_ANALYST.NAM/DOE, JOHN.DOB/01011985
ARIZONA DNR 11-15-20XX 12.40.14

- LICENSE HOLDER - - DESCRIPTION -

DOB: 01/01/1985 Sex: M
Name: JOHN DOE Height: 510
Street: 1234 ANY STREET Weight: 160
City: PHOENIX Hair: BLOND
State: AZ Eye: HAZEL
Zip: 85000 Cust ID#: 1234567890
County: MARICOPA Cust Type: RESIDENT
Phone: 6025551234 Addr Update:
DL Num: A111111111111111 Driver State: AZ

- CITATION RECORD LOOK-UP BY LAST NAME AND DOB -
NAME/DOE JOHN DOB/01/01/1985 RACE/WHITE/HISPANIC

- OFFENSE -

Offense Personal watercraft violations
Statute/Code 30.66 Fiscal Year 20XX
Arrest # 1111 Arrest Date 01/01/20XX
Adjudication DISMISSED Adjudication Date 01/02/20XX
Rev Code Revocation until Date 01/01/0000
-BOATS OWNED - NONE
-SNOWMOBILES OWNED -
REG/1111AA PUBLIC DECAL/1111AA
SER/1AAA11111A111111 MK/SKI DOO YR

Corrections Tracking System

The TLETS Corrections Tracking Systems Query (CTSI), provides access to demographics, sentencing, offense, and parole information for individuals who are currently or were formerly supervised by the Texas Department of Criminal Justice (TDCJ). Agencies authorized to access the CCH files may also make inquiries over TLETS regarding custody data on offenders. For further assistance, contact TDCJ at Texas Department of Criminal Justice <https://www.tdcj.texas.gov/directory/index.html>

Additional Resource Office of the Inspector General FUGINET, provides information on paroled individuals, including parole violators, free for law enforcement agencies.

Telephone :936-467-5170

Email: FUGINET@TDCJ.TEXAS.GOV

Corrections Tracking System Query (CTSI)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Agency/Case Data

***State ID (SID)**

***Attention (ATN)**

Correction Tracking System Return

TEXAS DEPARTMENT OF CRIMINAL JUSTICE

CORRECTIONS TRACKING SYSTEM-OFFENDER DATA

OFFENDER STATUS: PPD-JURIS. STATE READY DATE:

SID# : 04912940 TDCJID#: 02345677 FBI#: 00000AA10

NAME : JOHN, JAKY DOB: 05/05/1900

ALIAS: ALIAS DOB:

RACE : H SEX: M HAIR: BLK EYE: BRO SKIN: LGT

HGT : 5'07 WGT: 168 SMT1: TAT CHEST SMT2: TAT NECK SMT3: *MORE S
MT*

CITIZENSHIP: US POB: TX/015 MARITAL STATUS: M

CITY: LIVE OAK STATE: TX ZIP: 78333-

OFFENSE OF RECORD: 3599 0009 COUNTY/COURT: TEXAS / 187

OFFENSE TRACKING#: 0126409374/001 SENTENCE: YEARS: 3 MONTHS: 0
DAYS: 0

COUNTY CAUSE#: 1234CR6789 LEGISLATIVE#: 87

DATE RECEIVED AT TDCJID: TDCJID UNIT ASSIGNED:

PAROLE ELIGIBILITY DATE: 01/01/0001 ICC:

COUNTY RELEASED TO: TEXAS DATE OF RELEASE: 11/01/2024

REL TYPE : PAROLE HALFWAY HOUSE LOC: PAROLE REG/DIST
: 04/06

OFFICER : MW666 PAROLE STATUS: DECLARED ABSCONDER

REASON : PAROLE VIOLATION WARRENTS:

Parole, Probation, Corrections Transactions

Nlets Query Parole, Probation, Corrections (PAQ), provides standardized access regarding to out-of-state Parole, Probation, and Corrections Query. Only criminal justice agencies authorized to access criminal records will be allowed to submit to Nlets. Some states treat this type of information as criminal history, and some do not. Therefore, inclusion of the purpose code and attention fields is optional. Some states may not support so Nlets will reject the query.

Using the Destination code of NL (Nlets) will send a query to ALL states that support the PAQ message key. Nlets then collects all relevant responses to this query, merges them together while suppressing the no hit responses, and sends them onto the querying user as a single response. These responses will also contain summary data indicating which states this query was sent to, which states responded with hits, which responded with no hits, and which states did not respond at all.

MKE	Description
PPQ	Used to access parole information from a state
PBQ	Used to access probation information from a state
PCQ	Used to access corrections information from a state
PAQ	Used to interrogate all three of these files within a state: PPQ, PCQ, PBQ

Query by Parole, Probation and Corrections (PAQ)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

Optional Information

Purpose (PUR)

Attention (ATN)

By NAM/DOB

Required Information

***Name (NAM)**

***Date of Birth (DOB)**

***Sex (SEX)**

By SID

Required Information

***State ID Number (SID)**

By FBI

Required Information

***FBI Number (FBI)**

By SOC

Required Information

***Social Security Number (SOC)**

By MNU

Required Information

***Miscellaneous Number (MNU)**

Registration Responses include:

- Name
- Address
- Date of Birth
- Physical Description
- Social Security Number
- County of Registration
- Date of Registration
- Release/Sentence Date
- Next of Kin
- Employer
- Employer Address
- Driver License Number
- Driver License State
- Driver License Expiration

Probation Return

-FCIC HIT RESPONSE-#SID HIT (00)#

WARNING-DO NOT ARREST BASED ON THIS INFORMATION ALONE PROBATION OR SUPERVISED RELEASE STATUS SUBJECT MAY BE UNDER THE SUPERVISION OF THE AZ DEPT OF CORRECTIONS CONTACT THE PROBATION OFFICE DURING BUSINESS HOURS OR THE DEPARTMENT'S EMERGENCY ACTION CENTER AFTER HOURS AT 800 555-1111 TO CONFIRM THE OFFENDER'S SUPERVISION STATUS. ONCE THE STATUS IS CONFIRMED

AND A VIOLATION EXISTS AN ARREST CAN BE MADE AS AUTHORIZED IN SECTION 948.06(1)(a) ARIZONA STATUTES. IF IMMEDIATE ASSISTANCE IS NEEDED AFTER HOURS REGARDING CONDITIONS OF SUPERVISION, EAC STAFF WILL RELAY THIS URGENCY TO THE APPROPRIATE DEPT STAFF THAT WILL RESPOND TO LAW ENFORCEMENT'S INQUIRY.

** VIOLENT FELONY OFFENDER OF SPECIAL CONCERN-111.11(1) A.S. **

NAME: JOHN DOE	RELEASE DATE: 01/01/20XX
DOB: 19850101	ENTRY DATE: 01/01/20XX
RACE: WHITE	PCN: B000000000
SEX: MALE	NIC: A000000000
HEIGHT: 511	FBI: 111111AA1
WEIGHT: 185	STATE ID: AZ
HAIR COLOR: BROWN	DEPT CORRECTION: A11111
EYE COLOR: GREEN	SKIN TONE: LIGHT
BIRTH COUNTY:	BIRTHPLACE: US
LAST RES ADD: 1234 ANY STREET	
CITY STATE: PHOENIX AZ	ZIP: 85000-0000
SOC SEC NO: 123456789	SENTENCE CRT:AZ1234567-PHOENIX COC
RELEASE LOC: 004 - PHOENIX	
START SUPER: 01/01/20XX	PROBATION EXPIRES: 01/01/20XX
SUPER TYPE:	RELEASE FROM SUPERVISION: 01/01/20XX
SUPERVISOR NAME: JANE DOE	
PHONE NO: 602 555-5151	
CASE NO: A11111	
ENTERING MNE: A000000000	
ENTERING AGY: AZ1234567 - ADC - 004 - PHOENIX	
NOTIFY AGY: NO NOTIFY/PUBLICLY AVAILABLE	
MISC: OFFENSE - BURG/N/ASSLT/OCC STRUCT	

Immigration Alien Transaction

The Immigration Alien Query (IAQ) provides timely information on aliens suspected of criminal activity and status information of aliens under arrest. A query transaction searches multiple databases, NCIC and the Interstate Identification Index. The name details recorded in the Interpol file will be utilized in the same manner for this query. The Law Enforcement Support Center (LESC) staff responds to the requesting law enforcement agency.

The information can be used for the following purposes:

- assist with investigations
- provide identification and background data on subjects for correctional departments
- notify ICE of a subject's incarceration or placement on probation

The LESC operates on a 24-hour, seven day a week basis. For additional information, direct requests to:

Law Enforcement Support Center
188 Harvest Lane
Williston, VT 05495

ORI: VTINS07S0
Phone: 802-872-6000
FAX: 802-288-1222

Due to the sensitive nature of the information to be provided by the LESC, only agencies authorized to request criminal record information over Nlets will be authorized to access the LESC.

All queries sent to the LESC must contain the required fields of information. Any additional information supplied in the query will increase the probability of finding a positive record and enable a more informative response to be returned. Response times will vary depending upon the return of individual state criminal histories and the extensiveness of the query. Immediately upon receipt of a query, a computer-generated message acknowledging receipt will be automatically returned to the ORI.

INS Alien Query (IAQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Requester Information

***Attention of Recipient (ATN)**

***Telephone Number (PHN)**

Personal Information

***Name (NAM)**

***Sex (SEX)**

***Place of Birth (POB)**

***Date of Birth (DOB)**

Height (HGT)

Weight (WGT)

Eye Color (EYE)

FBI Number/UCN (FBI)

Miscellaneous Number (MNU)

Social Security Number (SOC)

Alien Registration Number (ARN)

State Identification Number (SID)

Operator License Number (OLN)

Passport Number (PPN)

Booking Number (BKN)

Required Information

***Purpose Code (PUR)**

***Custody (CUS)**

***Offense Code (OFF)**

Requester Information

Mother Maiden Name (MMN)

Mother First Name (MFN)

Father Last Name (FLN)

Father First Name (FFN)

Remarks Section (REM)

Law Enforcement Support Center Files

The Law Enforcement Support Center (LESC) searches multiple files after receiving a query via Nlets.

Central Index System

Central Index System (CIS) is a centralized, computer-based information system that serves as the heart of the United States Citizenship and Immigration Services (USCIS) mission support, both in areas of service benefits and law enforcement. The Central Index System contains data on the following:

- Lawful Permanent Residents
- Naturalized Citizens
- Violators of Immigration Laws
- Aliens with Employment Authorization Document (EAD) Information
- Others for whom the Service has opened alien files or in whom it has a special interest

CIS provides several major capabilities, including searching the alien database by multiple criteria and displays summary level data on the alien.

The major search keys include the alien registration number and subject's name. Variations of the name search are provided by allowing a direct search using exact name or a sound-like (Soundex) search using a similar sounding name of an alias name. In addition, the name searches allow other identifying information as secondary search criteria such as: date of birth and country of birth. Date of birth is the most often used secondary search criterion.

Computer Linked Application Information Management System

Computer Linked Application Information Management System (CLAIMS), is an application processing system that provides information concerning the receipt, adjudication and notification processes for applicants and petitioners of the United States Citizenship and Immigration Services (USCIS) benefits, such as employment authorization documents, permanent residency, etc. The current CLAIMS implementation combines several systems that support these processing requirements. This system also provides information on the status of a pending application of the USCIS benefits.

Arrival Departure Information System

Arrival Departure Information System (ADIS) provides information gathered from Advanced Passenger Information System (APIS), United States Visitor and Immigrant Status Indicator Technology Automated Biometric Identification System (US-Visit IDENT), US Visit Exit processing, SEVIS, CLAIMS and CCD (Consular Consolidated Database). Under the basic search option using a name and DOB we can gather arrival and departure information for travelers entering or leaving the United States.

Enforce Alien Removal Module

Enforce Alien Removal Module EARM/EABM (ENFORCE), provides information on the status and disposition of deportation cases, and on the statistics and summary data representing cases by status type and other activities:

- Captures deportable data
- Tracks aliens who are arrested, detained, or formally removed from the country
- Produces deportation forms and reports
- Makes the information accessible online to deportation officers and other ICE users
- Maintains information on aliens detained by the service and reports on this activity

Treasury Enforcement Communications System

Treasury Enforcement Communications System (TECS SQ94), contains arrival, departure and additional information pertaining to nonimmigrant aliens entering the United States:

- Contains data on an individual's status
- Identifies individuals who may have over-stayed
- Provides statistical information to ICE managers
- Provides for queries based on biographical, classification and citizenship data

Student and Exchange Visitor Information System

Student and Exchange Visitor Information System (SEVIS), is the primary vehicle for identifying, locating, and determining the status or benefits eligibility of non-immigrant students and their dependents. It also contains information for non-immigrant exchange visitors. Data is captured from forms relevant to foreign students and are available for query. This data includes requests for extensions, change of status, transfers, and employment authorization. SEVIS also maintains records on approved schools, school officials and current or past violations.

Enterprise Citizenship and Immigration Services Centralized Operational Repository

Enterprise Citizenship and Immigration Services Centralized Operational Repository (eCISCOR (CLAIMS4)), is a casework management system that tracks the naturalization process of aliens seeking United States citizenship. The data is captured from forms and applications submitted by aliens. The data includes general biographical background information, addresses, processing dates, interview dates and the disposition or status of the application for US citizenship.

Refugee, Asylum and Parole System

Refugee, Asylum and Parole System (RAPS) is a comprehensive case management system that tracks the refugee, asylum, and parole process of aliens in the United States. The information contained in the RAPS is obtained from forms, applications, and interviews with the alien. The case status is tracked throughout the cycle, showing the status of the alien at time of entry and the completion of the process. The data includes general biographical background information, addresses, processing dates, interview dates and information regarding the outcome of hearings.

Person Centric Query Service

Person Centric Query Service (PCQS) provides CIS status verifiers with the ability to submit a single query for all transactions involving an immigrant across several connected systems. PCQS returns a consolidated response of the immigrant's past interactions with the federal government as he/she passed through the U.S. immigration system. PCQS does not store data but serves as a conduit for the delivery of data stored in the connected systems.

Automated Targeting System

Automated Targeting System (ATS) are operated by the Department of Homeland Security and Customs and Border Protection. As a decision support tool, ATS compares traveler, cargo and conveyance information against law enforcement, intelligence and other enforcement data using risk-based targeting scenarios and assessments. Automated Targeting System/Passenger (ATS-P). is a web-based tool used to collect, analyze, and disseminate information for the identification of potential terrorists, transnational criminals and in some cases, other persons who pose a higher risk of violating US law. Automated Targeting System/Land (ATS-L) evaluates previous crossing records as well as internal and external data sources for targeting at the land border. ATS-L stores vehicle registration as well as registered owner data for U.S. plated vehicles and biographical information on the occupants of the vehicle collected through vehicle primary processing at land border ports of entry.

United States Visitor and Immigrant Status Indicator Technology

United States Visitor and Immigrant Status Indicator Technology (US-Visit) was established in accordance with several Congressional mandates requiring that the Department of Homeland Security create an integrated, automated entry-exit system. The system records the arrival and departure of aliens, deploys equipment at all ports of entry to allow for the verification of alien identities and the authentication of their travel documents through the comparison of biometric identifiers. It utilizes an entry-exit system that records alien arrival and departure information from these biometrically authenticated documents.

Law Enforcement Support Center Help

The LESC, maintains a HELP file to provide additional information and may be accessed by sending an administrative message (AM) to AXADMHELP. Assistance is also available through an administrative message (AM) sent to AX.

TCIC Continuity of Care Query

In compliance with the Texas Health and Safety Code Chapter 614, the Health and Human Services Commission (HHSC) requires all Local Mental Health Authorities (LMHA) and Local Behavioral Health Authorities (LBHA) to exchange data with local and county criminal justice systems on individuals who also have a history of state mental health care within the HHSC funded system.

HHSC developed this data-exchange process in collaboration with the Texas Correctional Office on Offenders with Medical or Mental Impairments (TCOOMMI), the Texas Commission on Jail Standards (TCJS) and the Texas Department of Public Safety (DPS) to ensure continuity of care for people with mental illness who are involved with the criminal justice system, and to provide local post-booking jail diversion opportunities.

The data is exchanged electronically between the criminal justice system and the local authority. The type of information that is routinely exchanged includes, but is not limited to, the person's name, date of birth, social security number, sex, diagnoses, local authority, or state hospital service provider identifier and the dates of most recent service by a LMHA, LBHA, Local Intellectual or Developmental Disability Authority (LIDDA) or state hospital. Continuity of Care is outlined under Texas Health and Safety Code 614.016-17

Continuity of Care Authorized Agencies

- Only local and county jails operating under the authority of the Texas Commission on Jail Standards are authorized to utilize the Continuity of Care inquiry.
- The data obtained from a Continuity of Care inquiry may only be used by the jail to provide continuity of care for the subject within their custody.
- This information may not be further disseminated or used for other purposes.

Continuity of Care Inquiry Users are authorized to:

- Receive information relating to a special needs offender for the purposes of continuity of care, regardless of whether other state laws make that information confidential.
- Disclose the offender's identity, medical and mental health history, needs, treatment, supervision status, compliance with supervision, etc. if the disclosure is related to continuity of care services.

Continuity Of Care Misuse

A person commits a Class B misdemeanor offense if that person releases or discloses confidential information obtained through this process for the purposes other than continuity of care and services, except as authorized by other law or by the consent of the person to whom the information relates.

Continuity of Care Procedures

- During the booking process, every subject should be checked against the HHSC client database.
- All LMHA, LBHA, and LIDDAs are required by law to exchange information with those local and county jails supervised by the Texas Commission on Jail Standards.

- Jails authorized to perform the Continuity of Care transactions should collaborate with their LMHA or LBHA and agree on the exact protocols to be used when an offender is identified in the Texas Law Enforcement Telecommunication System (TLETS) response.
- When a TLETS inquiry results in a positive match, HHSC generates a notification to the LMHA or LBHA of the TLETS inquiry and the results through the HHSC system.
- It is important that the requestor analyze the information carefully for a match.
- The LMHA or LBHA, and jail must follow a specific communication plan so that a continuity of care decision can be clearly expressed by the LMHA or LBHA, and appropriate action can be taken by the jail.

Query Continuity of Care (DSHSQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Agency/Case Data

***Jail County (JCO)**

Person Data

*** Last Name (LNA)**

*** First Name (FNA)**

***Date of Birth (DOB)**

***Sex (SEX)**

***Race (RAC)**

Social Security (SOC)

Jail Data

***Jail Contact Person (JCN)**

***Jail Name (JNM)**

***Jail Address (ADR)**

***Jail City (CTY)**

***Jail Zip Code (ZIP)**

***Jail Phone Number (PHO)**

Response from HHSC

HHSC response will include the following for each client:

- | | |
|---|--|
| • Match Type | • Sex |
| • Unique Client Identification Number | • County |
| • Client Name | • Name of The Community Center Component |
| • Client Social Security Number | • Community Center Phone Number |
| • Social Security Number Match (Evaluative Field) | • Client's Local Case Number |
| • Date of Birth | |

Continuity of Care Match Types

1. Exact - All the mandatory and non-mandatory person data submitted with an exact match on all the data
2. Possible - A match on some of the person data submitted
3. No match found - Neither a possible match nor an exact match was found.

The response may contain multiple potential matches. Typically, only one “exact” match will be listed in the matches. Multiple possible matches could be displayed, especially in cases where a common name is involved.

Continuity of Care Exact Match

An Exact Match indicates the inquiry data matches on all the following:

- Last Name
- First Name
- Date of Birth
- Sex
- Social Security Number

Continuity of Care Possible Match

A possible match indicates that the inquiry data matches on one of the following:

- Last Name, First Initial, Date of Birth and Sex
- Last Name, First Initial, Date of Birth and Social Security Number
- Last Name, First Name, Date of Birth (current age calculation is within 5 years), Sex and Social Security Number
- seven or more digits of the Social Security number.

Continuity of Care No Match

No Match indicates the inquiry data submitted did not meet the criteria for an EXACT match or a POSSIBLE match.

Retention of Continuity of Care Data

- The information disclosed as a part of this process can only be used for the purpose of continuity of care or services.
- After the information is used for that purpose, it must either be destroyed or stored in a secure environment, available only authorized personnel as determined by the local agency administrator.
- The local agency must have written guidelines for securing the information in a secure area with limitation of access.

State Warrant Transaction

State Warrant Transaction query (SWQ) provides access to State Warrant information on a subject from all states that participate and returns a single merged response. These responses will also contain summary data indicating which states this query was sent to, which states responded with a hit, which responded with a no hit, and which state did not respond at all.

Nlets Query State Warrant (SWQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

Name (NAM)

By DOB

Required Information

***Date of Birth (DOB)**

By FBI

Required Information

***FBI Number (FBI)**

By SOC

Required Information

***Social Security Number (SOC)**

By MNU

Required Information

***Miscellaneous Number (MNU)**

By OLN

Required Information

***Operator License Number (OLN)**

Optional Information

Sex (SEX)

Race (RAC)

State Warrant Return

***THE FOLLOWING RECORD IS IN RESPONSE TO A STATE RECORD QUERY.
PLEASE CONTACT THE ORI OF THE RECORD FOR ADDITIONAL INFORMATION.
THIS TRANSACTION SEARCHED ONLY THE (NL) STATE DATABASE.

FOR A NATIONAL SEARCH, USE NCIC.

Original Inquiry Data: NAM/SMITH,JOHN DOB/SMITH,JOHN RAC/W SEX/M
Inquiries were sent to the following states:

AK,AL,AZ,CO,IA,MA,ME,MI,MN,MT,NH,NM,OH,UT,WA,WI

The following states responded indicating record(s) on file:

CO,MI,WA,WI

The following states responded indicating no record on file:

AK,AL,AZ,MA,ME,MN,MT,NH,NM,OH,UT

No response received from the following states: IA

COHFS0000: *** ATTN: Unknown

CCIC REPLY

AZNLETS43

RTYPE/HIT

*** CONFIRM VALIDITY AT ONCE WITH ORI ***

WARNING - DO NOT ARREST BASED ON THIS INFORMATION

MKE/MATERIAL WITNESS

RTY/WIT MATERIAL WITNESS

CIC/69765328

ORI/COCBI0004 CBI DENVER (INVESTIGATIONS)

NAM/SMITH,JOHN SEX/M RAC/W

DOB/19850101

HGT/508 WGT/150 EYE/BLU HAI/BLK POB/CO SKN/LGT

MIS/CONTACT DETECTIVE RIGBY IF IN CONTACT WITH SUBJECT

OFF/1701 STATE/LOCAL - MATERIAL WITNESS

EXL/FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD

OCA/CBITEST DOW/20XX0801

ADR/TRANSIENT CIS/DENVER, CO

SNA/TRANSIENT CTY/DENVER STA/CO IDN/0

DTE/20XX0801 TME/1245 TID/INN TOI/99215

DLU/20XX0403 TLU/1620

ORI/COCBI0004 CBI DENVER (INVESTIGATIONS)

MI3300202: RE: SMITH/JOHN// WM 01/01/1985

WAWACIC00: QWO.AZNLETS43.NAM/SMITH,JOHN.DOB/19850101.SEX/M.RAC/W

NO EXACT MATCH ON NAM+DOB/NAM+OCA

*** MULTIPLE RECORDS ***
----- RECORD NUMBER 1 OF 3 -----
NEAR HIT
FELONY WARRANT (BASED ON AKA)
MKE/EFW ORI/WASPD0000 NAM/SMITH,ROBIN MARC .M.W.BC.03/13/1984
HGT/603 WGT/250 EYE/BRO HAI/BRO SKN/MED
OCA/93-40421
FBI/682932X7 SID/WA16330226 SOC/452430459
MNU/PI-FL01734286
OFF/5015EXTRADITION FROM WAS
OFL/FORGERY-POSS STLN PROP 2D
DOW/02/01/20XX ORC/WA017015J
TOW/FN WAR/931008364 AOB/5000
MIS/EXTRADITION FROM WASHINGTON, IDAHO AND OREGON ONLY - OFF/FTA
FORGERY -
POSS STLN PROP 2D / CONFIRM 206 684-5426
OOC/2804 EXD/NONEXP
- SURROUNDING STATES ONLY
DOB/02/05/1985 / 03/05/1986
SOC/455430461
AKA/CREMERS,JOHN / MARSHALL,JAMES C / SMITH,DEREK / SMITH,JAMES
AKA/SMITH,ROBERT SAMUEL / WALLACE,DOUG
ENT: 02/02/20XX AT 1239 FROM SEAPD BY/PD SEATTLE (SEAPD)
UPD: 07/02/20XX AT 1436 FROM SEAPD
WAC/93W0042252 NIC/W731350431

WASIS IDENTIFICATION INFORMATION BASED ON SID/PCN IN WARRANT
*** POSSIBLE CRIMINAL HISTORY RECORD ***
*** DO NOT ARREST ON THIS INFORMATION ***
NAM/SMITH,ROBERT S DOB/0215/1985 SEX/M RAC/W
SID/WA16310116 PCN/ FBI/681912X7
HGT/603 WGT/250 EYE/BRO HAI/BRO POB/BC
DOB/02/05/1984

WAWACIC00: QWO.AZNLETS43.NAM/SMITH, JOHN.DOB/19500101.SEX/M.RAC/W
----- RECORD NUMBER 2 OF 3 -----
NEAR HIT
MISDEMEANOR WARRANT (BASED ON NAM)
MKE/EWW ORI/WA0270300 NAM/SMITH, JAMES RICHARD .M.W. .10/10/1989
HGT/600 WGT/180 EYE/BRO HAI/BRO
OCA/031330728
SOC/520828320
OFF/0001
OFL/DV VIOLATION OF PROTECTIVE ORD
DOW/10/24/20XX ORC/WA027101J
TOW/MS WAR/D00031954 AOB/0005000
MIS/PIERCE CO ONLY/CONF 253 798-7516 OR 7514
EXD/NONEXP
ENT: 10/28/20XX AT 1259 FROM LES96 BY/PD TACOMA (TACPD)
WAC/05W0188874

WAWACIC00: QWO.AZNLETS43.NAM/SMITH, JOHN.DOB/19500101.SEX/M.RAC/W
----- RECORD NUMBER 3 OF 3 -----
NEAR HIT
MISDEMEANOR WARRANT (BASED ON NAM)
MKE/EWW ORI/WAKCS0000 NAM/SMITH, JAMES ROBERT .M.W. .01/16/1987
HGT/510 WGT/200 EYE/BLU HAI/BRO
OCA/CQ13421KC
SOC/557641218
OLN/SMITHJR489BF.WA.2001
OFF/0001
OFL/DUI
DOW/05/14/20XX ORC/WA017173J
TOW/MS WAR/CQ12421KC AOB/5000
MIS/STATEWIDE PICKUP VIA CHAIN, VERIFY 206-296-0970
EXD/NONEXP
EXL/D-NO EXTRADITION - IN STATE PICK UP ONLY. SEE MIS FIELD FOR
LIMITS
ENT: 06/19/20XX AT 0953 FROM SES14 BY/SO SEATTLE (SEASO)
WAC/15W0104705

Sex Offender Registration

Nlets Query Sex Offender Registration (SOQ) allows access to out-of-state Sex Offender Registration. The SOQ message type will interrogate the destination state database and return with information on the subject or a notification of NO RECORD.

A Sex Offender transaction with a Destination code of NL (Nlets), will send a query to ALL states that support the SOQ message key. Nlets then collects all relevant responses to this query, merges them together while suppressing the no hit responses, and sends them onto the querying user as a single response. These responses will also contain summary data indicating which states this query was sent to, which states responded with hits, which responded with no hits, and which states did not respond at all.

Nlets Query Sex Offender Registration (SOQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

By NAM/DOB

***Name (NAM)**

***Date of Birth (DOB)**

***Sex (SEX)**

By SID

***State ID Number (SID)**

By FBI

***FBI Number (FBI)**

By SOC

***Social Security Number (SOC)**

By MNU

***Miscellaneous Number (MNU)**

Optional Information

***Attention (ATN)**

***Purpose (PUR)**

Image Indicator (IMQ)

Sex Offender Registration Notification

The Sex Offender Registration Notification (SON) serves as a formal method for an agency to communicate with another agency regarding the relocation of a sex offender. Although the sending agency may have additional information, this notification is meant to alert the agency to which the registrant is relocating. This agency is encouraged to contact the sending agency if additional information on the subject is needed.

Nlets Sex Offender Registration (SON)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

Detailed Sex Offender Specifications

Personal Information

***Name (NAM)**

***Sex (SEX)**

Sex Offender Reg # (SOR)

FBI # (FBI)

State ID # (SID)

***Relocation Address (CTY)**

***Relocation County (RCT)**

***State (Statute # or Offense Literal) (SOL)**

Planned Relocation Date (PDR)

Additional Identity Information

Remarks (REM)

Communicating with Canada

Nlets supports a computer-to-computer interface with Canada for the purpose of exchanging criminal justice and criminal justice related information. It is important to understand that Canadian information is provided from several sources. The Canadian Police Information Centre (CPIC), a system somewhat like FBI/NCIC, is providing hot file and vehicle registration and driver license status information for the provinces and territories. Records are maintained by the individual provinces and territories to be shared through CPIC. However, driver license information comes directly from CPIC when it pertains to criminal charges and Canada Motor Vehicle Registration: Road Motor Vehicles (RMV) would provide status.

As a part of this interface, users within Canada also will be obtaining information from users in the United States. Since requests from Canada will conform to formats currently in use, states must be able to accept and send to Canadian ORIs.

Information from Canada Policy for Use

The CPIC has both confidentiality and dissemination policies regarding the use of the information they provide. Within both the CPIC Policy Manual and Memorandum of Cooperation between the Royal Canadian Mounted Police (RCMP) and the FBI it states: Information is entrusted to the CPIC system for the purpose of communicating and sharing with the law enforcement and criminal justice community. Understanding that personal information is to be provided, received, and used only in accordance with domestic and international law applicable to the United States and Canada for criminal justice purposes to facilitate police and public safety by preservation of the peace and protection of the public.

There is a collective responsibility to ensure this information is safeguarded from improper and unauthorized access, use, disclosure, and dissemination. All information contributed to or retrieved from the CPIC system and NCIC/III systems is supplied in confidence and should be protected against disclosure to unauthorized agencies or individuals. Disclosure refers to the intentional or unintentional act of making known any data or information from the CPIC system including, but not limited to any investigation, individual or situation, and includes the act of dissemination. Dissemination refers to the intentional or unintentional disclosure of CPIC system information to one or many people. This includes, but not limited to, the disclosure of CPIC system information by one agency to other agencies or organizations.

Canadian privacy laws and CPIC policy require that users of CPIC data establish the accuracy and validity of the CPIC record prior to its use. Any record placed on the CPIC system is the subject of a police file maintained by the originator of the record if the record is on CPIC. A Canadian agency will be able to confirm its CPIC records promptly, 24 hours a day, seven days a week. Therefore, all information obtained from CPIC by U.S. law enforcement which is intended for use or to be acted upon, should be confirmed first by contacting the contributing Canadian agency to confirm accuracy and relevancy.

Reason Code

Every query directed to Canada, must have a reason code (RSN) indicating the general purpose of the request.

Reason for Request	Code
Narcotics	N
Fraud (includes counterfeit documents)	F
Violent crimes (includes robbery, murder, rape, bombing, etc.)	V
Traffic Violations	T
Theft	S
Humanitarian	H

Person/Property in Sight

Every query directed to Canada, must indicate whether the subject of the message is present (PPS) or in sight. The user will indicate in sight by entering a Y in this field. If the query is for investigative purposes or the subject of the message is not present or available place an N in this field.

Canadian Person File

Canadian Person Query (WQ) includes a variety of records, some not normally available from their United States counterpart, NCIC. Associated records such as vehicles, articles, guns, securities, or boats could be appended to the person record.

Take no official action on any response from the Canadian Person File without obtaining specific instructions from Washington D.C., INTERPOL. This information is provided for officer safety and is to be used only in conjunction with other information the inquiring officer may have at his or her disposal at the time of query.

Query Wanted Person (WQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

***Name (NAM)**

***Date of Birth (DOB)**

***Sex (SEX)**

***Reason (RSN)**

***In-sight (PPS)**

Types of Information from CPIC Persons File

Wanted	A person who is arrestable and/or for whom a warrant has been issued. Persons wanted by Provincial, Canada-wide, and extraditable warrants are recorded.
Accused	A person against whom legal proceedings have commenced in relation to a criminal code offense or an offense under a federal statute, who is waiting final disposition, including any appeal, and for whom a warrant to arrest is not in force for that offense.
Prohibited	A person against whom an Order of Prohibition is in effect regarding liquor, firearms, vehicle driving (and boat operation), hunting or any other court or statute-imposed prohibition.
Parole	A person who has been convicted of a criminal offense and released on: • Parole/Day Parole/Life Parole • Mandatory Supervision • Temporary absence over 24 hours from a federal penitentiary • Electronic Monitoring
Court Action	A person who has been convicted or found guilty of an offense and: • Has been given a suspended sentence or conditional discharge under section 736 (1) CC • Has been released on probation • Has been placed on peace bond, recognizance or restraining order • Is a young offender who is in open custody
Refused	Meets the requirements of the Firearms Legislation of the Criminal Code. A person who: • Has been refused the issuance of a Firearm Acquisition Certificate (FAC) • Has been refused the issuance of a Firearm Registration Certificate (FRC) • Had an FRC revoked
Special Interest to Police	A person who is reported to being under observation, take no action based on this information and do not divulge the existence to any non-criminal justice personnel. Includes a person who is: • Suspected of committing criminal offenses and enough information is not available to prosecute • Known to be dangerous to himself/herself or to others • Involved in a serious criminal investigation and confidential information as to his or her whereabouts is required Only observation records containing information about an individual that may pose a danger to an officer will be returned. Other types of observed records that are kept merely for surveillance purposes will not be provided. There may be instances where a silent hit occurs. This means that the agency that entered the record will be notified that your agency inquired on his record, but your agency will receive a no-hit message.

Types of Information from CPIC Persons File

Missing	A person: • Reported missing • Who has been admitted/committed to a mental institution or hospital psychiatric ward and has left without permission or formal discharge • For whom a police agency has undertaken to assist in locating on compassionate grounds
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Positive Return – Canadian Person File

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** RESPONSE FROM CANADIAN SYSTEM – PERSONS FILE **
*****
- POSSIBLE CANADIAN CPIC 'PERSONS' FILE HIT. -
YOUR INQUIRY MAY HAVE RESULTED IN A POSSIBLE HIT RECORD BEING
RETURNED. CONFIRMATION OF THE SELECTED 'PERSONS'RECORD 'MUST' BE
ACCOMPLISHED USING A 'YQ' MESSAGE ADDRESSED TO THE CANADIAN LAW
ENFORCEMENT AGENCY IDENTIFIED AS THE ORIGINATOR AND OWNER OF THE
RECORD.
YOU MUST ADD '00' TO THE END OF THE 7-DIGIT CANADIAN AGENCY ORI
IN THE RECORD. EXAMPLE: 'ENTERED BY: TORONTO P.D. ON30570 ON
20XX-01-01'DESTINATION ORI FOR CONFIRMATION 'YQ' MESSAGE WOULD
BE ON3057000)
*****
QUERY POSSIBLE HITS FOR PERSON
SNME: SMITH G1: JOHN
SEX: MALE DOB: 1975-01-01
REM: N,WQ,CNCBP0000,
QUERY PERSON SEX: MALE
MAXIMUM POSSIBLE SCORE 22 NO: 1 SCORE: 4
SMITH, JOHN
**PROHIBITED** 1
SEX: MALE DOB: 1975-01-01 AGE: 62
APID: A11111111111111111111111111111111A
PROHIBITED** FIREARMS
SD: 20XX-04-07 EXP: INDEF
CONDITION DESCRIPTION
1) AA111
REMARKS
1) INTERDIT TOUT ARME JUSQU'AU 2024-01-01
2) APRES LE 20XX-01-01 INTERDICTION D'ARME A AUTORISATION RESTR
3) EINTE OU PROHIBEE SEULEMENT.
CASE: 1111111111111111A
RECORD OWNER
AA11111 SPVM COUR DU QUEBEC CRIM 514-555-1234 20XX-01-01 10:00
***CONFIRM WITH ORIGINATING AGENCY***
201001011011102010010108000
*** END OF CPIC RESPONSE *** OTTAWA, CANADA

```

Canadian Vehicle File

Canadian Vehicle Query (VQ) will include a variety of records, some not normally available from their United States counterpart, FBI/NCIC. On all inquiries to Canada, the user must include the reason code (RSN) indicating the reason for the query and the person/property in-sight code (PPS) indicating whether the person or property is in-sight of the officer making the query or requesting the information.

Once it has been confirmed that the vehicle is the correct vehicle reported to be in question and the status of such vehicle, as reported by the CPIC system, is current and correct, it can be detained and/or impounded pending specific instructions from Washington INTERPOL and/or the Canadian agency that entered the vehicle into the CPIC system. The locating agency should immediately contact Washington INTERPOL for further instructions regarding the vehicle.

Query Stolen Vehicle (VQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

One of the Following

License Plate Number (LIC)

Vehicle ID Number (VIN)

Required Information

***Reason (RSN)**

***In-sight (PPS)**

Types of Information from CPIC Vehicle File

Stolen	A vehicle that has been stolen or taken from its rightful owner by the commission of a crime (a vehicle purchased from a dealer under false pretenses).
Surveillance	In the event a vehicle is reported as being under observation, absolutely no action is to be taken by the inquiring officer. This information is provided solely for officer safety. Subjects present or associated with the vehicle must not be notified that the vehicle is reported under observation by the CPIC system. The inquiring agency should contact Washington INTERPOL for further instructions regarding the vehicle and/or occupants of such vehicle. There may be instances where a "silent hit" occurs. This means that the agency that entered the record will be notified that you inquired on his record, but you will receive a "no hit" message. In some instances, the agency may contact you in regard to this inquiry.
Crime	Crime vehicles are those vehicles known to be connected to the commission of a crime, (e.g., hit and run, murder, robbery, etc.). They are entered on the system by an agency wishing to examine the vehicle for possible evidence such as fingerprints, paint samples, bloodstains, disguises, empty shells, etc.
Seized	A vehicle that comes into its possession through abandonment, seizure or impounding by other means.
Pointer	A vehicle records whose function is only to point to a prime record in the system. For example, an individual wanted for a specific offense is entered into the system as a wanted person record. He is known to drive a particular car. The vehicles are entered on the system as a PNTRV record to point to the prime wanted person record should a query be received concerning the vehicle only.
To Be Seized	This category allows agency to record a vehicle which is to be seized as per court order or statute.

Positive Return – Canadian Vehicle File

** RESPONSE FROM CANADIAN SYSTEM - STOLEN VEHICLE FILE **
QUERY VEHICLE
LIC: AAA111
PROV: NB
REM: N,XQ,CNCBP0000,
QUERY VEHICLE LIC: AAA111 PROV: NB
NOT ON FILE VEHICLE
QUERY RO LIC: AAA111 PROV: NB
NO: 1
LIC: AAA111 PROV: NB EXP: 20XX-01-01
VIN: 1X1XX11X11X111111
TYPE: AUTO MAKE: OLDS MODEL: AG YEAR: 1990 STYLE: 4HRDTP
COLOUR: GREEN
OWNER: SMITH JOHN DOB: 1989-01-01
ADDR: 1234 ANY STREET FAIRHAVEN NB E5V1A4
CONFIRM STATUS WITH PROVINCIAL MOTOR VEHICLE BRANCH
20100101100021201000101100021
*** END OF CPIC RESPONSE ***
OTTAWA, CANADA

Canadian Vehicle Registration File

Canadian Vehicle Registration Query (XQ) will result in a check of the province/territory registration file AND CPIC's Vehicle file. The user may search on either LIC or VIN. LIY and LIT are not used for Canadian vehicle registration inquiries. Only six provinces in Canada house their automated vehicle registration files. They are:

- Quebec
- Ontario
- Alberta
- British Columbia
- New Brunswick
- Saskatchewan

On all inquiries to Canada, the user must include the reason code (RSN) indicating the reason for the query and the person/property in-sight code (PPS) indicating whether the person or property is in-sight of the officer making the query or requesting the information.

Query Vehicle Registration (XQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

One of the Following

License Plate Number (LIC)

Vehicle ID Number (VIN)

Required Information

***Reason (RSN)**

***In-sight (PPS)**

Positive Return – Canadian Registration

```
** FROM CANADA - ONTARIO R.O. SYSTEM **
HC ON11111
IC00000
RE:LIC:A1111A      PG: 01
RIN:111111111     TYPE:C
NAME:JOHN SMITH
L9R 1T9 ADDR: 123 ANY STREET,ALLISTON
VIN:1A111111A1111111 CLASS:TRL 05 MANA 942 FV WHI NO.CYL:0
STATUS:FIT POWER:UNKNOWN BRAND:NONE
LIC:A1111A      STATUS:ATTACHED
TAG:0000000 EXPIRES:31DECXX
PERMIT:B2222222 ISSUED:10JUNXX
ENQUIRY RESPONSE COMPLETE##
OTTAWA, CANADA
```

Canadian Driver License Files

Canadian Driver License query (UQ) provides information on driver license and will result in a check of the Person file located on the CPIC system. As a result of a single UQ query user will receive responses from the provinces/territories and CPIC Person file. Inquiries to Canada, must include the reason code (RSN) indicating the reason for the query and the person/property in sight code (PPS) indicating whether the person or property is in-sight of the officer making the query or requesting the information.

The response will include suspended or prohibited driver status information for all province/territories except British Columbia who will provide the information from their own file. For those provinces that provide their own registration information, a message following a short line of asterisks will indicate that the query is being processed.

Take no official action on any response from the Canadian Person File without obtaining specific instructions from Washington D.C., INTERPOL. This information is provided for officer safety and is to be used only in conjunction with other information the inquiring officer may have at his or her disposal at the time of query. In the event a person is reported as being under observation, take no action based on this information and do not disclose the existence of this information to any non-criminal justice personnel.

Query Driver License (UQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

***Destination (DST)**

Control Field (CTL)

Required Information

***Name (NAM)**

***Date of Birth (DOB)**

***Sex (SEX)**

***Reason (RSN)**

***In-sight (PPS)**

Optional Information

Operator License Number (OLN)

Driver License Files - Canadian Provinces

Only six provinces in Canada have automated driver license files. These provinces also provide a search of either NAM and DOB or OLN depending on whether the inquirer includes the OLN in their query. They are:

- Quebec
- Ontario
- Alberta
- British Columbia
- New Brunswick
- Saskatchewan

When sending a Driver License Query (UQ), to a non-automated province or a territory, the user will receive:

- Person file check (includes notification of driver license prohibition)
- Driver License Response (UR), message indicating that the province is non-automated and, if information OTHER THAN STATUS is needed, send an AM message directly to the province/territory for a manual check. The message will also contain the address of the province or territory as well as a copy of the query that was sent.

Below is a list of the provinces/territories and the ORIs to which the manual requests should be forwarded:

Province/Territory	ORI	Hours of Service	2-Character Code
Alberta	AB1010200	8-5 (EST) M-F	AB
Alberta	AB1012000	After hours	AB
British Columbia	BC1028700	24 / 7	BC
Manitoba	MB1007000	24 / 7	MB
New Brunswick	NK1004000	24 / 7	NK
Newfoundland	NF1004900	24 / 7	NF
Northwest Territory	NT1003500	24 / 7	NT
Nova Scotia	NS1005300	24 / 7	NS
Ontario	ON4540000	24 / 7	ON
Prince Edward Island	PE1000800	24 / 7	PE
Quebec	PQ4004700	24 / 7	PQ
Saskatchewan	SN1011700	24 / 7	SN
Yukon Territory	YT1001500	24 / 7	YT

Positive Return – Canadian Driver License

** FROM CANADA - QUEBEC R.O. SYSTEM **
REGISTRANT ID NUMBER:B222222222222
PROV:QUEBEC
SNAME:SMITH,JOHN
DOB:1979-01-01 SEX:M EYES:GREENISH-BLUE HT:180
ADDRESS:123 ANY STREET
SAINT-CONSTANT QC POSTAL CODE:A1A1A1
REF NO:AA111AA1A1 CATEGORY:DRIVER STATUS:VALID
ISSUE DATE:20XX-01-01 EXPIRY DATE:20XX-01-01
CLASS: ALL VEHICLES WITH HOOKUPS OR CLASS 3 VEHICLES TOWING
TRAILERS WITH A NET WEIGHT OF 2000 KG OR MORE
BUS ADAPTED FOR MORE THAN 24 PASSENGERSE
COMMERCIAL VEHICLE OR EQUIPMENT WITH 3 AXLES OR MORE OR VEHICLE
WITH 2 AXLES HAVING A NET WEIGHT OF 4500 KG OR MORE
EMERGENCY VEHICLE MINIBUS OR BUS ADAPTED FOR 24 PASSENGERS OR
LESS TAXI AUTOMOBILE WITH 2 AXLES AND NET WEIGHT LESS THAN 4500
KG, MOTORHOME, SERVICE OR UTILITY VEHICLES
OTTAWA, CANADA

Canadian Article File

Canadian Article query (CAQ) may be associated with other records on the CPIC system. These will be returned as a part of the initial response. Once the user has confirmed that the article is the correct article reported to be in question, and the status of such article, as reported by the CPIC system, is current and correct, it can be impounded pending specific instructions from the Canadian agency that entered the article into the CPIC system. The locating agency can contact Washington INTERPOL for assistance regarding disposition of the article.

On all inquiries to Canada, the user must include the reason code (RSN) indicating the reason for the query and the person/property in-sight code (PPS) indicating whether the person or property is in-sight of the officer making or requesting the information.

Query Canadian Article (CAQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

*** Serial Number (SER)**

*** Type (TYP)**

*** Reason (RSN)**

*** In-sight (PPS)**

Types of article information available to United States users from the CPIC file:

- Stolen
- Lost or to be Seized
- Recovered or Seized
- Pawned: items of property which have been accepted from individuals as collateral for loans, and, for the purposes of the CPIC Property File, articles obtained by direct purchases where there is reason to believe they may have been stolen.

Positive Return – Canadian Article file

** RESPONSE FROM CANADIAN SYSTEM - ARTICLE FILE **

QUERY ARTICLE

SER: 10000

TYPE: OT

REM: N,CAQ,AZNLETS20,

QUERY ARTICLE SER: 11111

NO:1

ARTICLE STATUS: STOLEN TYPE: MT

ITEM: SCIE S1: 11111

MAKE: LENNOX

REMARKS

1) KIT DE SCIES EMPORTE-PIECE
 CASE: RDL-100000-000 EXP: 20XX-01-01
 RECORD OWNER
 XX11111 SEC PUB RIVIERE-DU-LOUP 418-555-1234 20XX-01-01 13:00
 ++ASSOCIATED TO++
 ARTICLE STATUS: STOLEN TYPE: MT
 ITEM: ANALYSEUR S1: 1111
 MAKE: PROVA
 REMARKS
 1) ANALYSEUR DE PUISSANCE PROVA
 CASE: RDL-100000-000 EXP: 20XX-01-01
 RECORD OWNER
 XX11111 SEC PUB RIVIERE-DU-LOUP 418-555-1234 20XX-01-01 13:00
 ++ASSOCIATED TO++
 ARTICLE STATUS: STOLEN TYPE: MT
 ITEM: BATTERIE S1: 11111111
 MAKE: MILWAUKIE
 REMARKS
 1) BATTERIE 28 V
 CASE: RDL-100000-000 EXP: 20XX-01-01
 RECORD OWNER
 XX11111 SEC PUB RIVIERE-DU-LOUP 418-555-1234 20XX-01-01 13:00
 ++ASSOCIATED TO++
 ARTICLE STATUS: STOLEN TYPE: MT
 ITEM: PINCE S1: X11111
 MAKE: FLUKEX
 REMARKS
 1) PINCE AMPEREMEETRIQUE
 CASE: RDL-100000-000 EXP: 20XX-01-01
 RECORD OWNER
 XX11111 SEC PUB RIVIERE-DU-LOUP 418-555-1234 20XX-01-01 13:00
 ++ASSOCIATED TO++
 ARTICLE STATUS: STOLEN TYPE: MT
 ITEM: PERCEUSE S1: 11111
 MAKE: MILWAUKEE
 REMARKS
 1) PERCEUSE 3-4 350 RPM 120V
 CASE: RDL-100000-000 EXP: 20XX-01-01
 RECORD OWNER
 XX11111 SEC PUB RIVIERE-DU-LOUP 418-555-1234 20XX-01-01 13:00
 *** CONFIRM WITH ORIGINATING AGENCY ***
 2011010113000320110101130003
 *** END OF CPIC RESPONSE ***
 OTTAWA, CANADA

Canadian Gun File

Canadian Gun query (CGQ) are records that may be linked with other records on the CPIC system. These will be returned as a part of the initial response. Each query will cross search both the stolen gun file as well as the Canadian gun registration file. A gun is defined as any barreled weapon that can discharge a bullet or other missile, or any imitation of such a weapon.

The types of weapons include:

- Revolver or pistol
- Rifle
- Shotgun
- Flint/cap/matchlock muzzleloader
- Automatic weapons, machine guns/pistols
- Signal flare, rocket or gas guns
- Air guns (rifle or pistol)

Once the user has confirmed that the gun is the correct gun reported to be in question and the status of such gun, as reported by the CPIC system, is current and correct, it can be impounded pending specific instructions from the Canadian agency that entered the gun into the CPIC system. Locating agencies may contact Washington INTERPOL for assistance regarding disposition of the gun.

Query Canadian Gun (CGQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

*** Serial Number (SER)**

*** Type (TYP)**

*** Reason (RSN)**

*** In-sight (PPS)**

On all inquiries to Canada, the user must include the serial number (SER), type (TYP), reason code (RSN) indicating the reason for the query and the person/property in-sight code (PPS) indicating whether the person or property is in-sight of the officer making the query or requesting the information.

IMPORTANT: The serial number field will accept 23 characters but only 11 characters are stored on the CPIC file. When inquiring with more than 11 characters, the CPIC system will search on only the last 11 characters submitted, not the first 11.

Types of gun information available to United States users from the CPIC file:

- Stolen
- Lost or Missing
- Recovered
- Seized or to be Seized
- Pawned or Loaned

Positive Return – Canadian Gun File

THE FOLLOWING RESPONSE IS FROM THE CANADIAN FIREARMS
REGISTRATION SYSTEM

RE: 1234
UN AA00000
II00000
Q GUN ID:B/LANG:E/
REM: L,CGQ,1111X1X11X1111X111XXXX1X111X0000/
S1: 110000/CFRO: YES/
QUERY POSSIBLE HITS FOR CFIS
SER: 111111
REM: L,CGQ,1111X1X11X1111X111XXXX1X111X0000

***NO: 1
SER: 111111
MAKE: SAVAGE MOD: MARK IIG
FIN: 212342 CLASS: NON-RESTRICTED FIREARMS
TYPE: RIFLE ACTION: BOLT ACTION
CAL: 22 LR SHOTS: 10 BL: 526
FIREARM STATUS: EXPORTED
BUSINESS ADDR: 1234 ANY ST 1234 LAKEFIELD ONT CA A0A0A0
CORP: FIREARMS
LIC: 10000000 LIC EXP DATE: 20XX-10-10 LIC STATUS: VALID
CERT: 300000 REG STATUS: ADMINISTRATIVELY EXPIRED

***NO: 2
SER: 111111
MAKE: ENFIELD MOD: SPORTER
FIN: 4112345 CLASS: NON-RESTRICTED FIREARMS
TYPE: RIFLE ACTION: BOLT ACTION
CAL: 264 WIN MAG SHOTS: 4 BL: 610
FIREARM STATUS: KNOWN FIREARM
RESIDENCE ADDR: 2345 THIS PL SWIFT CURRENT SASK CA X0X0X0
SNME: SMITH G1: JOHN G2: JIM G3: JAMES DOB: 1982-01-01 SEX: M
LIC: 2222222 LIC EXP DATE: 20XX-01-01 LIC STATUS: EXPIRED
LIC: 55555555 LIC EXP DATE: 20XX-01-01 LIC STATUS: VALID
CERT: 33333333 REG STATUS: REGISTERED/RECORDED VIA TRANSFER

TOTAL HITS: 2
Wed Feb 10 10:00:00 20XX
TO CONFIRM A HIT OR REQUEST ASSISTANCE ON A SEARCH, PLEASE
CONTACT THE RCMP CANADIAN FIREARMS REGISTRY BY SENDING A MESSAGE
TO ORI ON80190 OR BY CALLING THE RCMP CFP POLICE HELP LINE AT 1-
800-731-4000 EXTENSION 2064 (ENGLISH) AND 2063 (FRENCH).
OTTAWA, CANADA

Canadian Securities File

Canadian Securities query (CSQ), records may be linked with other records on the CPIC system and will be returned as a part of the initial response. Once the user has confirmed that the security is the correct security reported to be in question and the status of such security, as reported by the CPIC system, is current and correct, it can be impounded pending specific instructions from the Canadian agency that entered the security into the CPIC system. The locating agency can contact INTERPOL Washington for assistance regarding disposition of the security.

On all inquiries to Canada the user must include the reason code (RSN) indicating the reason for the query and the person/property in-sight code (PPS) indicating whether the person or property is in-sight of the officer making the query or requesting the information.

The serial number field will accept 23 characters but only 16 characters are stored on the CPIC file. When inquiring with more than 16 characters, the CPIC system will search on only the last 16 characters submitted, not the first 16.

Following are the different types of securities information that are available to United States users from the CPIC file. They are:

- Stolen
- Lost or Missing
- Pawned or loaned
- Counterfeit
- Fraudulent and recovered securities such as bonds, currency, credit cards, ID's traveler's checks, and passports.

Code	Type of Security
BD	Corporate bonds and debentures issued by corporations, including banks, trust companies, charitable/religious groups, credit unions and co-operatives
CC	Canadian-issued currency
CU	Foreign-issued currency
ID	Stolen, lost, or fraudulent identification documents
MO	Money orders and traveler's checks
PP	Canadian and foreign passports
SB	Federal, provincial, and municipal bonds and debentures
ST	Stocks
VD	Vehicle documents
OT	All other security documents

Query Security (CSQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

By SER

Serial Number (SER)

By ISS

Issuer Name (ISS)

By COR

Corporation Name (COR)

By NAM

Name (NAM)

Required Information

*** Type (TYP)**

*** Reason (RSN)**

*** In-sight (PPS)**

- Stolen
- Lost or Missing
- Pawned or loaned
- Counterfeit
- Fraudulent and recovered securities such as bonds, currency, credit cards, ID's, traveler's checks, and passports

Positive Return – Canadian Securities File

** RESPONSE FROM CANADIAN SYSTEM - SECURITY FILE **

QUERY SECURITY

TYPE: PP

SNME: SMITH G1: JOHN

REM: N, CSQ, AZNLETS20,

QUERY SECURITY

NO:1

SECURITY STATUS: LOST TYPE: PP

S1: AA111111

SNME: SMITH

G1: MARGE G2: ELIZABETH

POI: CANADA

CASE: PPT-20110101-111 EXP: 20XX-01-01 RECORD OWNER PQ00000

DFAIT PASSPORT OFFICE 613-555-1234 20XX-01-01 07:00

POINTER PERSON

SMITH, MARGE ELIZABETH SEX: FEMALE DOB: 1992-01-01 AGE: XX

REMARKS

1) PASSPORT HAS BEEN REPORTED LOST, UNLESS BEING HELD AS

2) EVIDENCE PLEASE RETURN DOCUMENT TO PASSPORT CANADA

3) 70 CREMAZIE GATINEAU QC K1A 0G3

CASE: PPT-20110101-111

RECORD OWNER XX11111 DFAIT PASSPORT OFFICE 613-555-1234 20XX-01-01 07:00

NO:2

SECURITY STATUS: LOST TYPE: PP

S1: XX000000

SNME: SMITH G1: TONY G2: ROBERT POI: CANADA

CASE: PPT-20100101-000 EXP: 20XX-01-01

RECORD OWNER PQ00001 DFAIT PASSPORT OFFICE 613-555-1234 20XX-01-01 06:00

POINTER PERSON

SMITH, TONY ROBERT SEX: MALE DOB: 1991-01-01 AGE: XX

REMARKS

1) PASSPORT HAS BEEN REPORTED LOST, UNLESS BEING HELD AS

2) EVIDENCE PLEASE RETURN DOCUMENT TO PASSPORT CANADA

3) 70 CREMAZIE GATINEAU QC K1A 0G3

CASE: PPT-20100101-001

RECORD OWNER PQ00001 DFAIT PASSPORT OFFICE 613-555-1234 20XX-01-01 06:00

NO:3

SECURITY STATUS: LOST TYPE: PP

S1: 111111

SNME: SMITH G1: JIMMY G2: M POI: SAINT LUCIA, AMERICAS

REMARKS

1) PASSPORT

CASE: 1111111.X11 EXP: 20XX-01-01

RECORD OWNER

ON11111 TORONTO PS RECORDS 416-555-1234 20XX-01-01 16:00

POINTER PERSON

SMITH, JIMMY M

SEX: MALE DOB: 1990-01-01 AGE: XX

ADDR: 1234 ANY STREET, TORONTO ONTARIO

REMARKS

1) OWNER OF LOST ID

CASE: 1111111.X11

RECORD OWNER

ON11111 TORONTO PS RECORDS 416-555-1234 20XX-01-01 16:00

*** CONFIRM WITH ORIGINATING AGENCY ***

2011010114003420110101140034

*** END OF CPIC RESPONSE ***

OTTAWA, CANADA

Canadian Boat File

Canadian Boat query (CBQ) includes boat registration information and stolen motors. The query is made by serial number with an optional type of code. A boat is defined as a watercraft, which may be a small open vessel, a large vessel, or ship, propelled by oars, sails or engine.

Once a user has confirmed that the boat is the correct boat reported to be in question and the status of such boat, as reported by the CPIC system, is current and correct, it can be impounded pending specific instructions from the Canadian agency that entered the boat into the CPIC system. The locating agency can contact INTERPOL in Washington DC for assistance regarding disposition of the boat.

On all inquiries to Canada the user must include the reason code (RSN), indicating the reason for the query and the person/property in-sight code (PPS) indicating whether the person or property is in-sight of the officer making or requesting the information.

Query Canadian Boat (CBQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

By LIC

License Number (LIC)

By BHN

Boat Hull Number (BHN)

By REG

Registration Number (REG)

By NAM

Name (NAM)

By SER

*** Serial Number (SER)**

Type (TYP)

Required Information

***Reason (RSN)**

***In-sight (PPS)**

Types of boat information available to United States users from the CPIC file:

- Stolen
- Recovered
- Pawned
- Lost or Missing

Positive Return – Canadian Boat File

```
** RESPONSE FROM CANADIAN SYSTEM - BOAT/MOTOR FILE **
*****
- POSSIBLE CPIC 'BOAT/MOTOR' FILE HIT. -
YOUR INQUIRY MAY HAVE RESULTED IN MULTIPLE RECORDS BEING
RETURNED.
CONFIRMATION ON THE SELECTED 'BOAT/MOTOR' MUST BE ACCOMPLISHED
USING A 'YQ' MESSAGE ADDRESSED TO THE CANADIAN LAW ENFORCEMENT
AGENCY IDENTIFIED AS THE ORIGINATOR OF THE RECORD.
YOU MUST ADD '00' TO THE END OF THE 7-DIGIT CANADIAN AGENCY ORI
IN THE RECORD. (EXAMPLE: 'TORONTO PD ON30570 20XX-01-01 12:00'
DESTINATION ORI FOR CONFIRMATION WOULD BE ON3057000)
*****
QUERY BOAT
BOATID: 11XXXXXX
REM: N,CBQ,AZNLETS20,
QUERY BOAT BOATID: 11CD347
NO: 1
**BOAT** STATUS: STOLEN TYPE: JETSKI LIC: 11CD347
NAME: WAYNE JETSKI HIN: 46DJTHI2347681
PROP: INBOARD MLG: 2 M ( 7 FT )
CASE: ACUPIES TEST-02 EXP: 20XX-01-01
RECORD OWNER XX11111 CPIC-CENTRE-FIELD-SERVICE 111-111-1111
20XX-01-01 15:00
***CONFIRM WITH ORIGINATING
AGENCY***2011010110080020110101100800***
END OF CPIC RESPONSE
***OTTAWA, CANADA
```

Canadian Criminal History Files

Canadian Criminal History is the process for accessing Canadian criminal history records from the Royal Canadian Mounted Police (RCMP) is the same as accessing criminal records from individual state repositories in the United States, IQ/FQ/AQ. Canada has an optional field to access additional records when multiple hits on name inquiries are received.

The IQ-CAN is utilized when the agency does not have the Fingerprint System (FPS) Canadian identification number. The FPS number is Canada's version of the FBI number; a unique number assigned to each criminal record and backed up by fingerprints. Response to this type of query will provide personal identification information of one or multiple individuals.

Once the identification record(s) have been returned it is at the option of the inquirer to select the individual the user is interested in and submit an FQ-CAN to retrieve the full criminal record. This works very much like NCIC's QH/QR or Nlets interstate IQ/FQ procedures.

CHRI Identity Query

NLETS Query Identity (IQ-CAN), provides criminal history record identification information on a subject. Response(s) will be returned, and the requester will select the desired record and submit a Full Record Query (FQ-CAN) with the FPS number.

NLETS Query Identity (IQ-CAN)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Required Information

- *Purpose (PUR)**
- *Attention (ATN)**
- *Reason for Inquiry (RFI)**
- *Name (NAM)**
- *Sex (SEX)**
- *Date of Birth (DOB)**

Optional Information

Request Additional Records (RAR)

CHRI Full Record Query

NLETS Full Query (FQ-CAN), provides a full record/RAP sheet from a state's criminal history repository. Normally, this message will be used after an IQ-CAN has been returned with a FPS number

NLETS Full Query (FQ-CAN)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

*** Purpose (PUR)**

*** Attention (ATN)**

*** Reason for Inquiry (RFI)**

*** Canadian FPS ID Number**

Mailing Address Data

Department (DPT)

Building (BLD)

Address/P.O. Box (ADR)

City and State Postal Address (CIS)

Zip Code (ZIP)

Administrative Messages to Canadian Agencies

Nlets users can send administrative messages to up to five destinations on the CPIC network. These messages are generally for investigative reasons of a broad nature, to request driver license information from non-automated provinces or to send broadcast messages of international interest. These messages will be reviewed by the U.S. National Central Bureau of INTERPOL in Washington, DC and must contain the reason for the request and the requester's name.

To broadcast an administrative message, it must be addressed to CN for a country-wide broadcast. Only narrative messages dealing with urgent operational police matters will be considered for nationwide broadcast in Canada.

Canadian ORI File

Canada has added records for their agencies to the NCIC ORI file. All Canadian ORIs are seven characters but two zeroes must be added to the end to make them nine-character ORIs.

INTERPOL Transactions

The International Criminal Police Organization (INTERPOL) is an international organization whose mission is to facilitate the exchange of police information and promote cooperation and assistance between law enforcement authorities of its 194 member countries, including the United States. Each member country establishes a domestic entity called the National Central Bureau (NCB), whereby authorized law enforcement authorities are given access to the databases and resources of INTERPOL.

Title 22 USC, Section §263a names the US Attorney General as the United States representative to INTERPOL. Title 28 CFR Section §0.34a establishes the United States National Central Bureau (USNCB), as the point of contact for coordination between U.S. officials and INTERPOL, which is headquartered in Lyon, France. The USNCB is part of the US Department of Justice, and they determine which U.S. law enforcement entities are authorized to have access to INTERPOL databases.

Access to INTERPOL records via Nlets, provides information on international wanted person, stolen vehicles, and stolen travel documents. Initial queries are performed to which Interpol responds with a list of any potential matches. A secondary full query may be run on the specific records of interest. A Full Person response may include one or more images with full binary data if present in Interpol's linked files for that record.

Initial Query	Full Report
• IPQ Wanted Person Query	• FPQ Wanted Person Query
• IVQ Stolen Vehicle Query	• FVQ Stolen Vehicle Query
• ITQ Stolen Travel Document Query	• FTQ Stolen Travel Document Query

All transactions to Interpol must have a destination of IP. Each message key set has an initial query and a full query. The proper procedure is to submit the initial query using the identifiers. INTERPOL will respond with a list of possible matches. Each member of the list of possible matches will have an entity identifier (EID) number. The EID number is then submitted on the associated full query to obtain more detail on the record.

Each positive match on the full record query will generate an alarm to the record-holding country and to the USNCB. The record-holding country may, at any time, inquire as to the reason the subject-record was searched. The country may contact the USNCB, which will then request this information from the inquiring agency. For this reason, the USNCB requires that INTERPOL queries be logged and tracked.

When a positive match is found, it is important to understand that no arrest may be made based solely on the result of an INTERPOL query. Under U.S. Law, the existence of charges in another country alone does not authorize the subject's arrest in the United States. Foreign charges and/or the present circumstances may provide a basis under the laws and regulations applicable to your jurisdiction to detain the subject, at least temporarily, to obtain additional information.

INTERPOL Wanted Person Query (IPQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

***Name (NAM)**

***Date of Birth (DOB)**

Initial Person Return - Possible Match

Possible Interpol Matches:

Subject: ADAM VILLACIS

DOB: 1978-09-01

ID: 2004/99999

Original query Data

Name: VILLACIS, -MONSALVE

DOB: 1951-04-03

Enter the ID number shown in the return to obtain a more detailed full person record using the FPQ.

Initial Person Return -- Multiple Possible Matches

Possible Interpol Matches:

Subject: GERARDO ARTURO MENA LOPEZ

DOB: 1951-04-21

ID: 2005/17651

Subject: GERARDO LOPEZ CHAVEZ

DOB: 1971-07-12

ID: 2005/30773

Subject: GERARDO LOPEZ

DOB: 1967-08-03

ID: 2005/22126

Original Query Data

Name: LOPEZ, GERARDO

DOB: 1967-08-03

It may be necessary to study the results to determine if the subject returned is the same person inquired upon. If necessary, perform multiple full record inquiries to decide.

Initial Person Return -- Too Many Answers

TOO_MANY_ANSWERS

Original Query Data

Name: RODRIQUEZ, CARLOS

DOB: 1982-10-14

Revise the search criteria to attempt a more precise match.

Initial Person Return -- No Record

RECORD NOT FOUND

Original Query Data

Name: VILLACIS, -MONSALVE

DOB: 1951-04-03

Note here that the Original Query Data shown on the response differs from the actual name submitted. The original NAM/ field on this record was VILLACIS -MONSALVE, RONALD

INTERPOL Stolen Vehicle Query (IVQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Vehicle Data

***Vehicle Identification Number (VIN)**

Engine Identification Number (ENG)

Initial Vehicle Return – Possible Matches

Possible Interpol Matches:

VIN: 1QQQ999999PP9999

Original Query Data

VIN: 1ABCD00E00F123456

Use the VIN for the Full Vehicle Query (FVQ) EID field. Do not initiate an FVQ until the IVQ has been submitted.

Initial Vehicle Return – No Record

RECORD NOT FOUND

Original Query Data

VIN: 123TEST

INTERPOL Stolen Travel Document Query (ITQ)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Travel Document Data

***Document ID (DID)**
Document Type (TYP)
County of Issue (CNT)

Travel Document Return – Possible Match

Possible Interpol Matches:

ID: 012345678
Type: Passport
Country: UNITED STATES
Interpol ID: 999999X999999XX999999XXX99999999

Original Query Data
Document ID: 012345678

The response for the travel document identifies that type of travel document and the country of origin. The EID to be used in the FTQ record is identified by the Interpol ID: Label:

Travel Document Return – No Record

RECORD NOT FOUND

Original Query Data
Document ID: 1234567890123456789012345678901234567890

INTERPOL Full Query (FPQ/FVQ/FTQ)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**
Originating Agency Code (ORI)
Control Field (CTL)

Full Detail ID Information

***Entity ID (EID)**

Optional Information

Image Indicator (IMQ)

Interpretation of the Full Record Return

- The full record response return will always contain a caveat reminding the operator that USNCB must be contacted.
- Person records will indicate whether the person is wanted, missing, a person of interest and/or if the record is a criminal history.
- The term EXISTING PERSON indicates that the person is known to be using the identity of another person.
- The term Metadata may be ignored.

Full Person Return

INTERPOL RECORD YOUR QUERY OF THE INTERPOL ASF HAS RESULTED IN A POSITIVE HIT AND AN ALARM MESSAGE HAS BEEN SENT TO THE COUNTRY THAT SUBMITTED THE INFORMATION AND THE INTERPOL-UNITED STATES NATIONAL CENTRAL BUREAU (USNCB) AT THE U. S. DEPARTMENT OF JUSTICE IN WASHINGTON, D. C. BEFORE TAKING ANY FURTHER ACTION ON THIS MATTER, YOU MUST CONTACT THE USNCB IMMEDIATELY AT (999) 999-9999 TO CONFIRM THE VALIDITY OF THE INFORMATION OBTAINED AND COORDINATE ANY FOLLOW-UP ACTION ON THE INFORMATION. NOTE: UNDER U. S. LAW, THE EXISTENCE OF CHARGES IN ANOTHER COUNTRY ALONE DO NOT AUTHORIZE THE SUBJECTS ARREST IN THE UNITED STATES. HOWEVER, THE FOREIGN CHARGES AND THE PRESENT CIRCUMSTANCES MAY PROVIDE A BASIS UNDER THE LAWS AND REGULATIONS APPLICABLE TO YOUR JURISDICTIONS TO DETAIN THE SUBJECT, AT LEAST TEMPORARILY, IN ORDER TO OBTAIN ADDITIONAL INFORMATION.	Caveat notifying an operator to contact INTERPOL
SUBJECT INFORMATION (IDENTITY CONFIRMED) (WANTED) NAME: DOE, JANE DOB: 1951-04-03 SEX: F CRIMINAL HISTORY OFFENSE: CRIMINAL ORGANIZATION/ASSOCIATION/GROUP - COMPLICITY OFFENSE: AIDING A CRIMINAL OFFENSE: AGGRAVATED THEFT - COMPLICITY OFFENSE: MONEY LAUNDERING - COMPLICITY PERSON QUALIFICATION: CRIMINAL	Information on the status of the subject, including descriptors Not all persons are wanted

Full Person Return - continued

ALIAS INFORMATION (BIRTH NAME) NAME: DOE ALIAS INFORMATION (EXISTING PERSON) NAME: DOE, JANEY DOB: 1950-07-29 ALIAS INFORMATION (ALIAS) NAME: DOE, JAN DOB: 1951-01-13 SUBJECT'S MOTHER NAME: DOE SUBJECT'S FATHER NAME: DOE	Known Aliases and Parent's Names Existing Person indicates the subject is using another person's identity
LINKED FILE: TYPE: PHOTO LINKED FILE: TYPE: NOTIFICATION: RED	Notices
METADATA	Ignore Metadata
ORIGINAL QUERY DATA ENTITY ID: 2001/99999	Original Query Data

Full Vehicle Return

YOUR QUERY OF THE INTERPOL ASF HAS RESULTED IN A POSITIVE HIT AND AN ALARM MESSAGE HAS BEEN SENT TO THE COUNTRY THAT SUBMITTED THE INFORMATION AND THE INTERPOL-UNITED STATES NATIONAL CENTRAL BUREAU (USNCB) AT THE U. S. DEPARTMENT OF JUSTICE IN WASHINGTON, D. C. BEFORE TAKING ANY FURTHER ACTION ON THIS MATTER, YOU MUST CONTACT THE USNCB IMMEDIATELY AT (999) 999-9999 TO CONFIRM THE VALIDITY OF THE INFORMATION OBTAINED AND COORDINATE ANY FOLLOW-UP ACTION ON THE INFORMATION. NOTE: THIS INFORMATION MAY PROVIDE THE BASIS FOR ADDITIONAL INVESTIGATION, SEIZURE, AND/OR CHARGES UNDER THE LAWS AND REGULATIONS APPLICABLE TO YOUR JURISDICTION.	Caveat notifying an operator to contact INTERPOL
VEHICLE INFORMATION THEFT	Vehicle Status
ORIGINAL QUERY DATA VIN: 1ABCD00E00F123456	Original Query Data

Full Travel Return

INTERPOL RECORD YOUR QUERY OF THE INTERPOL ASF HAS RESULTED IN A POSITIVE HIT AND AN ALARM MESSAGE HAS BEEN SENT TO THE COUNTRY THAT SUBMITTED THE INFORMATION AND THE INTERPOL-UNITED STATES NATIONAL CENTRAL BUREAU (USNCB) AT THE U. S. DEPARTMENT OF JUSTICE IN WASHINGTON, D. C. BEFORE TAKING ANY FURTHER ACTION ON THIS MATTER, YOU MUST CONTACT THE USNCB IMMEDIATELY AT (999) 999-9999 TO CONFIRM THE VALIDITY OF THE INFORMATION OBTAINED AND COORDINATE ANY FOLLOW-UP ACTION ON THE INFORMATION. NOTE: U. S. LAW DOES NOT PROVIDE THE AUTHORITY TO ARREST BASED ON THIS INFORMATION ALONE. HOWEVER, THIS INFORMATION MAY PROVIDE THE BASIS FOR ADDITIONAL INVESTIGATION, SEIZURE, AND/OR CHARGES UNDER THE LAWS AND REGULATIONS APPLICABLE TO YOUR JURISDICTION RELATED TO FALSE IDENTIFICATION.	Caveat notifying an operator to contact INTERPOL
THEFT DATE: WED, 16 JULY 20XX 20:40:42 UTC	Information on the Status of the Travel Documents
METADATA	Ignore Metadata
ORIGINAL QUERY DATA ENTITY ID: 99999999XX00000000XX99999999X	Original Query Data

When contacting the USNCB following a positive match, the USNCB may provide additional details such as the complete INTERPOL record and possibly a contact for the record holding country's National Central Bureau (NCB) for follow up.

When contacting USNCB at ORI/DCINTER00 following a positive match, be prepared to provide:

- Identifying information on the subject
- Reason for the request
- Investigation type
- Status of the subject (in custody, under investigation, etc.)
- Any available information concerning the subject's itinerary, including the address of the subject's destination, home address, etc.
- Information on whether the subject will be detained at your agency and for what duration

Questions regarding INTERPOL queries should be directed to:

INTERPOL ORI: DCINTER00

Phone: 202-616-3900

Name Information

Name of person that is the subject of query must include last and first name in the following format: Last, First Middle. Multiple last names, with or without spaces in between, are combined into the entered last name. Apostrophes are not entered. For last names conjugated by the letter y replace the y with a hyphen and join the names together. A single comma is required after the last name. Hyphens are permitted in the last name only; if a first or middle name is hyphenated, replace the hyphen with a space. If that creates more names than permitted, remove the space so the two formerly hyphenated names become one.

The usage of surnames from different countries can often be confusing. For example, Hispanics generally use both their fathers and mothers last name, giving them a double last name. The first name of this double last name is generally the most important name for record check purposes. If one does not know how to place these names in the name fields on inquiries, misses could occur.

Hispanic First Names

Many Spanish first names consist of more than one word, for example, Maria de Los Angeles, Maria de la Luz, and Maria Del Carmen. When written with a prepositional phrase, the name should be treated as one first name. If the name is not recorded with a prepositional phrase, for example, Maria Luz or Maria Carmen, it should be considered first and middle names.

Hispanic Surnames

Spanish and Hispanic persons customarily use the surnames of both parents. This double surname is derived from the first surname of the father and the first surname of the mother. Neither name is considered a middle name. The surname of the father precedes that of the mother. The two surnames may be connected by the word y, which means and. For example, Juan Gomez y Conde has Juan as a first name, Gomez as the surname of the father, and Conde as the surname of the mother. For recording purposes, all double last names are listed with the father's surname followed by the mother's surname. Juan Gomez y Conde would be recorded as Juan Gomez Conde.

The nationals of some South American countries do not, as a rule, use both last names. If the subject comes from a country that uses both last names, but the subject only uses one, and it is his mother's surname, this will often indicate that the subject's parents were not married.

Hispanic Married Names for Women

When she marries, a woman commonly drops the surname of her mother and adds the first surname of her husband, preceded by the preposition *de*. This indicates she is the *wife of* that man. Maria Gomez Garcia, when married to Juan Martinez Ramirez, would become Maria Gomez de Martinez, and will be recorded as Gomez de Martinez, Maria. Note that according to traditional Hispanic usage the woman's surname never changes. After admission to the United States, however, some women have adopted the American custom of using the husband's surname as their own. Maria Gomez de Martinez may begin to give her name as Martinez, Maria Gomez.

Middle Eastern Names

When a sequence of two, three or four names appear, no part of which can be recognized as the first name, middle name or surname, the last part only is identified as the surname and the first part used as the first name.

Name	Surname
Mohammed Ali Jafir	Jafir

When a surname is preceded by an article such as El or Al, it is part of the surname.

Name	Surname
Yousef Ben El Gazar	El Gazar

Asian (Chinese) Names

When a sequence of two, three or four names appears, no part of which can be recognized as the first name, middle name, or surname, the first part only is identified as the surname and the next parts used as the first name and middle name. When one or more names follow the surname, use only the first as the surname. Sometimes the surname will be in capital letters and the other names will be connected by a hyphen. In such cases the user may find the surname written either before or after the other names.

Name	Surname
Low Tai Yat	Low
Harry Yat Bun Sing	Yat
Soong Mei Ling	Soong

Name Query format: LAST, FIRST MIDDLE OTHER

Additional Examples:

Subject has another name	Inquire using:
Mr. Reginald Charles Hogworthy III	HOGWORTHY, REGINALD CHARLES III

Subject's last name is hyphenated, or the letter y conjugates last names:	Inquire using:
Natalie Spencer-Windsor	SPENCER-WINDSOR, NATALIE
Jennifer M. Gomez y Garcia	GOMEZ-GARCIA, JENNIFER M
John Franklin al-Muhammad y Jones Jr.	AL-MUHAMMAD-JONES, JOHN FRANKLIN JR
Dr. Jeffrey Jay van de Muhammad Al-Akbariah	VANDEMUHAMMADAL-AKBARIAH, JEFFREY JAY

The last name is a compound name without a hyphen or the letter y:	Inquire using:
James F. FitzMaurice III	FITZMAURICE, JAMES F III
Mrs. Alice Fay McDonahue	MCDONAHUE, ALICE FAY
Jean Pierre Michael d'Lessandro	DLESSANDRO, JEAN PIERRE MICHAEL
Mr. Anthony Mark Van de Swelte	VANDESWELTE, ANTHONY MARK
Ms. Christina Michelle Jones O'Connor	JONESOCONNOR, CHRISTINA MICHELLE

The first name is compound:	Inquire using:
Billy Jack Harry Coe	COE, BILLY JACK HARRY
Velda-Mae Cook	COOK, VELDA MAE
Mary-Jo Ashley Heather McMahan	MCMAHAN, MARYJO ASHLEY HEATHER
Joanne Hurt	HURT, JOANNE
Jo Ann Okilahoe	OKILAHOE, JO ANN

The first or middle name is an initial:	Inquire using:
Mr. T. S. Elliot	ELLIOT, T S
Dr. Thornton M. Cogswell	COGSWELL, THORNTON M

National Drug Pointer Index System

National Drug Pointer Index System (NDPIX) is a nationwide, multi-jurisdictional automated information sharing system emphasizing increased cooperation among law enforcement agencies. Queries/Entries into NDPIX also checks against the National Virtual Pointer System (NVPS). NDPIX is managed by the Drug Enforcement Agency (DEA) and operates at the Department of Justice computer center in Rockville, Maryland via a secure communication connection to the Nlets network and is available 24 hours per day (less end-of-day maintenance), seven days per week.

NDPIX provides automated response Point of Contact (POC) information on active cases to state, local and Federal law enforcement agencies. Records are kept in the database for 180 days and then purged unless updated or renewed. Entry makers have the option of requesting lists of their records in the database.

To participate in this program a law enforcement agency signs a participation agreement with DEA and, in return, DEA assigns NDPIX user IDs and passwords. Contact 1-800-276-5558, email: DEA.servicedesk@DEA.gov

Processing of NDPIX transactions includes the following basic operations:

- A law enforcement agency submits an entry on a target that is under active investigation for violation of drug laws. The law enforcement agency can later update or renew the entry.
- The National Drug Pointer Index System (NDPIX) then:
 - Validates the record to assure that the transaction contains an authorized ORI, User ID, and Password.
 - Validates the record to assure that it contains at least the mandatory fields of data and that the data fields are valid.
 - Notifies the entry maker of any errors found in the entry, update, or renewal.
 - Adds the valid entry to the database or updates an earlier entry.
 - Searches the database for matches to the entry, update, or renewal.
 - Sends POC information to the entry maker on up to 50 matchers and indicates when no matches had been found.
 - Sends the POC of the entry or update to owners of matching records.

Administrative Messages

An Administrative Message (AM) and an Administrative Message with Image (AMI) are:

- A criminal justice related point-to-point free form message.
- Different from other Nlets traffic in that it is free form.
- May be used for practically any type of information transmission not associated with a specific message type.
- May ask for information or assistance.
- May be in response to a request from another agency.
- NOT to be used for hit confirmation or responses.
- Not to contain actual returns from NCIC/TCIC

An Administrative Message Law Enforcement Only (AML) is:

- Law enforcement only related point-to-point free form message.
- May be used for law enforcement only information not associated with a specific message type.
- May ask for information or assistance.
- May be in response to a request from another agency.
- Nlets will insert the caveat FOR LAW ENFORCEMENT DISSEMINATION ONLY within the body of the message prior to sending.

General guidelines for statewide, regional or all points messages:

- To request a statewide, regional or all points message, Nlets members must use an administrative message (AM/AML).
- Users should confine broadcast type messages to individual states, regions, or community of interest states.
- State broadcasts may be sent to up to five states.
- Regional broadcast codes and two-character state codes may be intermixed in the destination fields.
- The general use of all points messages is discouraged.

Prior to the transmission of a message, agencies should consider the following questions:

- Why is this event/incident/crime worthy of a broadcast?
- Will it really enlist the aid of other agencies?
- How much information must be transmitted to clearly describe the situation?
- Who is likely to be interested in the subject matter, everyone or just the agencies in my own geographic area?
- What better methods could be used to inform those agencies that really need to know of this situation: Phone calls? Emails? Directed messages?

Administrative Message (AM)

***Indicates mandatory fields**

***Message Key (MKE)**

***Originating Agency Code (ORI)**

Destination ORI/Nlets Region Code (DRI) (5)

Device Mnemonic (MNE) (7)

Broadcast Group (BCG) (3)

Control Field (CTL)

Distance Broadcast

Distance (DIS)

Starting Point (ALTDEV)

Message Text (TXT)

***Message Text**

Message Format

Message format is an established form of sending information from one agency to another or from one person to another. Use of the proper message format in administrative messages is necessary to provide a standardized method for exchanging law enforcement and criminal justice information between the many agencies on the TLETS and Nlets systems.

Messages can be used for the following:

- Requests for information
- Replies with information
- Information broadcast to groups of agencies

Block form is used in message formatting with each part beginning at the left margin. Messages transmitted on the system will have single line spacing between each part of the message.

An administrative message contains five distinct parts:

1. Preamble
2. Address
3. Reference
4. Text
5. Signature

Preamble

The preamble consists of the agency's message number, name of agency. The message number is used for reference and filing purposes. The second part includes the name of the agency and the state (required for out-of-state).

Example Preamble

12345 OSAGE CO SO, OK

1011 GUN BARREL CITY PD, TX

Address

The address is the name of the agency and may be directed to a specific person or division within an agency to route it to the addressee faster.

Example Address

OSAGE CO SO ATTENTION: SGT SMITH

GUN BARREL CITY PD ATTENTION: HOMICIDE DIVISION

Reference

The reference line may be used to identify the subject or topic of the text, such as: runaway, missing person, attempt to locate, or bank robbery. Messages requesting information do not necessarily contain a reference since it usually is the first message. The reference can indicate when there has been previous information on the same subject matter.

Example Reference

RUNAWAY 16 YO FEMALE

BANK ROBBERY AUSTIN

Text

The text is the main part of an administrative message and should be kept as brief as possible without sacrificing clarity and accuracy. Messages must be restricted to matters pertaining to valid law enforcement, criminal justice, and other official police business. Short and easily understood words, phrases and common abbreviations should be used.

DO NOT USE:

- Words and phrases that convey no information, such as "BOLO," "PICK UP AND HOLD," "NOTIFY THIS AUTHORITY IF APPREHENDED OR LOCATED," "DETAIN FOR THIS DEPARTMENT," etc.
- Courtesy phrases such as: "THANK YOU IN ADVANCE," "PLEASE," "ALL HELP APPRECIATED," etc.
- Fancy borders, underlines and other symbols and extraneous characters such as: "*****", "!!!!!!!", "//////////", etc.

- Repeated statements such as: "RUNAWAY-RUNAWAY-RUNAWAY-RUNAWAY," "WANTED WANTED WANTED."
- Ten codes and other local abbreviations or terms.
- Slang or racial/ethnic terms.

Text Example

OUR AGENCY IS UNABLE TO LOCATE RUNAWAY JANE DOE AT 1515 MAIN ST
WHICH IS A VACANT BUSINESS BUILDING

SUSPECT JANE WF 504 LAST SEEN WEARING GRN SHIRT BLU SHORTS
POSSIBLY AT 1234 6TH STREET POSSIBLY ARMED WITH A KNIFE IF
LOCATED NOTIFY HOMICIDE AT 512-123-4567

Signature/Authority

The signature/authority consists of the city/county, type of agency and operator service. Operator service consists of the last name or initials of the operator. A name and title or a specific division may be used as the first line of the signature to indicate where to send replies.

Signature/Authority Example

DENVER CITY PD BT

DEAF SMITH CO SO JC

Request Example:

2301-55 CRYSTAL CITY PD, TX	PREAMBLE
LAFAYETTE PD, LA	ADDRESS
PAROLE VIOLATOR	REFERENCE
JOHN DOE WM 5121984 600 220 BLK/BRO RESIDING AT 1234 MAIN STREET LAFAYETTE LA SID# LA9999988 WARRANT# 1223334444- 55555666	TEXT
CRYSTAL CITY PD, TX TG	SIGNATURE/AUTHORITY

Reply Example:

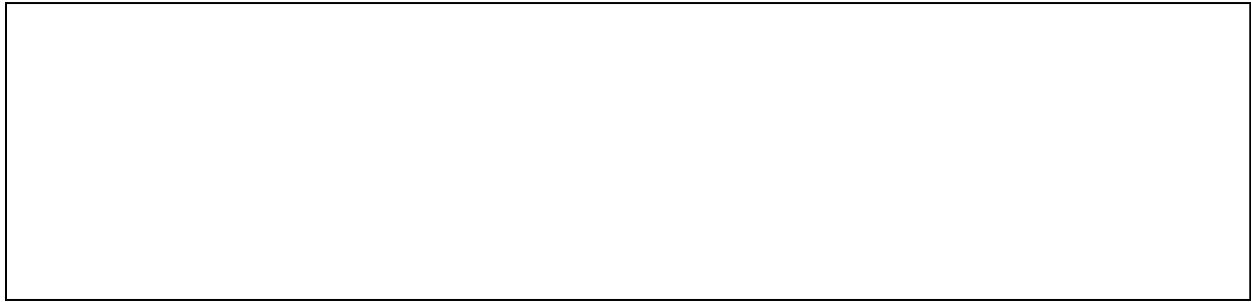
130 LAFAYETTE PD, LA	PREAMBLE
CRYSTAL CITY PD, TX	ADDRESS
PAROLE VIOLATOR JOHN DOE	REFERENCE
SUBJECT JOHN DOE WAS APPREHENDED ON 01022024 BY LAFAYETTE PD AND WILL BE TRANSFERRED TO CRYSTAL CITY PD	TEXT
LAFAYETTE PD, LA MM	SIGNATURE/AUTHORITY

Order of Description

There is a standardized order when describing vehicles and persons in administrative messages. When information is not known, omit without comment.

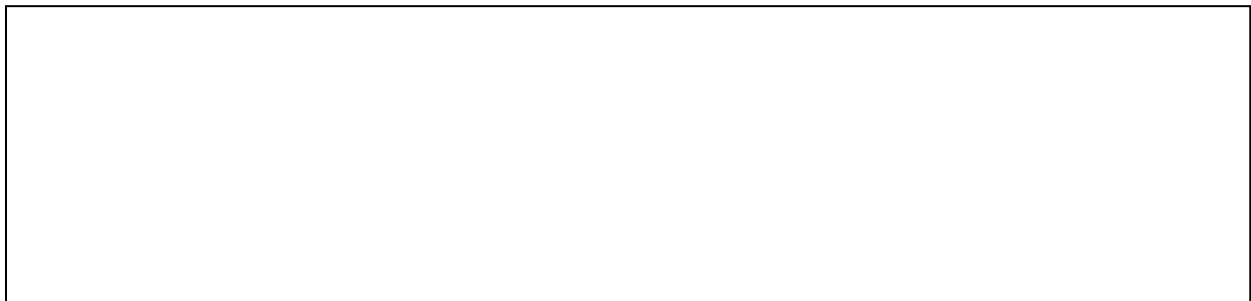
Vehicle Description

Vehicles should be described by color, year, make, model, body style, additional descriptors, license plate (include year and state) and VIN.

A large, empty rectangular box with a thin black border, intended for a vehicle description.

Person Description

Persons should be described by name, race, sex, DOB, height, weight, hair color, eye color, skin tone (complexion), physical imperfections, clothing (described from top to bottom) and other pertinent information (such as habits, weapons, or traits that might help identify the individual).

A large, empty rectangular box with a thin black border, intended for a person description.

Message Types

Crime Messages

This type of message is used to immediately advise surrounding agencies of information. To avoid false arrest or seizure of property, a complaint should be signed, and warrants issued prior to sending a message. This message can be directed to agencies that surround the area in which the offense occurred. After the initial investigation has been conducted and more information has been obtained, the originating agency should direct any additional information in a message to the geographic region/areas of concern.

The administrative message on a crime can include the following information:

1. Type of offense
2. Time and place of occurrence
3. Warrant number and extradition information (extradition information is necessary if the message is to be directed out-of-state)
4. Name and description of wanted person(s) (if more than one suspect, each should be listed as 1, 2, etc.)
5. Mode and direction of travel
6. Other pertinent information

Crime Message Example

155 ROTAN PD, TX	PREAMBLE
ALL REGION 6	ADDRESS
BANK ROBBERY IN ROTAN 20XX0101 12:00 AM	REFERENCE
RED 14 BUICK SEDAN TX JJJ1235 USED IN BANK ROBBERY OBTAINING ABOUT \$25000 1. WF 508 135 RED/GRN TAN SHIRT BLACK PANTS ARMED WITH 45 AUTOMATIC 2. WM 510 165 BRO/BLU BLUE SHIRT TAN PANTS ARMED WITH 45 AUTOMATIC 3. HM BLACK SHIRT REMAINED IN CAR	TEXT
ROTAN PD, TX JB	SIGNATURE/AUTHORITY

Runaway Messages

A runaway in Texas is an individual seventeen years old or younger who is missing and not considered endangered or involuntary. Persons eighteen years of age and over are considered missing persons.

Messages on runaways can be handled with a local broadcast message or directed to the area in which the runaway is believed to be going. Missing persons should also be entered into NCIC when applicable. The messages can contain the following information:

1. Name and age
2. Physical description
3. Mode and direction of travel, (if unknown, omit)
4. Any other pertinent information that could be used to locate subject
5. Disposition of runaway if apprehended such as, "parent will pick-up" or "hold for juvenile officer", etc.

Runaway Message Example

201 LAKEWAY PD	PREAMBLE
DPS REGION 6	ADDRESS
RUNAWAY	REFERENCE
JANIE DOE WF 09071990 502 101 BRO/BRO TX DL 123456789 LAST SEEN 01212021 AT RESIDENCE IN LAKEWAY DRIVING SIL 2019 FORD FIESTA TX XXX2122 POSSIBLY GOING TO BOYFRIEND JOHNNY DEE HOME IN AUSTIN CONTACT MOTHER JUNE DOE AT 512-111-2345	TEXT
LAKEWAY PD JD	SIGNATURE/AUTHORITY

Missing Person Messages

A missing person message may be used for any of the following reasons:

- Missing an extended period without reason.
- Evidence of foul play.
- Person missing is mentally or physically incapable.

This type of broadcast should normally be confined to the area where the person is reported missing. The missing person should also be entered into NCIC

Missing person messages can contain the following information:

1. Date, time, and location last seen.
2. Detailed description of the person.
3. Include any vehicle information.
4. Summary of circumstances surrounding disappearance.

Missing Person Message Example

202401-88 BAYTOWN PD	PREAMBLE
DPS REGION 2	ADDRESS
MISSING ENDANGERED	REFERENCE
JANIE DOE HF 01051978 506 185 BLK/BRO PREGNANT SUBJECT IS VICTIM IN A DOMESTIC VIOLENCE INCIDENT ON 11072023 LAST SEEN IN BAYTOWN WEARING GRAY/BLK UNDER ARMOR SWEATSHIRT, JEANS, PURPLE NIKE SHOES SUSPECT JOHN DOE DRIVING BLK 2010 FORD F150 PK TX AAA2145 BROKEN BACK WINDOW WITH BLACK TAPE CONTACT TOWN PD AT 555-432-6767	TEXT
BAYTOWN PD RR	SIGNATURE/AUTHORITY

Attempt to Locate Messages

This message may be used for any of the following reasons:

- Death or serious illness in the immediate family
- Delivery of emergency message
- Urgent police business, example: locating a witness to a crime or other events or an officer in a private vehicle or to locate a witness
- Overdue travelers/separated motorist considered a welfare concern (consider time and distance involved)

This type of message is used for public service, meaning the person is not: wanted, missing or a runaway. This type of message is normally self-canceling three days after originating time unless conditions warrant otherwise.

Attempt to locate messages should contain the following information:

1. Nature or reason of emergency
2. Name of person(s) to be contacted
3. Mode of travel
4. General area of concern
5. Message to be delivered

Attempt To Locate Message Example

13 CRANE PD, TX	PREAMBLE
ODESSA PD, TX	ADDRESS
DEATH NOTIFICATION	REFERENCE
REQUEST TO CONTACT JON DOE LOCATED AT 2299 STREET DRIVE, ODESSA TX IF LOCATED ADVISE HIS MOTHER JANE DOE IS DECEASED CONTACT DETECTIVE JOHN AT 555-999-9898 FOR QUESTIONS	TEXT
CRANE PD, TX OE	SIGNATURE/AUTHORITY

Added Information Messages

This type of message is used to update previous messages with additional pertinent information as it becomes available. Always refer to the previous message(s) in the reference part of the formal message format.

Added Information Message Example

202401-97 BAYTOWN PD	PREAMBLE
DPS REGION 2	ADDRESS
ADDED INFORMATION MISSING ENDANGERED	REFERENCE
ADDED SUSPECT JOHN DOE COULD ALSO BE DRIVING RED 2017 NIS ALT PC TX BBB2145	TEXT
BAYTOWN PD, TX RR	SIGNATURE/AUTHORITY

Cancellation Messages

Cancellations are used to cancel any message. The information in a cancellation should include only specific parts of the original message. Cancellations must be directed to the same agencies as the original message. These specific parts must include:

1. Preamble of the original message
2. Names of persons included
3. License number or identification numbers of vehicle involved
4. A brief statement about the reason for cancellation. The brief statement could be one of the following depending on the type of the original message:
 - Apprehended
 - No Longer Wanted
 - Returned Home
 - Located

Cancellation Message Example

155 ROTAN PD, TX	PREAMBLE
ALL REGION 6	ADDRESS
CANCEL 155 ROTAN PD, TX	REFERENCE
ALL SUSPECTS INVOLVED IN BANK ROBBERY IN ROTAN HAVE BEEN APPREHENDED	TEXT
ROTAN PD, TX JB	SIGNATURE/AUTHORITY

Correction Messages

Correction messages are used to correct typing errors or other incorrect data sent in a previous message. If an error is made in a message, do not correct the mistake, and resend the entire message. Always refer to the previous message in the reference line and identify it as a correction message.

Correction Message Example

201 BAYTOWN PD	PREAMBLE
DPS REGION 2	ADDRESS
CORRECTION RUNAWAY	REFERENCE
JANIE DOE CORRECTED INFORMATION HF 09071990 504 115 BLD/BRO	TEXT
BAYTOWN PD JD	SIGNATURE/AUTHORITY

TLETS/Nlets Broadcast Code Procedures

TLETS users can broadcast an administrative message to areas in Texas, as well as other states, using a combination of five destinations, seven device mnemonics, and three broadcast groups in a single transmission. (See Appendix A)

Destination (5)	ORIs, State Codes, Nlets Region Codes, Canadian Province Codes
Device Mnemonics (7)	(Texas Only) Individual Terminal Mnemonic
Broadcast Group (3)	(Texas Only) Broadcast Mnemonics
Distance Field	(Texas Only) Only on terminals with identified latitude and longitude

Before transmitting any message using one or more of the Broadcast Codes. Messages of concern or interest to ten or less agencies should not use Broadcast Codes. If the content of the message is of such importance that it necessitates re-broadcast, then it should be placed on the APB Summary in accordance with procedure. Messages that do not pertain to valid law enforcement/criminal justice or copies of the same message to the same area in a short period of time is strictly prohibited.

TLETS All-Points Bulletin

The All-Points Bulletin (APB) will automatically direct a message to all law enforcement and criminal justice agencies in Texas that have a terminal. The broadcast mnemonic address APB, statewide broadcast of messages can also be accomplished by other methods. APB using a message to REG1, REG2, REG3, REG4, REG5, REG6 and REG7 also disseminates it statewide. However, the use of the APB or other coding methods for an immediate statewide broadcast should be restricted to urgent items regarding the safety of lives and/or apprehension of dangerous felons.

Messages in the following categories are prohibited from statewide broadcast. These type messages should be directed to only the area/region(s) of concern, not to exceed three geographical areas/regions.

- Missing Persons
- Runaways
- Attempt to Locates
- Stolen Vehicles

TLETS Daily APB Summary

DPS Austin Communication will generate the Daily APB summary to all terminals daily at 6:00 a.m. and 6:00 p.m. to provide efficient yet effective means of disseminating information of concern and interest to all agencies and conserve system transmission time. Agencies with non-urgent information that is of statewide interest should send it to the mnemonic address 67X1, addressed to DPS AUSTIN Communications and request it be included on the Daily APB Summary.

The summary will include a list of:

- Routine Criminal Matters of Statewide Interest
- School and Seminars of Statewide Interest (If Adequate Seating is Available)
- Death and/or Funeral Announcements of Law Enforcement and Criminal Justice Personnel
- Messages of Statewide Interest Received from Other States
- TLETS System Changes and Notifications
- Miscellaneous

FBI National Threat Operations Center (NTOC)

The mission of the FBI's National Threat Operations Center (NTOC) is to protect the nation by serving as the primary communication channel through which the public provides tips to the FBI. These messages allow the NTOC to push non-emergent state, local, and tribal matters directly to agencies in a timely manner. To support the FBI's mission, NTOC is providing tip information directly to respective agencies via Nlets Administrative Messages.

The NTOC pushes information via Nlets' existing Administrative Message infrastructure in real time for any action deemed appropriate by the receiving agencies. The AM can be sent to a local agency, as a state message, or to an FBI Field Office. The recipient of the message is determined by the information provided by the public. The information provided in the AM is informational nature, will need to be vetted and confirmed by the receiving agency, and is to be used at the discretion of the receiving agency.

Information Sharing Parameters:

- NTOC will not send a duplication of what is already sent to fusion centers as part of the dual route Threat to Life initiative.
- Tips are informational in nature and may be actioned by state/local law enforcement at their discretion.
- Tips containing urgent matters have other processes in place to be shared with the appropriate agencies.

Nlets Broadcasts

Nlets State Broadcasts

State broadcasts are an administrative message (AM/AML) sent to a state control terminal requesting a state to send an APB within the state. Information related to officer safety (e.g., "armed and dangerous") should be placed at the front of the message on its own line to highlight it.

Nlets Regional Broadcasts

Regional broadcasts provide Nlets users with the ability to send selected types of messages to the control terminal in a group(s) of predefined states and agencies located in a geographical area. The state control terminal will handle further dissemination at its discretion.

Regional Broadcast Messages will be transmitted to points-of-entry only once. For example, if a message is addressed to two regions, the FBI and Dept. Of Treasury (TECS) would receive only one copy of the message, not two. To assist control terminals in further disseminating administrative type regional requests, the sender may include a request such as: "Deliver to State Crime Lab" or "Deliver to Major Cities".

Nlets All-Points Broadcast

All-points broadcasts provide Nlets users with the ability to send administrative type messages (AM/AML) to each state and Federal member terminal. A destination code of AP will result in the message being directed to all state and Federal control terminals. Regarding the content and use of AP, users are urged to carefully consider whether there is a necessity to send the message to all states. If the message pertains to a geographical area of the United States (i.e., East Coast, Sunbelt) the user should seriously consider the use of a regional broadcast that will more narrowly focus on the states that could provide assistance.

TLETS/Nlets Restrictions

For TLETS/Nlets broadcasts, the following restrictions have been developed to control the quality of the messages sent from our state.

- No Personal Communications
- No Social Announcements (Holiday Messages or Retirements)
- No Messages Relating to the Advertisement or Sale of Equipment.
- No Recruitment of Personnel
- No Messages Relating to Requests for Information Concerning Salary, Uniforms, Personnel or Related Items Which Can Be Routinely Obtained by Correspondence or Means Other Than Nlets
- No Messages Supportive of or In Opposition to Labor Management Issues or Announcements Relative to Such Issues
- No Messages Supportive of or In Opposition to Political Issues or Announcements of Meetings Relative to Such Issues
- No Messages Supportive of or In Opposition to Legislative Bills
- No Attempts to Locate Vehicle (Breach of Trust) Without Warrant
- No Messages in Which the Complainant Is Interested Only in Recovery of Property
- No Reply Only If Records (ROIRS)
- No Reply Only If Wanted (ROIWS)
- No Messages That Do Not Pertain to Valid Law Enforcement/Criminal Justice Matters
- No medical information protected by Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- No training messages that include the name of the company that is providing the training unless the company is not-for-profit and is providing a direct service to law enforcement.
- No solicitation of funds
- No excessively long messages
- No attempt to locate messages
- No messages regarding wanted subjects or vehicles if they can be entered into NCIC

Attempted Child Abductions

The Texas Code of Criminal Procedure was amended to require the Texas Missing Person Clearinghouse to collect information on attempted child abductions. Reporting requirements for law enforcement agencies are defined in CCP Article 63.0041 as, a law enforcement officer or local law enforcement agency reporting an attempted child abduction to the clearinghouse shall make the report by use of the TLETS or a successor system of telecommunication used by law enforcement agencies and operated by the Department of Public Safety.

Upon receiving a report of attempted child abduction, an agency shall immediately, but not to exceed eight hours after receiving the report, submit the information to the Texas Missing Person Clearinghouse. TLETS has created a specific administrative message format designed for this reporting requirement. However, agencies can submit an administrative message to the clearinghouse for this purpose if all required information is included in the message. This administrative message shall be sent to the TLETS group MPCA, which will be distributed to devices within the Texas Missing Persons Clearinghouse (MPCH).

AM For Reporting Attempted Child Abduction (AMACA)

***Indicates mandatory fields**

Header Information

***Originating Agency Identifier (ORI)**
Control Field (CTL)

Agency/Case Data

*Reporting Agency ORI (RRI)	*Phone Number (PHO)
*Reporting Agency (AGY)	*Originating Case Number (OCA)
*Contact Person (ACN)	

Attempted Abduction Event Information

*Date of Event (DAT)	*City Name (CTY)
*Time of Event (TME)	*State (STA)
*Street Number (SNU)	*Zip Code (ZIP)
*Street Name (SNA)	

Method of Operation Used to Lure Child (MOU)

Victim and Witness Information

*Name (NAM)	*Race (RAC)
*Age (AGE)	*Date of Birth (DOB)
*Sex (SEX)	Witness Name (WNM)

Witness Contact Information – Address/Phone/Email/etc. (WCI)

Suspect Information

Sex (SSX)	Estimated Weight (WGT)
Race (SRC)	Scars, Marks, and Tattoos (SMT)
Estimated Age (SAG)	Identifying Information (IDT)
Estimated Height (HGT)	
Additional Descriptive Information - Clothing Description/Facial Hair/Glasses (DSC)	
Vehicle Information	
**If only PARTIAL PLATE information is known, include the consecutive digits in the LIC field, place an 'X' in the Partial Plate box and state which part is known in the REMARKS field. **	
License Plate (LIC)	Vehicle Color (VCO)
License State (LIS)	Identifying Marks on Vehicle (IDM)
Is this a Partial Plate?	*Remarks (REM)
Vehicle ID Number (VIN)	
Vehicle Year (VYR)	
Vehicle Make (VMA)	
Vehicle Model (VMO)	
Vehicle Style (VST)	

LEO Flying Armed

The Law Enforcement Officer Flying Armed (LEOFA), is used for federal, state, local, territorial, tribal, and approved railroad law enforcement officers who meet the requirements to fly armed on commercial aircraft nationwide. To qualify to fly armed, unless otherwise authorized by TSA, federal regulation states that a law enforcement officer must meet all the following requirements:

- Be a federal law enforcement officer or a full-time municipal, county, state, tribal or territorial law enforcement officer who is a direct government agency employee.
- Be sworn and commissioned to enforce criminal or immigration statutes.
- Be authorized by the employing agency to have the weapon in connection with assigned duties.
- Have completed the TSA Law Enforcement Officer Flying Armed Training Course. LEOFA training material/course is found at: <https://www.tsa.gov/travel/law-enforcement>.

In addition to the above requirements, municipal, county, state, tribal, or territorial officers must present an operational need to have the weapon accessible from the time he or she would otherwise check the weapon, until the time it would be claimed after deplaning. The need to have the weapon accessible aboard the aircraft must be determined by the employing agency and based on one of the following:

- Assigned to a protective duty as a principal or advance team, or on travel required to be prepared to engage in a protective function.
- Conducting a hazardous surveillance operation.
- On official travel with a requirement to report to another location armed and prepared for duty immediately upon landing.
- Control of a prisoner, or on a round-trip ticket returning from escorting or traveling to pick up a prisoner.
- Employed as a federal law enforcement officer, whether on official travel, and traveling armed in accordance with the policies or directives of the employing agency.

Additional information can be found at <https://www.tsa.gov/travel/law-enforcement>.

The agency must submit a National Law Enforcement Telecommunications System message at least 24 hours prior to travel to the Federal Air Marshal Service (ORI/VAFAM0199). A message with a unique alphanumeric identifier will be returned from Transportation Security Administration (TSA) to the employing agency. This identifier shall then be verified at the airport on the day of travel. In addition to the unique alphanumeric identifier, the officer must present the Nlets message to the TSA agent. Failure to provide the unique alphanumeric identifier could result in delays due to the additional verification requirements.

If you have questions or comments regarding the LEOFA Program or experience difficulties with submission of LEOFA identifier request messages via Nlets, please contact the Federal Air Marshal Service, Flight Operations Division, Liaison Section at LEOFA@tsa.dhs.gov or by calling 1-855-FLY-LEOS and follow the prompts.

Law Enforcement Officer Flying Armed AM Message (LEOFA)

***Indicates mandatory fields**

Header Information

Originating Agency Identifier (ORI)

Required Information

- *Name (NAM)**
- *Agency (AGY)**
- *Badge or Credential (BCN)**
- *Officer Type (State/Local) (OFC)**
- *Name of Authorizing official (NAO)**
- *Completed Required Training (CRT)**
- *Cell Phone of LEO (CPN)**
- *Agency Phone Number (APN)**
- *Explanation of Individual's Travel (EIT)**
 - Escorted Individual's Name (EIN)
- *Name of Airline (NOA)**
- *Flight Number (FLN)**
- *Date of Flight (DOF)**
- *Departing Airport (DAP)**
 - Connecting Airport (CAP) – up to 5
- *Final Destination Airport (FDA)**

Appendix A

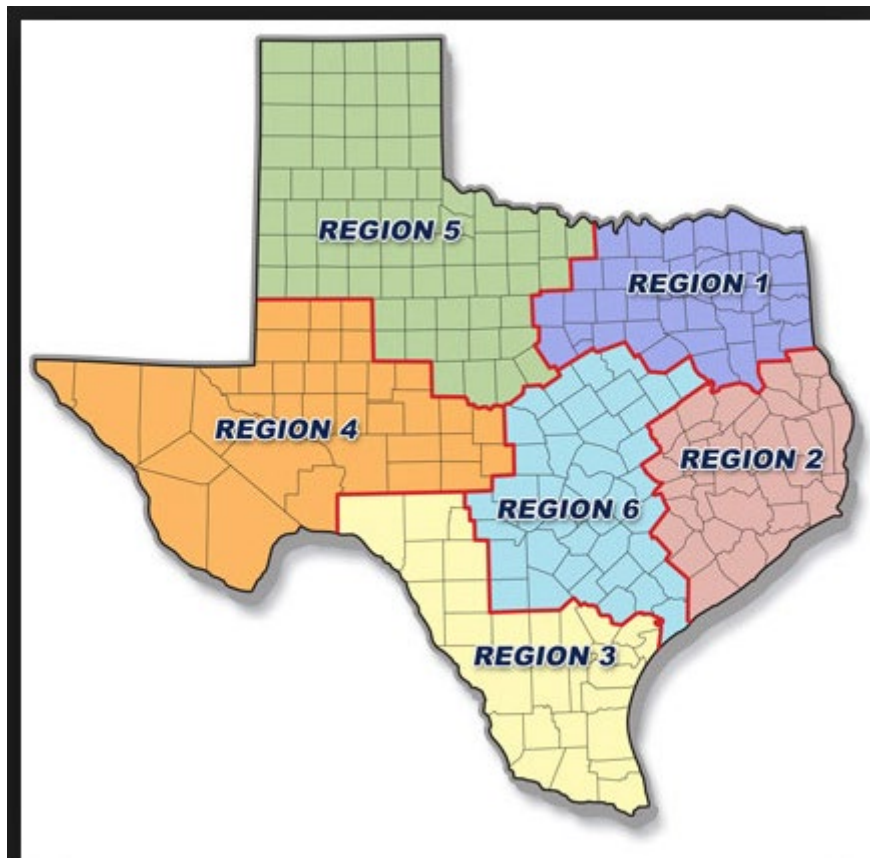
TLETS Broadcast Mnemonics

There are 58 Broadcast Mnemonics available and the proper one or combination should be used to direct messages that are of interest to a group of agencies in a particular geographic area or region.

Broadcast Mnemonics	Geographic Area Involved
ABS	Agencies Bordering Mexico
APB	All-Points Bulletin (All Agencies)
APBL	All-Points Bulletin (All Law Enforcement Agencies)
AZAA	APB Summary Entries
AAS	Austin Area Agencies
DAL	Dallas Area Agencies
DFW	Dallas/Ft Worth Metro Area Agencies
DPS	DPS Offices
FTW	Fort Worth Area Agencies
AGC	Gulf Coast Agencies
GCV	Gulf Coast Victoria Area Agencies
HOU	Houston Area Agencies
HOG	Houston/Galveston Metro Area Agencies
I10E	IH10 Between San Antonio & the LA Border
I10W	IH10 Between San Antonio & the NM Border
I20W	IH20 Between DFW to IH10 then on to the NM Border
IH20	IH20 Between the LA Border to IH10 then to the NM Border
IH27	IH27 Between Lubbock & Amarillo
IH30	IH30 Between DFW & the AR Border
IH35	IH35 Between the Mexican Border & the OK Border
IH37	IH37 Between Corpus Christi & San Antonio
IH40	IH40 Between the NM Border and the LA Border
IH45	IH45 Between Galveston & Dallas to US75 and OK Border
APD	Police Departments
RGV	Rio Grande Valley Agencies
SAN	San Antonio Area Agencies
ASO	Sheriff's Departments
N183	US183 Between Austin & the OK Border
S183	US183 Between Refugio & Austin
H183	US183 Between Refugio & the OK Border
N277	US277 Between Abilene & the OK Border
S277	US277 Between Carrizo Springs & Abilene
H277	US277 Between Carrizo Springs & the OK Border
S281	US281 Between Brownsville & San Antonio
H281	US281 Between Brownsville & the OK Border
N281	US281 Between San Antonio & the OK Border

N287	US287 Between Fort Worth & the OK Border
S287	US287 Between Port Arthur & Fort Worth
H287	US287 Between the OK Border & the LA Border
NH59	US59 Between Houston & the AR Border
SH59	US59 Between Laredo & Houston
US59	US59 Between Laredo & the AR Border
NH83	US83 Between Abilene & the OK Border
SH83	US83 Between Brownsville & Abilene
US83	US83 Between Brownsville & the OK Border
US87	US87 Between Port Lavaca & the NM Border
SH87	US87 Between San Angelo & Port Lavaca
NH87	US87 Between San Angelo & the NM Border
WCA	West Central Area (17 Counties)
REG1	Agencies in DPS Region 1
REG2	Agencies in DPS Region 2
REG3	Agencies in DPS Region 3
REG4	Agencies in DPS Region 4
REG5	Agencies in DPS Region 5
REG6	Agencies in DPS Region 6

DPS Region Map



Nlets Region Broadcast Codes

Broadcast Code	Nlets Region	Geographic Area
A1	Region A	Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont
B1	Region B	Delaware, District of Columbia, Maryland, New Jersey, New York, Pennsylvania
C1	Region C	Kentucky, North Carolina, South Carolina, Tennessee, Virginia, West Virginia
D1	Region D	Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, Puerto Rico
E1	Region E	Illinois, Indiana, Michigan, Missouri, Ohio, Wisconsin
F1	Region F	Iowa, Minnesota, Montana, Nebraska, North Dakota, South Dakota, Wyoming
G1	Region G	Arizona, Colorado, Kansas, New Mexico, Oklahoma, Texas, Utah
H1	Region H	Alaska, California, Hawaii, Idaho, Nevada, Oregon, Washington

TCIC/TLETS Operation Manual - Part 3

Record Responsibility

Agencies that enter records in NCIC/TCIC are responsible for their accuracy, timeliness, and completeness. These records must be kept accurate and up to date. In an effort to ensure compliance with NCIC hit confirmation requirements, an agency must be available 24 hours a day to confirm the validity of any record entries in NCIC/TCIC. Agencies who require another agency to enter their records must keep a signed agreement on file indicating this agreement.

Accuracy

Stringent administrative procedures and controls to ensure that accurate data are entered in computerized criminal justice information systems are important. The accuracy of NCIC records is an integral part of the NCIC System. The accuracy of a record must be double-checked by a second party. The verification of a record should include assuring all available cross checks were made and that the data in the NCIC record match the data in the investigative report. All records should be entered using the agency's primary ORI.

Timeliness

To ensure maximum system effectiveness, NCIC records must be entered immediately when the conditions for entry are met, not to exceed three days, upon receipt (electronic or hard copy format) by the entering agency. The only exceptions to immediate entry are when otherwise prescribed by federal or state law or when documentation exists to support delayed entry.

Wanted Person File

Entry is made immediately after the decision to arrest or authorize arrest has been made. Before entering a wanted person record in NCIC, the entering agency must attempt to determine, to the maximum extent possible, if extradition will be authorized when the individual is in another state. In situations where an agency is certain that the wanted person will not be extradited, the individual's record may be entered in NCIC indicating no extradition using the EXL Field.

For NCIC purposes, extradition is the surrender by one state to another of an individual charged with or convicted of an offense outside its own territory and within the territorial jurisdiction of the other. Agencies entering warrants that do not meet the NCIC definition of extradition (intrastate only) must code the EXL (Extradition Limitations) Field as 4 (NO EXTRADITION – IN-STATE PICK UP ONLY. SEE MIS FIELD FOR TRANSPORTATION LIMITATION) for felony warrants or D (NO EXTRADITION – IN-STATE PICK UP ONLY. SEE MIS FIELD FOR TRANSPORTATION LIMITATION) for misdemeanor warrants. Additional details regarding intrastate limitations may be placed in the MIS Field.

If there is a limitation concerning extradition of the wanted person, such information should be entered using the appropriate code in the EXL Field. In instances where an ORI will not honor the extradition of an individual, the entering agency must modify the record to update the extradition limitation appropriately. Although all records may be entered into the NCIC Wanted Person File,

extradition must be addressed prior to entry so that appropriate extradition information can be included in the record.

Missing Person File

Entry is made as soon as possible once the minimum data required for entry (i.e., all mandatory fields) and the appropriate record documentation is available. For missing persons under age 21, an NCIC Missing Person File record **should be entered within 2 hours** of receiving the minimum data required for entry (Suzanne's Law).

Texas Code of Criminal Procedure Article 63.009 requires that local law enforcement agencies, on receiving a report of any missing person, **shall immediately, but not later than two hours** after receiving the report, enter into the NCIC Missing Person File.

Protection Order File

On receipt of an original or modified protective order from the clerk of the issuing court, or on receipt of information pertaining to the date of confinement or imprisonment or date of release of a person subject to the protective order, a law enforcement agency shall **immediately, but not later than the next business day** after the date the order or information is received, enter the information required by Section 411.042(b)(6), Government Code, into the statewide law enforcement information system maintained by the Department of Public Safety.

Property Files

Entry is made as soon as possible once the minimum data required for entry (i.e., all mandatory fields) and the record documentation are available. Information for stolen license plates and vehicles should be verified through the appropriate motor vehicle registration files prior to record entry if possible. However, if motor vehicle registration files are not accessible, the record should be entered into NCIC, and verification should be completed when the registration files become available.

All Other Files

Entry is made as soon as possible once the minimum data required for entry (i.e., all mandatory fields) and the appropriate record documentation are available.

Timely Modification of a record is that which occurs as soon as possible following the detection of erroneous data in an existing record and as soon as possible following the receipt of data not already stored in the record.

Timely Inquiry requires that the inquiry is initiated before an officer begins writing an arrest or citation document of any kind; inquiries are stored when NCIC is not available and submitted at once when the system returns, regardless of whether the subject is still in custody; inquiry is made prior to release of a person who has been incarcerated; and inquiry is made upon those who appear at a custodial facility to visit inmates.

Timely Entry of a Locate is that which occurs as soon as reasonably possible once the record in question has been confirmed with the entering agency.

Timely Removal from the file requires immediate removal of the record once the entering agency has documentation that the fugitive has been arrested or is no longer wanted unless being detained.

Completeness

Complete records include all critical information that was available on the person or property at the time of entry. Critical information is defined as data fields that will:

- Increase the likelihood of a positive hit on the subject or property and aid in the identification of a subject or property.
- Assist in compliance with applicable laws and requirements.

Validation should include a review of whether additional information missing from the original entry that could be added has become available for inclusion in the record. Complete inquiries on persons include numeric identifiers such as, Social Security number, passport, vehicle identification number, license plate, driver license, etc., that could be indexed in the record. Inquiries should be made on all names/aliases used by the suspect. Complete vehicle queries include vehicle identification number and license plate numbers.

Maintaining the Integrity of NCIC Records

Agencies that enter records in NCIC are responsible for their accuracy, timeliness, and completeness. The FBI, as manager of the NCIC System, helps maintain the integrity of the system through:

- Automatic computer edits which reject certain common types of errors in data
- Automatic purging of records after they are in a file for a prescribed period

Automatic Computer Edits

The TCIC/NCIC systems have software that detect certain logical errors and prevent records from being incorrectly entered or modified. Users will receive a reject message when entering a record containing an error in an edited field. This ensures the uniformity of the system, as well as detect certain errors.

Quality Control Checks

TCIC Operations reviews all records entered into NCIC/TCIC and will notify an entering agency of possible errors through an administrative message. Entering agencies are given 24-hours to review the record, make corrections or cancel the record and then notify TCIC Operations of their actions. In instances where the entering agency feels that the records are correct as entered, contact TCIC Operations at Mnemonic CRDP or tcic.operations@dps.texas.gov.

Automatic Purging of Records

Each TCIC/NCIC record has been assigned a specific retention period and they will be purged from the system after they are on file for a prescribed period. Once a record reaches the retention period, it is automatically retired. The purpose of the automatic purge is to remove records that may become unreliable due to the age of information entered. Agencies are not notified on all retention purges.

\$.P Purge Notification

A \$.P Purge Notification will be sent to the entering agency when a record has been retired because of one of the following conditions:

- A felony vehicle record on file for 90 days.
- A vehicle record on file for 90 days that does not contain either a VIN or OAN.
- A boat record on file for 90 days that does not contain a BHN, CGD, or OAN.
- A person record that contains only one numeric identifier and the numeric identifier expires.
- A temporary felony want record on file for 48 hours.
- A wanted person or wanted juvenile record in a locate status for five days from the date of the locate transaction.
- An article, boat, gun, securities, and vehicle record that has been in a locate status for ten days later than the date in the DOR Field.
- A gang or terrorist record has reached the date in the DOP Field.
- A detained wanted person record has reached the date in the DSE Field.
- An article record has passed its retention period and TYP is equal to IBADGE or ICREDEN.
- An identity theft record has reached the date in the DOP Field.

\$.P Purge Notification

```
$.P. MD1012600 THE FOLLOWING RECORD HAS BEEN PURGED BY THE FBI  
COMPUTER DUE TO EXPIRATION OF THE RETENTION PERIOD.  
MKE/STOLEN BOAT ORI/TX1234567 REG/TX123456 RES/DC REY/1996  
HUL/WD BYR/20XX PRO/OB BMA/LBC BTY/RUN BLE/17 BCO/RED  
DOT/20XX0820 OCA/1234567 NOA/Y NIC/B123456789 DTE/20XX0822 0000  
EDT DLU/20XX0822 0000 EDT
```

For Protection Order File records, the entering agency will receive a \$.P Purge Notification administrative message five days before the record is to expire. This \$.P administrative message alerts the agency that if the court changed the Protection Order's expiration date (EXP), the record should be modified.

Record Retention Chart

File	Retention Period
Article	Year of Entry plus 1 Year
Boat - Abandoned/Stored	One Year from Date of Entry
Boat - with BHN	Year of Entry plus 4 Years
Boat - without BHN	90 Days
Boat/Vehicle Part	Year of Entry plus 4 Years
Child Safety Check Alert	One Year from Date of Entry
Conditions of Bond	Date of Expiration
Gun – Recovered	Year of Entry plus 2 Years
Gun - Stolen/Lost/Felony	Indefinitely
Identity Theft	5 Years (unless designated less by ORI)
Threat Screening Center File	Indefinitely
License Plate – Expiring & Non-Expiring	Year of Entry plus 4 Years
Missing Person	Indefinitely
National Sex Offender Registry	Date of Expiration (remains in system indefinitely)
NCIC Gang Member File	5 Years
NICS Denied Transaction File	Indefinitely
Protective Interest	Indefinitely
Protective Order	Date of Expiration (remains in system 5 years after expiration)
Security - Except Money Orders/Travelers Checks	Year of Entry plus 4 Years
Security - Money Orders/Travelers Checks	Year of Entry plus 2 Years
Supervised Release	Indefinitely
Threat Against Peace or Detention Officer	Indefinitely
TXGang	5 years adult (date of determination) 2 years juvenile (date of determination)
Unidentified Person	Indefinitely
Vehicle - Abandoned/Stored	One Year from Date of Entry
Vehicle – Felony	90 Days
Vehicle - with VIN	Year of Entry plus 4 Years
Vehicle - without VIN	90 Days
Violent Person	Indefinitely
Want - Temporary Felony	48 Hours
Wanted Person	Indefinitely

Transaction Codes

Code	Action
Q	Inquiry – Investigative
Z	Inquiry – Administrative
E	Enter
M	Modify
C	Clear
X	Cancel
L	Locate

Code	File
V	Vehicle
B	Boat
G	Gun
A	Article
S	Security
W	Wanted Person
M	Missing Person
U	Unidentified Person

Record Entry

The purpose of an entry message is to place a new record in a file or to append supplemental records to those already on file. The person or property of the record should be queried prior to entry into any TCIC/NCIC file. The entering agency will receive a response from NCIC and/or TCIC when a record is entered into that system. The response will include the NIC or TIC number for the record.

Record Entry Response from TCIC

EN01M304
TX1234567
LIC/ABC1234 OCA/123456789 TIC/TV1234567890
THIS RESPONSE IS FROM THE TCIC SYSTEM.

Record Entry Response from NCIC

TL01M304
TX1234567
NIC/V123456789 VIN/1A2BC3DE4FG567890
OCA/123456789
THIS RESPONSE IS FROM THE NCIC SYSTEM.

Record Modification

The purpose of a modification message is to add, delete, or change a portion of data which are part of a record. A record may be modified only by the agency that entered the record if the record is in an active status. The entering agency will receive a response from NCIC and/or TCIC when a record in that system is modified. The response will include the NIC or TIC number for the record.

Record Modification Response from TCIC

NN01M304
TX0000032
MODIFY NIC/ V123456789 OCA/123456789 TIC/ TV1234567890
THIS RESPONSE IS FROM THE TCIC SYSTEM.

Record Modification Response from NCIC

TL01M304
TX0000032
MODIFY NIC/ V123456789
THIS RESPONSE IS FROM THE NCIC SYSTEM.

Record Cancellation

The purpose of a cancellation message is to remove an entire record or supplemental record(s) from any file. When a record is canceled, all supplemental records appended to it are also automatically canceled. A record may be canceled only by the agency that entered the record; however, the FBI Data Integrity Staff may cancel a record when a serious error is detected. A \$.E administrative message will be sent to the entering agency. A record should be canceled when it is determined to be invalid; for example, the warrant which was the basis for the record has been dismissed or the record is the result of a fictitious theft report.

The entering agency will receive a response from NCIC and/or TCIC when a record in that system is canceled. The response will include the NIC and TIC numbers for the record.

Record Cancellation Response from TCIC

NN01M111
TX1234567
CANCEL NIC/ V123456789 OCA/123456789 TIC/TV1234567890
THIS RESPONSE IS FROM THE TCIC SYSTEM.

Record Cancellation Response from NCIC

TL01M111
TX1234567
CANCEL NIC/V123456789
THIS RESPONSE IS FROM THE NCIC SYSTEM.

Record Locate

The purpose of a locate message is to indicate (until the entering agency clears the record) the wanted person has been apprehended or the property has been located. If the locating agency intends to hold the individual on local charges, the locate transaction should indicate detention by placing DETN in the Extradition Field. In the Missing Person File, a locate message indicates the whereabouts of the missing person has been determined and retires the record from the file.

A locate message must be transmitted when an agency other than the entering agency of the record finds the missing person, apprehends the wanted person or recovers the property on file in NCIC. The only exceptions to placing a locate message occur when the hit contains a no extradition indication or an extradition limitation indication and the agency finding the person is outside the geographical area of extradition. In such a case, the record should not be located. All records on file for the found missing person, apprehended wanted person or recovered property must be located to ensure that they are in the correct status.

A locate message cannot be used by the agency that entered the record in NCIC unless the apprehending agency incorrectly places a locate or fails to place a locate on a wanted person record. In that case, the entering agency may place a locate on its own record with the requirement that they place a detainer on the record.

The entering agency will receive a response from NCIC and/or TCIC when a record in that system is located. The response will include the NIC or TIC number for the record.

Record Locate Response from TCIC

```
NN01M304
TX1234567
LOCATE NIC/ V123456789 OCA/123456789 TIC/TV1234567890
THIS RESPONSE IS FROM THE TCIC SYSTEM.
```

Record Locate Response from NCIC

```
TL01M304
TX1234567
LOCATE NIC/ V123456789
THIS RESPONSE IS FROM THE NCIC SYSTEM.
```

Clear Record

The purpose of a clear message is to indicate location of a missing person, apprehension of a wanted person, if not detained or recovery of property on file in NCIC. A clear transaction causes a protection order record to be placed in an inactive status for the remainder of the year plus five years and causes a sex offender record to be placed in an inactive status until the record is canceled. For all other files, a clear removes the record from the active files and places it in retired file status where it can be retrieved only by an Offline search. A record may be cleared only by the agency that entered the record in file.

The entering agency will receive a response from NCIC and/or TCIC when a record is cleared from that system. The response will include the NIC or TIC numbers for the record.

Record Clear Response from TCIC

NN01M304
TX1234567
CLEAR NIC/ V123456789 OCA/123456789 TIC/TV123456789
THIS RESPONSE IS FROM THE TCIC SYSTEM.

Record Clear Response from NCIC

TL01M304
TX1234567
CLEAR NIC/V123456789
THIS RESPONSE IS FROM THE NCIC SYSTEM.

NCIC/TCIC Vehicle File

NCIC defines a vehicle as any motor-driven conveyance (except a boat) designed to carry its operator. In addition to conveyances meeting this definition, aircraft and trailers are also to be entered in the Vehicle File. A part is defined as any serially numbered component from a vehicle or boat, and ownership documentation for a vehicle or boat.

Criteria for Entry

- A stolen vehicle may be entered if a theft report has been made. The entering agency must maintain the entry in an up-to-date status. The agency holding the theft report should enter the record. An agency in the state of registry may enter a record for a vehicle stolen in another state only after an inquiry, conducted after a reasonable period, discloses no record has been entered in NCIC by the agency holding the theft report. In this instance, the agency in the state of registry must enter the identity of the agency holding the theft report in the Miscellaneous (MIS) Field.
- A loaned, rented, or leased vehicle that has not been returned may not be entered in the file unless an official police theft report is made or a filed complaint results in the issuance of a warrant charging embezzlement, theft, etc.
- A felony vehicle may be entered on file immediately providing the whereabouts of the vehicle is unknown.
- A vehicle subject to seizure may be entered based on a federally issued court order.
- Agencies must have documentation (electronic or hard copy) on file to support a vehicle entry. All NCIC entries should only be made by the agency holding the theft report and having primary jurisdiction over the place of actual theft. An exception to this occurs when a criminal justice agency or regional dispatch center acts as holder of a record for another agency that has no telecommunications equipment. Only when there is a written agreement between the two agencies which delineates the legal responsibility for the record can the agency holding the record place its own Originating Agency Identifier (ORI) in the ORI Field when the entry is made.
- In addition, data of investigative interest pertaining to stolen vehicles, or related vehicles stolen abroad and transported into the United States may be entered by an agency having sufficient documentation to be responsible for the record.
- Stolen vehicles with no license plate should be entered using the VIN as the numeric identifier. Do not enter TONLY (title only) in the license plate field. This is not a true license plate and cannot be entered into any NCIC files.

Record Retention Period

- If a stolen vehicle record remains on file for 90 days and it does not contain a VIN or OAN, the record is retired. If a felony vehicle or vehicle subject to seizure record remains on file for 90 days, the record is retired. A \$.P purge notification will be sent to the entering agency.
- Stolen vehicles which contain a VIN or OAN will remain on file for the balance of the year entered plus four.
- Other exceptions to the record retention period will occur in the event a serious error is detected in the record on file.

- Vehicle records in the located status will remain in the system for ten days. The entering agency will be notified that the record has been retired by a \$.L administrative message

Enter Vehicle (EV/EV-A/EV-F/EV-P)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Incident Information

***Date of Theft (DOT)**

***Originating Agency Case Number (OCA)**

Owner Applied Number (OAN)

Required Information

***Opt In/Out/Or Date Record to be Made Public (OPT)**

License Information

License Plate (LIC)

License State (LIS)

License Year (LIY)

License Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)

***Vehicle Year of Manufacture (VYR)**

***Vehicle Make (VMA)**

Vehicle Model (VMO)

***Vehicle Style (VST)**

Vehicle Color (VCO)

Optional Information

Notify Originating Agency (NOA)

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Image Type (IMT)

Image Number (IMN)

Miscellaneous Information (MIS)

Vehicle Data Entry Transaction - Felony (EF)

A felony vehicle may be entered on file immediately providing the whereabouts of the vehicle is unknown.

Message Key/Caution Codes

- If the occupant(s) of the vehicle in question is known to be armed, -A should be entered as part of the MKE. For example, EV-A would translate as STOLEN VEHICLE - OCCUPANT(S) ARMED and EF-A would translate as FELONY VEHICLE - OCCUPANT(S) ARMED.
- If it is desired that a stolen or felony vehicle or stolen part be held for latent fingerprint examination, -P should be entered as part of the MKE. For example, EV-P would translate as STOLEN VEHICLE - HOLD FOR LATENTS, EF-P would translate as FELONY VEHICLE - HOLD FOR LATENTS and EP-P would translate as STOLEN PART - HOLD FOR LATENTS.
- If a stolen or felony vehicle is to be held for latent fingerprint examination and the occupant(s) of the vehicle is known to be armed, -F should be entered as part of the MKE. For example, EV-F would translate as STOLEN VEHICLE - OCCUPANT(S) ARMED/HOLD FOR LATENTS or EF-F would translate as FELONY VEHICLE- OCCUPANT(S) ARMED/HOLD FOR LATENTS.

OPT Type Field

The OPT Field is used to indicate whether a record should be made available for public dissemination. Entering an IN will indicate that the record should be made available for public dissemination. Entering an OUT will indicate that the record should not be made available for public dissemination. If an agency enters a date in the OPT Field, the record will not be made available for public dissemination until that date. All vehicle record entries that do not contain an OPT value will automatically be defaulted to OUT.

Vehicle Identification Number (VIN)

- The complete identification number of the vehicle should be placed in the VIN Field.
- When entering a vehicle with a nonconforming 17-character VIN in the VIN Field, contact TCIC Operations for authorization before placing the word SVIN as the first item in the MIS Field.
- When entering a trailer with a nonconforming 17-character VIN in the VIN Field, place the word SVIN as the first item in the MIS Field. Before using the SVIN, contact TCIC operations.

Notify Originating Agency

When the entering agency believes that notification each time its record is hit will provide investigative leads, regardless of whether the location of the vehicle is known, Y should be entered into the NOA Field. If the NOA is blank, the field will default to N. The NOA Field will be returned in record responses when the inquiring agency ORI matches the entering agency ORI and in unsolicited notifications (\$. messages) to the ORI of record.

Linkage Agency ID and Case Number

Fields are provided as separate fields to associate incidents that are handled by multiple departments. An agency entering a record which shares the same incident of a record entered by a different ORI and/or OCA can link the records by entering the associated ORI and OCA in the linkage fields (LKI and LKA).

Image NCIC

A Vehicle File record can be entered with an IMN and IMT corresponding to a generic image on file in NCIC.

Miscellaneous Data

- When entering a nonconforming 17-character VIN in the VIN Field, place the word SVIN as the first item in the MIS Field. See VIN field requirements for additional information.
- License plate numbers exceeding ten characters must be shown completely in the MIS Field. The first ten characters of the plate number must be entered in the LIC Field.
- VINs exceeding 20 characters must be shown completely in the MIS Field. The last 20 characters must be entered in the VIN Field.
- Regarding a felony vehicle record, a brief description of the felony should appear in the MIS Field.
- In instances where a vehicle is not registered and the VYR is unknown, such as for a minibike or homemade vehicle, the VYR should be estimated and VYR-ESTIMATED should be placed in the MIS Field.

NCIC Image File

Images are associated with NCIC records to assist in identifying a person or property. Several types of images can be stored in NCIC. Images can be stored for a person, property, or as a reference.

The types of images that can be stored for a person are mug shot, signature, and identifying images. Identifying images can also be stored to help identify property. Articles, guns, parts, boats, and vehicles can be associated with an identifying image. Images stored as references are referred to as generic images. The Securities File does not have image capability.

Record Retention Period

Images that are associated with records are subjected to the same retention periods as those records.

Image Data size and Resolution

To reduce the time required to transmit an image, image data are compressed before transmission. Image processing software must be included in the workstation software. NCIC images have the following characteristics: MUGSHOTS, SIGNATURES, AND IDENTIFYING IMAGES

Number of Images Allowed

- Only one Mugshot and one Signature image can be associated with a person record.
- No more than ten identifying images (such as scars, marks, and tattoos) can be associated with a person record.
- Only one identifying image can be associated with a vehicle, boat, vehicle/boat part, article, or gun record.
- Generic images are the only images which can be linked to multiple base records.

Image Entry Transaction – Mugshot, Signature and Identifying (EIM)

***Indicates mandatory fields**

Header Information

***Originating Agency Identifier (ORI)**

Control Field (CTL)

Required Information

***NCIC Number (NIC)**

***Image Type (IMT)**

Date of Image (DOI)

Image Data

***Image (IMG)**

Miscellaneous Information (MIS)

Date of Image (DOI)

The date of the image is the date the photograph, or signature was taken, or the date represented by an age-progressed image. If the year is known, but the actual date the image was taken is unknown, 0000 should be used for the month and day, and the year the image was taken should be used for the year. When an image being entered is an age-progressed image, the date the image was created should not be used. Instead, the month and the day of the individual's birthday should be used, and the year for the date of image should represent the time at which the subject's appearance should match that of the image.

Miscellaneous Information (MIS)

The Miscellaneous (MIS) Field contains information regarding images that could not be entered in the already established fields. This field enables agencies to provide information such as the approximate date of the image, if the image is age progressed, who provided the image, and any other information that may be beneficial in the investigation.

TCIC Stored/Abandoned Vehicle File - TCIC Only

The Stored/Abandoned Vehicle file should be used when an agency stores a vehicle on police property or in a licensed storage facility or when an agency is notified by a licensed storage facility that they have received a vehicle for storage. Entry of a vehicle into this file should only be used after a vehicle inquiry produces no records and the registered owner of the vehicle cannot be contacted.

Record Retention Period

- Stored/Abandoned Vehicle file records remain in TCIC one year from the date of entry.
- Agencies are not notified when the records are purged from the file.

Enter Stored/Abandoned Vehicle Record (ERV)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Agency/Case Data

***Originating Agency Case Number (OCA)**

***Date of Recovery (DOR)**

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Notify Originating Agency (NOA)

License Data

License Plate (LIC)

License State (LIS)

License Year (LIY)

License Type (LIT)

Vehicle Data

Vehicle ID Number (VIN)

***Vehicle Year of Manufacture (VYR)**

***Vehicle Make (VMA)**

Vehicle Model (VMO)

***Vehicle Style (VST)**

Vehicle Color (VCO)

***Vehicle Impound Lot Name (PND)**

Miscellaneous Information (MIS)

Miscellaneous Data

When entering vehicles stored in the state-licensed vehicle storage facilities (VSF), the VSF license number issued by the Texas Department Licensing and Regulation (TDLR) for that facility should be placed in the first nine characters of the Miscellaneous Field (MIS). Storage facilities owned by a law enforcement agency are not required to have a VSF number.

Cancel Stored/Abandoned Vehicle Record (XRV)

When canceling an Stored/Abandoned Vehicle record from TCIC, users are expected to enter the Reason for Property Record Removal (RPP). Valid values are AUCTION, TITLE TRANSFERRED, OWNER CLAIMED, or OTHER MEANS.

NCIC/TCIC License Plate File

NCIC defines a regular license plate as a standard 6" x 12" plate issued for use on a passenger automobile and containing no embossed wording, abbreviations, and/or symbols to indicate that the license plate is a special issue. All plates other than regular passenger automobile plates are classified as special plates. Examples of special plates are the following: aircraft, antique, bus, commercial, dune buggy, farm vehicle, motorcycle, trailer, truck, and U.S. Government vehicles.

Criteria for Entry

- A uniquely numbered stolen license plate can be entered only if a theft report has been made.
- In a two-plate state where only one plate is reported stolen, the entering agency can make an entry only after getting the complainant's assurance that the remaining plate will not be used on a vehicle.

Record Retention Period

- License plate records will remain on file for the balance of the year of entry plus an additional four years.
- A license plate record is retired 10 days after it is located, and the entering agency is notified with a \$.P administrative message. The ORI of record will be notified that the record has been located by a \$.L administrative message.

License Plate Data Entry Transaction (EL/EL-A/EL-F/EL-P)

*Indicates mandatory fields

Header Information

*Message Key (MKE)

Originating Agency Code (ORI)

Control Field (CTL)

License Information

*License Plate (LIC)

*License State (LIS)

*License Year (LIY)

*License Type (LIT)

Required Information

*Date of Theft (DOT)

*Originating Agency Case Number (OCA)

Optional Information

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Notify Originating Agency (NOA)

Miscellaneous Information (MIS)

Miscellaneous Data

- When only one plate is stolen or missing, some type of notation must be entered in the MIS Field to explain this fact; for example, 1 PLATE STOLEN.
- When both license plates are stolen, enter BOTH PLATES STOLEN, in the MIS field.
- When the license plate number exceeds ten characters, only the first ten digits in the LIC Field should be entered. The full plate number must be entered in the MIS Field.
- When the license plate sticker, windshield sticker or embossed numbers on the plate are missing, the highest year in which the license plate is valid as indicated on the registration document must be entered in the LIY Field.

Stolen Vehicle/Boat Part File

NCIC defines a part as any serially numbered component from a vehicle or boat, and ownership documentation for a vehicle or boat.

Criteria for Entry

A stolen vehicle identification number (VIN) plate, certificate of origin/certificate of title (blank or associated with a vehicle), or a serially numbered backhoe, hay baler, engine, transmission, battery, carburetor, door, bumper, hubcap, etc., may be entered in the Vehicle/Boat Part File as stolen if a theft report is on file. AM/FM/CB radios, tape players, and other entertainment devices should not be entered in the Vehicle/Boat Part File but may be entered in the Article File.

Record Retention Period

- Stolen Vehicle/Boat Part File records which contain a SER or OAN will remain on file for the balance of the year entered plus four years. Following this retention period, the records in the Vehicle/Boat Part File are retired.
- Vehicle/boat part records in the located status will remain in the system for ten days before they are retired.

Part Data Entry Transaction (EP/EP-P)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

***Brand Name (BRA)**

***Category (CAT)**

***Date of Theft (DOT)**

***Originating Agency Case Number (OCA)**

At Least One of SER or OAN Required

Serial Number (SER)

Owner Applied Number (OAN)

Optional Information

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Notify Originating Agency (NOA)

Engine Power (EPD)

Vehicle Year (VYR)

***Miscellaneous Field (MIS)**

Miscellaneous Data

If a stolen vehicle/boat part entry contains either the code PART, ENGN, or TRMN in the BRA Field, the manufacturer's complete name must be entered in the MIS Field. A brief description of the part must also appear in the MIS Field as shown in the examples below: • CAR RECOVERED VIN PLATE MISSING • ONLY VIN PLATE STOLEN • POWERGLIDE AUTOMATIC MISSING • CERTIFICATE OF TITLE STOLEN

NCIC/TCIC Boat File

NCIC defines a boat as a vessel for transport by water, constructed to provide buoyancy by excluding water and shaped to give stability and permit propulsion.

Criteria for Entry

Any stolen boat which has a registration number (REG), Coast Guard document number (CGD), permanently attached hull serial number (BHN) or owner-applied number (OAN) may only be entered in the file if a theft report has been made. Commercial vessels and certain motor yachts over five tons are documented as vessels of U.S. registration under navigation laws administered by the U.S. Coast Guard.

Loaned, rented, or leased boats not returned may be entered by an authorized agency if an official police theft report is made or a filed complaint results in the issuance of a warrant charging embezzlement or theft.

In instances in which a boat, trailer, and any accessories have been stolen, a record(s) should be entered by the following method:

- The agency entering the records should make separate entries in the appropriate files for the stolen boat and any accessories taken with it; that is, the boat must be entered in the Boat File (MKE/EB), its outboard motor must be entered in the Vehicle/Boat Part File (MKE/EP), and the boat trailer must be entered in the Vehicle File (MKE/EV).

Record Retention Period

- Stolen boat records which contain a BHN, CGD, or an OAN are retained in file for the balance of the year entered plus four years. Following this retention period, the records in the Boat File are retired.
- If a record remains on file 90 days and it does not contain a BHN, CGD or OAN, the record is retired.
- Boat records in the located status will remain in the system for ten days before they are retired.

Boat Data Entry Transaction (EB/EB-A/EB-F/EB-P)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Required Fields

***Originating Agency Case Number (OCA)**

***Date of Theft (DOT)**

***Boat Make (BMA)**

***Boat Year (BYR)**

At Least One of the Following

Registration Number (REG)

Registration State (RES)

Registration Expiration Year (REY)

Boat Hull Number (BHN)

Owner Applied Number (OAN)

Coast Guard Document Number
(CGD)

Boat Identifiers

Boat Type (BTY)

Boat Length (BLE)

Boat Model Name (BMO)

Propulsion (PRO)

Hull Type (HUL)

Hull Shape (HSP)

Home Port (HPT)

Boat Name (BNM)

Color (BCO)

Optional Information

Notify Originating Agency (NOA)

Linkage Agency ORI (LKI)

Linkage Agency Case Number
(LKA)

Image Number (IMN)

Image Type (IMT)

Miscellaneous (MIS)

Boat Hull Number (BHN)

The complete hull number, including any alphabetic character(s), must be entered in the BHN Field. Any spaces, hyphens, or special characters which may appear as part of the hull number should be omitted from the BHN Field. If the hull number exceeds 20 characters, the first 20 characters must be entered in the BHN Field. The complete BHN must be entered in the MIS Field.

Miscellaneous Data

If an item(s) associated with the stolen boat is entered in another NCIC file(s), each separate entry should be cross-referenced to the other(s) by entering the NIC of the other related record(s) in the MIS Field of each entry.

TCIC Stored/Abandoned Boat File – TCIC Only

Criteria for Entry

The Stored/Abandoned Boat file should be used when an agency stores a boat on police property or in a licensed storage facility or when an agency is notified by a licensed storage facility, they have received a boat for storage. Entry of a boat into this file should only be used after a QB inquiry produces no hits and the registered owner of the boat cannot be contacted. Registered owner information may be obtained from the Nlets Boat Registration Inquiry (BQ).

Record Retention Period

Stored/Abandoned Boat file records remain in TCIC for one year from the date of entry. Agencies are not notified when the records are purged from the file.

Enter Stored/Abandoned Boat Record (ERB)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Agency/Case Data

*Originating Agency Case Number (OCA)	Linkage Agency Case Number (LKA)
*Date of Recovery (DOR)	Notify Originating Agency (NOA)
Linkage Agency ORI (LKI)	

Boat Identifiers

Registration Number (REG)	*Boat Make (BMA)
Registration State (RES)	Boat Type (BTY)
Registration Expiration Year (REY)	Boat Length (BLE)
Boat Hull Number (BHN)	Boat Color (BCO)
Hull Type (HUL)	Owner Applied Number (OAN)
Propulsion Type (PRO)	*Impound Lot Name (PND)
*Boat Year (BYR)	

Miscellaneous Data

When entering boats stored in state-licensed facilities, the license number issued by the Texas Department Licensing and Regulation (TDLR) for that facility should be placed in the first nine characters of the miscellaneous field (MIS), for example, 50000VSF. Boat trailers that are recovered in conjunction with a boat should be entered in the Stored/Abandoned Vehicle File and the NIC numbers cross referenced in the MIS field.

Cancel Stored/Abandoned Boat Record (XRB)

When canceling a Stored/Abandoned Boat record from TCIC, users are expected to enter the Reason for Property Record Removal (RPP). Valid values are AUCTION, TITLE TRANSFERRED, OWNER CLAIMED, or OTHER MEANS.

NCIC Gun File

NCIC defines a gun as any weapon, including a starter gun, which is designed to or may be readily converted to expel a projectile by air, carbon dioxide, or the action of an explosive. Included in this definition are antique guns; cannons; machine guns; pistols; rifles; shotguns; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; destructive devices such as grenades, mines, missiles, and rockets; and disguised guns such as knife guns, pen guns, belt buckles, and cane guns. BB guns are excluded and must be entered in the Article File because the manufacturers of BB guns are not bound by the same statutes as are the manufacturers of the above-mentioned weapons.

NCIC defines a recovered gun as an abandoned, seized, or found weapon for which no stolen or lost report is on file. A record for a lost or missing gun might be traceable to a crime and may assist in the identification of a recovered gun.

Criteria for Entry

- Records for serially numbered weapons that are stolen may be entered into the file if a theft report has been made.
- A record for a recovered (abandoned, seized, or found) weapon for which no stolen, lost, or felony report is on file may be entered in NCIC. The weapon must remain in the possession of the entering agency or be readily available for examination if the record is in NCIC. If the entering agency loses custody of the recovered gun, the recovered gun record must be canceled.
- A record for a lost or missing weapon may be entered in NCIC if the entering agency has supporting documentation.
- A record may be entered for a weapon believed to have been used in the commission of a felony if this fact is documented in the case file and the location of the weapon is unknown.

Record Retention Period

- Stolen, lost, and felony gun records will remain on file until action is taken by the originating agency to clear or cancel the record.
- Recovered gun records will remain on file for the remainder of the year entered plus two years.
- Gun records in the located status will remain in the system for ten days before they are retired.

Enter Stolen Gun Transaction (EG/EG-P)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Required Fields

***Originating Agency Case Number (OCA)**

***Date of Theft (DOT)**

***Caliber (CAL)**

***Type (TYP)**

***Make (MAK)**

***Serial Number (SER)**

Recovering Agency Case Number

Option Fields

Model (MOD)

Notify Originating Agency (NOA)

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Miscellaneous Information (MIS)

Enter Felony Gun Transaction (EFG/EFGP)

A record may be entered for a weapon believed to have been used in the commission of a felony if the felony is documented in the case file and the location of the weapon is unknown.

Enter Lost Gun Transaction (ELG)

A record for a lost or missing weapon may be entered in NCIC if the entering agency has supporting documentation.

Enter Recovered Gun Transaction (ERG)

A record for a recovered (abandoned, seized, or found) weapon for which no stolen, lost or felony report is on file may be entered in NCIC. The weapon must remain in the possession of the entering agency or be readily available for examination if the record is in NCIC. If the entering agency loses custody of the recovered gun, the recovered gun record must be canceled.

Make Field

For NCIC purposes, the make of the firearm must be taken from the frame or receiver only, except for U.S. military-issue weapons. NCIC allows for the entry of free text in positions 4 through 23 of the MAK Field.

If the make code is not listed in Gun Data Codes, the *NCIC Code Manual*, the code ZZZ must be placed in the MAK Field, and the manufacture of the firearm must be entered in positions 4 through 23 or as the first item in the MIS Field. If the MAK code is ZZZ and positions 4 through 23 are blank, the MAK field will be translated as MAK/UNKNOWN in the message response. If there is any data in positions 4 through 23, they will be included in the response as entered.

Serial Number Data

Serial numbers must be entered omitting spaces, hyphens, and symbols. If the serial number exceeds 20 characters, the last 20 characters should be entered in the SER Field and the full serial number must be entered in the MIS Field.

Alphabetic characters that are part of the serial number must be included in the entry. Alphabetic characters appearing between numeric characters (embedded alphabetic characters) in a serial number are not considered for matching purposes since some agencies formerly placed records on file after deleting the embedded alphabetic characters.

Thus, an entry of a record with the serial number 369J257 may receive a response of records already on file with serial numbers 369257, 369M257, 36925K7, and 369J257. Letters appearing as a prefix or suffix to the numeric in a serial number are considered in the matching process and, therefore, are not affected by the rule applicable to embedded alphabetic characters. In the event more than one number appears on the firearm, the frame or receiver number must be entered in the SER Field, and other number(s) must be entered in the MIS Field.

Miscellaneous Field

- When the gun make is not listed and code ZZZ is entered in the MAK Field, the manufacturer's name must be placed in the MIS Field.
- If the serial number exceeds 20 characters, the last 20 characters must be entered in the SER Field, and the complete serial number must be listed in the MIS Field.
- If the barrel length is available, it must be entered and expressed in inches and/or fractions of an inch. Barrel length may be in exact or closely approximated dimensions, depending on available data. A slash must separate numerator and denominator of fractions of an inch, for example, 2½-inch barrel would be entered as BBL21/2 and a 4-inch barrel as BBL4.
- Cartridge capacity must be expressed as maximum capacity. Those firearms fed from a clip magazine, or a tubular magazine must be indicated as CLIP or TUBL rather than by cartridge capacity, for example: 6SHOT, 5SHOT, CLIP, or TUBL MAG.
- When a gun is inscribed with a name, monogram, date, etc., the code INSC followed by a dash and the exact or abbreviated inscription must be listed. For example: INSC-MDM (MDM represents a person's initials) INSC-US PROP INSC-TOM 120592 (Name and date represented)
- If the silencer length is available, it must be entered and expressed in inches and/or fractions of an inch.
- The MIS Field must also be used to show alphabetic and numeric characters, for example, Social Security number, driver's license number, etc., that have been engraved on the gun as the result of a theft prevention program.

NCIC Securities File

NCIC defines securities as currency, Federal Reserve Notes, Silver Certificates, US Notes, Canadian Notes and other foreign currency, those documents or certificates that are generally considered to be evidence of debt (Treasury-issued bills, bonds, and notes; municipal and corporate bonds; debentures; other non-personal notes; etc.) or ownership of property (common or preferred stock); excluding vehicle and boat ownership documents; documents which represent subscription rights (stock warrants, stock rights); other types traded in securities exchanges in the United States, except for commodities futures; postal and other types of money orders; traveler's checks; warehouse receipts; savings certificates and interest coupons on stocks and bonds.

Items which do not meet the definition for entry in any NCIC file are personal notes, bank drafts, cashier's checks, bank officer's checks, certified checks, personal checks, company checks, US Treasury checks and other types of government checks (state and local); lost or stolen credit cards, gold or silver coins, gift certificates and savings and checking account passbooks. Serialized food coupons (stamps and books), ingots, lottery tickets and medals do not qualify as securities for NCIC purposes but may be entered in the NCIC Article File.

Criteria for Entry

Serially numbered identifiable securities that have been stolen, embezzled, used for ransom, or counterfeited may be entered into the file if a theft report has been made.

Record Retention Period

- Records for ransom securities have unlimited retention.
- Stolen, embezzled or counterfeited securities records, except traveler's checks and money orders, are retained in the NCIC Securities File for the balance of the year entered plus an additional four years.
- Traveler's checks and money orders are retained in file for the balance of the year entered plus two years.
- Security records in the located status will remain in the system for ten days before they are retired.

Securities Data Entry Transaction (ES)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Required Information

***Date of Theft (DOT)**

***Originating Agency Case
Number (OCA)**

***Type Code (TYP)**

***Serial Number (SER)**

***Denomination (DEN)**

***Issuer (ISS)**

***Owner (OWN)**

Security Date (SDT)

Optional Information

Social Security Number (SOC)
Ransom Money Indicator (RMI)
Notify Originating Agency (NOA)

Linkage Agency ORI (LKI)
Linkage Agency Case Number
(LKA)

Miscellaneous Information (MIS)

Securities Data Entry Transaction – Consecutively Serialized (ESS)

No more than 100 consecutively serialized securities can be entered as one group. If more than 100 securities are to be entered, additional group entries must be made. When a group of consecutively serialized stolen securities is entered, NCIC automatically generates one NIC for the group record.

Denomination Field

- The amount of money represented by a security as indicated in the DEN field. An amount which does not include a fraction of a dollar must be entered omitting the cents position (\$37.00 would be entered as 37). When the amount includes a fraction of a dollar, a hyphen must be used in place of a decimal (\$35.75 would be entered as 35-75).
- The denomination of money orders stolen or embezzled before they were issued by an appropriate authority and before amounts were indicated thereon must be entered as BLANK to indicate that the amount to be paid was not stated on the money order.
- Since warehouse receipts do not represent a value and may be issued for numerous types of warehouse items, the alphabetic characters WR are to be entered in the DEN.

Ransom Money Indicator

The RMI Field can have the value of B (Bait Money), C (Counterfeit) or R (Ransom). The entry of one of these codes in the RMI Field will result in a code translation following the message key translation in a hit response. The entry of R in the RMI Field also results in the unlimited retention of the record. The entry of C in the RMI Field will cause the edits on the SER, DEN, ISS, OWN and SDT to be bypassed.

The codes used in the RMI Field negate the need to enter the words COUNTERFEIT or BAIT MONEY as the first item in the MIS Field.

Miscellaneous

- When counterfeit U.S. currency is entered, if the face plate number and the back plate number appear on the currency, they should be entered in the MIS Field.
- A MIS Field entry for a counterfeit currency might read: COUNTERFEIT A123 BP 345

NCIC Article File

Criteria for Entry

Records for stolen articles can be entered into the Article File if a theft report has been made and the following circumstances are met:

- A record for any item in the theft report which is valued at \$500 or more and has a unique manufacturer-assigned serial number and/or an owner-applied number may be entered. Office equipment, television sets and bicycles may be entered regardless of value.
- If the combined value of property taken in one theft exceeds \$5,000, a record for any item in the theft report, regardless of value, having a unique manufacturer-assigned serial number and/or an owner-applied number may be entered.
- A record for any item in the theft report, regardless of value, having a unique manufacturer-assigned serial number and/or an owner-applied number may be entered if:
 - The circumstances of the theft indicate that there is a probability of interstate movement. Or
 - The seriousness of the crime dictates that an entry should be made for investigative purposes.
- A record for a lost Public Safety, Homeland Security or Critical Infrastructure item of identification (category Q) or equipment (category Z) may be entered in NCIC if the entering agency has supporting documentation.
- A record for stolen toxic or hazardous article (category T) may be entered in NCIC if the entering agency has supporting documentation.

Stolen or lost credit cards, bank drafts, Automated Teller Machine (ATM) cards and checks, including cashier, certified, company, government (local, state, and federal), bank officer, personal and US Treasury, are not to be entered in the NCIC Article File or any other NCIC file. Lost articles of identification, not associated with Public Safety, Homeland Security or Critical Infrastructure may not be entered in the NCIC Article File or any other NCIC file.

Record Retention Period

- An article record containing a TYP Field code beginning with Q, T or Z will be retained in the NCIC Article File until it is cleared or canceled by the originating agency.
- All other article records are retained for the balance of the year entered plus an additional year. Following expiration of this retention period, the record is automatically retired.
- Article records in the located status will remain in the system for ten days before they are retired.

Article Data Entry Transaction (EA/EA-P/ELA)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Required Information

***Date of Theft (DOT)**

***Type Code (TYP)**

***Originating Agency Case Number
(OCA)**

***Brand Name (BRA)**

***Opt In/Out (OPT)**

At Least One of the Following

Serial Number (SER)

Owner Applied Number (OAN) not included on EAA

Identifying Information

Model (MOD)

Lot Number (LOT)

Hazardous Materials Container
(HMC)

Partial Lot Indicator (PLI)

United Nations Number (UNN)

Optional Information

Notify Originating Agency (NOA)

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Miscellaneous Information (MIS)

Lost Article of Identification Entry Transaction (ELA)

A record for a lost Public Safety, Homeland Security, or Critical Infrastructure item of identification (category Q) may be entered in NCIC if the entering agency has supporting documentation.

Article Data Entry Transaction – Consecutively Serialized (EAA)

No more than 100 consecutively serialized articles can be entered as one group. If more than 100 articles are to be entered, additional group entries must be made. When a group of consecutively serialized stolen or lost articles is entered, NCIC automatically generates one NIC for the group record.

Lost Article of Identification Entry Transaction - Consecutively Serialized (ELAA)

No more than 100 consecutively serialized lost articles of identification can be entered as one group. If more than 100 articles are to be entered, additional group entries must be made. When a group of consecutively serialized stolen or lost articles is entered, NCIC automatically generates one NIC for the group record.

Type Field

The code used in the TYP Field must be at least four characters with no punctuation or spaces between characters. The TYP Field is divided into two parts:

- Category Code - A unique alphabetic character assigned to each of the major classifications of articles listed in Article Data Codes, *NCIC Code Manual*.
- Article Name Code - The Article Name Dictionary, included in the *NCIC Code Manual*, Article Data Codes, should be used for Article File entries and inquiries.

The article name code follows immediately after the category code best classifying the article with no space between the category code and the article name code. If an article is not published in the Article Name Directory, it must be entered with category code Y and the following procedures apply:

- The complete name of the article must be used if possible. If the article name is one word of more than six letters, the first six letters in the article name must be used.
- An article name which is two words must be treated as one word.
- If an article name is three words, the initials of the first two words and the first four letters of the last word must be used.
- The entry will be rejected if the TYP code begins with an alphabetic character other than Y and is not a code listed in the Article Name Dictionary.

Brand Name Field

The BRA Field must contain a minimum of two alphanumeric characters and cannot contain more than six. A hyphen is the only special character allowed in this field. The words AND, COMPANY, CORPORATION, INCORPORATED, LIMITED and the ampersand are not considered part of the actual brand name. If the brand name is not listed in the *NCIC Code Manual*, the following instructions apply if the brand name consists of:

- A single word, the first six letters of the name must be used.
- Two words, the first letter of the first word followed by a space and then the first four letters of the second word should be entered.
- Three words, the first letter of the first word must be used followed by a space, then the first letter of the second word followed by a space and then the first two letters of the last word.
- An initial and one word, the initial followed by a space and the first four letters of the word must be used.
- Two initials and one word, the first initial followed by a space, then the second initial followed by a space and then the brand name must be used.
- Initials are to be entered omitting spaces and periods.

When stolen property does not have a brand name or if the brand name is unknown, the code NO BRA must be entered in the BRA Field. A complete description of the stolen article should be placed in the MIS Field when this code is used.

Miscellaneous

- Describe the location of the serial number and/or owner-applied number on an item of property. This information should be entered in easily readable, abbreviated language. For example:
OAN ENGRAVED ON BACK RADIO OAN IS OP ID NO SER TAG ON LEFT EAR
- Description of the stolen article when the code NO BRA (No Brand) is used in the BRA Field.
- If the serial number exceeds 20 characters in which case the rightmost 20 characters should be entered in the SER Field, and the complete serial number should be entered in the MIS Field.
- If the model number contains more than nine characters in which the last nine have been entered in the MOD Field, with the complete model number in the Misc. field.
- If the model name if it contains more than nine characters in which the first nine have been entered in the MOD Field, with the complete model's name in the Misc. field.

NCIC/TCIC Wanted Person File

Criteria for Entry

An entry in the Wanted Person File must be made immediately after:

1. the decision to arrest or authorize arrest has been made, and
2. a decision has been made regarding extradition, and
3. a warrant is on file (electronic or hard copy) to support the entry.

Adult (EW)

- An individual (including a juvenile who will be tried as an adult) for whom a federal warrant is outstanding. Federal fugitives are persons who:
 - Are being sought because they have been charged with one or more federal crimes,
 - Have failed to appear for a required court action or for deportation, or
 - Have escaped from federal custody.
- An individual (including a juvenile who will be tried as an adult) for whom a felony or misdemeanor warrant, including class C, is outstanding. If the purpose of the warrant is collection of fines, entry into NCIC is not permitted.
- Probation and parole violators meeting the criteria above.

Juvenile (EWJ)

Juvenile status is determined by the laws of the state of residence of the parent, guardian, person, or agency entitled to legal custody of such juvenile. Texas considers a juvenile to be an individual aged 17 or younger at the time of the offense.

The criteria for entry are the following:

- A juvenile who has been adjudged delinquent and is subject to the jurisdiction of the court making such adjudication or to the jurisdiction or supervision of an agency or institution pursuant to an order of such court, and
 - Who has escaped from an institution or agency vested with the legal custody or supervision of such juvenile, or
 - Who has absconded while on probation or parole
- Entry of a record in this category must be supported by a copy of the judgment, formal adjudication or order of commitment which subjects such a delinquent to probation or parole or to the legal custody of the institution or agency concerned. Specifically excluded from this category are status offenders, i.e., children who commit noncriminal but legally proscribed acts, included but not limited to truancy, disobedience to parents, running away or violating curfew.
- A juvenile who has been charged with the commission of a delinquent act that would be a crime if committed by an adult and who has fled from the state where the act was committed.

Temporary Felon (ET)

A temporary felony want record, message key (MKE) ET, may be entered to establish a want entry when a law enforcement agency needs to take prompt action to apprehend a person (including a juvenile) who has committed, or the officer has reasonable grounds to believe has committed, a felony. This individual may seek refuge by fleeing across jurisdictional boundaries while circumstances prevent the immediate acquisition of a warrant.

A warrant for the arrest of the individual must be obtained as soon as possible and, thereafter, the temporary felony want record must be either canceled and a permanent wanted person record (MKE/EW) must be entered or the MKE must be modified to the permanent wanted person record MKE/EW.

Record Retention Period for a Wanted Person Record

- Wanted person records have an unlimited retention period.
- A record with the MKE/EW or MKE/EWJ to which one locate is appended indicating that the subject will be extradited (EXTR) or detained (DETN) will be retired 5 days from the date of the locate transaction. The originating agency will be notified by a \$.P message.
- If a second or subsequent locate indicating that the subject will be extradited (EXTR) or detained (DETN) is received within those 5 days, the retirement date will be reset to 5 days from the date of the second locate transaction.
- A record with MKE/EW or MKE/EWJ to which one locate message has been appended indicating that the subject will not be extradited (NOEX) will be retired immediately upon receipt of a second locate message with NOEX. The ORI of the record will be notified that the record has been retired.
- Records for juveniles will not be retired when the juvenile reaches the age of emancipation. Once the individual has been emancipated, NCIC will notify the entering agency with a \$.J message and change the MKE translation to include a caveat to the record indicating that the juvenile has reached the age of emancipation.
- Data in the License Plate Number (LIC), License Plate Year of Expiration (LIY), and License Plate Type (LIT) Fields will remain in a wanted person base record or supplemental record for the year of entry plus four years from the date of entry of the base record regardless of when the license plate data is entered. Entering agencies are not notified of records from which expired license data are retired. If the purged license plate is the only searchable identifier in the Wanted Person File record, the entire record will be removed, and the originating agency will not be notified.

Retention Period for a Temporary Felony Want Record

Temporary felony want records have a 48-hour retention period. A temporary felony want record will be retired at the end of 48 hours and a \$.P administrative message will be sent to the originating agency.

NCIC Wanted Person Entry (EW/EW-C/ET/ET-C/EWJ/EWJC)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Personal Information

***Name (NAM)**

***Sex (SEX)**

***Race (RAC)**

Place of Birth (POB)

Date of Birth (DOB)

Date of Emancipation (DOE)

***Height (HGT)**

***Weight (WGT)**

Eye Color (EYE)

***Hair Color (HAI)**

FBI Number/UCN (FBI)

State ID Number (SID)

Skin Tone (SKN)

Ethnicity (ETN)

Scars Marks and Tattoos (SMT)

Fingerprint Classification (FPC)

Miscellaneous Number (MNU)

Social Security Number (SOC)

DNA Available (DNA)

DNA Location (DLO)

Caution/Medical Conditions (CMC)

Citizenship (CTZ)

Offense Information

***Offense Code (OFF)**

Original Offense Code (OOC)

***Date of Warrant/Violation
(DOW/DOV)**

***Originating Agency Case Number
(OCA)**

***Warrant Number (WNO)**

Court ORI (CTI)

Notify Originating Agency (NOA)

***Extradition Limitation (EXL)**
Additional Offense (ADO)

Optional Linkage Information

Linkage Agency ORI (LKI)

***Linkage Agency Case Number (LKA)**

Operator Information

Operator License Number (OLN)

Operator License State (OLS)

Operator License Expiration Year (OLY)

License Plate Information

License Plate (LIC)

License Plate State (LIS)

License Plate Year (LIY)

License Plate Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)

Vehicle Year (VYR)

Vehicle Make (VMA)

Vehicle Model (VMO)

Vehicle Style (VST)
Stolen/Fraudulent Identifier Information

Name (NAM)
Date of Birth (DOB)
Social Security Number (SOC)
Miscellaneous Number (MNU)

Vehicle Color (VCO)

License Number (OLN)
License State (OLS)
License Year (OLY)

Address Information

Address Type (ADD)
Date of Documented Address (DDA)
Street Number (SNU)
Street Name (SNA)

City Name (CTY)
State (STA)
Zip Code (ZIP)
County of Address (COU)

Miscellaneous Information (MIS)

Caution Codes

To enhance officer safety, the use of caution codes must be considered. The presence of a caution provides situational awareness to Peace Officers concerning persons and property. There is only one caution indicator for person files: C – Caution; followed by the appropriate Caution Medical Condition (CMC).

Caution and Medical Conditions

When a wanted person record is entered with a caution indicator (the MKE ends with -C), the CMC Field must contain a valid caution and medical code. The allowable CMC codes and their translations are the following:

Alcoholic (55)	International Flight Risk (40)
Allergies (60)	Known to Abuse Drugs (20)
Armed and Dangerous (00)	Martial Arts Expert (10)
Diabetic (90)	Medication Required (80)
Epilepsy (65)	Other (01) – Identify in the MISC field
Escape Risk (25)	Sexually Violent Predator (30) – Contact
Explosive Expertise (15)	ORI for Detailed Information
Heart Condition (50)	Suicidal (70) Violent Tendencies (05)
Hemophiliac (85)	

Date of Birth

All records must be entered with a complete DOB when available. When the complete date is not available, zeros can be used for the unknown month or day.

Scars Marks and Tattoos

Wanted Person records must be packed with all available personal descriptors such as the following:

Scars	Medical	Other Physical
Artificial Body Parts	Conditions/Diseases	Characteristics
Deafness	Medical Devices/Implants	Healed Fractured Bones
Deformities	Missing Body Parts	Skin Discolorations
Drugs of Abuse	Moles	Tattoos
Eye Disorders	Needle Track Marks	Therapeutic Drugs
Fractured Bones		
Removed Tattoos		

Extradition

Before entering a wanted person in NCIC, the entering agency must attempt to determine, to the maximum extent possible, if extradition will be authorized when the individual is located in another state. For NCIC purposes, extradition is the surrender by one state to another of an individual charged with or convicted of an offense outside its own territory and within the territorial jurisdiction of the other. Agencies entering warrants that do not meet the NCIC definition of extradition (intrastate only) must code the EXL (Extradition Limitations) Field as 4 (NO EXTRADITION – IN-STATE PICK UP ONLY. SEE MIS FIELD FOR TRANSPORTATION LIMITATION) for felony warrants or D (NO EXTRADITION – IN-STATE PICK UP ONLY. SEE MIS FIELD FOR TRANSPORTATION LIMITATION) for misdemeanor warrants. Additional details regarding intrastate limitations may be placed in the MIS Field.

In situations where an agency is certain that the wanted person will not be extradited, the individual's record may be entered in NCIC using the appropriate code in the EXL Field.

At the time of entry, if there is a limitation concerning extradition of the wanted person, such information must be entered using the appropriate code in the Extradition Limitation Field with any specific limitations placed in the MIS Field of the record.

- EXTR ADJACENT STATES ONLY
- EXTR WEST OF MISS ONLY
- EXTR WITHIN 1000 MILES ONLY
- NOEX

In many instances, however, no forecast of extradition can be made at the time the wanted person is entered on file because extradition is not a law enforcement decision. In such cases, use the codes 6 or F in the Extradition Limitation (EXL) Field to indicate PENDING EXTRADITION DETERMINATION. If at some future time, the entering agency learns that the individual will not be extradited, the NCIC record must be modified using the appropriate code in the EXL Field.

Extradition Codes

1	Felony - Full Extradition
2	Felony - Limited Extradition (see MIS field, MIS required)
3	Felony - Extradition – Surrounding States Only
4	Felony - No Extradition – Instate Pick Up Only (see MIS field for limits)
5	Felony - Extradition Arrangements Pending (see MIS field, MIS required)
6	Felony – Pending Extradition Determination
A	Misdemeanor - Full Extradition
B	Misdemeanor - Limited Extradition See MIS Field
C	Misdemeanor - Extradition – Surrounding States Only
D	Misdemeanor - No Extradition
E	Misdemeanor - Extradition Arrangements Pending (see MIS field, MIS required)
F	Misdemeanor - Pending Extradition Determination

Miscellaneous

- If Blue Alert is entered in the MIS Field, the following caveat will be displayed immediately below the MKE translation on the record response: BLUE ALERT WARNING. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.
- For NCIC wanted person entries with a code of 2 or B (LIMITED EXTRADITION SEE MIS FIELD) in the EXL Field, the MIS Field must contain details regarding the extradition authorized; with the code of 5 or E (EXTRADITION ARRANGEMENTS PENDING SEE MIS FIELD) in the EXL Field, the MIS Field must contain the location from where the extradition is pending.
- Agencies entering warrants that do not meet the NCIC definition of extradition (e.g., intrastate only) must use the codes 4 (felony warrants) or D (misdemeanor warrants) in the Extradition Limitation (EXL) Field to indicate NO EXTRADITION – IN-STATE PICK UP ONLY. SEE MIS FIELD FOR LIMITS. Additional details regarding intrastate limitations may be placed in the MIS Field.
- When a warrant issued for a subject contains multiple charges, the entering agency must enter the code for the more serious charge in the Offense Code (OFF) Field with the additional charge(s) shown in the MIS Field. Two separate entries by an ORI for the same person should not be made. It is only necessary for an ORI to enter one record on a person, no matter how many separate charges are lodged against him/her.
- The Additional Offense Field (ADO) must be used to indicate that multiple warrants exist for the same individual by the same ORI. Additional offenses should be listed in the MIS Field.
- Include description of Scars, Marks, and Tattoos (SMT), details of Caution Medical Conditions (CMC) and cross-reference related NCIC records.
- Any identification that has a picture and has been issued by DPS can be placed in the MNU field under that PI designation. They type of ID, such as state identification card (ID Card) or License to Carry (LTC), would then be added to the MIS field. For example, “MNU/PI IS TEXAS ID CARD”.

Enter Supplemental Data (EN)

A wanted person supplemental record must be utilized when additional identifiers, including but not limited to aliases, scars, marks, tattoos, and other characteristics need to be added to a wanted person record. The supplemental record may only be made by the agency that entered the wanted person record. A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message. Single nicknames should be entered as alias names using the following format: NICKNAME,X

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

Name (NAM)
NCIC Number (NIC)
Originating Agency Case Number (OCA)

Supplemental Information

Alias (AKA) (99)	Miscellaneous Number (MNU) (9)
Date of Birth (DOB) (9)	Caution/Medical Conditions (CMC) (10)
Scars Marks and Tattoos (SMT) (9)	Citizenship (CTZ) (9)
Social Security Number (SOC) (9)	

Operator Information

Operator License Number (OLN) (9)
Operator License State (OLS) (9)
Operator License Year (OLY) (9)

License Information

License Plate Number (LIC) (9)	License Plate Year (LIY)
License Plate State (LIS)	License Plate Type (LIT)

Vehicle Information

Vehicle ID Number (VIN) (9)	Vehicle Model (VMO)
Vehicle Year (VYR)	Vehicle Style (VST)
Vehicle Make (VMA)	Vehicle Color (VCO)

Address Information

Address Type (ADD)	City Name (CTY)
Date of Documented Address (DDA)	State (STA)
Street Number (SNU)	Zip Code (ZIP)
Street Name (SNA)	County of Address (COU)

Image Information

Image Number (IMN)	Image Type (IMT)
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Enter Stolen/Fraudulent Data (ENS)

Additional identifiers that have been stolen or falsely assumed may be supplemented into a wanted person record to alert an agency that an innocent individual's identifiers are possibly being used by a wanted person.

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

Name (NAM)
NCIC Number (NIC)
Originating Agency Case Number (OCA)

Stolen/Fraudulent Information

Name (NAM)
Date of Birth (DOB)
Social Security Number (SOC)
Miscellaneous Number (MNU)

Stolen/Fraudulent Operator Information

Operator License Number (OLN)
Operator License State (OLS)
Operator License Year (OLY)

\$.J. Emancipation Notification

A \$.J. Emancipation Notification administrative message is sent to the entering agency when the individual of the record reaches the age of emancipation. This is determined monthly by NCIC by comparing the Date of Emancipation Field with the current date.

\$.J. Administrative Message

\$.J. TX1234567
THE INDIVIDUAL OF YOUR RECORD NIC/W12345678
OCA/123-123 HAS BECOME EMANCIPATED.
PLEASE CHECK YOUR STATE LAWS REGARDING APPROPRIATE ACTION.
MKE/WANTED JUVENILE DELINQUENT - ADJUDGED
EXL/1 - FULL EXTRADITION ORI/ TX1234567
NAM/DOE, JOHN SEX/M RAC/W ETN/H POB/TX
DOB/20061023 DOE/20241023 HGT/509 WGT/150 EYE/BRO HAI/BRO
SKN/DRK SMT/SC RT HD
FPC/121011CO141159TTCI13 SOC/123456789
OLN/12345678 OLS/MD OLY/20XX
OFF/ESCAPE FROM CUSTODY
DOV/20XX1021 OCA/324-123
WNO/12323444545 NOA/Y
NIC/W00000000 DTE/20XX1022 0100 EDT DLU/20XX1103 1500 EST

\$.K. EXL Extradition Limitation Notification

This notification is sent to the ORI of record when the EXL Field contains a code of 5, E, 6, or F and the EXL Field remains unchanged for 15 days. The message will be regenerated every 15 days until the EXL Field code is modified to a code other than 5, E, 6, or F.

\$.K. Extradition Limitation Notification

\$.K.EXL EXTRADITION LIMITATION NOTIFICATION
TX1234567

NCIC EXTRADITION NOTIFICATION AT 1600 20XX1215 EST
YOUR ENTRY NIC/W1234567 OCA/123456789 HAS AN EXTRADITION
LIMITATION OF EXTRADITION ARRANGEMENTS PENDING/PENDING
EXTRADITION DETERMINATION.

REVIEW EXTRADITION LIMITATIONS AND MODIFY RECORD AS APPROPRIATE.
EXL/5-EXTRADITION ARRANGEMENTS PENDING SEE MIS FIELD
MKE/WANTED PERSON

ORI/ TX1234567 NAM/DOE, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19811012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/1234567 CTZ/US
SKN/DRK SMT/SC R HND

FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/111111111 OLS/MD OLY/20XX

OFF/HOMICIDE - WILLFUL KILL-POL OFF-GUN
DOW/20XX1201 OCA/123456789

WNO/123F567 CTI/TX123456J

MIS/SUBJECT IN TRANSPORT FROM WV POLICE AGENCY, DA HAS NOT MADE
THE DECISION REGARDING EXTRADITION

LIC/ABC123 LIC/MD LIY/20XX LIT/PC

VIN/123ABC456DEF789G VYR/2020

VMA/PONT VMO/GTO VST/2D VCO/BLU

NIC/W1234567 DTE/20XX1205 DLU/20XX0328 1115 EST

NCIC/TCIC Identity Theft File

The Identity Theft File serves as a means for law enforcement to flag stolen identities and identify the imposter when encountered by law enforcement. In accordance with Texas Government Code 411.0421, a procedure has been established to assist law enforcement agencies in verifying that an individual's identification has been used by another person. Information Regarding Fraudulent Use of Identification is outlined under Texas Code of Criminal Procedure Article 41.0241.

Criteria for Entry

An entry in the Identity Theft File must be supported by an official complaint (electronic or hard copy) recorded by and on file at a law enforcement agency. Documentation for the identity theft complaint must meet the following criteria before an entry can be made into the Identity Theft File:

- Someone is using a means of identification of the victim (denoted in the Identity Theft and Assumption Deterrence Act of 1998 as any name or number that may be used, alone or in conjunction with any other information, to identify a specific individual).
- The identity of the victim is being used without the victim's permission.
- The victim's identity is being used or intended to be used to commit an unlawful activity.
- The victim must sign a *Declaration of Identity Misuse/Theft & Consent Document* prior to the information being entered into the Identity Theft File.
- Information on deceased persons may be entered into the file if the victim's information has been stolen.
- If the identity of the thief is known and an arrest warrant has been issued, the agency should enter the victim information in the S/F Fields in the Wanted Person File.
- The DOT represents the date the victim's identity was stolen or the date the police report was filed if the date of incident is unknown.

Record Retention Period

An identity theft record will remain active until the entering agency cancels it or until the Date of Purge (DOP) (date of entry plus 5 years) is equal to the current date. When the DOP is reached, a \$.P administrative message will be sent to the originating agency. The maximum retention period for an identity theft record is five years.

Password

When possible, the password should be determined by the victim. The victim should select a password that he/she can readily recall during any subsequent encounter with law enforcement personnel. If the person is deceased, the agency must enter the characters DECEASED as the password.

Identity Theft Procedures for Texas Agencies

When an identity theft victim becomes aware that his/her identity has been stolen and reports the incident to law enforcement, the agency investigating the identity theft case should complete an incident report and collect fingerprints from the victim.

Once the investigating agency has determined that an individual's identity has been misused the *Declaration of Identity Misuse/Theft & Consent Document* is completed. The declaration must be signed by the complainant, prosecutor and sheriff and contain the individual's personal identifiers and a unique password which is specified by the complainant.

The record can now be entered into the NCIC Identity Theft file (EID) with the declaration and fingerprints mailed to the DPS Error Resolution Unit.

Texas Department of Public Safety
Crime Records Division
Attn: Error Resolution
P.O. Box 4143
Austin, TX 78765-4143

Once processed, the Error Resolution Unit will forward the information to TCIC Operations for verification and return the original declaration and fingerprint card to the entering agency. For additional information, contact Crime Records Division Error Resolution Unit at 512-424-7256 or error.resolution@dps.texas.gov.

During a subsequent encounter by law enforcement, including routine traffic stops, a person query into NCIC will automatically search the Identity Theft File and, if positive, generate a response to the inquiring agency. The officer will receive a response listing the victim profile, including the password, thereby providing the officer with the information necessary to verify that the person encountered is the victim or that the person **may** be using a false identity.

Declaration of Identity Misuse/Theft & Consent Document

Name (NAM)			
Place of Birth (POB)	Citizenship (CTZ)	Sex (SEX)	Race (RAC)
Ethnicity	Height (HGT)	Weight (WGT)	Hair Color (HAI)
Date of Birth (DOB)		Social Security Number (SSN)	
Date of Theft/Report (DOT)		Originating Agency Case Number (OCA)	
Street/PO Box			
City/State/Zip			
Password (Alpha-Numeric Combination of 20 Characters or Less)			

Optional Information

Scars/Marks/Tattoos		
DL #	DL State	DL Expiration Date
ID # (if applicable)	ID State	
AKA's (or Other Supplemental Data)		

By signing this document, I hereby provide permission for law enforcement officials to enter my personal data into the Texas Department of Public Safety's (TXDPS) Automated Fingerprint Identification System (AFIS) and both the TXDPS and the Federal Bureau of Investigation's (FBI) Identity Theft files. This information may include, but is not limited to, physical descriptors and identifying information I have provided for future identification verification purposes. I am also providing permission to enter my photograph and fingerprints into this file when/where that capability is available. I understand that the information will be available to entities having access to the TXDPS Crime Information Center and FBI's National Crime Information Center (TCIC/NCIC respectively) files for any authorized purposes. I am providing this data voluntarily as a means to memorialize my claim of identity theft and to designate a unique password to be used for future identity verification purposes.

I understand that the FBI intends to remove this information from the active files no later than five years from the date of entry. I understand that I may at any time submit a written request to the entering agency to have this information removed from the active identity theft file at an earlier date. I further understand that information removed from the active file will not thereafter be accessible via TCIC/NCIC terminals, but it will be retained as a permanent record in the TXDPS AFIS and the FBI as a record of the entries until such time as its deletion may be authorized by the National Archives and Records Administration (NARA).

I understand that this is a legally binding document reflecting my intent to have personal data entered into the TXDPS's AFIS and the TXDPS's and FBI's Identity Theft files. I declare under penalty of perjury that the foregoing is true and correct. (See 28 U.S.C. § 1746)

Complainant Signature

Name (NAM)
Originating Agency Case Number (OCA)

The Privacy Act of 1974 (5 United States Code § 552a) requires that Federal, state, or local agencies inform individuals whose social security number is being requested whether such disclosure is mandatory or voluntary, the basis of authority for such solicitation, and the uses which will be made of it. Accordingly, disclosure of your social security number is voluntary; it is being requested pursuant to 28 U.S.C. § 534 and Texas Government Code, Section § 411.0421 for the purposes described herein. The social security number will be used as an identification tool; consequently, failure to provide the number may result in a reduced ability to make such identifications or provide future identity verifications.

This Identity Theft Declaration and Consent Form is filed, in conjunction with 28 U.S.C. § 534 and Texas Government Code, Section §411.0421 as a result of the named individual's identity being used by another person to frustrate proper law enforcement without their consent.

District/County Attorney Signature	Date
Sheriff Signature	Agency ORI Date

Please send to:

Texas Department of Public Safety
 Crime Records Division – MSC 0230
 ATTN: Error Resolution
 P.O. Box 4143
 Austin, Texas 78765-4143

Enter Identity Theft (EID)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Offense Information

***Date of Theft (DOT)**

***Originating Agency Case Number (OCA)**

Notify Originating Agency (NOA)

***Theft Type (IDT)**

***Password (PWD)**

Personal Information

***Name (NAM)**

***Sex (SEX)**

***Race (RAC)**

***Place of Birth (POB)**

***Date of Birth (DOB)**

***Height (HGT)**

***Weight (WGT)**

***Hair Color (HAI)**

***Eye Color (EYE)**

FBI Number/UCN (FBI)

State ID Number (SID)

Skin Tone (SKN)

Ethnicity (ETN)

Scars Marks and Tattoos (SMT)

Fingerprint Classification (FPC)

Miscellaneous Number (MNU)

Social Security Number (SOC)

Caution/Medical Conditions (CMC)

Citizenship (CTZ)

Operator Information

Operator License Number (OLN)

Operator License State (OLS)

Operator License Year (OLY)

Optional Information

Date of Purge (DOP)

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Miscellaneous Information (MIS)

Enter Identity Theft Supplemental (EIN)

An enter supplemental record transaction is utilized when additional identifiers, such as an alias or scars, marks, tattoos, and other characteristics must be added to an identity theft record (to be placed in NCIC by an entry separate from the identity theft entry). The enter supplemental record message may be made only by the agency that entered the identity theft record.

Header Information

- Originating Agency Code (ORI)
- Control Field (CTL)

Record Identifiers

- Name (NAM)
- Originating Agency Case Number (OCA)
- NCIC Number (NIC)

Supplemental Information

- Alias (AKA)
- Date of Birth (DOB)
- Scars Marks and Tattoos (SMT)
- Social Security Number (SOC)
- Miscellaneous Number (MNU)
- Caution/Medical Conditions (CMC)
- Citizenship (CTZ)

Operator Information

- Operator License Number (OLN)
- Operator License State (OLS)
- Operator License Year (OLY)
- State ID Number (SID)

Image Information

- Image Number (IMN)
- Image Type (IMT)

NCIC Violent Person File

The Violent Person File (VPF) was designed to alert law enforcement officers that an individual they are encountering may have a tendency for violence against law enforcement.

Criteria for Entry

An entry into the VPF should be made when at least one of the following criteria has been met:

- Offender has been convicted for assault or murder/homicide of a law enforcement officer, fleeing, resisting arrest or any such statute which involves violence against law enforcement.
- Offender has been convicted of a violent offense against a person to include homicide and attempted homicide.
- Offender has been convicted of a violent offense against a person where a firearm or weapon was used.
- A law enforcement agency, based on its official investigatory duties, reasonably believes that the individual has seriously expressed his or her intent to commit an act of unlawful violence against a member of the law enforcement or criminal justice community.

Texas Administrative Code Title 37 Rule 5.32 states, in addition to making an entry into the Threat Against Peace Officer to comply with this subchapter, agencies with threat information that meet the requirement for entry into the NCIC Violent Person File shall make an entry into the NCIC Violent Person File to facilitate a nationwide alert to law enforcement that may encounter the individual.

Record Retention Period

- VPF records have an unlimited retention period.
- A VPF record will remain on file indefinitely or until action is taken by the entering agency to cancel the record.
- Data in the License Plate Number (LIC), License Plate Year of Expiration (LIY), and License Plate Type (LIT) Fields will remain in a VPF record or supplemental record for the year of entry plus four years from the date of entry of the base record regardless of when the license plate data is entered. Entering agencies are not notified of records from which expired license data are retired. If the purged license plate is the only searchable identifier in the VPF record, the entire record will be removed, and the originating agency will not be notified.

Violent Person Criteria Code

The Violent Person Criteria Field must be a numeric 1, 2, 3 or 4 to indicate which criteria listed justifies entry into the file.

The VPC codes are the following:

1. Assault on Law Enforcement
2. Violent Crime Homicide/Attempted Homicide
3. Violent Crime with Weapon
4. Threat to Law Enforcement

Violent Person Data Entry Transaction (EVP/EVPC)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Personal Information

***Name (NAM)**

***Sex (SEX)**

***Race (RAC)**

***Place of Birth (POB)**

***Date of Birth (DOB)**

***Height (HGT)**

***Weight (WGT)**

***Eye Color (EYE)**

***Hair Color (HAI)**

FBI Number/UCN (FBI)

State ID Number (SID)

Skin Tone (SKN)

Ethnicity (ETN)

Scars Marks and Tattoos (SMT)

Fingerprint Classification (FPC)

Miscellaneous Number (MNU)

Social Security Number (SOC)

DNA Available (DNA)

DNA Location (DLO)

Caution/Medical Conditions (CMC)

Citizenship (CTZ)

Record Information

***Originating Agency Case Number (OCA)**

***Violent Person Code (VPC)**

Optional Linkage Information

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Operator Information

Operator License Number (OLN)

Operator License State (OLS)

Operator License Year (OLY)

License Information

License Number (LIC)

License State (LIS)

License Year (LIY)

License Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)

Vehicle Year (VYR)

Vehicle Make (VMA)

Vehicle Model (VMO)

Vehicle Style (VST)

Vehicle Color (VCO)

Miscellaneous Information (MIS)

Enter Violent Person Supplemental Data (ENVP)

A violent person supplemental record must be utilized when additional identifiers, including but not limited to aliases, scars, marks, tattoos, and other characteristics need to be added to a wanted person record. The supplemental record may only be made by the agency that entered the wanted person record.

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

Name (NAM)
NCIC Number (NIC)
Originating Agency Case Number (OCA)

Supplemental Information

Alias (AKA) (99)	Miscellaneous Number (MNU) (9)
Date of Birth (DOB) (9)	Caution/Medical Conditions (CMC)
Scars Marks and Tattoos (SMT) (9)	(10)
Social Security Number (SOC) (9)	Citizenship (CTZ) (9)
State ID Number (SID) (9)	

Operator Information

Operator License Number (OLN) (9)
Operator License State (OLS) (9)
Operator License Year (OLY) (9)

License Information

License Number (LIC) (9)	License Year (LIY)
License State (LIS)	License Type (LIT)

Vehicle Information

Vehicle ID Number (VIN) (9)	Vehicle Model (VMO)
Vehicle Year (VYR)	Vehicle Style (VST)
Vehicle Make (VMA)	Vehicle Color (VCO)

Image Information

Image Number (IMN)
Image Type (IMT)

Miscellaneous

- If Blue Alert is entered in the MIS Field, the following caveat will be displayed immediately below the MKE translation on the record response:

WARNING-A SUBJECT IN THIS RESPONSE HAS BEEN IDENTIFIED AS A VIOLENT OFFENDER OR A SERIOUS THREAT TO LAW ENFORCEMENT OFFICERS. REVIEW THIS RESPONSE IN ITS ENTIRETY TO OBTAIN ADDITIONAL INFORMATION ON THIS SUBJECT. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

TCIC Threat Against Peace or Detention Officer File

This file was created under Texas Government Code 411.048 to establish a database for the collection of threat information. It is intended to help protect peace officers/detention officers and to provide rapid, statewide access to information about threats made against peace officers/detention officers. Positive returns are alerts for any officer(s) at risk due to a recorded threat by a known individual.

A record entered in this file indicates a potentially dangerous individual, not necessarily a wanted person. An officer or agency may only use an officer threat alert to take reasonable action to protect the officer or citizens.

Criteria for Entry

A person who threatens a Peace or Detention Officer can be entered into this file at the discretion of the entering agency only if both of the following criteria have been met:

- The threat consists of an individual's expression of intent to inflict serious bodily injury or death on a Peace or Detention Officer, and
- The threat is not from an anonymous source.

This file does not apply to every threat or offense targeting an officer or threats made by a group rather than an individual. Agencies may not submit an entry without proper criminal predicate directly related to the threat information supporting the record entry. The individual need not have been arrested for the threat being investigated or any other crime, as a predicate for submitting an entry into this file.

Texas Administrative Code Title 37 Rule 5.32 states, in addition to making an entry into the Threat Against Peace Officer to comply with this subchapter, agencies with threat information that meet the requirement for entry into the NCIC Violent Person File shall make an entry into the NCIC Violent Person File to facilitate a nationwide alert to law enforcement that may encounter the individual.

Record Retention Period

Records entered into this file will remain in TCIC indefinitely or until action is taken by the entering agency to remove the record.

Record Validation

Agencies that enter Threat Against Peace or Detention Officer records are required to validate their entry within a five-year review period.

Enter Person Threatening a Peace or Detention Officer (EOT/EOTC)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**
***Originating Agency Code (ORI)**
Control Field (CTL)

Agency/Case Data

Caution/Medical Conditions (CMC)	Name of Peace Officer (NPO)
*Date Threat Made (DTM)	Point of Contact (POC)
Date Police Officer Notified (DPO)	Contact Number (CNO)
Threat Reason (THR)	Linkage Agency ORI (LKI)
*Threat Type (THT)	Linkage Agency Case Number
*Originating Agency Case Number (OCA)	(LKA)
ORI of Threatened Officer (SRI)	Notify Originating Agency (NOA)

Person Data

*Name (NAM)	State ID (SID)
*Sex (SEX)	Fingerprint Classification (FPC)
*Race (RAC)	Operator License Number (OLN)
Height (HGT)	Operator License State (OLS)
Weight (WGT)	Operator License Year (OLY)
Skin Tone (SKN)	Repeat Threatener (RTI)
Hair Color (HAI)	Likelihood Level (LCL)
Hair Length (HLN)	Previous Charge (PHC)
Hair Style (HST)	DNA Available (DNA)
Facial Hair (HFC)	Image Indicator (IND)
Eye Color (EYE)	Generic Photo (GPH)
Date of Birth (DOB)	Past History of Violence (PHS)
Place of Birth (POB)	Firearms/Explosives Experience
Citizenship (CTZ)	(FEI)
Scars Marks and Tattoos (SMT)	Affiliate Group Name (GNG)
Social Security Number (SOC)	Weapon Information (WPI)
Miscellaneous Number (MNU)	Ethnicity (ETN)
FBI Number/UCN (FBI)	

License Plate Data

License Number (LIC)	License Year (LIY)
License State (LIS)	License Type (LIT)

Vehicle Data

Vehicle ID Number (VIN)
Vehicle Year (VYR)
Vehicle Make (VMA)

Vehicle Model (VMO)
Vehicle Style (VST)
Vehicle Color (VCO)

Miscellaneous Information (MIS)

Supplemental Data

TLETS member agencies may add supplemental data to a Threat Against Peace or Detention Officer record using transaction codes ENTO or ENTA depending upon the type of additional identifier being added. Before a supplemental field may be entered for the subject who threatened the Peace or Detention Officer, data must exist in that field of the existing base record.

If that field was not filled upon entry, a modification message (transaction code MOT) must be used to add that field information to the base record before supplemental data can be added. Supplemental data cannot be modified. If there is an error in the supplemental data added to a base record, the supplemental data must be canceled and re-entered. Texas TLETS direct users cancel supplemental data using transaction codes XNTO and XNTA depending upon the type of additional identifier being canceled.

Enter Threat to Peace Officer Address/Phone Data (ENTA)

***Indicates mandatory fields**

Header Information

***Originating Agency Code (ORI)**
Control Field (CTL)

Record Identifiers

Originating Agency Case Number (OCA)
Name (NAM)

Address Data

Address Type (ATY)
Address Status (STS)
Street Address (ADR)
City (ADC)
State (ADS)
Zip Code (ADZ)
Location (LOC)

Phone Number Data

Telephone Number (TNO)
Phone Number Type (NTY)

Enter Supplemental Data Record - Threat to Peace Officer File (ENTO)

***Indicates mandatory fields**

Header Information

***Originating Agency Code (ORI)**

Control Field (CTL)

Record Identifiers

***Name (NAM)**

***Originating Agency Case Number (OCA)**

Supplemental Person Data

Alias (AKA)

Date of Birth (DOB)

Citizenship (CTZ)

Scars Marks and Tattoos (SMT)

Social Security Number (SOC)

State ID (SID)

Miscellaneous Number (MNU)

Operator License Number (OLN)

Operator License State (OLS)

Operator License Year (OLY)

Caution/Medical Conditions (CMC)

License Information

License Number (LIC)

License State (LIS)

License Year (LIY)

License Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)

Vehicle Year (VYR)

Vehicle Make (VMA)

Vehicle Model (VMO)

Vehicle Style (VST)

Vehicle Color (VCO)

NCIC/TCIC Protection Order File

The Protection Order File (POF) contains court orders that are issued to prevent acts of domestic violence against a person or to prevent a person from stalking, intimidating, or harassing another person. Orders are issued by both civil and criminal state courts. The types of protection orders issued, and the information contained in them vary from state to state.

Criteria for Entry

Each record in the POF **must** be supported by a protection order (electronic or hard copy). Reporting of Information Related to the Protective Order file outlined under Texas Administrative Code Title 37, Part 1, Chapter 27, Subchapter F, Rule 27.72 and Texas Family Code 86.0011

Protection orders must meet the following criteria before an entry can be made into the file:

The protection order includes:

- any injunction, restraining order or any other order issued by a civil or criminal court for the purpose of preventing violent or threatening acts or harassment against, sexual violence or contact or communication with or physical proximity to another person including any temporary and final orders issued by civil or criminal courts whether obtained by filing an independent action.
- any support, child custody or visitation provisions, orders, remedies, or relief issued as part of a protection order, restraining order or stay away injunction pursuant to local, state, tribal or territorial law authorizing the issuance of protection orders, restraining orders or injunctions for the protection of victims of domestic violence, dating violence, sexual assault, or stalking.

Additionally, reasonable notice and opportunity to be heard must be given to the person against whom the order is sought (respondent); **or**, in the case of *Ex Parte* orders, notice and opportunity to be heard must be provided within the time required by state laws and, in any event within reasonable time after the order is issued, sufficient to protect the respondent's due process rights. *Ex Parte* orders should be entered as **temporary** protection order records.

Ex Parte--Done or made for the benefit of one party only, and without notice to, or argument by, any person adversely interested; of or relating to court action taken by one party without notice to the other, usually for temporary or emergency relief. (*Black's Law Dictionary*, 8th ed. 2004)

Military Protective Order

A Military Protective Order that serves the same general purpose of a court-issued protection order issued in a civilian court qualifies for entry. A Military Protective Order is issued by a commissioned officer as a lawful order under Title 10, United States Code (U.S.C), Article 90, Assaulting or willfully disobeying superior commissioned officer, of the Uniform Code of Military Justice (UCMJ [10 U.S.C. Chapter 47]). Military Protective Orders can only be entered by military law enforcement agencies.

When a military law enforcement agency enters a POF record with a Military Protective Order, protection order condition 08 will be used with the following mandatory caveat in the MIS Field: THIS IS A MILITARY PROTECTIVE ORDER AND MAY NOT BE ENFORCEABLE BY NON-MILITARY AUTHORITIES. IF SUBJECT IS IN POSSIBLE VIOLATION OF THE ORDER, ADVISE THE ENTERING AGENCY (MILITARY LAW ENFORCEMENT).

For Military Protective Orders hit confirmation would not be required, as NCIC policy only requires hit confirmation when taking official action based on the order. However, local, state, federal and tribal authorities would be aware of the military protective order which would enhance officer safety and could then notify the entering agency (military law enforcement) that would take appropriate action.

Record Retention Period

- A POF record (EPO or ETO) will remain active until it is canceled or cleared by the entering agency or until the order expires. Five days prior to an order's expiration date, an unsolicited \$.P administrative message will be sent to the ORI of record. This message will serve to notify the agency of the order's upcoming expiration date (EXP). It also serves to remind the agency that the record will have to be modified if the EXP is changed by the court.
- If no action is taken by the entering agency to modify the EXP, the record will expire after the fifth day. Inactive records (cleared or expired) will be maintained online for the remainder of the year plus five years. At the end of that time, NCIC will not notify the ORI of record. Records that are in inactive status cannot be modified or cleared; however, inactive records can be canceled.
- Non-expiring Records: Records for protection orders that have no expiration are referred to as non-expiring records (NONEXP). These records will remain active until cleared or canceled by the entering agency.
- Inactive Records: Inactive records (expired or cleared) will be accessible, via the QPO message, for the remainder of the year in which the record was cleared or expired plus five years.
- Protective orders are effective for the period stated in the order, not to exceed two years; or if a period is not stated in the order, until the second anniversary of the date the order was issued. (Texas Family Code 85.025)
- If a person who is the subject of a protective order is confined or imprisoned on the date the protective order would expire or the protective order would expire not later than the first anniversary of the date the person is released from confinement or imprisonment, the period for which the order is effective is extended. (Texas Family Code 85.025)

Protection Order Data Entry Transaction (EPO/EPOC/ETO/ETOC)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Respondent Personal Information

***Name (NAM)**

***Sex (SEX)**

***Race (RAC)**

Place of Birth (POB)

Date of Birth (DOB)

Height (HGT)

Weight (WGT)

Eye Color (EYE)

Hair Color (HAI)

FBI Number/UCN (FBI)

Skin Tone (SKN)

Ethnicity (ETN)

Scars Marks and Tattoos (SMT)

Fingerprint Classification (FPC)

Miscellaneous Number (MNU)

Social Security Number (SOC)

DNA Available (DNA)

DNA Location (DLO)

Caution/Medical Conditions (CMC)

Citizenship (CTZ)

Service Information (SVC)

Service Date Code (SVD)

***Relationship to Protected Person (RPP)**

***Court Descriptor (CTD)**

State ID Number (SID)

***Address of Respondent (ADR)**

***City of Respondent (ADC)**

***State of Respondent (ADS)**

***Zip of Respondent (ADZ)**

***County Code (ACC)**

Order Information

***Protection Order Condition (PCO)**

Brady Record Indicator (BRD)

***Date of Issue (ISD)**

Originating Agency Case Number (OCA)

Protection Order Number (PNO)

***Expiration Date (EXP)**

Court ORI (CTI)

Notify Originating Agency (NOA)

Optional Linkage Information

Linkage Agency Identifier (LKI)

Linkage Agency Case Number (LKA)

Operator Information

Operator License Number (OLN)

Operator License State (OLS)

Operator License Year (OLY)

Respondent Vehicle License Information

License Number (LIC)

License State (LIS)

License Year (LIY)

License Type (LIT)

Respondent Vehicle Information

Vehicle ID Number (VIN)
Vehicle Year (VYR)
Vehicle Make (VMA)
Vehicle Model (VMO)
Vehicle Style (VST)
Vehicle Color (VCO)

Protected Person Information

Name (PPN)
Date of Birth (PPB)
Sex (PSX)
Race (RPP)
Social Security Number (PSN)
Ethnicity of Protected Person (PPE)
Address of Protected Person (PPA)
City of Protected Person (PPC)
State of Protected Person (PPS)
Zip of Protected Person (PPZ)
***County Code of Protected Person (PCC)**

Protected Person Employment Information

Employer Name of Protected Person (PEN)
Address of Protected Person's Employer (PEA)
City of Protected Person's Employer (PEC)
State of Protected Person's Employer (PES)
Zip of Protected Person's Employer (PEZ)
Miscellaneous Information (MIS)

Relationship to Protected Person

Relationship to Protected Person (RPP) is a Mandatory field that is stored in TCIC only.

01 - Spouse	08 - In-law	15 - Foster Child
02 - Common Law Spouse	09 - Stepparent	16 - Ex-spouse
03 - Parent	10 - Stepchild	17- Other (explain in MIS)
04 - Sibling	11 - Stepsibling	18 - Date Violence
05 - Child	12 - Other family member	19 - Hate Crime
06 - Grandparent	13 - Roommate	
07 - Grandchild	14 - Foster Parent	

Protection Order Conditions

The terms and conditions of the protection order are indicated in the PCO Field. An additional eight conditions may be added by entering a supplemental record. Specific details of terms and conditions are placed in the MIS Field. PCO codes are the following:

1. The subject is restrained from assaulting, threatening, abusing, harassing, following, interfering, or stalking the protected person and/or the child of the protected person.
2. The Subject may not threaten a member of the protected person's family or household.
3. The protected person is granted exclusive possession of the residence or household.
4. Subject is required to stay away from the residence, property, school, or place of employment of the protected person or other family or household member.
5. The subject is restrained from making any communication with the protected person, including but not limited to, personal, written or telephone contact, or their employers, fellow worker or other whom the communication would be likely to cause annoyance or alarm the victim.
6. Subject has visitation or custody rights for the children named.
7. Subject is prohibited from possessing and/or purchasing a firearm or other weapons as identified in the miscellaneous field.
8. See the Miscellaneous field for the comments regarding the specific terms and conditions of the order.
9. The protected person is awarded temporary exclusive custody of the children named.

Brady Record Indicator

Protection orders meeting certain criteria disqualify an individual from possessing, purchasing, or receiving a firearm per Federal Law 18, USC §922. An order that restrains an individual from harassing, stalking, threatening, or engaging in other conduct that would place an intimate partner in reasonable fear of bodily injury to the partner or a child of the partner disqualifies that individual from possessing, purchasing, or receiving a firearm.

If the criteria are met and the subject is considered Brady disqualified, Y should be entered in the BRD Field. This will cause a caveat to be generated as part of a response to an NCIC inquiry. Only a final protection order record (MKE/EPO or EPOC) can contain a Brady indicator of Y or U (unknown). Emergency or temporary orders (MKE/ETO or ETOC) issued ex parte do not meet the criteria specified by law, and, therefore, N must be entered in the field.

Intimate Partner is defined as the spouse of the person, a former spouse of the person, an individual who is a parent of a child of the person, and an individual who cohabit or has cohabited with the person.

Cohabitation is defined as a live-in relationship (or former live-in relationship) between two individuals (can be same sex) which, in essence, is a sexual/romantic relationship, NOT merely a roommate. The following chart contains relationships frequently encountered on protection orders and the corresponding value for the BRD Field.

Brady Record Indicator Relationship to Protected Person Chart

Protected Person	Respondent	BRD
Spouse	Spouse	Y
Former Spouse	Former Spouse	Y
Unmarried Child in Common	Unmarried Child in Common	Y
Unmarried Currently or Formerly Living Together Unless Documentation of Cohabitation Exists	Unmarried Currently or Formerly Living Together Unless Documentation of Cohabitation Exists	U
Child	Parent	Y
Stepchild	Stepparent	Y
Currently or Formerly Cohabiting	Currently or Formerly Cohabiting	Y
Parent	Child	N
Nephew/Niece	Uncle/Aunt	N
Uncle/Aunt	Nephew/Niece	N
Grandchild	Grandparent	N
Grandparent	Grandchild	N
Brother/Sister	Brother/Sister	N
Cousins	Cousins	N
Roommates	Roommates	N
Neighbors	Neighbors	N
Stepparent	Stepchild	N
Boyfriend/Girlfriend w/out Cohabitation	Boyfriend/Girlfriend w/out Cohabitation	N
Same Sex Cohabiting, Intimate Relationship	Same Sex, Cohabiting, Intimate Relationship	Y
Stranger	Stranger	N

Protection Order Number

A unique number assigned by the court. A hyphen is permitted in addition to alpha-numeric characters.

Name of Protected Person

Texas Code of Criminal Procedures Article 58.103 allows for a victim to choose a pseudonym to be used instead of the victim's name in all public files and records concerning the offense. The victim must complete a Pseudonym for Family Violence Worksheet that includes the protected person's real name and the pseudonym they have chosen. The completed worksheet must be maintained in a manner that protects the confidentiality of the information contained on the form. Pseudonym forms are located: <https://www.texasattorneygeneral.gov/crime-victims/services-crime-victims/pseudonym-forms-crime-victims>

Address of Protected Person

Texas Family Code Chapter §85.007 states the court will strike the information from records. The court will maintain a confidential record for use only by the court or a law enforcement agency for purposes of entering the information into the statewide law enforcement information system maintained by the Department of Public Safety.

Miscellaneous

The miscellaneous field is a 500-character field and should be used to clarify information entered in the order.

- PCO/8 would require the specific terms or conditions of the order be included.
- If the order includes PCO 4, and a distance is stipulated, the following would be entered in the MIS Field – PCO/4 Respondent is ordered to stay X number of feet away from the protected person.
- PCO/7 requires the identification of any other prohibited weapon in the MIS Field.
- If any addresses are included in the order, but listed as confidential, it must be listed as CONFIDENTIAL ADDRESS.
- Visitation, if available/allowed should be included.
- Any other information including but not limited to harming pets, disconnecting, or transferring of phones/utilities, encumbering, or disposing of mutually owned property, removing children from the Protected Person or the jurisdiction of the court, etc.
- Any information regarding tracking or monitoring personal property or a motor vehicle in the possession of a person protected by an order or of a member of the family or household of a person protected by an order, without the person's effective consent.
- If at the time of entry, the DOB of the protected children is unknown, the children may be listed with the DOB as unknown.

Enter Supplemental Data - Protective Order (ENPO)

A supplemental record should be utilized when additional protected persons and/or additional identifiers, including but not limited to aliases, scars, marks, tattoos, and other characteristics need to be added to an existing record. The supplemental record may only be made by the agency that entered the original record. A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message.

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

Respondent Name (NAM)
NCIC Number (NIC)
Originating Agency Case Number (OCA)
Protection Order Number (PNO)

Respondent Supplemental Person Information

Alias (AKA)	Miscellaneous Number (MNU)
Date of Birth (DOB)	Caution Medical Conditions (CMC)
Scars Marks and Tattoos (SMT)	Citizenship (CTZ)
Social Security Number (SOC)	State ID Number (SID)

Operator Information

Operator License Number (OLN)
Operator License State (OLS)
Operator License Year (OLY)

License Information

License Number (LIC)	License Year (LIY)
License State (LIS)	License Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)	Vehicle Model (VMO)
Vehicle Year (VYR)	Vehicle Style (VST)
Vehicle Make (VMA)	Vehicle Color (VCO)

Protection Order Conditions (PCO)

Supplemental Protected Person Information

Protected Person Name (PPN)
Protected Person Date of Birth (PPD)
Protected Person Sex (PSX)
Protected Person Race (PPR)

Protected Person SS Number (PSN)
Protected Person Ethnicity (PPE)
Protected Person County Code (PCC)

Image Information

Image Number (IMN)
Image Type (IMT)

Enter Texas Supplemental Protective Order Data (ENPT)

A supplemental record should be utilized when additional identifiers, such as addresses, workplace or childcare/school data need to be added to an existing record. The supplemental identifiers/information may only be made by the agency that entered the original record.

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Agency/Case Data

***Respondent Name (NAM)**
Originating Agency Case Number (OCA)
Protection Order Number (PNO)
***Name (PPN)**
Date of Birth (PPB)
Social Security Number (PSN)

Protected Person Address Data

Street Address (PPA)
City (PPC)
State (PST)
Zip (PPZ)
County Code (PCC)

Protected Person Workplace Data

Employer Name (PEN)
Street Address (PEA)
City (PEC)
State (PES)
Zip (PEZ)

Protected Person Child Care Data

Name (CCN)
Street Address (CCA)
City (CCC)
State (CCS)
Zip (CCZ)

Example of \$.P. Message - Inactive Status

THE FOLLOWING RECORD WILL BE PLACED IN EXPIRED STATUS IN FIVE DAYS BY THE FBI COMPUTER BASED ON THE EXPIRATION DATE CONTAINED IN THE PROTECTION ORDER RECORD. UNLESS ACTION IS TAKEN TO INCREASE THE EXPIRATION DATE, MODIFICATION OR CLEARANCE OF THE RECORD WILL BE PROHIBITED AFTER THE FIFTH DAY.

MKE/PROTECTION ORDER
ORI/TX1234567 NAM/DOE, JAMES T SEX/M RAC/W ETN/H POB/TX
DOB/19791012 HGT/510 WGT/175 EYE/BRO HAI/BRO
SKN/DRK SMT/SC R HND
FPC/121011C0141159TTCI13 MNU/AS-123456789 SOC/123456789
PNO/1234567890 BRD/Y ISD/20XX0120 EXP/20XX0112 CTI/TX124567
PPN/DOE, JANE PSX/F PPR/W PPB/19800910
PCO/01 - THE SUBJECT IS RESTRAINED FROM ASSAULTING, THREATENING,
ABUSING, HARASSING, FOLLOWING, INTERFERING, OR STALKING THE
PROTECTED PERSON AND/OR PCO/THE CHILD OF THE PROTECTED PERSON
OCA/12345678 SID/TX99999999
NOA/Y
NIC/H1234567 DTE/20XX0120 0100 EST DLU/20XX0328 1115 EDT

TCIC Conditions of Bond

Criteria for Entry

Bond conditions are court-imposed requirements that a defendant (adult or juvenile) on pre-trial release must follow until their case is resolved. A judge signs an order setting conditions of bond for release. Additional records may be entered into Condition of Bond file for the same offender if there are separate case numbers for each record entered. Timely entry is outlined under Texas Code of Criminal Procedure Article 17.50-52.

Record Retention Period

Bond condition records are retained until the date of expiration or records with no expiration will remain active until cleared or canceled by the entering agency.

Enter Condition of Bond (EBN/ENBC)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Defendant Personal Information

***Name (NAM)**

DNA Available (DNA)

***Sex (SEX)**

DNA Location (DLO)

***Race (RAC)**

Caution/Medical Conditions (CMC)

Place of Birth (POB)

Citizenship (CTZ)

***Date of Birth (DOB)**

Relationship to Protected Person
(RPP)

Height (HGT)

Weight (WGT)

***Court Descriptor (CTD)**

Eye Color (EYE)

State ID (SID)

Hair Color (HAI)

FBI Number/UCN (FBI)

Skin Tone (SKN)

***Address of Defendant (ADR)**

Ethnicity (ETN)

***City of Defendant ((ADC)**

Scars Marks and Tattoos (SMT)

***State of Defendant ((ADS)**

Fingerprint Classification (FPC)

***Zip of Defendant ((ADZ)**

Miscellaneous Number (MNU)

***County Code (ACC)**

Social Security Number (SOC)

Bond Information***Bond Condition (COB)*****Bond Amount (AOB)*****Bond Type (TOB)**

Bond Condition Remarks (CBM)

Date of Issue (ISD)**Agency Case Number (OCA)*****Date of Expiration (EXP)*****Court ORI (CTI)**

Notify Agency (NOA)

Defendant Driver License Information

Operator License Number (OLN)

Operator License State (OLS)

Operator License Year (OLY)

Defendant Vehicle Information

Vehicle ID Number (VIN)

Vehicle Year (VYR)

Vehicle Make (VMA)

Vehicle Model (VMO)

Vehicle Style (VST)

Vehicle Color (VCO)

Protected Person Information

Name (PPN)

Date of Birth (PPB)

Sex (PSX)

Race (RPP)

Social Security Number (PSN)

Ethnicity of Protected Person (PPE)

Address of Protected Person (PPA)

City of Protected Person (PPC)

State of Protected Person (PPS)

Zip of Protected Person (PPZ)

County Code of Protected Person

Telephone Number

Telephone Type

Protected Person Employment Information

Employer Name of Protected Person (PEN)

Address of Protected Person's Employer (PEA)

City of Protected Person's Employer (PEC)

State of Protected Person's Employer (PES)

Zip of Protected Person's Employer (PEZ)

Miscellaneous Information (MIS)

Bond Condition

The following are examples of bond condition that are available in TCIC. Bond conditions not listed can be entered by indicating “Other” and entering the information in the Bond Remarks field.

1. Ignition Interlock Device
2. GPS Monitor
3. Alcohol Monitor
4. Curfew (See Bond Condition Remarks)
5. Home Confinement
6. No Communication with Protected Person
7. Prohibited from Protected Person/Child Residence, School, Day-Care Facility (See Bond Condition Remarks)
8. Supervised Access to Victim (See Bond Condition Remarks)
9. No Family Violence or Assault
10. No Direct or Indirect Threatening or Harassment of Protected Person, Family or Pets
11. No Contact Except through Attorney or Court-Appointed Person
12. No Firearm Possession
13. Stay Away “Stalking” (See Bond Condition Remarks)
14. Other (See Bond Condition Remarks)
15. Appear in Court as Required
16. No Law Violations
17. Submit to Drug Testing by Authorized Agency Personnel
18. Submit to Alcohol Testing by Authorized Agency Personnel
19. Submit to Drug and Alcohol Testing by Authorized Agency Personnel
20. Pay Drug and/or Alcohol Test Cost
21. No Marijuana, Controlled Substance or Dangerous Drug
22. No Alcohol
23. Electronic Monitoring
24. Pay Monitoring Costs
25. Pay Personal Bond Fee
26. No Driving without Court's Permission
27. Surrender Passport
28. Travel Restriction within the State
29. Travel Restriction within the County and Contiguous Counties

Bond Amount

The bond amount must be entered rounded up to the nearest US dollar.

Bond Type

C – Cash Bond
P – Personal Bond
S – Surety Bond

Bond Condition Remarks

The Bond Condition Remarks field becomes mandatory with Condition code 4, 7, 8, 13 or 14.

Date of Expiration

A record will remain active until the condition of bond expires. Records for conditions of bond that have no expiration (NONEXP) will remain active until cleared or canceled by the entering agency.

Enter Supplemental Data – Condition of Bond (ENBN)

A supplemental record should be utilized when additional protected persons and/or additional identifiers, including but not limited to aliases, scars, marks, tattoos, and other characteristics need to be added to an existing record. The supplemental record may only be made by the agency that entered the original record. A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

***Defendant Name (NAM)**
***Originating Agency Case Number (OCA)**

Defendant Supplemental Person Information

Alias (AKA)	Bond Conditions (COB)
Date of Birth (DOB)	Miscellaneous Number (MNU)
Scars Marks and Tattoos (SMT)	Caution Medical Conditions (CMC)
Social Security Number (SOC)	Citizenship (CTZ)

Operator Information

Operator License Number (OLN)
Operator License State (OLS)
Operator License Year (OLY)

License Information

License Number (LIC)	License Year (LIY)
License State (LIS)	License Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)	Vehicle Model (VMO)
Vehicle Year (VYR)	Vehicle Style (VST)
Vehicle Make (VMA)	Vehicle Color (VCO)

Protected Person Information

Protected Person Name (PPN)	Protected Person SS Number (PSN)
Protected Person Date of Birth (PPD)	Protected Person Ethnicity (PPE)
Protected Person Sex (PSX)	Protected Person County Code (PCC)
Protected Person Race (PPR)	

Enter Conditions of Bond Protected Person Supplemental (ENBT)

A supplemental record should be utilized when additional identifiers, such as addresses, workplace or childcare/school data need to be added to an existing record. The supplemental identifiers/information may only be made by the agency that entered the original record.

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Agency/Case Data

***Defendant Name (NAM)**

*** Originating Agency Case Number (OCA)**

***Name (PPN)**

Date of Birth (PPB)

Social Security Number (PSN)

Protected Person Address Data

Street Address (PPA)

City (PPC)

State (PST)

Zip (PPZ)

County Code (PCC)

Telephone Number

Telephone Type

Protected Person Workplace Data

Employer Name (PEN)

Street Address (PEA)

City (PEC)

State (PES)

Zip (PEZ)

Protected Person Child Care Data

Name (CCN)

Street Address (CCA)

City (CCC)

State (CCS)

Zip (CCZ)

NCIC/TCIC Missing Person File

Criteria for Entry

Agencies must have a missing person report (electronic or hard copy) on file to support a missing person entry. A missing person record may be entered using one of the following categories:

1. Disability (MKE/EMD): a person of any age who is missing and under proven physical/mental disability or is senile, thereby subjecting him/ herself or others to personal and immediate danger.
2. Endangered (MKE/EME): a person of any age who is missing under circumstances indicating that his/her physical safety may be in danger.
3. Involuntary (MKE/EMI): a person of any age who is missing under circumstances indicating that the disappearance may not have been voluntary, for example, abduction or kidnapping.
4. Juvenile (MKE/EMJ): a person who is missing and not declared emancipated as defined by the laws of his/her state of residence and does not meet any of the entry criteria set forth in 1, 2, 3 or 5.
5. Catastrophe Victim (MKE/EMV): a person of any age who is missing after a catastrophe.
6. Other (MKE/EMO): a person not meeting the criteria for entry in any other category who is missing and for whom there is a reasonable concern for his/her safety or a person who is under age 21 and declared emancipated by the laws of his/her state of residence. In accordance with Title 42, United States code (U.S.C.), Section 5779(a), agencies are required to enter records into the NCIC Missing Person File for missing individuals under the age of 21.

NCIC Entry of a Missing Emancipated Person (Adult) Record

Agencies must have a missing person report (electronic or hard copy) on file to support a missing person entry. A record for a missing person who is the age of 18 and over may be entered in the Missing Person File provided the entering agency has signed documentation in its possession supporting the stated conditions under which the person is declared missing. This documentation (electronic or hard copy) will aid in the protection of the individual's right to privacy.

In the absence of documentation from a parent, legal guardian, next of kin, physician, or other authoritative source, including friend or neighbor in unusual circumstances, or when such documentation is not reasonably attainable, a signed report by the investigating officer will suffice.

NCIC Entry of a Missing Juvenile Record

A record for a missing person who is under the age of 18 should be entered into NCIC using one of the appropriate categories (Disability, Endangered, Involuntary, Juvenile, Catastrophe Victim or Other) within 2 hours of receipt of the minimum data required to enter an NCIC record. A missing person report filed with an agency is sufficient documentation for entering a juvenile in the NCIC Missing Person File.

TCIC Entry of Missing Juvenile and Adult record are outlined under Texas Code of Criminal Procedure Article 63.009, 63.00905, and 63.0091

Adam Walsh Child Protection and Safety Act of 2006

The Adam Walsh Child Protection and Safety Act (2006) (Sec. 154) (a) Amends the Crime Control Act of 1990 to prohibit a state law enforcement agency from removing a missing person from its law enforcement data system or the National Crime Information Center computer database based solely on the age of such person.

Suzanne's Law

Suzanne's Law - Amends the Crime Control Act of 1990 to require each State reporting under provisions of the Act regarding missing children to ensure that no law enforcement agency within the state establishes or maintains any policy that requires the observance of any waiting period before accepting a missing youth report.

Suzanne's Law defines "missing youth" as anyone between 18 and 21 years of age whose whereabouts are unknown and who is physically or mentally disabled, who may be in the company of another person under circumstances indicating that such individual's physical safety is in danger, or whose disappearance is surrounded by circumstances that indicate that the disappearance may have been involuntary

Entry of a Catastrophe Victim Record

Catastrophe victim (MKE/EMV) records may be entered by any agency involved in identifying victims of a disaster, for example, an airplane crash. No written documentation is required for entry into this category.

Record Retention Period

- A missing person record is retained indefinitely until action is taken by the originating agency to cancel or clear the record or until a locate is placed against the record.
- When a missing person has been positively identified by partial body parts, the entering agency may maintain the NCIC record for future identification in the event additional body parts are recovered.
- A missing person record will be retired immediately upon receipt of a locate message. The ORI of the record will be notified that the record has been retired by a \$.L administrative message.
- Data in the License Plate Number (LIC), License Plate State (LIS, License Plate Year of Expiration (LIY) and License Plate Type (LIT) Fields will remain in a missing person base record or supplemental record for the year of entry plus four years from the date of entry of the base record.

Enter Missing Person (EMD/EME/EMI/EMJ/EMV/EMO)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Incident Information

***Date of Last Contact (DLC)**

***Originating Agency Case**

Number (OCA)

***Missing Person Category (MNP)**

Missing Person Circumstances
(MPC)

Missing Juvenile High Risk (HRF)

Notify Originating Agency (NOA)

Personal Information

***Name (NAM)**

***Sex (SEX)**

***Race (RAC)**

Place of Birth (POB)

Date of Birth (DOB)

Date of Emancipation (DOE)

***Height (HGT)**

***Weight (WGT)**

***Eye Color (EYE)**

***Hair Color (HAI)**

FBI Number/UCN (FBI)

State ID Number (SID)

Ethnicity (ETN)

Skin Tone (SKN)

Scars Marks and Tattoos (SMT)

Fingerprint Classification (FPC)

Miscellaneous Number (MNU)

Social Security Number (SOC)

DNA Available (DNA)

DNA Location (DLO)

Caution/Medical Conditions (CMC)

Citizenship (CTZ)

Body X-Rays (BXR)

Circumcision (CRC)

Vision Prescription (VRX)

Blood Type (BLT)

Footprints Available (FPA)

Operator Information

Operator License Number (OLN)

Operator License State (OLS)

Operator License Year (OLY)

Jewelry Type (JWT)

License Information

License Number (LIC)

License State (LIS)

License Year (LIY)

License Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)

Vehicle Year (VYR)

Vehicle Make (VMA)

Vehicle Model (VMO)

Vehicle Style (VST)

Vehicle Color (VCO)

Optional Information

Linkage Agency ORI (LKI)
Linkage Agency Case Number (LKA)
Jewelry Description (JWL)

Jewelry Type

Ankle Bracelet	Money Clip
Belt Buckle	Necklace
Backpack	Pocket Knife
Broach or Pin	Pocket Watch Chain
Cigarette Lighter, Holder or Case	Ring
Comb	Tie Chain, Clasp or Tack
Cuff Links	Wallet or Purse
Earrings	Watch
Key Chain	Wrist Bracelet Having Pendant

Miscellaneous Information (MIS)

Missing Person MNP

The MNP Field is mandatory for all entries. If the MKE is EMD, EMJ or EMO, the MNP Field must be MP (Missing Person). If the MKE is EMV, the MNP must be DV (Disaster Victim). If the MKE is EME or EMI, the MNP must be either MP, CA (Child Abduction) or AA (Amber Alert).

If MNP is CA, the missing person's age must be less than 21 years of age. The CA is to be used in the MNP Field when there is reasonable indication or suspicion that a child has been abducted and/or is missing under circumstances suggesting foul play or a threat to his/her life. While the CA code is discretionary, every effort should be made to use the code when the criteria are met. The use of this code will give the FBI and the National Center for Missing and Exploited Children (NCMEC) notification of urgent cases and enable them to provide assistance if needed.

The MNP Field of an NCIC missing person record is entered or modified to the AA code when an AMBER Alert has been activated. Use of the AA code in NCIC does not change the procedures or protocols for activating an AMBER Alert. The AA code provides a method of alerting law enforcement to the status of the missing child and generates immediate notifications to the FBI and the NCMEC, enabling them to deploy resources, when needed, in the most serious child abduction cases.

Missing Juvenile - High Risk Factor

In addition to the entry criteria, acceptable supporting documentation must accompany the agency's case file and be made available for the TCIC auditors to review for compliance. Examples of supporting documentation are as follows: copies of previous missing person's reports, written statements from parents and/or guardians-family members, written statements from foster caregivers or the Department of Family and Protective Services or any other authoritative source with proof of prior events.

The specific supporting information will need to be listed in the miscellaneous (MIS) field:

HIGH RISK	HIGH RISK FOSTER CARE
HIGH RISK TRAFFICKING	HIGH RISK FOSTER CARE ABUSE
HIGH RISK SEXUAL ASSAULT	HIGH RISK MENTAL ILLNESS

Height or Weight Unknown

The height first character represents feet and the second and third characters represent inches. May be a minimum of 100 but not more than a maximum of 711 or UNK. The weight Minimum of 001 and maximum of 499 or UNK. If the HGT or WGT fields contain UNK and the FBI field is blank, the MIS field must begin with PHOTO AND/OR PRINTS AVAILABLE WITH HIT CONFIRMATION WITHIN TEN MINUTES.

FBI Number/UCN

Missing Person records that contain an FBI Number/UCN will be cross searched though the Namus Missing Persons database. The Namus website is located at www.findthemissing.org and provides an opportunity for families, law enforcement agencies and investigators to search nationwide for missing persons using a variety of powerful search features.

Miscellaneous Data

The types of information that should be included in the MIS Field are:

- Clothing description (size, color, style, laundry marks)
- Shoes (size, style, color)
- Smoker (pipe, cigar, cigarette; brand)
- Tobacco chewer (brand)
- Fingernails (polish, length, biter)
- Possible destination
- Amount of money in possession
- Medication in possession
- Left-handed
- Right-handed
- Explanation/description of scars, marks, tattoos, and physical characteristics
- Conditions under which a juvenile is listed as missing
- Child is missing under suspicious circumstances and/or child is believed to be in a life-threatening situation
- Missing Body parts recovered

State Conservatorship

Conservatorship is when a judge grants the Department of Family and Protective Services (DFPS) temporary custody of a child. This court order is valid from the time the judge signs it, regardless of whether the parents/custodians have been served. When DFPS gets conservatorship of a child and they are unable to locate the child, they will contact the local law enforcement agency who has jurisdiction and request the child or children be entered as missing persons. The parents may be added as persons with information.

The agency should request a copy of the court order for the entry's supporting documentation and the missing person and person with information entries should be treated like any other missing person entry. Emergency Order Authorizing Possession of Child is outlined under Texas Code of Criminal Procedure Article 262.102.

Enter Supplemental Data (EN)

A supplemental record should be utilized when additional identifiers, including but not limited to aliases, scars, marks, tattoos, and other characteristics need to be added to an existing record.

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Record Identifiers

Name (NAM)
NCIC Number (NIC)
Originating Agency Case Number (OCA)

Supplemental Information

Alias (AKA) (99)	Miscellaneous Number (MNU) (9)
Date of Birth (DOB) (9)	Caution/Medical Conditions (CMC) (10)
Scars Marks and Tattoos (SMT) (9)	Citizenship (CTZ) (9)
Social Security Number (SOC) (9)	
State ID Number (SID) (9)	

Operator Information

Operator License Number (OLN) (9)
Operator License State (OLS) (9)
Operator License Year (OLY) (9)

License Information

License Number (LIC) (9)
License State (LIS)
License Year (LIY)
License Type (LIT)

Vehicle Information

Vehicle ID Number (VIN) (9)
Vehicle Year (VYR)
Vehicle Make (VMA)
Vehicle Model (VMO)
Vehicle Style (VST)
Vehicle Color (VCO)

Image Information

Image Number (IMN)
Image Type (IMT)

Enter Dental Data (ED)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

Dental Information

*NCIC Number (NIC)
*Originating Agency Case Number (OCA)
*Dental X-rays (DXR)
*Dental Models Available (MPA)
Dentist's Remarks (DRE)

Dental Characteristic Information

Dental Characteristics (DCH)

\$J. Emancipation Notification

This message is sent to the ORI of record when the individual of the record reaches the age of emancipation. This is determined monthly by the NCIC System by comparing the Date of Emancipation Field with the current date.

\$J. Emancipation Notification

\$. J .

TX4790123

THE INDIVIDUAL OF YOUR RECORD NIC/ M000069216 OCA/324-123 HAS
BECOME EMANCIPATED.

MKE/MISSING PERSON JUVENILE ORI/MD1012600 NAM/DOE, JOHN J SEX/M
RAC/W ETN/H POB/MD DOB/20060712 DOE/20240712 HGT/310 WGT/065
EYE/BRO HAI/BRO SKN/FAR SMT/SC R HND SOC/216343737 MNP/MP

DLC/20XX0101 OCA/SAMPLE SID/MD99999999 MIS/ LAST SEEN WEARING
BLUE PANTS AND RED SHIRT BLT/OPOS CRC/C FPA/N BXR/P JWT/PK RI
JWL/GOLD RING ORI IS ANY CITY PD MD
NIC/M000069216 DTE/20XX0101 0000 EST DLU/20XX0109 1115 EDT

\$.K. Missing Information Notification

An agency is required to verify and update NCIC missing person record entries with any additional information including Blood Type (BLT); Dental Characteristics (DCH); Fingerprint Classification (FPC); Jewelry Type (JWT); Scars, Marks, Tattoos and Other Characteristics (SMT); and HGT and/or WGT within 60 days of entry. If a record has a date of entry older than 30 days and any of the above fields are blank, a \$.K Missing Information Notification identifying the blank fields will be transmitted. The \$.K Missing Information Notification will also include the record.

\$.K. Missing Information Notification

\$.K. MD1012600 NCIC INCOMPLETE MISSING/UNIDENTIFIED PERSON
NOTIFICATION AT 1600 EST 20XX1030. YOUR ENTRY NIC/M000069216,
OCA/56789 HAS INFORMATION MISSING FROM THE FOLLOWING KEY DATA
FIELDS: DCH, FPC, SMT, HGT.

IF ANY SUPPLEMENTAL INFORMATION IS AVAILABLE, THAT DATA SHOULD
BE ENTERED IMMEDIATELY. THIS WILL BE YOUR ONLY NCIC
NOTIFICATION.

MKE/MISSING PERSON OTHER

ORI/TX1234567 NAM/DOE, JOHN SEX/M RAC/W ETN/H POB/TX

DOB/19750606 HGT/UNK WGT/153 EYE/BRO HAI/BRO FBI/1234ABC

SKN/FAR

SOC/123456789

DLC/20XX1201 OCA/56789 SID/ TX1234567

NOA/Y

MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT

NIC/M1234567 DTE/20XX0101 0930 EST DLU/20XX0128 0815 EST

\$.M Automatic Cross-Search with Unidentified Person Records

When a missing person record is entered or modified, NCIC automatically compares the data in that record against all unidentified person records in NCIC. These comparisons are performed daily on the records that were entered/modified on the previous day. The identifiers used in the comparisons are the following:

Missing Person Record Identifiers	Unidentified Person Record Identifiers
Date of Birth	Estimated Year of Birth
Sex	Sex
Race	Race
Ethnicity	Ethnicity
Height	Estimated Height

Weight	Estimated Weight
Eye Color	Eye Color
Hair Color	Hair Color
Date of Last Contact	Estimated Date of Death
Date of Last Contact	Date Body Found
Scars, Marks, Tattoos, etc.	Scars, Marks, Tattoos, etc.
Fingerprint Classification	Fingerprint Classification
Jewelry Type	Jewelry Type
Originating Agency State Code	Originating Agency State Code
Blood Type	Blood Type
Dental Characteristics	Dental Characteristics

Even though the search only compares the data as shown in the chart above, records should contain all available descriptive data to further aid in identification. Once the comparisons are made to the missing person records, the system sends \$.M administrative messages to all entering agencies. The \$.M administrative message advises an agency that a possible match has been made on its record. This message is transmitted to the ORIs of the matched records.

The message includes abbreviated records for up to 100 possible matches for the physical cross-search and 35 for the dental cross-search. \$.N no match notification has been discontinued.

\$.M. Unidentified/Missing Person Match Notification

A \$.M. administrative message is sent to the ORI initiating an entry/modification transaction that results in potentially positive hits during the missing/unidentified person comparison. It is also sent to the ORI(s) of record for the possible matches from the comparison.

Upon receipt of a \$.M. message, the inquiring agency must review all of the information in the candidate record and contact the agency that entered the record to confirm possible matches.

\$.M. Administrative Message

\$.M. L01 TX1234567

YOUR RECORD WITH NIC/U123456789 OCA/3456789 IS A POSSIBLE MATCH WITH THE FOLLOWING RECORD(S) .

THIS SEARCH WAS INITIATED BY THE ENTRY/UPDATE OF NIC/U123456789.

NIC	ST	SEX/ RAC	EYB/ YOB	HGT	WGT	EYE/HAI	DBF/DLC	MATCH DATA
M111222333	MD	M/W	1943	510	150	HAZ BRO	19790101	FPC/EYE/SMT
M444555666	VA	M/B	1942	508	138	HAZ BRO	19770526	EYE
M777888999	CA	M/A	1944	509	160	BRO GRY	19791010	HAI
M123123123	PA	M/I	1943	508	145	BRO	19780928	ALL FIELDS
M456456456	AZ	M/I	1943	508	145	BRO BLN	19780928	ALL FIELDS
M789789789	NV	M/W	1940	505	130	BRO	19770207	ALL FIELDS

NCIC/TCIC Person with Information Record

Entry Criteria for PWI

The PWI capability may only be used when the following rules and conditions have been fully and strictly met, particularly in cases where the PWI is a parent, custodian, or legal guardian.

- PWI data may be appended to a Missing Person File (MPF) record entered using MKE/EME or EMI.
- Only the agency that entered the missing person record may append PWI data to that record.
- An MPF record may be appended with a maximum of two PWI records. Additional identifiers may be added to the PWI record as supplemental transactions.
- PWI data will require review 72 hours following entry and every 30 days thereafter.

Rules

1. When probable cause for arrest of the PWI nominee exists, a warrant must be obtained, entered into the Wanted Person File, and linked to the associated MPF record.
2. When probable cause for arrest of the PWI nominee exists, but a warrant cannot be readily obtained because of circumstances beyond the control of the investigating law enforcement agency, a Temporary Want should be entered into the Wanted Person File and linked to the MPF record.
3. If there is an active record in an unrelated matter in any person file for the PWI nominee, the record should be linked to the associated MPF record.
4. When neither 1, 2 or 3 are possible, the PWI capability may be used only when all of the conditions outlined below exist simultaneously.

Conditions

Facts and circumstances indicate that:

- The missing person was last seen under circumstances that pose a risk to the safety of that person.
- There is a substantial likelihood that the PWI has relevant information about the missing person that could result in the recovery of the missing person.
- Entering identifying information concerning the PWI into the MPF record could assist the appropriate law enforcement agency to identify and interview the PWI, and that the resulting information could assist in the recovery of the missing person.
- The PWI cannot be located, and time is of the essence.
- There is no prohibition under the investigating agency's state law on the publication of information concerning the identity of a person for whom a warrant has not been obtained.
- The identity of the PWI has been disclosed to the general public through an Amber Alert or other formal notification.

Enter Person with Information (EMP)

A person with information supplemental record may be added to an existing missing person record for the endangered or involuntary categories. The supplemental record may only be made by the agency that entered the original record.

***Indicates mandatory fields**

Header Information

***Originating Agency Code (ORI)**

Control Field (CTL)

Missing Person Record Identifiers

Name (NAM)

NCIC Number (NIC)

Originating Agency Case Number (OCA)

Person With Information Data

***Name (PIN)**

Sex (PIX)

Race (PIR)

Date of Birth (PIB)

Height (PHG)

Weight (PWG)

Eye Color (PEY)

Hair Color (PHA)

Skin Tone (PSK)

Social Security Number (PSS)

Scars Marks and Tattoos (PSM)

Ethnicity (PIE)

***Miscellaneous Information (PMI)**

Miscellaneous Information

The PMI Field must contain contact information and guidance for the law enforcement officer who encounters the PWI.

Enter Person with Information Supplemental (EMPN)

***Indicates mandatory fields**

Header Information

***Originating Agency Code (ORI)**

Control Field (CTL)

Missing Person Record Identifiers

Name (NAM)

NCIC Number (NIC)

Originating Agency Case Number (OCA)

***Person with Information Name (PIN)**

Alias (PAK)

Date of Birth (PIB)

Scars Marks and Tattoos (PSM)

Social Security Number (PSS)

\$.K. PWI Person with Information Follow-up Notifications

The NCIC System will send a \$.K. PWI unsolicited message to the ORI of record 72 hours after the entry of PWI data advising that, if probable cause exists, an arrest warrant should be obtained. NCIC will send subsequent \$.K. notifications to the ORI of record every 30 days until the PWI data are removed from the Missing Person File record. PWI data must be immediately removed from the Missing Person File record when/if the individual no longer meets the criteria to be considered a PWI as defined by NCIC policy.

\$.K. PWI Follow-Up Notifications

\$.K.PWI 72 HOUR PERSON WITH INFORMATION FOLLOW-UP TX1234567
NOTIFICATION AT 0425 EDT 20XX1015 PERSON WITH INFORMATION HAS
BEEN IN THE FOLLOWING RECORD FOR 72 HOURS VERIFY STATUS OF
PERSON WITH INFORMATION AND ATTEMPT TO OBTAIN WARRANT

\$.K.PWI 30 DAY PERSON OF INTEREST FOLLOW-UP TX1234567
NOTIFICATION AT 0425 EDT 20XX1112 PERSON OF INTEREST IS
ASSOCIATED WITH THE FOLLOWING RECORD VERIFY STATUS OF PERSON OF
INTEREST AND ATTEMPT TO OBTAIN WARRANT

MKE/MISSING PERSON ENDANGERED ORI/TX1234567 NAM/DOE,JANE SEX/F
RAC/W ETN/H POB/MD
DOB/20110712 DOE/20290712 HGT/410 WGT/105 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND SOC/123456789 MNP/CA DLC/20XX0810
OCA/123456 MIS/LAST SEEN WEARING BLUE PANTS AND PINK SHIRT
MPC/ABDUCTED BY A NON-CUSTODIAL PARENT LIC/555W555 LIS/VA
LIY/20XX LIT/PC VIN/1A23B4C567890 VYR/2001 VMA/FORD VMO/TAU
VST/4D VCO/BLK BLT/OPOS FPA/N BXR/P DNA/N

PIN/DOE,JOHN PIX/M PIR/W PIB/19740630 PGH/511 PWG/195 PEY/BRO
PHA/BRO PSK/LGT PSM/SLVR TOOTH PSS/123456789 PMI/PERSON WITH
INFORMATION IS NON-CUSTODIAL PARENT OF MISSING CHILD PMI/PLEASE
CONTACT DET FRIDAY AT THE ORANGE PMI/CO PD 555-555-5555 WHEN
PERSON WITH INFORMATION IS ENCOUNTERED PIB/19750630 PIB/19750531
PAK/DEER,JOE PSM/SC L ANKL PSM/TAT L WRS PSS/333333333
PSS/222222222

PIN/DOE,JUNE PIX/F PIR/W PIB/19800410 PGH/502 PWG/115 PEY/BRO
PHA/BRO PSK/LGT PSM/MOLE FHD PSS/987654321 PMI/PERSON WITH
INFORMATION IS GIRLFRIEND OF NON-CUSTODIAL PARENT OF MISSING
PMI/ CHILD, PLEASE CONTACT DET FRIDAY PMI/AT THE ORANGE CO PD
555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED
PIB/19810503 PAK/DEER,JUNE PSM/TAT LW LIP PSM/TAT L ANKL
PSS/888888888

NIC/M1234567 DTE/20XX0810 1600 EDT DLU/20XX0811 0425 EDT

NCIC Unidentified Person File

Criteria for Entry

Agencies must have documentation (electronic or hard copy) on file to support an unidentified person entry. Only the agency holding the unidentified person report may make an NCIC entry. An unidentified person record may be entered using one of the following categories:

- Deceased (MKE/EUD): a person who is no longer living for whom the identity cannot be determined. This category also includes recovered body parts when a body has been dismembered.
- Living (MKE/EUL): a person who is living and unable to determine his/her identity, for example, amnesia victim, infant, etc. The information on unidentified living persons should only be included if the person gives his/her consent or if they are physically or mentally unable to give consent.
- Catastrophe Victim (MKE/EUV): a person who is a victim of a catastrophe for whom the identity cannot be determined or body parts when a body has been dismembered as the result of a catastrophe.

Record Retention Period

- Unidentified Person File records will remain on file indefinitely or until action is taken by the originating agency to clear or cancel the record.

Enter Unidentified Person (EUD/EUL/EUV)

*Indicates mandatory fields

Header Information

*Message Key (MKE)

Originating Agency Code (ORI)

Control Field (CTL)

Agency/Case Data

*Originating Agency Case Number (OCA)

Personal Information

*Sex (SEX)

*Race (RAC)

*Height (HGT)

*Weight (WGT)

*Eye Color (EYE)

*Hair Color (HAI)

Scars Marks and Tattoos (SMT)

Fingerprint Classification (FPC)

DNA Available (DNA)

DNA Location (DLO)

*Body X-Rays Available (BXR)

Vision Prescription (VRX)

Circumcision (CRC)

Blood Type (BLT)

Footprints Available (FPA)

Ethnicity (ETN)

Jewelry Description (JWL)

Estimated Year of Birth (EYB)

Estimated Date of Death (EDD)

Jewelry Type (JWT)

Ankle Bracelet	Earrings	Tie Chain, Clasp or
Belt Buckle	Key Chain	Tack
Backpack	Money Clip	Wallet or Purse
Broach or Pin	Necklace	Watch
Cigarette Lighter,	Pocket Knife	Wrist Bracelet
Holder or Case	Pocket Watch	Having Pendant
Comb	Chain	
Cuff Links	Ring	

Body Part Status Information***Body Part Status (BPS)**

Cranium	Right Hand	Right Lower Leg
Mandible	Left Upper Arm	Right Foot
Torso	Left Lower Arm	Left Upper Leg
Right Upper Arm	Left Hand	Left Lower Leg
Right Lower Arm	Right Upper Leg	Left Foot

Incident Information***Date Body was Found (DBF)**

Medical Examiner Location ((MAL)

***Manner/Cause of Death (CDA)**

Medical Examiner Case Number

Medical Examiner Telephone
Number (MAT)

(MAN)

Optional InformationNotify Originating Agency (NOA)
Linkage Agency ORI (LKI)
Linkage Agency Case Number (LKA)**Miscellaneous Information (MIS)**

Enter Supplemental Data for Unidentified Person (EUN)

A supplemental record should be utilized when additional identifiers, such as scars, marks, tattoos, and other characteristics need to be added to an existing record.

***Indicates mandatory fields**

Header Information

***Originating Agency Code (ORI)**

Control Field (CTL)

Record Identifiers

***Originating Agency Case Number (OCA)**

***NCIC Number (NIC)**

Supplemental Information

Scars Marks and Tattoos (SMT) - (19)

Image Number (IMN)

Image Type (IMT)

Enter Dental Data (ED)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)

Control Field (CTL)

Dental Information

***NCIC Number (NIC)**

***Originating Agency Case Number (OCA)**

***Dental X-rays (DXR)**

***Dental Models Available (MPA)**

Dentist's Remarks (DRE)

Dental Characteristic Information

Dental Characteristics (DCH)

\$.K. Missing Information Notification

A \$.K. Missing Information Notification is sent to the entering agency as a result of the automated periodic quality control review of the Missing and Unidentified Person Files. The review determines if information is present in the following fields:

- Blood Type (BLT)
- Dental Characteristics (DCH)
- Fingerprint Classifications (FPC)
- Jewelry Type (JWT)
- Scars, Marks, Tattoos and Other Characteristics (SMT)
- Height (HGT) = UNK
- Weight (WGT) = UNK

If an entry date of a missing or unidentified person record is over 30 days old and any of the above fields are missing or the HGT and/or WGT contains UNK, a \$.K. message, listing the missing fields, will be sent to the originating agency via the CSA.

The message is a reminder that the entering agency has an additional 30 days to review the record and update the entry. The National Child Search Assistance Act of 1990 requires agencies to verify and update NCIC missing juvenile entries with any additional information, including medical and dental information, within 60 days after entry.

\$.K. Missing Information Notification

\$.K.

TX1234567

NCIC INCOMPLETE MISSING/UNIDENTIFIED PERSON NOTIFICATION AT 1600 EST 20XX0228. YOUR ENTRY NIC/ TX1234567, OCA/56789 HAS INFORMATION MISSING FROM THE FOLLOWING KEY DATA FIELDS: BLT, DCH, FPC, JWT, SMT, HGT.

IF ANY SUPPLEMENTAL INFORMATION IS AVAILABLE, THAT DATA SHOULD BE ENTERED IMMEDIATELY. THIS WILL BE YOUR ONLY NCIC NOTIFICATION.

MKE/MISSING PERSON OTHER

ORI/MD1012600 NAM/DOE, JOHN SEX/M RAC/W ETN/H POB/TX

DOB/19750606 HGT/UNK WGT/153 EYE/BRO HAI/BRO FBI/12345ABC

SKN/FAR

SOC/123456789 DLC/20XX1230 OCA/56789 NOA/Y

MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT

NIC/TX1234567 DTE/20XX0101 0930 EST DLU/20XX0128 0815 EST

NCIC Supervised Release

Criteria for Entry

Agencies must have documentation (electronic or hard copy) on file to support a supervised release entry. Local, state, and federal supervision officers may enter records in NCIC for subjects who are put under specific restrictions during their probation, parole, supervised release sentence or pre-trial sentencing. The court shall order as an explicit condition of a sentence of probation or supervised release that the defendant not commit another local, state, or federal crime during the term of supervision (Title 28, U.S.C., Sections 3563 and 3583). Among discretionary conditions that the court may impose are the following requiring the defendant:

- Refrain from engaging in a specified occupation, business, or profession bearing a reasonable direct relationship to the conduct constituting the offense, or engage in such a specified occupation, business, or profession only to a stated degree or under stated circumstances.
- Refrain from frequenting specified kinds of places or from associating unnecessarily with specified persons.
- Refrain from excessive use of alcohol or any use of a narcotic drug or other controlled substance without a prescription by a licensed medical practitioner.
- Refrain from possessing a firearm, destructive device, or another dangerous weapon.
- Undergo available medical, psychiatric, or psychological treatment, including treatment for drug or alcohol dependency, as specified by the court, and remain in a specified institution if required for that purpose.
- Remain in the custody of the Bureau of Prisons during nights, weekends, or other intervals of time totaling no more than the lesser of one year or the term of imprisonment authorized for the offense, during the first year of the term of probation.
- Reside in a specified place or area or refrain from residing in a specific place or area.
- Remain within the jurisdiction of the court, unless granted permission to leave by the court or a probation officer.
- Notify the probation officer promptly if arrested or questioned by a law enforcement officer.

Any local, state, or federal criminal justice agency may enter information on probationers; parolees; and subjects of supervised releases, pretrial sentencing, and released on their own recognizance.

Record Retention Period

Supervised Release File records are removed once records meet the date in the Date of Probation/Parole Expiration (DPE) Field. NONEXP may be entered in the DPE Field for subjects with no expiring dates of supervision. A \$.P. Purge Notification is sent to the entering agency 30 days prior to the date the record is to expire.

An exception to record retention periods will occur in the event a serious error is detected in the record on file or in the event the record is not validated as scheduled.

NCIC Enter Supervised Release (EC/EC-C)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Agency/Case Data

***Originating Agency Case Number (OCA)**

ORI of Threatened Officer (SRI)

Date of Arrest (DOA)

Warrant Number (WNO)

Incarceration Data

Arresting Agency (ARI)

Sentencing Court Identifier (SCI)

Original Offense (OOC)

Place of Incarceration (INC)

Release Location (LOC)

Supervision Data

***Name of Supervising Officer (SON)**

***Telephone Number (SOT)**

Email (EML)

***Start Supervision Date (DSS)**

***Probation Expiration Date (DPE)**

Date of Release (EDS)⁴

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Person Data

***Name (NAM)**

Ethnicity (ETN)

***Sex (SEX)**

Scars Marks and Tattoos (SMT)

***Race (RAC)**

Fingerprint Classification (FPC)

Place of Birth (POB)

Miscellaneous Number (MNU)

Date of Birth (DOB)

Social Security Number (SOC)

***Height (HGT)**

DNA Available (DNA)

***Weight (WGT)**

DNA Location (DLO)

Eye Color (EYE)

Caution/Medical Conditions (CMC)

***Hair Color (HAI)**

Citizenship (CTZ)

FBI Number/UCN (FBI)

Operator License Number (OLN)

Skin Tone (SKN)

Operator License State (OLS)

Operator License Expiration Year
(OLY)

License Plate Information

License Plate (LIC)
License Plate State (LIS)
License Plate Year (LIY)
License Plate Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)
Vehicle Year (VYR)
Vehicle Make (VMA)
Vehicle Model (VMO)
Vehicle Style (VST)
Vehicle Color (VCO)

Stolen/Fraudulent Identifier Information

Name (NAM)
Date of Birth (DOB)
Social Security Number (SOC)
Miscellaneous Number (MNU)
License Number (OLN)
License State (OLS)
License Year (OLY)

Miscellaneous Information (MIS)

NCIC Protective Interest File

Criteria for Entry

The Protective Interest File (PIF) has been designed to aid law enforcement agencies in their protective mission. Only law enforcement agencies with a protective mission as specified within municipal, state, or federal statutes, regulations, or other appropriate legal authority may enter and update records in the PIF. A record entered into the PIF will assist agencies in determining the threatener's location and may provide the record owner with information related to the threatener's criminal activity.

A record may be entered into the PIF for an individual for whom the authorized agency reasonably believes, based on its law enforcement investigation, may pose a threat to the physical safety of the protected person or their immediate family. Documentation (electronic or hard copy) must be on file to support a PIF entry.

A caution indicator should be added to the MKE/EPI when it is known that a PIF subject is armed and dangerous, has suicidal tendencies, has previously escaped custody, is a drug addict, or whatever is appropriate to the particular circumstances. The reason for the caution must be entered in the Caution and Medical Conditions (CMC) Field.

Record Retention Period

PIF records have an unlimited retention period. A PIF record will remain on file indefinitely or until action is taken by the entering agency to cancel the record. Other exceptions to the record retention periods will occur in the event a serious error is detected in the record on file.

NCIC Enter Protective Interest (EPI/EPI-C)

***Indicates mandatory fields**

Header Information

***Message Key (MKE)**

Originating Agency Code (ORI)

Control Field (CTL)

Person Data

***Name (NAM)**

***Sex (SEX)**

***Race (RAC)**

Place of Birth (POB)

Date of Birth (DOB)

***Height (HGT)**

***Weight (WGT)**

***Eye Color (EYE)**

***Hair Color (HAI)**

FBI Number/UCN (FBI)

Skin Tone (SKN)

Ethnicity (ETN)

Scars Marks and Tattoos (SMT)

Fingerprint Classification (FPC)

Miscellaneous Number (MNU)

Social Security Number (SOC)

DNA Available (DNA)

DNA Location (DLO)

Caution/Medical Conditions (CMC)

Citizenship (CTZ)

***Date of Threat (DTT)**

***Originating Agency Case Number (OCA)**

Optional Linkage Information

Linkage Agency ORI (LKI)

Linkage Agency Case Number (LKA)

Operator Information

Operator License Number (OLN)

Operator License State (OLS)

Operator License Expiration Year (OLY)

License Plate Information

License Plate (LIC)

License Plate State (LIS)

License Plate Year (LIY)

License Plate Type (LIT)

Vehicle Information

Vehicle ID Number (VIN)

Vehicle Year (VYR)

Vehicle Make (VMA)

Vehicle Model (VMO)

Vehicle Style (VST)

Vehicle Color (VCO)

Stolen/Fraudulent Identifier Information

Name (NAM)

Date of Birth (DOB)

Social Security Number (SOC)

Miscellaneous Number (MNU)

License Number (OLN)

License State (OLS)

License Year (OLY)

Miscellaneous Information (MIS)

NCIC Investigative Interest

Criteria for Entry

Entry of an investigative interest supplemental record to append to a base record may be made by any valid ORI with an investigative interest to the base record.

The investigative interest supplemental record allows agencies to indicate an investigative interest in an existing NCIC record. Up to ten agencies, other than the Originating Agency Identifier (ORI) of record, may add an investigative interest supplemental record to the base record.

The following NCIC files may have an investigative interest supplemental record appended to a base record: Article, Boat, Supervised Release, Gun, Protection Order, Identity Theft, Protective Interest, Violent Person, Missing Person, Immigration Violator, Foreign Fugitive, License Plate, Extreme Risk Protection Order, Securities, Gang, Unidentified Person, Vehicle, Vehicle/Boat Part, Wanted Person, and National Sex Offender Registry.

Record Retention Period

Investigative interest supplemental records have the same record retention period as the base record. At the end of the retention period for the base record, the Investigative Interest Agency Identifier (IIA) is notified with a \$.I. Investigative Interest Notification that the record has been purged due to record retention.

NCIC Enter Investigative Interest (EII)

***Indicates mandatory fields**

Header Information

Originating Agency Code (ORI)
Control Field (CTL)

By NIC and OCA

***NCIC Number (NIC)**
***Agency Case Number (OCA)**

Required Information

***Investigative Interest Case Number (ICA)**
***Investigative Interest Date (DII)**

Optional Information

Notify Agency (NOA)

Miscellaneous Information (MIS)

Notification

Choose to receive all transactions against the record or inquiry transactions only.

\$.I. Entering Agency Investigative Interest Notification

A \$.I. Entering Agency Investigative Interest Notification is sent to the ORI of record when an investigative interest supplemental record is entered or canceled.

\$.I Investigative Interest Notification

\$.I. MD1012600 ENTERING AGENCY INVESTIGATIVE INTEREST NOTIFICATION AT
1302 EST 20XX1008 WA1230000 ANY CITY PD WA 555 555-4321
NIC/W146203706.OCA/92341244 1N01HEADER.XII.WA1230000.NAM/SMITH, JOHN
J.NIC/W146203706

\$.I. Investigative Interest Notification

A \$.I. Investigative Interest Notification is sent to each IIA when a supplemental transaction is processed for a record with investigative interest.

\$.I Investigative Interest Notification

\$.I. WA1230000 INVESTIGATIVE INTEREST NOTIFICATION AT 1221 EST 20XX1008
ORI/MD1012600 ANY CITY PD MD 555 555-1234
NIC/W146203706.OCA/92341244.ICA/123456789
1N01HEADER.MW.MD1012600.NAM/SMITH, JOHN J.NIC/W146203706
SOC/375145249.SMT/SC R HND

Record Validation

Record validation is important for every agency participating in the Texas and National Crime Information Center databases. The process requires that agencies ensure that the records entered into TCIC/NCIC are accurate and up to date.

Files that are included in the validation process:

Wanted, Gang, Missing, Protection Order, Supervised Release, Sex Offender, Immigration Violator, Identify Theft, Protective Interest, Violent Person, Extreme Risk Protection Order, Unidentified, Boat, License Plate, Vehicle/Boat Part, Vehicle, Gun, Securities, Articles of Identification, Threat Screening Center.

On a monthly basis, the NCIC database extracts active records on file for validation purposes. The validation includes a portion of each file and includes those records 60-90 days old. In addition, it includes any records 14-15 months old, 26-27 months old, 38-39 months old, etc. The validation schedule is as follows:

Monthly Validations	Entries Made During
January	October
February	November
March	December
April	January
May	February
June	March
July	April
August	May
September	June
October	July
November	August
December	September

Validation requires the entering agency to confirm that the record is complete, accurate and still outstanding or active. Validation is accomplished by reviewing the entry and current supporting documents and by recent consultation with any appropriate complainant, victim, prosecutor, court, nonterminal agency, or other appropriate source or individual.

In the event the entering agency is unsuccessful in its attempts to contact the victim, complainant or locate the supporting documentation, the entering agency must decide based on the best information and knowledge available whether to retain the entry in the file. If the original documentation is not accessible for a missing person or gun record, it is permissible for agencies to create a new report with a notation the original is not available.

Monthly Validation Procedures

1. DPS will post a monthly *Validation Report* to each entering agency's inbox on the TCIC Validation Website.
2. Entering agencies will receive notification via email that their records have been uploaded to the TCIC Validation Website.
3. The Validation Report will list the type of records and how many you must validate. You can view from the website or download into an Excel file.
4. Downloaded files can be manipulated to effectively sort or filter using the features of Excel.
5. Information provided on the TCIC Validations Website was uploaded by DPS on a previous date and is not considered current. The TCIC Validations website will NOT update when records are modified, canceled, or cleared in NCIC or TCIC. All records listed must be run through NCIC and checked for accuracy.
6. After all records have been checked, your agency must certify that validation is complete by clicking the certify button on the website before the 15th of each month. You will receive an email from the TCIC Validation Website confirming you have certified your records for the month.

To request access to the TCIC Validation Website contact TCIC Operations at:

TCIC.Operations@dps.texas.gov

512-424-2088

Agencies should ask the following questions when performing record validations:

1. Has the validation list been compared against all active records?
2. Has all entered information been checked for accuracy?
3. Does our agency have any additional information that could be included to further pack the record?
4. Has our agency checked with the court to ensure that the court has not canceled or recalled the warrant or protective order and failed to notify law enforcement?
5. Has our agency verified with the prosecutor extradition status on a wanted person?
6. Has our agency checked with the complainant on a missing person record to assure that the subject has not returned, and they failed to notify law enforcement?
7. Has our agency checked with the vehicle owner or insurance company to ensure that the stolen vehicle was not located or returned to the owner without notification to law enforcement?
8. Has our agency checked to ensure that all records being entered are being double checked by a second party?
9. Has our agency corrected any discrepancies/errors found during the validation process?

Dollar Messages

NCIC automatically sends notification to agencies regarding certain status changes in a record. These automatic messages will begin with a dollar sign (\$) followed by a period, letter, and the agency's ORI. Below are the dollar messages that agencies might receive.

\$D. Originating Agency Duplicate Vehicle Notification

When a vehicle locate, clear or cancel transaction is processed by NCIC and there are duplicate records on file where the VIN and VMA or LIC, LIS, LIT and LIY exactly match, the \$.D. message is sent to the owners of the duplicate records.

\$.D. Administrative Message

\$.D.

TX1234567

LOCATED POSSIBLE DUPLICATE RECORD AT 1130 EST 20230825

THE LOCATED RECORD IS:

MKE/LOCATED STOLEN VEHICLE ORI/ TX1234567 LIC/ABC123 LIS/TX

LIY/20XX LIT/PC VIN/9876543217860 VYR/1971

VMA/PONT VMO/BON VST/SW VCO/RED DOT/20XX0803

OCA/56789

VLD/20XX0121 VLN/DOE J NOA/Y

OAN/12345678

NIC/V123456789 DTE/20XX0805 2000 EDT DLU/20XX0928 0115 EST

ORI IS SHERIFF DEPARTMENT, ANYWHERE TX 501 555-1212

IMMED CONFIRM RECORD WITH ORI

YOUR RECORD IS:

MKE/STOLEN VEHICLE

ORI/TX1234567 LIC/ABC123 LIS/TX LIY/20XX LIT/PC

VIN/9876543217860 VYR/1971

VMA/PONT VMO/BON VST/SW VCO/RED DOT/20XX0803 OCA/12345

VLD/20XX1121 VLN/DOE J NOA/Y

NIC/V123456789 DTE/20XX0805 2100 EDT DLU/20XX0927 1115 EST

\$H. Originating Agency Notification

A \$.H. administrative message is sent to the entering agency when an inquiry, entry or modify transaction results in a hit response; and the Notify Originating Agency flag (NOA) is set to Y in a NCIC formatted record.

\$.H. Administrative Message

\$.H.

TX1234567

ORIGINATING AGENCY NOTIFICATION AT 1600 EST 20230830

TX1234567 ANY CITY PD TX

113 ANYWHERE STREET
ANYWHERE TX 555 555-1111
QV. TX1234567.LIC/ABC123.LIS/MD.LIY/20XX

MKE/STOLEN VEHICLE
ORI/ TX1234567 LIC/ABC123 LIS/MD LIY/20XX LIT/PC
VIN/9876543345210 VYR/1972 VMA/PONT VMO/BON VST/SW VCO/RED
DOT/20XX0803 OCA/56789 NOA/Y OAN/12345678
NIC/V123456789 DTE/20XX0804 1200 EDT DLU/20XX1010 1115 EDT

\$.H. Delayed Inquiry Hit Notification from ORI TXDPS00Q0

The Texas Driver License System (NDLS) automatically queries the wanted person file when someone updates or modifies their driver license or identification card information. A \$.H. Delayed Hit Notification will be generated from ORI TXDPS00Q0. A delayed notification can potentially be received for up to five days after the initial modification was made. Agencies that receive one of these notifications should determine on a case-by-case basis if additional action needs to be taken; a driver license transaction can be run to verify new information.

\$.H. Delayed Inquiry Hit Notification

A \$.H. administrative message is sent to the ORI entering or modifying a record which resulted in a hit response for an inquiry made within the last five days.

\$.H. Administrative Message

\$.H.
MD0012600 YOUR RECORD WITH NIC/V123456789 OCA/56789 IS A
POSSIBLE DELAYED INQUIRY MATCH
PLEASE ASSURE YOUR ENTRY IS A REASONABLE MATCH WITH INQUIRY ON
1230 EST 20XX0801 CONTAINING: LIC/ABC123
LIS/MD LIY/20XX
INQUIRING ORI/ TX1234567 ATR/ANY CITY PD TX
555 555-1111

\$.H. Delayed Inquiry Hit Response Notification

A \$.H. administrative message is sent to the ORI of an inquiry transaction when a hit response is generated because of a subsequent entry or modification transaction. The inquiry transaction will potentially receive hit responses for five days after the initial inquiry was made.

\$.H. Administrative Message

DELAYED INQUIRY HIT NOTIFICATION AT 1600 EST 20XX0830
PLEASE ASSURE YOUR INQUIRY IS A REASONABLE MATCH PRIOR TO
CONTACTING ENTERING AGENCY
YOUR INQUIRY ON 20XX0906 2200 EDT CONTAINING:
VIN/9876543345210
HIT ON THE FOLLOWING RECORD
MKE/STOLEN VEHICLE

ORI/ TX1234567 LIC/ABC123 LIS/MD LIY/20XX LIT/PC
VIN/9876543345210 VYR/1972
VMA/PONT VMO/BON VST/SW VCO/RED DOT/20XX0803
OCA/56789 OAN/12345678
NIC/V123456789 DTE/20XX0904 1200 EDT DLU/20XX0908 1115 EDT

\$.H.NDN NICS Denial Notification

The following is the denial notification that will be received when an individual is denied the attempted transfer of a firearm:

FIREARM DENIAL NOTICE:
A PERSON PURCHASING/RESIDING IN YOUR JURISDICTION WAS RECENTLY
DENIED THE TRANSFER OF HANDGUN

THE FBI ENCOURAGES YOU TO CONTACT YOUR LOCAL BUREAU OF ALCOHOL,
TOBACCO, FIREARMS AND EXPLOSIVES OFFICE PRIOR TO TAKING ACTION.
CHARLESTON ATF, 304-234-5678
THE NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS)
SECTION CONDUCTED A NAME SEARCH USING DESCRIPTIVE DATA, NOT
FINGERPRINTS, FOR A FIREARM BACKGROUND CHECK WHICH WAS DENIED ON
4/26/20XX, 02:02:23PM
FOR:
NAME: DOE, JOHN L. NTN: 102356748
SEX: M RACE: W DATE OF BIRTH: 10-11-1990 PLACE OF BIRTH: WV
HEIGHT: 6'1'' WEIGHT: 185 SOCIAL SECURITY NUMBER: 123-45-6789
RESIDENCE ADDRESS: 456 AMERICAN WAY, APPLE PIE, APPLE PIE
COUNTY, WV 22445
INFORMATION RECEIVED INDICATES THE ATTEMPTED PURCHASER IS
PROHIBITED FROM RECEIVING OR POSSESSING FIREARMS IN THE STATE OF
PURCHASE AND/OR STATE OR RESIDENCE, BASED ON:
SUBJECT OF QUALIFYING PROTECTION ORDER
THE ATTEMPTED PURCHASE OCCURRED AT:
FIREARM DEALER: USA ARMS
ADDRESS: 123 MAIN STREET, HOMETOWN, HOMETOWN COUNTY WV, 23456
PHONE: 304-625-1002
SHOULD YOU HAVE QUESTIONS REGARDING THIS NOTIFICATION, PLEASE
VISIT: (Web address will be inserted when established
WWW.FBI.GOV)
THIS NOTIFICATION WAS ALSO PROVIDED TO THE FOLLOWING ORI(S):
WV0470150 SO APPLE PIE COUNTY 304-478-0000
WV0625630 PD HOMETOWN 304-457-0000

\$.H.U21 NICS Expanded Background Check

Bipartisan Safer Communities Act requires an expanded outreach for National Instant Criminal Background Check System (NICS) background checks on individuals under the age of 21 seeking

to possess firearms. Requests are sent to the local law enforcement agency of the jurisdiction in which the person resides for the purpose of determining whether the person has a possibly disqualifying juvenile or mental health record.

\$.H.U21 Administrative Message

\$.H.U21.

STSBIO0000

IN ACCORDANCE WITH THE BIPARTISAN SAFER COMMUNITIES ACT WHEN INDIVIDUALS UNDER 21 YEARS OF AGE SEEK THE TRANSFER OF A FIREARM THROUGH A FEDERAL FIREARMS LICENSEE THE FBI NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM IS REQUIRED TO CONTACT YOUR AGENCY FOR INFORMATION WE ARE PRIMARILY REACHING OUT TO YOU SEEKING RELEVANT JUVENILE INFORMATION ON THE SUBJECT BELOW HOWEVER IF YOU HAVE KNOWLEDGE OF OR POSSESS ANY INFORMATION THAT COULD IMPACT THE SUBJECTS ELIGIBILITY TO RECEIVE A FIREARM WE REQUEST YOU PROVIDE SUCH INFORMATION OR MAKE US AWARE BY EMAILING (PLEASE REPLACE THE SPACE WITH A PERIOD IN THE EMAIL ADDRESS) NICS_U21@FBI.GOV PLEASE RESPOND TO THIS REQUEST WITHIN 3 BUSINESS DAYS INCLUDING THE NICS TRANSACTION NUMBER (NTN) LISTED BELOW PLEASE INDICATE WHETHER YOUR AGENCY DOES OR DOES NOT POSSESS PROHIBITING INFORMATION OR WHETHER YOUR AGENCY HAS KNOWLEDGE OF POTENTIALLY PROHIBITING INFORMATION FOR

NAME NTN
SEX RACE DATE OF BIRTH PLACE OF BIRTH
HEIGHT WEIGHT SOCIAL SECURITY NUMBER
RESIDENCE ADDRESS:

THE TYPES OF INFORMATION YOU MAY POSSESS INCLUDE BUT ARE NOT LIMITED TO AN INFERENCE OF DRUG USE WITHIN THE PAST YEAR ACTIVE WARRANTS ACTIVE PROTECTION ORDERS PENDING OR CONVICTED CRIMINAL CASES OR MENTAL HEALTH ADJUDICATIONS IF A MENTAL HEALTH ADJUDICATION IS LOCATED AND CANNOT BE SHARED DIRECTLY WITH THE NICS SECTION PLEASE INDICATE THIS IN YOUR EMAIL RESPONSE IF YOU HAVE QUESTIONS REGARDING THIS REQUEST PLEASE PROVIDE A NAME AND PHONE NUMBER AND THE NICS SECTION WILL CONTACT YOUR AGENCY FOR FURTHER DISCUSSION

PLEASE NOTE (IN REGARDS TO MENTAL HEALTH ADJUDICATIONS) THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA) PRIVACY RULE TITLE 45 CODE OF FEDERAL REGULATIONS, SECTION 164.512(K)(7) WAS AMENDED IN 2016 (81 FEDERAL REGISTER 382-01) TO ALLOW COVERED ENTITIES TO DISCLOSE PROTECTED HEALTH INFORMATION TO THE NICS WITHOUT REQUIRING THE INDIVIDUALS CONSENT IN ORDER TO REPORT THE IDENTITIES OF INDIVIDUALS WHO ARE PROHIBITED FROM SHIPPING TRANSPORTING POSSESSING OR RECEIVING A

FIREARM BASED ON THE FEDERAL MENTAL HEALTH PROHIBITOR TITLE 18
UNITED STATES CODE SECTION 922 (G) (4)

\$I. Investigative Interest Notification

A \$.I. Entering Agency Investigative Interest Notification is sent to the ORI of record when an investigative interest supplemental record is entered or canceled.

\$.I. Investigative Interest Notification

\$.I. MD1012600 ENTERING AGENCY INVESTIGATIVE INTEREST
NOTIFICATION AT 1302 EST 20XX1008 WA1230000 ANY CITY PD WA 555
555-4321 NIC/W146203706.OCA/92341244
1N01HEADER.XII.WA1230000.NAM/SMITH, JOHN J.NIC/W146203706

\$I. Entering Agency Investigative Interest Notification

A \$.I. Investigative Interest Notification is sent to each IIA when a supplemental transaction is processed for a record with investigative interest.

\$.I. Investigative Interest Notification

\$.I. WA1230000 INVESTIGATIVE INTEREST NOTIFICATION AT 1221 EST
20XX1008 ORI/MD1012600 ANY CITY PD MD 555 555-1234
NIC/W146203706.OCA/92341244.ICA/123456789
1N01HEADER.MW.MD1012600.NAM/SMITH, JOHN J.NIC/W146203706
SOC/375145249.SMT/SC R HND

\$J. Emancipation Notification

This message is sent to the ORI of record when the individual of the record reaches the age of emancipation. This is determined monthly by the NCIC System by comparing the Date of Emancipation Field with the current date.

\$.J. Emancipation Notification

\$.J. TX1234567
THE INDIVIDUAL OF YOUR RECORD NIC/W12345678
OCA/123-123 HAS BECOME EMANCIPATED.
PLEASE CHECK YOUR STATE LAWS REGARDING APPROPRIATE ACTION.
MKE/WANTED JUVENILE DELINQUENT - ADJUDGED
EXL/1 - FULL EXTRADITION ORI/ TX1234567
NAM/DOE, JOHN SEX/M RAC/W ETN/H POB/TX
DOB/20061023 DOE/20241023 HGT/509 WGT/150 EYE/BRO HAI/BRO
SKN/DRK SMT/SC RT HD
FPC/121011CO141159TTCI13 SOC/123456789
OLN/12345678 OLS/MD OLY/20XX
OFF/ESCAPE FROM CUSTODY
DOV/20XX1021 OCA/324-123
WNO/12323444545 NOA/Y
NIC/W00000000 DTE/20XX1022 0100 EDT DLU/20XX1103 1500 EST

\$.J. Emancipation Notification

\$.J.

TX4790123

THE INDIVIDUAL OF YOUR RECORD NIC/ M000069216 OCA/324-123 HAS
BECOME EMANCIPATED.

MKE/MISSING PERSON JUVENILE ORI/MD1012600 NAM/DOE, JOHN J SEX/M
RAC/W ETN/H POB/MD DOB/20060712 DOE/20240712 HGT/310 WGT/065
EYE/BRO HAI/BRO SKN/FAR SMT/SC R HND SOC/216343737 MNP/MP
DLC/20XX0101 OCA/SAMPLE SID/MD99999999 MIS/ LAST SEEN WEARING
BLUE PANTS AND RED SHIRT BLT/OPOS CRC/C FPA/N BXR/P JWT/PK RI
JWL/GOLD RING ORI IS ANY CITY PD MD
NIC/M000069216 DTE/20XX0101 0000 EST DLU/20XX0109 1115 EDT

\$.K. EXL Extradition Limitation Notification

This notification is sent to the ORI of record when the EXL Field contains a code of 5, E, 6, or F and the EXL Field remains unchanged for 15 days. The message will be regenerated every 15 days until the EXL Field code is modified to a code other than 5, E, 6, or F.

\$.K. Extradition Limitation Notification

\$.K.EXL EXTRADITION LIMITATION NOTIFICATION

TX1234567

NCIC EXTRADITION NOTIFICATION AT 1600 20XX1215 EST

YOUR ENTRY NIC/W1234567 OCA/123456789 HAS AN EXTRADITION
LIMITATION OF EXTRADITION ARRANGEMENTS PENDING/PENDING
EXTRADITION DETERMINATION.

REVIEW EXTRADITION LIMITATIONS AND MODIFY RECORD AS APPROPRIATE.
EXL/5-EXTRADITION ARRANGEMENTS PENDING SEE MIS FIELD

MKE/WANTED PERSON

ORI/ TX1234567 NAM/DOE, JOHN J SEX/M RAC/W ETN/H POB/TX

DOB/19811012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/1234567 CTZ/US
SKN/DRK SMT/SC R HND

FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789

OLN/111111111 OLS/MD OLY/20XX

OFF/HOMICIDE - WILLFUL KILL-POL OFF-GUN

DOW/20XX1201 OCA/123456789

WNO/123F567 CTI/TX123456J

MIS/SUBJECT IN TRANSPORT FROM WV POLICE AGENCY, DA HAS NOT MADE
THE DECISION REGARDING EXTRADITION

LIC/ABC123 LIC/MD LIY/20XX LIT/PC

VIN/123ABC456DEF789G VYR/2020

VMA/PONT VMO/GTO VST/2D VCO/BLU

NIC/W1234567 DTE/20XX1205 DLU/20XX0328 1115 EST

\$.K. Missing Information Notification

An agency is required to verify and update NCIC missing person record entries with any additional information including Blood Type (BLT); Dental Characteristics (DCH); Fingerprint Classification (FPC); Jewelry Type (JWT); Scars, Marks, Tattoos and Other Characteristics (SMT); and HGT and/or WGT within 60 days of entry. If a record has a date of entry older than 30 days and any of the above fields are blank, a \$.K. Missing Information Notification identifying the blank fields will be transmitted. The \$.K. Missing Information Notification will also include the record.

\$.K. Missing Information Notification

\$.K. MD1012600 NCIC INCOMPLETE MISSING/UNIDENTIFIED PERSON
NOTIFICATION AT 1600 EST 20XX1030. YOUR ENTRY NIC/M000069216,
OCA/56789 HAS INFORMATION MISSING FROM THE FOLLOWING KEY DATA
FIELDS: DCH, FPC, SMT, HGT.

IF ANY SUPPLEMENTAL INFORMATION IS AVAILABLE, THAT DATA SHOULD
BE ENTERED IMMEDIATELY. THIS WILL BE YOUR ONLY NCIC
NOTIFICATION.

MKE/MISSING PERSON OTHER

ORI/TX1234567 NAM/DOE, JOHN SEX/M RAC/W ETN/H POB/TX

DOB/19750606 HGT/UNK WGT/153 EYE/BRO HAI/BRO FBI/1234ABC

SKN/FAR

SOC/123456789

DLC/20XX1201 OCA/56789 SID/ TX1234567

NOA/Y

MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT

NIC/M1234567 DTE/20XX0101 0930 EST DLU/20XX0128 0815 EST

\$.K. PWI Person with Information Follow-up Notifications

The NCIC System will send a \$.K. PWI unsolicited message to the ORI of record 72 hours after the entry of PWI data advising that, if probable cause exists, an arrest warrant should be obtained. NCIC will send subsequent \$.K. notifications to the ORI of record every 30 days until the PWI data are removed from the Missing Person File record. PWI data must be immediately removed from the Missing Person File record when/if the individual no longer meets the criteria to be considered a PWI as defined by NCIC policy.

\$.K. PWI Follow-Up Notifications

\$.K.PWI 72 HOUR PERSON WITH INFORMATION FOLLOW-UP TX1234567
NOTIFICATION AT 0425 EDT 20XX1015 PERSON WITH INFORMATION HAS
BEEN IN THE FOLLOWING RECORD FOR 72 HOURS VERIFY STATUS OF
PERSON WITH INFORMATION AND ATTEMPT TO OBTAIN WARRANT

\$.K.PWI 30 DAY PERSON OF INTEREST FOLLOW-UP TX1234567
NOTIFICATION AT 0425 EDT 20XX1112 PERSON OF INTEREST IS

ASSOCIATED WITH THE FOLLOWING RECORD VERIFY STATUS OF PERSON OF INTEREST AND ATTEMPT TO OBTAIN WARRANT

MKE/MISSING PERSON ENDANGERED ORI/TX1234567 NAM/DOE,JANE SEX/F
RAC/W ETN/H POB/MD
DOB/20110712 DOE/20290712 HGT/410 WGT/105 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND SOC/123456789 MNP/CA DLC/20XX0810
OCA/123456 MIS/LAST SEEN WEARING BLUE PANTS AND PINK SHIRT
MPC/ABDUCTED BY A NON-CUSTODIAL PARENT LIC/555W555 LIS/VA
LIY/20XX LIT/PC VIN/1A23B4C567890 VYR/2001 VMA/FORD VMO/TAU
VST/4D VCO/BLK BLT/OPOS FPA/N BXR/P DNA/N

PIN/DOE,JOHN PIX/M PIR/W PIB/19740630 PGH/511 PWG/195 PEY/BRO
PHA/BRO PSK/LGT PSM/SLVR TOOTH PSS/123456789 PMI/PERSON WITH
INFORMATION IS NON-CUSTODIAL PARENT OF MISSING CHILD PMI/PLEASE
CONTACT DET FRIDAY AT THE ORANGE PMI/CO PD 555-555-5555 WHEN
PERSON WITH INFORMATION IS ENCOUNTERED PIB/19750630 PIB/19750531
PAK/DEER,JOE PSM/SC L ANKL PSM/TAT L WRS PSS/333333333
PSS/222222222

PIN/DOE,JUNE PIX/F PIR/W PIB/19800410 PGH/502 PWG/115 PEY/BRO
PHA/BRO PSK/LGT PSM/MOLE FHD PSS/987654321 PMI/PERSON WITH
INFORMATION IS GIRLFRIEND OF NON-CUSTODIAL PARENT OF MISSING
PMI/ CHILD, PLEASE CONTACT DET FRIDAY PMI/AT THE ORANGE CO PD
555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED
PIB/19810503 PAK/DEER,JUNE PSM/TAT LW LIP PSM/TAT L ANKL
PSS/888888888

NIC/M1234567 DTE/20XX0810 1600 EDT DLU/20XX0811 0425 EDT

\$.L. Locate Notification

A \$.L. administrative message is transmitted to the agency that entered an NCIC record when a locate is placed by any agency, including the ORI of record, to indicate that an item(s) of stolen or lost property was recovered or that an individual was apprehended or located.

The following is an example of a \$.L. administrative message:

\$.L.

MD1012600

LOCATE NOTIFICATION AT 1632 EDT 20230711

LW.TX1012600.NAM/SMITH,JOHN J.NIC/W146203714.20XX0710.97-2389

LOCATING ORI IS TINY TOWN PD TX

MKE/LOCATED WANTED PERSON

EXL/B - LIMITED EXTRADITION SEE MIS FIELD

ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W ETN/H POB/TX

DOB/19821012 HGT/510 WGT/175 EYE/BRO HAI/BRO

SKN/DRK SMT/SC R HND
 MNU/AS-123456789 SOC/123456789
 OFF/RAPE - GUN
 DOW/20XX1218 OCA/465978124 SID/MD99999999
 MIS/EXTR EAST OF MISSISSIPPI ONLY
 ORI IS ANY CITY PD MD 301 555-1212
 LOCATED/20XX0710
 NIC/W146203714 DTE/20XX0114 1400 EST DLU/20XX0315 1600 EST
 IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

Record Locate Response from NCIC

The entering agency will receive a response from NCIC when a record in that system is located. The response will include the NIC number for the record.

TX1012600
 LOCATE NIC/ W146203714
 THIS RESPONSE IS FROM THE NCIC SYSTEM.

\$.M Automatic Cross-Search with Unidentified Person Records

When a missing person record is entered or modified, NCIC automatically compares the data in that record against all unidentified person records in NCIC. These comparisons are performed daily on the records that were entered/modified on the previous day. The identifiers used in the comparisons are the following:

Missing Person Record Identifiers	Unidentified Person Record Identifiers
Date of Birth	Estimated Year of Birth
Sex	Sex
Race	Race
Ethnicity	Ethnicity
Height	Estimated Height
Weight	Estimated Weight
Eye Color	Eye Color
Hair Color	Hair Color
Date of Last Contact	Estimated Date of Death
Date of Last Contact	Date Body Found
Scars, Marks, Tattoos, etc.	Scars, Marks, Tattoos, etc.
Fingerprint Classification	Fingerprint Classification
Jewelry Type	Jewelry Type
Originating Agency State Code	Originating Agency State Code
Blood Type	Blood Type
Dental Characteristics	Dental Characteristics

Even though the search only compares the data as shown in the chart above, records should contain all available descriptive data to further aid in identification. Once the comparisons are made to the missing person records, the system sends \$.M. administrative messages to all entering agencies. The \$.M. administrative message advises an agency that a possible match has been made on its record. This message is transmitted to the ORIs of the matched records.

The message includes abbreviated records for up to 100 possible matches for the physical cross-search and 35 for the dental cross-search.

\$.M. Unidentified/Missing Person Match Notification

A \$.M. administrative message is sent to the ORI initiating an entry/modification transaction that results in potentially positive hits during the missing/unidentified person comparison. It is also sent to the ORI(s) of record for the possible matches from the comparison.

Upon receipt of a \$.M. message, the inquiring agency must review all of the information in the candidate record and contact the agency that entered the record to confirm possible matches.

\$.M. Administrative Message

\$.M. L01 TX1234567

YOUR RECORD WITH NIC/U123456789 OCA/3456789 IS A POSSIBLE MATCH WITH THE FOLLOWING RECORD(S) .

THIS SEARCH WAS INITIATED BY THE ENTRY/UPDATE OF NIC/U123456789.

NIC	ST	SEX/ RAC	EYB/ YOB	HGT	WGT	EYE/HAI	DBF/DLC	MATCH DATA
M111222333	MD	M/W	1943	510	150	HAZ BRO	19790101	FPC/EYE/SMT
M444555666	VA	M/B	1942	508	138	HAZ BRO	19770526	EYE
M777888999	CA	M/A	1944	509	160	BRO GRY	19791010	HAI
M123123123	PA	M/I	1943	508	145	BRO	19780928	ALL FIELDS
M456456456	AZ	M/I	1943	508	145	BRO BLN	19780928	ALL FIELDS
M789789789	NV	M/W	1940	505	130	BRO	19770207	ALL FIELDS

\$.O. Incarcerating Agency Notification

Upon entry of detainer information, an unsolicited message is sent to the incarcerating agency.

\$.O. Incarcerating Agency Notification

\$.O.

TX1234567

INCARCERATING AGENCY NOTIFICATION

TX1234567 HAS REPORTED THE FILING OF A DETAINER ON

NAM/DOE, JOHN J NIC/W123456789

PLEASE CONTACT ORI/ TX1234567 BEFORE SUSPECT IS RELEASED.

MKE/DETAINED WANTED PERSON-CAUTION CMC/70 - SUICIDAL
EXL/1 - FULL EXTRADITION ORI/ TX1234567 NAM/DOE, JOHN J SEX/M
RAC/W ETN/H POB/OH
DOB/19701010 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4
SKN/FAR SMT/SC L EAR FPC/121011CO141159TTC113 MNU/AS-1234567
SOC/123456789 OLN/N222333444 OLS/MD OLY/20XX
OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
DOW/20XX1227 OCA/99-99999 LOCATED/20XX0101 PA1234567 A345345
DETN DOD/20XX0115 DNO/01-1234567890 IRI/PA1234567C DIS/20XX0115
DSE/20XX1215 INC/ANY STATE PEN
NIC/W123456789 DTE 20XX1228 0830 EST DLU/20XX0128 1115 EST

\$P. Purge Notification

A \$.P. Purge Notification will be sent to the entering agency when a record has been retired because of one of the following conditions:

- A felony vehicle record on file for 90 days.
- A vehicle record on file for 90 days that does not contain either a VIN or OAN.
- A boat record on file for 90 days that does not contain a BHN, CGD, or OAN.
- A person record that contains only one numeric identifier and the numeric identifier expires.
- A temporary felony want record on file for 48 hours.
- A wanted person or wanted juvenile record in a locate status for five days from the date of the locate transaction.
- An article, boat, gun, securities, and vehicle record that has been in a locate status for ten days later than the date in the DOR Field.
- A gang or terrorist record has reached the date in the DOP Field.
- A detained wanted person record has reached the date in the DSE Field.
- An article record has passed its retention period and TYP is equal to IBADGE or ICREDEN.
- An identity theft record has reached the date in the DOP Field.

\$.P. Purge Notification

\$.P. MD1012600 THE FOLLOWING RECORD HAS BEEN PURGED BY THE FBI
COMPUTER DUE TO EXPIRATION OF THE RETENTION PERIOD.
MKE/STOLEN BOAT ORI/TX1234567 REG/TX123456 RES/DC REY/20XX
HUL/WD BYR/1995 PRO/OB BMA/LBC BTY/RUN BLE/17 BCO/RED
DOT/20XX0820 OCA/1234567 NOA/Y NIC/B123456789 DTE/20XX0822 0000
EDT DLU/20XX0822 0000 EDT

\$P. Sentence Expiration Notification

Five days prior to the Date of Sentence Expiration (DSE), the ORI of a Detained Wanted Person record will receive a \$.P. Sentence Expiration Notification. This \$.P. administrative message from NCIC is a reminder to the agency of the subject's pending release and the need to contact the incarcerating agency to arrange extradition.

S.P. Sentence Expiration Notification

\$.P. TX1234567

SENTENCE EXPIRATION NOTIFICATION THE FOLLOWING RECORD WILL BE
RETIRED IN FIVE DAYS BY THE FBI COMPUTER BASED ON THE SENTENCE
EXPIRATION DATE CONTAINED IN THE DETAINED WANTED PERSON RECORD
UNLESS ACTION IS TAKEN TO INCREASE THE SENTENCE EXPIRATION DATE

MKE/DETAINED WANTED PERSON-CAUTION CMC/70 - SUICIDAL EXL/1 -
FULL EXTRADITION ORI/ TX1234567 NAM/DOE, JOHN J SEX/M RAC/W
ETN/H POB/OH DOB/19701010 HGT/510 WGT/175 EYE/BRO HAI/BRO
FBI/123456A7 SKN/FAR SMT/SC L EAR
FPC/121011CO141159TTC113 MNU/AS-987654321 SOC/123456789
OLN/N2233445566 OLS/MD OLY/20XX OFF/HOMICIDE - WILLFUL KILL -
FAMILY - GUN DOW/20XX1227 OCA/99-9999 SID/TX99999999 NOA/Y
LOCATED/20XX1024 TX2222333 A345345 DETN DOD/20XX1115 DNO/01-
1234567890 IRI/TX123456 DIS/20XX1115 DSE/20XX0415 INC/ANYWHERE
STATE PEN NIC/W123456789 DTE 20XX1228 0830 EST DLU/20XX0108 1115
EDT

Texas Department of Public Safety Training Class Survey

Thank you for participating in this training. To better serve you, we would like to know how satisfied you are with the quality of the training. Please complete this evaluation in its entirety. Put a check or a mark by the evaluation choice.

Class Name	
Class Date(s)	
Lead Instructor	
Co-Instructors	

The instructor was well prepared.	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

The learning objectives were easy to understand.	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

The training addressed the critical issues of the topic.	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

The training increased my knowledge of the topic.	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

I will be able to apply what I learned in my job.	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

I expect the information I learned to benefit my department.	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

I was satisfied with the overall quality of this training.	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

The materials provided, if any, will be helpful in the future.	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

How likely are you to recommend this class to others?	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Lead Instructor					
Co-Instructor					

How satisfied are you with your instructor(s)?				
Very satisfied	Satisfied	Neutral	Somewhat satisfied	Not satisfied at all

What aspect of this training was the most useful for you?

What changes would you suggest making it more useful for you?

Do you have additional feedback you would like to share?